City of Bethel Community Action Grant Technical Review Board Meeting Minutes

June 4, 2019 Regular Meeting 7 p.m. Bethel, Alaska

I. CALL TO ORDER

MEETING CALLED TO ORDER AT 7:02 pm.

II. ROLL CALL

BOARD MEMBERS PRESENT:	
Jennifer Dobson, Chair	Lucinda Alexie
Amber Jones	Leif Albertson, Council Rep
BOARD MEMBERS ABSENT:	
Louise Russell	S. Grady Deaton
ALSO IN ATTENDANCE:	
John Sargent, Recorder	

III. PEOPLE TO BE HEARD

None.

IV. APPROVAL OF AGENDA

MOVED:	L. Albertson	Switch New Business Item A with B to allow Darren Leib to speak to Wrestling Club application.
SECONDED:	A. Jones	
VOTE ON MAIN MOTION	4-0 All in favor	

MOVED:	A. Jones	Approval of Agenda as amended.
SECONDED:	L. Alexie	
VOTE ON MAIN MOTION	4-0 All in favor	

IV. APPROVAL OF MINUTES

MOVED:	L. Albertson	Approve March 13, 2019 Meeting Minutes with change to delete names in score table and replace with numbers.
SECONDED:	L. Alexie	
VOTE ON MAIN MOTION	4-0 All in favor	

V. NEW BUSINESS

A. Review and score applications and responses received (may include questions to applicants in attendance).

MOVED:	A. Jones	Move into Committee as a Whole to discuss three applications received
SECONDED:	L. Alexie	

		for funding.
VOTE ON MAIN MOTION	4-0 All in favor	

Darren Leib spoke to the group about his application to request money for a summer wrestling camp. Committee members engaged him with questions and he provided answers.

All three applications were reviewed by the group. A list of questions was generated to ask each applicant so that answers could be considered at the next CAGTRB meeting.

Chair J. Dobson moved group out of Committee as a Whole at 8:10 pm.

MOVED:	A. Jones	John to prepare and send out letters to the applicants with the questions generated from Committee's discussion so that answers can be used in scoring.
SECONDED:	L. Alexie	
VOTE ON MAIN MOTION	4-0 All in favor	

B. Election of Chair and Vice-Chair.

MOVED:	L. Alexie	Postpone Election of Chair and Vice-Chair agenda item to the next meeting.
SECONDED:	A. Jones	
VOTE ON MAIN MOTION	4-0 All in favor	

C. Review amount of CAG funding available.

John explained the figures in his memorandum to Committee members. Amount available is $83,354.15.

D. Review/revise applications, forms, & processes.

MOVED:	L. Alexie	Include indirect costs as an exclusion in future CAG applications.
SECONDED:	A. Jones	
VOTE ON MAIN MOTION	4-0 All in favor	

MOVED:	L. Alexie	John to make all changes discussed for the forms, repost the updated forms, and to put Exit Report into Word format.
SECONDED:	A. Jones	
VOTE ON MAIN MOTION	4-0 All in favor	

E. Update on previous award recipients, projects funded, final reports, and other follow-up issues.

John discussed update sheet provided in Committee meeting packet. He suggested that Agenda Items E. and F. be combined in future agendas. Committee members agreed.

F. Status of contracts for awards.

This item was discussed in Agenda Item E.

VI. BOARD MEMBER COMMENTS

A. Jones: This was a productive and concise meeting.
L. Alexie: None.
L. Albertson: This was a very tight meeting.
J. Dobson: None.
J. Sargent: None.

VII. ADJOURNMENT

MOVED:	L. Albertson	Adjourn the meeting.
SECONDED:	A. Jones	
VOTE ON MAIN MOTION	4-0 All in favor	

Meeting Adjourned at 8:40 pm.

Respectfully Submitted:

Jennifer Dobson, Chair

APPROVED THIS 12 day of June 2019.

ATTEST: _____