

PUBLIC NOTICE
REGULAR MEETING OF THE
Community Action Grant Technical Review Board
Wednesday June 6, 2018, 7:00 p.m.
Council Chambers, 300 State Highway, Bethel, Alaska



AGENDA

Members

Jennifer Dobson
S. Grady Deaton
Sarah Angstman
Louise Russell
Leif Albertson (Council Rep)

Ex-Officio

John Sargent

Recorder

John Sargent

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES
 - A. March 14, 2018 Regular Meeting
- VI. NEW BUSINESS
 - A. Review/finalize application, forms, & processes
 - B. Review and score applications received
 - C. Election of Vice-Chair
- VII. COMMISSION MEMBER'S COMMENTS
- VIII. ADJOURNMENT

John Sargent, Recorder

POSTED: Post Office, AC, Swanson's, and City Hall

City of Bethel Community Action Grant Technical Review Board Meeting Minutes

March 14, 2018

Regular Meeting 7 p.m.

Bethel, Alaska

I. CALL TO ORDER

MEETING CALLED TO ORDER AT 7:04 p.m.

II. ROLL CALL

BOARD MEMBERS PRESENT:	
Chair Jennifer Dobson	Sarah Angstman (Telephonically)
Leif Albertson	Louise Russell
BOARD MEMBERS ABSENT:	
S. Grady Deaton	
ALSO IN ATTENDANCE WERE THE FOLLOWING:	
John Sargent	

III. PEOPLE TO BE HEARD

Ina Pavila – Spoke about the ONC application.

Theresa Quiner – Spoke about the Friends of the Kuskokwim Consortium Library application

IV. APPROVAL OF AGENDA

MOVED:	L. Albertson	Approval of agenda
SECONDED:	L. Russell	
VOTE ON MAIN MOTION	4-0 All in favor	

V. APPROVAL OF MINUTES

MOVED:	L. Albertson	Approval of minutes From 01/11/2018
SECONDED:	L. Russell	
VOTE ON MAIN MOTION	4-0 All in favor	

VI. SPECIAL ORDER OF BUSINESS

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

MOVED:	L. Albertson	Motion to go into Committee as a whole.
SECONDED:	L. Russell	
VOTE ON MAIN MOTION	5-0 All in favor	

City of Bethel Community Action Grant Technical Review Board Meeting Minutes

March 14, 2018

Regular Meeting 7 p.m.

Bethel, Alaska

MOVED:	L. Albertson	AM – funding priorities to City Council at levels agreed.
SECONDED:	L. Russell	
VOTE ON MAIN MOTION	4-0 All in favor	

IX. BOARD MEMBER COMMENTS

X. ADJOURNMENT

MOVED:	L. Russell	Motion to adjourn
SECONDED:	L. Albertson	
VOTE ON MAIN MOTION	4-0 All in favor	

Meeting Adjourned at 9:40 p.m.

Respectfully Submitted:

Jennifer Dobson, Chairman

APPROVED THIS _____ day of _____ 2018.

ATTEST: _____

CITY OF BETHEL

COMMUNITY ACTION GRANT

Review Process

The Community Action Grant Technical Review Board's role is critical to ensuring the selection of strong grant proposals. Their primary responsibility is to read grant applications, review them for scope, and determine how best to allocate the limited resources available to those programs or projects that must serve the goals and needs of the Bethel Community and its most vulnerable citizens.

General Process

Applications will be submitted to the City, per the Application Instructions. Following the submission deadline, the Ex Officio will email the complete application submissions, the individual score sheets, and the requirements of the application to each Board member.

The Board members are strongly encouraged to review the application packets, identify any questions to ask the applicants and provide individual scores for each application submitted prior to the quarterly initial review meeting.

During the quarterly initial review meeting, the applicants will be invited to attend and provide information to the Board to assist the Board in finalizing the scores. This will be an opportunity for the Board to ask for any clarifying information and to request any supplemental information that may support an application.

The Board will hold at least one additional public meeting to consider any supplemental information and finalize their individual scores. At this meeting, the members will discuss and deliberate individual scores in order to make a final recommendation to the City Council for funding. In the event a consensus is not met between the Board members, an average of the scores may be applied as the consensus score.

Guidelines for Reviewers

Scores must be assigned based on criteria provided in the application directions. The scores should reflect the Board member's opinion on the applicant's ability to meet each criterion provided on the Grant Review Score Sheet. The reviewer cannot make assumptions about missing background or project information, only what was provided can be evaluated. Additionally, it is important that the scores be based on substance. A high-quality application is not always going to be grammatically perfect. A reviewer should judge the substance of an idea, rather than the manner in which it is presented.

When individually reviewing the application submissions, reviewers should make thoughtful comments to justify their individual score, commenting on both strengths and weaknesses.

Steps for the Board in Reviewing and Rating the Applications

1. Read the application guidelines and instructions.

- It may be difficult to fairly evaluate a proposal unless you have an understanding of what has been asked.
2. Review the Grant Review Score Sheet.
 3. Skim all of the applications before you begin scoring.
 - Understand how the applications relate to one another in terms of general strengths and weaknesses.
 4. You will rate the applications on a numerical scale.
 - Assign a score for each question on the score sheets.
 - Provide specific comments about strengths and weaknesses on the score sheet that justify your score and identify any issues that may need to be clarified.
 - Bring the completed score sheets to the initial review meeting where representatives of the applicants will be available to provide clarification on any questions or concerns.
 5. Consensus Scoring and Recommendation to Council.
 - Consensus scores and final recommendations will be determined at the second meeting.
 - If the Board cannot come to a consensus, then scoring will be based on averages of score totals.
 - The Recommendation to Council shall include the suggested funding amount as well as the project summary and scores. The Ex Officio will have a draft of the AM available at the meeting for the Board members to amend.

Review Criteria

Description of Criteria	Score
Request Summary & Project Details	Total 80
Project is clearly described	10
Application includes a statement of need	10
Estimated number of people this project will impact	10
Documented community support for the project	10
Explanation on how the impacts of the project will be measured	10
Goals are clear and objectives measurable	10
Matching dollars/in-kind services/donated labor/ ect.	10

Identify individuals involved with the project with their roles and relevant experiences.	10
Budget For Project	Total 30
Is budget complete, clear and detailed	10
Proposed expenses are reasonable	10
Income and expenses balance on project budget including matching funds if applicable	10
Subjective Criteria	Total 60
Meets community needs	10
The strength of the plan and idea	10
The applicant appears capable	10
Project meets funding priorities	30

Purpose

The City of Bethel established the Community Action Grant (CAG) Program to allow community organizations and individuals to request financial support from the City for civic programs or events that contribute to the health, welfare and overall lives of the residents of Bethel, especially its most vulnerable populations.

The purpose of the grant program is to advance and enhance the community's opportunities, sustainability, and wellbeing. The City encourages projects and programs with components that foster community wellness, directly impact populations impacted by substance abuse.

Funding

Bethel City Council has certain statutory and fiscal limitations on the aggregate amount of municipal funds it can set aside for donations to community projects. The amount of grant awards available to disseminate on behalf of all the applicants is dictated by the amount which is set aside by the City Council during the annual budget preparation process. The Council has committed to budget an amount equal to 20% of the revenue generated from the alcohol tax to health, public safety, and social service programs that help offset the effects of alcohol in the community.

The amounts contributed shall be accounted for in the Community Action Grant Fund, a special revenue fund. Annual distributions to grantees from the Community Action Grant Fund cannot exceed the available resources of the Fund or other limits established by City Council.

Funding Exclusions

- In-kind donation requests, including requests for gift cards;
 - Nationally-sponsored organizations (e.g., American Cancer Society, American Diabetes Association, American Heart Association, Children's Miracle Network, and United Way);
 - Memberships, including association/chamber memberships;
 - Organizations that deny service, membership or other involvement on the basis of race, religion, color, sex, sexual orientation, age national origin, ancestry, citizenship, veteran, disability or any other protected status;
 - Organizations whose programming or policies may portray the City of Bethel in a negative light;
 - Political causes, candidates, organizations or campaigns;
 - Projects that send products or people to foreign countries or on domestic travel;
 - Registration fees;
 - Projects or programs that sponsor, endorse or provide in-kind services for any programs or events that will or may promote tobacco or marijuana products, gambling, sexually related products or services, the sale or manufacturing of firearms or weapons, or products or services that are contrary to the interest of public health, safety or welfare;
 - Requests made on behalf of another organization or by an unauthorized representative of the recipient organization;
 - Scholarships and/or the payment of tuition, room, board, other expenses for college/university/vocational school or conference/training attendance;
 - Third-party giving, including funds that are re-allocated to fiscally sponsored organizations;
- Tickets for contests, raffles, prizes or any games of chance or skill.

Application Process

The City of Bethel will accept applications for the Community Action Grant on a quarterly basis, per the following schedule:

Quarter 1: February 16 to February 23

Quarter 2: May 18 to May 25, 2018

Quarter 3: August 24 to August 31, 2018

Quarter 4: November 2 to November 9, 2018

Submission deadline is 4:00 pm Alaska Standard Time.

Applicants must submit the CAG application packet to cag@cityofbethel.net on or before the deadline. Late submissions will not be accepted. Incomplete submissions will be given a due date to provide missing items. If the due date is not met, the proposal will be rejected. Applications will not be carried over from one quarter to the next, but may be resubmitted.

The application packet must include the following completed items:

- Community Action Grant Cover Page Form
- Community Action Grant Project Summary
- If applicable, verification of the organization's or fiscal agency's tax exempt status.
- If applicable, current and prior-year operating budget, including expenses and revenues, sources of revenue received and those pending, to include in-kind;
- If applicable, most recent annual financial statement (audited, if available);

List of key staff members responsible for overseeing and carrying out the grant. This should include one-paragraph resumes of the key project/program staff members.

Funding Priority

Funding priority will be given to applications that demonstrate one or more of the following:

1. Advancement to or enhancement of the community of Bethel and it's residents
2. Direct impact to populations impacted by substance abuse in the community
3. Community engagement
4. Healthy community activities

Review, Evaluation and Selection

All applications, regardless of amount requested, will be reviewed by the Community Grant Technical Review Board (Board). The Board will hold public meetings to discuss and evaluate the grant applications. Application representatives are invited to attend the application review meetings in order to make a presentation supporting their request and respond to questions from the Board.

After review of all eligible applications, the Board will make funding recommendations to the City Council. These funding recommendations may be less than the amount requested and may be adjusted by the Council without prior notice to the applicant

Upon receipt of the Board's recommendations, the City Council will make a final determination regarding the distribution, if any, of grant funds. City Council action will be by Action Memorandum. In making their final determination, the City Council may make amendments to the recommendations of the Board, including, but not limited to, amending the recommended funding amounts, and/or imposing limitations or special conditions that will appear in the grant agreement.

Applicants will be notified of any decision by e-mail within three (3) business days following City Council review. All funding decisions are final. If an Applicant is approved, grant checks will be mailed directly to the awardee within three weeks of the City Council's approval.

Agreement Requirements and Monitoring

Awardees will be required to enter into an Community Action Agreement that outlines the responsibilities of both parties. Applicants should note that liability insurance might be required.

Awardees will agree to hold the City and the CAG Committee harmless from the awardee's actions.

All approved grant award winners shall maintain detailed documentation of the expenditures of grant money expenditures. In addition to the requirement to submit the documentation at the completion of the grant, Applicants shall make the documentation available to the City Clerk's Office upon request. Awardees who fail to maintain such documentation or to provide documentation upon request may be disqualified from future grant awards.

Exit Report

Awardees will be required to present a written exit report to the Community Action Grant Committee within three months of completion of the project/program.

Calendar of Reporting Periods

Quarter	Application Period Opens	Application Deadline	Board Meetings	Council Meeting	Payment Made
1 January - March	February 16	February 23	March 6	March 27	March 30
			March 14		
2 April - June	May 18	May 25	June 5	June 26	June 30
			June 13		
3 July - September	August 24	August 31	September 4	September 25	September 30
			September 12		
4 October - December	November 2	November 9	November 20	December 11	December 31
			November 28		

EXIT REPORT COVER PAGE

Applicant Information

Applicant Name: _____

Applicant Address: _____

Contact Person: _____ Email Address: _____

Daytime Phone: _____ Cell Phone: _____

Program/Project Title and Summary:

Project Beginning and End Date: _____

Submission for: 20____ Quarter 1 Quarter 2 Quarter 3 Quarter 4

Exit Report Summary

Please provide a comprehensive, clear and concise response to each of the questions below. Attach additional sheets as necessary.

- Describe how the grant funds helped the purpose of your organization and the goals of the Community Action Grant Program?
- What measurable value did the grant program provide to the citizens of Bethel?
- How many of the goals and objectives were you able to accomplish? What do you attribute led to the success or inability to meet the goals and objectives?
- Do you feel the project was a success? Why or why not? What would you do differently if you were given a second opportunity to provide the project?
- Provide a detailed budget listing of the projects revenues and expenses. (Demonstrate clearly how the funds were spent). ** Receipts and all supporting documentation must be submitted with the exit report and retained for a period of three (3) years following the completion of the project. Electronic submission of the exit report and receipts is preferred.

CITY OF BETHEL

COMMUNITY ACTION GRANT

Overview

Purpose

The City of Bethel has established a Community Action Grant (CAG) Program to allow community organizations and individuals to request financial support from the City for civic programs or events that contribute to the health, welfare and overall lives of the residents of Bethel, especially its most vulnerable populations.

The purpose of the grant program is to advance and enhance the community's opportunities, sustainability, and wellbeing. The City encourages projects and programs with components that foster community wellness, directly impact the community's vulnerable populations and/or provide civic engagement of Bethel residents and project beneficiaries.

Funding

The City Council has certain statutory and fiscal limitations on the aggregate amount of municipal funds it can set aside for donations to community projects. The amount of grant awards available to disseminate on behalf of all the applicants is dictated by the amount which is set aside by the City Council during the annual budget preparation process. The Council has committed to budget an amount equal to 20% of the revenue generated from the alcohol tax to health, public safety, and social services that offset the effects of alcohol in the community.

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- Organizations that deny service, membership or other involvement on the basis of race, religion, color, sex, sexual orientation, age national origin, ancestry, citizenship, veteran, disability or any other protected status;
- Organizations whose programming or policies may portray the City of Bethel in a negative light;
- Political causes, candidates, organizations or campaigns;
- Projects that send products or people to foreign countries or on domestic travel;
- Registration fees;
- Projects or programs that sponsor, endorse or provide in-kind services for any programs or events that will or may promote tobacco or marijuana products, gambling, sexually related

products or services, the sale or manufacturing of firearms or weapons, or products or services that are contrary to the interest of public health, safety or welfare;

- Requests made on behalf of another organization or by an unauthorized representative of the recipient organization;
- Scholarships and/or the payment of tuition, room, board, other expenses for college/university/vocational school or conference/training attendance;
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4. Healthy community activities

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Exit Report

Awardees will be required to present a written exit report to the Community Action Grant Committee within three months of completion of the project/program.

CITY OF BETHEL
COMMUNITY ACTION GRANT
Application

COVER PAGE

Applicant Information

Applicant Name: _____

Business License #s (if applicable): _____

Applicant Address: _____

Contact Person: _____ Email Address: _____

Daytime Phone: _____ Cell Phone: _____

Grant Request Information

Grant Amount Requested:	\$	_____
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Program/Project Title and Summary:

Date When Funds Are Needed: _____

Project Beginning and End Date: _____

Submission for: Quarter 1 Quarter 2 Quarter 3 Quarter 4

I affirm that if my organization is granted funding, my organization will be required to adhere to City guidelines related to the use of funds, and will be required to provide timely reporting on the use of the granted funds to the City. I affirm that the grant funds will be used for the intentions outlined for this program.

Signature: _____ Date: _____

Authorized Officer/Applicant

PROJECT SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding “Not Applicable.”

1. Substantiating Community Need

- a. Identify and describe existing needs in the community to be addressed by the proposed activity.
- b. Specifically describe how the activities to be carried out directly address identified needs in the community.

2. Project/Activity Goals and Outcomes

- a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.
- b. Provide measurable outcomes for your project and how those outcomes will be measured.

3. Coordination and Collaboration

- a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.
- b. Explain how you will develop any needed collaborative relationships that are not already in place.
- c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

4. Implementation Plan

- a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.
- b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

5. Demonstrated Experience and Financial Information

- a. Describe the applicant’s (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.
- b. Provide a proposed budget breakdown with the following information:

Budget Items:	Description of Budget Items:	Name of Funding Source:	Enter Dollar Amount		Total:
			CAG	Other	

6. Report Back

Identify the timeframe in which you anticipate providing a report back to the City on the use of the grant funds, if awarded. Awardees will be required to present a written exit report to the Community Action Grant Committee within three months of completion of the project/program.

CITY OF BETHEL COMMUNITY ACTION GRANT Score Sheet

Applicant Information

Applicant Name: _____

Contact Person: _____

Submission for: Quarter 1 Quarter 2 Quarter 3 Quarter 4

Grant Request Information

Grant Amount Requested:	\$	
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Program/Project Title and Summary:

Criteria	Points Possible	Score
Request Summary & Project Details	80	
Project is clearly described	10	
Application includes a statement of need	10	
Estimated number of people this project will impact	10	
Documented community support for the project	10	
Explanation on how the impacts of the project will be measured	10	
Goals are clear and objectives measurable	10	
Matching dollars/in-kind services/donated labor	10	
Identify individuals involved with the project with their roles and relevant experiences.	10	
NOTES		

Criteria	Points Possible	Score
Budget For Project	30	
Is budget complete, clear and detailed	10	
Proposed expenses are reasonable	10	
Income and expenses balance on project budget including matching funds if applicable	10	

NOTES

Criteria	Points Possible	Score
Subjective Criteria	60	
Meets community needs	10	
The strength of the plan and idea	10	
The applicant appears capable	10	
Project meets funding priorities	30	

NOTES

Total Points	170	
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Reviewer Name: _____ Date: _____

CITY OF BETHEL
COMMUNITY ACTION GRANT
Agreement

300 STATE HIGHWAY, PO BOX 1388, BETHEL ALASKA, 99559
PHONE: 907-543-2072
EMAIL: CAG@CITYOFBETHEL.NET
WEBSITE: www.cityofbethel.org

In consideration of receiving a Grant in the sum of \$_____ from the City of Bethel, Community Action Grant Program, _____ (hereinafter "Grantee"), agrees to accept such grant in accordance with the terms and conditions set forth below:

Grant Purpose: _____

1. Time within which the grant is to be used: The grant funds should be used within the time frame outlined in the application submitted, but not to exceed one year from the date of Grant approval by the City Council;
2. To be solely responsible for the expenditure of granted funds and any and all services or materials involved in the grant;
3. To use such funds only for the specified purpose of the grant and to promptly repay any portion of the grant which is not used for such purposes within the time allotted;
4. To make all efforts to acknowledge Grantor as a contributor when publicizing/promoting the project;
5. Upon completion of the grant purpose, but not later than three months from the date of this grant, to submit a written follow-up report to the Grantor, using the Exit Report.

The Grantor is given permission by the Grantee to appropriately use information (including photos) and refer to activities and impact provided by this grant unless otherwise agreed upon in writing and

Signed by or on behalf of the Grantor and Grantee as follows:

Grantor: City of Bethel
PO Box 1388
Bethel, Alaska 99559

Grantee: _____

City Manager Signature

Date

Grantee Signature

Date

Q2 Grant Applications Received—Date and Time Stamp

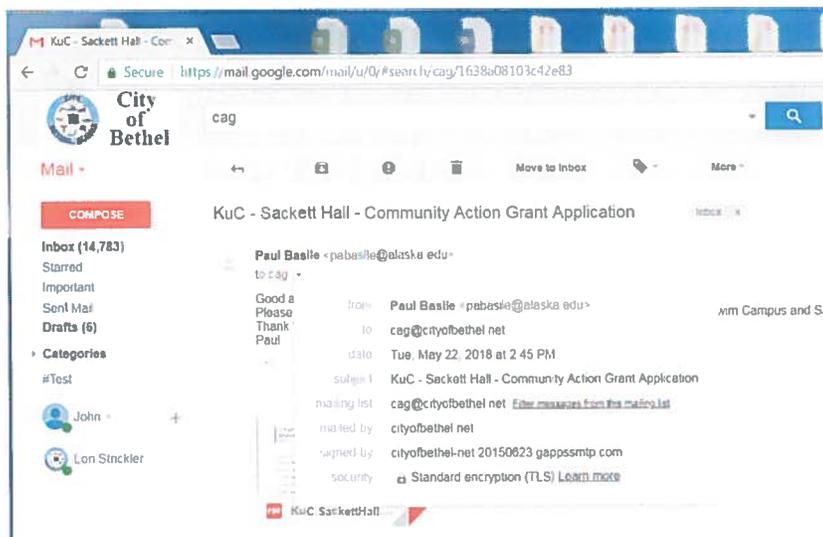
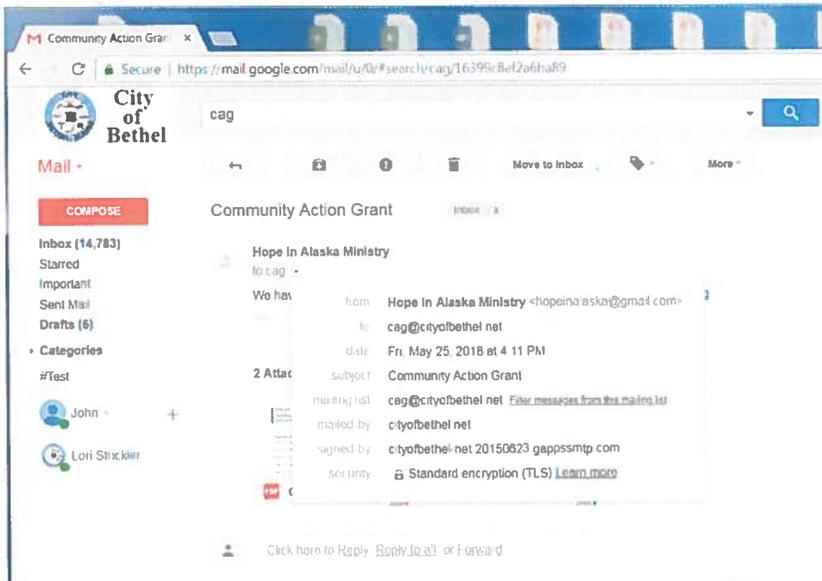
Quarter 1: February 16 to February 23

Quarter 2: May 18 to May 25, 2018

Quarter 3: August 24 to August 31, 2018

Quarter 4: November 2 to November 9, 2018

Submission deadline is 4:00 pm Alaska Standard Time.



community action grant x

Secure | <https://mail.google.com/mail/u/0/#search/cag/16374ab0771a506d>

City of Bethel

Mail

COMPOSE

Inbox (14,783)
Starred
Important
Sent Mail
Drafts (6)

Categories
#Test

John +
Lori Strickler

community action grant taste of Bethel

Kuskokwim Campus <donot-reply@alaska.edu>
to cag, mihelika.mathanas@mpofa

scanner.pdf

from Kuskokwim Campus <donot-reply@alaska.edu>
to "cag@cityofbethel.net" <cag@cityofbethel.net>
"michelle@bcfoundation.org" <michelle@bcfoundation.org>
"mathanas@alaska.edu" <mathanas@alaska.edu>
"mpete@alaska.edu" <mpete@alaska.edu>
date Fri, May 18, 2018 at 10:49 AM
subject community action grant taste of Bethel
mailing list cag@cityofbethel.net [Filter messages from this mailing list](#)
made by cityofbethel.net
signed by cityofbethel-net 20150623 gepssmtp.com
security Standard encryption (TLS) [Learn more](#)

community action grant x

Secure | <https://mail.google.com/mail/u/0/#search/cag/16374a7486a0e210>

City of Bethel

Mail

COMPOSE

Inbox (14,783)
Starred
Important
Sent Mail
Drafts (6)

Categories
#Test

John +
Lori Strickler

community action grant summer art camps

Kuskokwim Campus <donot-reply@alaska.edu>
to cag, belhelartguild, mathanas

scanner.pdf

from Kuskokwim Campus <donot-reply@alaska.edu>
to "cag@cityofbethel.net" <cag@cityofbethel.net>
"belhelartguild@gmail.com" <belhelartguild@gmail.com>
"mathanas@alaska.edu" <mathanas@alaska.edu>
date Fri, May 18, 2018 at 10:45 AM
subject community action grant summer art camps
mailing list cag@cityofbethel.net [Filter messages from this mailing list](#)
made by cityofbethel.net
signed by cityofbethel-net 20150623 gepssmtp.com
security Standard encryption (TLS) [Learn more](#)

CITY OF BETHEL
COMMUNITY ACTION GRANT
Application

COVER PAGE

Applicant Information

Applicant Name: Sackett Hall (UAF-Kuskokwim Campus)

Business License #s (if applicable): _____

Applicant Address: PO Box 845

Contact Person: Paul Basile Email Address: pabasile@alaska.edu

Daytime Phone: 543-4566 Cell Phone: 545-1261

Grant Request Information

Grant Amount Requested:	\$	8,153
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Program/Project Title and Summary:

Wellness Programming Specialist (Jesuit Volunteer Position): This JV position is focused on facilitating a variety of wellness based activities designed to promote the success and health of KuC Students, with a particular emphasis on those students living in our residence hall, Sackett Hall.

Date When Funds Are Needed: August 15, 2018

Project Beginning and End Date: August 15, 2018 - July 31, 2019

Submission for: Quarter 1 Quarter 2 Quarter 3 Quarter 4

I affirm that if my organization is granted funding, my organization will be required to adhere to City guidelines related to the use of funds, and will be required to provide timely reporting on the use of the granted funds to the City. I affirm that the grant funds will be used for the intentions outlined for this program.

Signature:  Date: 5/18/18
Authorized Officer/Applicant

UAF - Kuskokwim Campus: Wellness Programming Specialist (Jesuit Volunteer Position)

1. Community Need:

- a. Not long ago, enrollment at the Kuskokwim Campus had dropped to historically low levels. During that time – approximately 3 years ago – KuC's full time Wellness Coordinator position was left unfilled to help meet tightening budget demands and because, with fewer students, the perceived need was reduced. Since that time, enrollment, and with it, occupancy at Sackett Hall, have steadily increased. With a growing student body but no Wellness Coordinator, we found we were unable to provide adequate activity programming and academic support for our students, many of whom are first generation college students away from home for the first time.
- b. The Wellness Programming Specialist addresses two fundamental needs of our students. First, one of the greatest challenges our students face is homesickness and the JV's activities aim to combat this by offering healthy, fulfilling outlets for stress. This position has also enabled us to provide access to some traditional activities for our students, namely, kayaking, blackfish trapping and manaqing. Secondly, many students who come to KuC are overwhelmed by the workload of college classes and the expectation that they keep up with that workload independently. Through tutoring and an "Academic Success Club", the JV position offers academic support to our students, teaching such skills as note taking and time management but also focusing on areas of general wellness that can contribute to academic success, such as healthy eating.
Of course, many of our students' lives have been impacted by substance abuse and college students are frequently drawn to drugs and alcohol. Sackett Hall has a zero-tolerance drug and alcohol policy as it is meant to be a healthy, academic environment. Our activity programming is meant to serve, at least in part, as an alternative to less healthy behaviors, such as drinking. This too is a focus of the Wellness Programming Specialist's efforts.

2. Project Goals and Outcomes:

- a. The ultimate goals of this position are to increase student retention and the number of degrees produced at KuC. However, while we can measure outcomes in those areas, it is difficult to attribute those outcomes to any single initiative. On a smaller scale, the goal of the Wellness Programming Specialist is to increase the volume and relevance of wellness programming offered to students at KuC.
- b. We began tracking our wellness programming in August 2017 by counting the number of excursions to the fitness center, check blackfish traps, etc. and the number of students who participated in each of those activities. Similarly, we tracked the volunteer's tutoring hours, Academic Success Club meetings and the number of students reached via those offerings. We will continue to track our

programming in this manner with the goal of producing more quality contacts with students.

3. Coordination and Collaboration:

- a. This project is entering its second year and would have been impossible thus far without the support of community partners. For the 2017-18 Academic Year the position was funded in equal parts by Bethel Community Services Foundation and YKHC: Diabetes Prevention and Control. The volunteer has collaborated with the staff of YKHC to deliver sessions on the importance of good nutrition as it relates to diabetes prevention but also to general wellness and academic performance. YKHC has also contributed passes to the YK Fitness Center for our students, which have increasingly been put to good use. They have been very valuable partners.
- b. We hope to continue to build our relationship with the YK Fitness Center as it is such a valuable and popular resource for our students.
- c. As KuC is the only college campus in the region I don't believe there are any duplicate services provided elsewhere in Bethel.

4. Implementation Plan:

- a. Not applicable
- b. This will be the second academic year that we've contracted a Jesuit Volunteer in the Wellness Programming Specialist position. A rare and exciting development is that our current volunteer, Daniel Nelson, has signed on for a second year in the position. One of the reasons he gave for wanting to do a second year with us is that he has recognized an opportunity to further develop and solidify the role so that it can continue to be successful in future years. The JV contract year begins August 15, 2018 and ends July 31, 2019.

5. Demonstrated Experience and Financial Information:

- a. Paul Basile, Sackett Hall Program Manager, will continue to supervise the JV. A former Jesuit Volunteer himself, Paul created the Wellness Programming Specialist position, has twice applied for and been awarded a volunteer contract.
- b. Budget:

Item	Amount
JVC:Northwest Placement Fee	\$12,795
Required "Retreat" Fee	\$130
Required Bonus for 2 nd year JV	\$300
Required Travel Contribution	\$650
Total	\$13,745
<i>Funding from YKHC Grant</i>	<i>(\$6,000)</i>

REMAINING NEED	\$7,745
-----------------------	----------------

If received, the University of Alaska will require that these funds are deposited into a UA Foundation fund. The Foundation imposes a 5% fee on all gifts received. In order for our program to receive the full \$7,745 needed, we seek a contribution of **\$8,153 – 5% (\$407.65) = **\$7,745.35**.

6. Report Back:

Last year, both YKHC and BCSF required reports to be submitted in February. This worked well. By that time we are midway through the second semester of the volunteer's contract year – they are settled into the position and we have enough experience on which to base evaluation. It is also around the time that we would receive word from Jesuit Volunteer Corps as to whether or not we'll have a volunteer the following year, and, if yes, we'd begin looking for funding for that contract year. We propose February 28, 2019 as a deadline for reporting.

Financials:

The University of Alaska is tax exempt. Tax ID #: 92-6000147

University of Alaska FY18 Operating Budget - <https://www.alaska.edu/files/state/FY18-UA-Budget-Book.pdf>

Key Staff overseeing this project:

Paul Basile – Sackett Hall Program Manager

Paul is entering his fourth year as the Program Manager at Sackett Hall. He first moved to Bethel in August 2002 as a Jesuit Volunteer and has since settled here and started a family. Prior to working with KuC, in Bethel, Paul has been employed by Bethel Group Home, YKHC Behavioral Health (as a Case Manager), The Delta Discovery, The Kuskokwim Ice Classic and Angstman Law Office. In nearly all of those positions, he has borne witness to the devastating impacts of substance abuse on our community. It is that experience, in part, that feeds Paul's commitment to providing an enriching and healthy college environment for KuC students.

**CITY OF BETHEL
COMMUNITY ACTION GRANT
Application**

COVER PAGE

Applicant Information

Applicant Name: University of Alaska, Fairbanks, Kuskokwim Campus, Bethel Community Services Foundation

Business License #s (if applicable): _____

Applicant Address: 201 Akiak Drive, Bethel, Alaska 99559

Contact Person: Reyne Athanas Email Address: rmathanas@alaska.edu

Daytime Phone: 543-4538 Cell Phone: 545-4468

Grant Request Information

Grant Amount Requested:	\$	\$3,600
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Program/Project Title and Summary:

Celebrating Diversity: Taste of Bethel

This event brings together many of the different ethnic communities in Bethel to celebrate diversity with a feast of traditional foods from each group. It is a positive activity that build healthy, strong ties through sharing, visiting and of course eating.

Date When Funds Are Needed: August 1, 2018

Project Beginning and End Date: August 18 2018

Submission for: Quarter 1 Quarter 2 Quarter 3 Quarter 4

I affirm that if my organization is granted funding, my organization will be required to adhere to City guidelines related to the use of funds, and will be required to provide timely reporting on the use of the granted funds to the City. I affirm that the grant funds will be used for the intentions outlined for this program.

Signature: Reyne Athanas
Authorized Officer/Applicant

Digitally signed by Reyne Athanas
DN: cn=Reyne Athanas, o=Bethel Council on the Arts, ou=Bethel Council on the Arts, email=rmathanas@alaska.edu, c=US
Date: 2018.05.09 12:44:31 -0800

Date: May 18, 2018

PROJECT SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding "Not Applicable."

1. Substantiating Community Need
 - a. Identify and describe existing needs in the community to be addressed by the proposed activity.
 - b. Specifically describe how the activities to be carried out directly address identified needs in the community.

2. Project/Activity Goals and Outcomes
 - a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.
 - b. Provide measurable outcomes for your project and how those outcomes will be measured.

3. Coordination and Collaboration
 - a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.
 - b. Explain how you will develop any needed collaborative relationships that are not already in place.
 - c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

4. Implementation Plan
 - a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.
 - b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

5. Demonstrated Experience and Financial Information
 - a. Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.
 - b. Provide a proposed budget breakdown with the following information:

Budget Items:	Description of Budget Items:	Name of Funding Source:	Enter Dollar Amount		Total:
			CAG	Other	

6. Report Back

Identify the timeframe in which you anticipate providing a report back to the City on the use of the grant funds, if awarded. Awardees will be required to present a written exit report to the Community Action Grant Committee within three months of completion of the project/program.

Community Action Grant: City of Bethel

1 Substantiating Community Need

a. Identify and describe existing needs in the community to be addressed by the proposed activity.

Bethel is a community with a wide and diverse population. It is unfortunate that there are not many opportunities for the various groups to socialize and share about their cultures. One of the best ways to communicate with different groups is through ethnic foods. The proposed project will *celebrate diversity* by offering a *taste of Bethel*. In addition, the minimal charge at the door will be split between the chef and a local non-profit.

b. Specifically describe how the activities to be carried out directly address identified needs in the community.

Yupit Piciryarait Cultural Center (YPCC) in partnership with Bethel Community Services Foundation (BCSF) would send invitations and open call to local chefs to create a traditional dish (es) from their ancestral homelands to share with the Bethel community. Last year, YPCC and Kuskokwim Campus (KuC), hosted the first Taste of Bethel. Many community members asked to have the event repeated and exclaimed that many of the different dishes, from all over the world, they had never tried before. The event brought people together in a welcoming, warm and friendly way by sharing a wide range of traditional foods.

2. Project/Activity Goals and Outcomes

a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.

The number one goal is to introduce the Bethel community to the wonderfully diverse society that lives here. The second goal will be to help support a local non-profit with a portion of the funds collected.

The main objective is to bring people together who don't have the opportunity to interact in a social setting very often. Food is the vehicle to bring folks together in a relaxed and open venue that is all about sharing.

The primary activities will include cooking and eating: The chefs will create a plethora of ethnic dishes for folks to sample. Attendees will have the opportunity to try as many dishes as they want and support a local non-profit at the same time with the purchase tickets for a nominal fee.

B Provide measurable outcomes for your project and how those outcomes will be measured

YPCC's outcome is to have 18 chefs with 18 different dishes to be sold to at least 600 community members.

- Each chef will submit a menu of dishes to be served
- There will be a printed menu for the public with dishes and country origin
- Each dish will be sold by purchasing a ticket and number of attendees counted
- Ticket sales will be split between the chefs and the non-profits

3. Coordination and Collaboration

a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.

a. *Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.*

There will be collaboration between the YPCC staff and the chefs to insure there are no duplicate menus.

Bethel Community Services Foundation staff will collaborate with YPCC staff to ensure that the funds are distributed to local non-profits.

Pomona College is sending Sarah Binau to coordinate this specific activity and develop a booklet with chef information. It will include recipe, country origin, family history about the dish, and photos.

b. *Explain how you will develop any needed collaborative relationships that are not already in place.*

BCSF/YPCC will reach out to local stores, agencies and organizations to expand the outreach of this event. BCSF/YPCC will work directly with AC, Swanson's, Sammy's and Corina's to insure chefs use fund appropriately and there is accountability.

c. *Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.*

No other community organization supports an event like this in Bethel.

4. Implementation Plan

a. *If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.*

N/A

b. *If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.*

This will be the second year for "Celebrating Diversity-Taste of Bethel." The proposed grant funding will be distributed to the 18 chefs to defray the cost of purchasing the food, plates, utensils used in creating each dish and serving it to the public. Last year all expenses were paid by each chef and were a real burden for most. This year, BCSF/YPCC is proposing assisting each chef with a supply stipend of \$200, to spend on purchasing need supplies. In keeping with this being a local event. All funds will need to be spent at local stores only.

5. Demonstrated Experience and Financial Information

a. *Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.*

Reyne Athanas, YPCC coordinator, KuC adjunct instructor

I will coordinate of this project/event. I have coordinated over 50 events similar to this one including: fundraising for LKSD students from 1973-2001, KuC Emerging Scholars program 1997 - 2003, YPCC events starting 2014 to present, Bethel Council on the Arts events, Kuskokwim Art Guild events and gift shop, Taste of Bethel 2017 and I have volunteered for many local events since 1973.

Michelle DeWitt, Bethel Community Services Foundation will be coordinating funding and tracking funds for 18 chefs.

Michelle DeWitt, Bethel Community Services Foundation will be coordinating distribution of funds for 18 chefs.

Additional assistance will be: Laura Ellsworth, YPCC assistant program coordinator and Sarah Binau, with Pomona College, will be working directly with Bethel stores and Taste of Bethel chefs to facilitate and monitor fund distribution.

b Provide a proposed budget breakdown with the following information:

Budget Items	Desc. Of Budget items	Name of Funding source	\$\$ Amount CAG	\$\$ Amount Other	Total Requested Funds
Facility space	YPCC main room	KuC and YPCC		\$1,100 leveraged	
Food supplies	Food supplies for 18 chefs	Community Action Grant	\$3,600		\$3,600
Publications, Advertising & PR	Outreach to community	KuC, YPCC and BCSF		\$300 leveraged	
				\$1,400	\$3,600

6. Report Back

Identify the timeframe in which you anticipate providing a report back to the City on the use of the grant funds, if awarded. Awardees will be required to present a written exit report to the Community Action Grant Committee within three months of completion of the project/program.

Celebration Diversity-Taste of Bethel	August 18, 2018
Debriefing meeting with chefs	August 18, 2018
Debriefing meeting with coordinators	August 23, 2018
Report to Community Action Grant committee	August 31, 2018



Board of Directors

Frank Neitz, President – Frank was born and raised in rural Montana. After graduating from Montana State University, Frank went on to a career flying both fixed and rotor winged aircraft, he flew rotor wing aircraft for six years in the south pacific before moving to Alaska in the mid 1980's. In Alaska he started and operates two fixed wing Charter, Scheduled, Contract Airlines. He also has interests in real estate and mining. Frank is active in the community and serves as a Captain in the Civil Air Patrol, is a past chairman of the City of Bethel Public Works Committee, and President of Bethel Community Services Foundation. His hobbies are anything to do with the outdoors such as hunting, fishing, hiking, climbing, and boating.

Tom Hawkins, Vice-President – After graduating from high school in Richmond Virginia Tom spent one year at John Tyler Community College. In 1968, he was drafted into the US Army, trained in inventory control, and proceeded to spend one year in Korea with the US Army. After leaving the Army, Tom moved to Seattle and trained as a pilot before coming to Bethel Alaska in 1978 to work as an air taxi pilot. He worked for 8 years for Executive Charter service before buying a half interest in a small air taxi located in Mountain Village. Tom lived in Mountain Village for 4 years before moving back to Bethel where he and Mike Hageland built their air service into a regular scheduled airline with over 20 airplanes and 75 employees. Tom sold his interest in Hageland Aviation Services in 1995. Tom is now an avid real estate investor in Bethel and runs a small furnace repair business.

Patricia Smith, Secretary/Treasurer – Patricia Smith lives in Bethel and works for the Yukon Kuskokwim Health Corporation.

Bob Hoffman, Board Member – Bob Hoffman has worked in aviation for over 20 years as manager of various airlines and partner in Hoffman Aircraft Services. He holds both his land and sea pilot license. Currently he works with the Alaska Corrections department as well as being a commercial fisherman. Bob is a member of VFW and served in Vietnam from 68-69. Bob has been an active Bethel Community member in recent years as he has held two terms with Bethel City Council, CEO of Bethel Native Corporation and is now an active member with Bethel Community Services Foundation. Bob is married to his wife of 34 years, Elizabeth Hoffman, and has two sons. Favorite past times include reading, flying, politics and camping.

Brandon Leary, Board Member – Brandon Leary was born in 1968 on Fort Wolters Army Helicopter Base, Mineral Wells, Texas. Brandon is almost a life long Bethel citizen, as he moved to Bethel at the age of three and has lived here off and on for the past forty years. He attended Anchorage Community College and Mesa State College in Grand Junction Colorado where he studied Auto and Diesel Technology and Aviation. Brandon currently operates the local Hovercraft, and is the former terminal manager for Crowley Petroleum Distribution. Brandon has been a commercial fisherman, tugboat deckhand, mate and captain since the age of 13; additionally he has been a airport supervisor, mechanic, equipment operator and truck driver, oil field maintenance specialist and crane operator. Brandon is on the City of Bethel Port Commission as Chairman as well as a Kusko 300 Sled Dog Race Board Member. Hobbies include flying (wheels, floats and skis).

Melody Hoffman – Melody was born and raised in Bethel, Alaska where she graduated from Bethel Regional High School in 2007. She worked for Yukon Kuskokwim Health Corporation (YKHC) for 6 years, spending most of that time in Village Operations in various positions, including Executive Assistant to the Vice-President of Village Health. Melody served as a member of the YKHC Alaska Native Workforce Development pillar committee. She paused working at YKHC to continue her education. She is currently a full-time nursing student with the University of Alaska Anchorage with the goal of becoming an RN. Melody is a passionate advocate for children (our future!) and community members who wouldn't otherwise have a voice. Melody is a mother to two boys, Ronald and Christian. She enjoys fishing, berry picking, playing basketball, and spending time on the Kuskokwim River at fish camp with her family.

Donate to a Fund



University of Alaska Board of Regents

Mission Statement

*"The University of Alaska inspires learning, and advances and disseminates knowledge through teaching, research, and public service, emphasizing the North and its diverse peoples."
Regents' Policy 01.01.01*

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Bethel, AK 99559

If applicable, current and prior year operating budget, including expenses and revenues, sources of revenue received and those pending, to include in-kind;

University of Alaska, Fairbanks, Kuskokwim Campus operating budget is available at: <https://www.alaska.edu/files/state/FY18-UA-Budget-Book.pdf>

If applicable, most recent annual financial statement (audited, if available);

University of Alaska, Fairbanks, Kuskokwim Campus annual financial statement is available at: <https://www.alaska.edu/files/state/FY18-UA-Budget-Book.pdf>

Key Staff

Reyne Athanas moved to Bethel August 1973, as art teacher for the then Unorganized school district and continued teaching art for Lower Kuskokwim School District, at all Bethel schools, retiring in 1997. In fall of 1997 she started working at UAF Kuskokwim campus and became the Yupiit Piciryarait Cultural Center coordinator in 2004

Reyne Athanas, Yupiit Piciryarait Cultural Center Coordinator for the UAF Kuskokwim Campus in Bethel, was recently awarded the Bill Biven Award from the Bethel Chamber of Commerce. The honor is accorded to a citizen for his or her contributions to the community. Reyne is an artist, art instructor for the campus, humanitarian, Art Guild and Tundra Women's Coalition founder and innovator. She has leveraged grant money to offer business classes, Native Art classes, a pre-Alaska Marketplace small business/entrepreneur competition called the "Best of the West" and started a wildly popular Saturday Market. She is involved in most creative events in the area, and spurs others to also get involved. Reyne holds summer art camps for kids, recently helped the Lions Club raise over \$2,500 for the local food bank and is spearheading the revival of the Bethel Community Fair.

Michelle DeWitt

DeWitt came to Bethel in 1997 as a Jesuit Volunteer for the Tundra Women's Coalition, a women's shelter and advocacy center. She then served as its Executive Director for 13 years. In her current job leading the Bethel Community Services Foundation she works to help organizations in the Yukon-Kuskokwim Delta move toward the goals of dismantling institutional racism and building gender equality.

Many are familiar with the relentless quality of DeWitt's drive to improve life in the Yukon-Kuskokwim Delta. YWCA CEO Hilary Morgan says that the Women of Achievement award ceremonies are designed to throw the spotlight on important work and the women doing it.

"Michelle DeWitt is an extraordinary person and an extraordinary woman," Morgan said. "And it's really critical that we continue to honor extraordinary women, because women are so often expected to do work like this without really any fanfare."

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. University of Alaska	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input checked="" type="checkbox"/> Other (see instructions) ▶ A political subdivision of the State of Alaska IRC 115	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) 3 Exemption from FATCA reporting code (if any) C <small>(Applies to accounts maintained outside the U.S.)</small>	
	5 Address (number, street, and apt. or suite no.) P.O. Box 756540, Butrovich Building, Suite 209B	Requester's name and address (optional)
	6 City, state, and ZIP code Fairbanks, Alaska 99775-6540	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number	
[] [] [] [] - [] [] - [] [] [] []	
or	
Employer identification number	
9 2 - 6 0 0 0 1 4 7	

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

WG Sign Here Signature of U.S. person ▶ Date ▶ **1/14/15**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/ir9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

9

Taste of Bethel-Ethnic Food Festival-Celebrating Diversity

Chefs and Menus 2017

*Samantha Buckley

Creole Food: Chicken Jambalaya, sausage E'touffe'e, Creole Gumbo, Italian Crème Cake

*Melinda Fleming & Glenda Swope

Filipino Food: Pancit & lumpie, flan and sweet rice

Akram Didari

Iranian Food: Vegei samoses, kotlet, kookoo

*Mimosa Pellumbi

Albanian Food: Baklava, Gyro

Robert Wongfamath

Italian Food: Italian meatballs with house made red sauce

Eleanor Miller

Yupik Food:

Reyne Athanas & Landon Burke

Greek Food: Greek yogurt, honey & walnuts

*Malada Vongsamath

Thai Food: Curry chicken, red curry beef, green curry pork, fresh roll, fried roll, watermelon, Thai tea

*Sylvia Jones

Salvadoran Food: Paposas, orchata

*Sheila Waters & Guada Thatcher

Filipino Food: Lumpia Shanghai, empanada, barbeque chicken, pan de coco, chocolate covered strawberries

Edelmire Gorza

Salvadoran Food: Tostada con salpicon

Janessa Esquible & Garrett Hussion

Mediterranean Food: Shakshuka, hummus, pita, dolma

Stan Corp

Welsh Food: pasties from Cornwall, United Kingdom

Nili Sundown

Israeli Food:

*Juan Delgado & Sandra Lopez Pena

Mexican Food: Chili rellenos and rice

Dyane Chung & Gregory Navitsky

Korean Food: Korean chicken wings, kim chi pork buns

Marlene Galanty

Italian Food: Lasagna and desserts

*Needs Electricity

**CITY OF BETHEL
COMMUNITY ACTION GRANT
Application**

COVER PAGE

Applicant Information

Applicant Name: Kuskokwim Art Guild and UAF Kuskokwim Campus

Business License #s (if applicable): _____

Applicant Address: PO Box 1250 Bethel, AK 99559

Contact Person: Reyne Athanas Email Address: rmathanas@alaska.edu

Daytime Phone: 543-4538 Cell Phone: 545-4468

Grant Request Information

Grant Amount Requested:	\$	\$3,000
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Program/Project Title and Summary:

Summer Youth Art Camps

A program focused on engaging Bethel youth in healthy, fun, creative ways during summer. Campers from 6 to 18 years in a wide variety of activities, dumpster painting, ceramics, printmaking, painting, drawing, 3-D art, community art projects, Native arts and dance.

Date When Funds Are Needed: June 4, 2018

Project Beginning and End Date: June 4, 2018- June 25, 2018

Submission for: Quarter 1 Quarter 2 Quarter 3 Quarter 4

I affirm that if my organization is granted funding, my organization will be required to adhere to City guidelines related to the use of funds, and will be required to provide timely reporting on the use of the granted funds to the City. I affirm that the grant funds will be used for the intentions outlined for this program.

Signature: Reyne Athanas Date: 5/15/18
Authorized Officer/Applicant

PROJECT SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding "Not Applicable."

1. Substantiating Community Need
 - a. Identify and describe existing needs in the community to be addressed by the proposed activity.
 - b. Specifically describe how the activities to be carried out directly address identified needs in the community.

2. Project/Activity Goals and Outcomes
 - a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.
 - b. Provide measurable outcomes for your project and how those outcomes will be measured.

3. Coordination and Collaboration
 - a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.
 - b. Explain how you will develop any needed collaborative relationships that are not already in place.
 - c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

4. Implementation Plan
 - a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.
 - b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

5. Demonstrated Experience and Financial Information
 - a. Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.
 - b. Provide a proposed budget breakdown with the following information:

Budget Items:	Description of Budget Items:	Name of Funding Source:	Enter Dollar Amount		Total:
			CAG	Other	

6. Report Back

Identify the timeframe in which you anticipate providing a report back to the City on the use of the grant funds, if awarded. Awardees will be required to present a written exit report to the Community Action Grant Committee within three months of completion of the project/program.

Community Action Grant: City of Bethel

1 Substantiating Community Need

a. Identify and describe existing needs in the community to be addressed by the proposed activity.

There is constant need during the summer concerning youth. What can be done to engage Bethel youth in a fun, healthy and educational way during the summer months? The Kuskokwim Art Guild(KAG), and Yupiit Piciryarait Cultural Center (YPCC), have collaboratively worked together to sponsor summer youth art camps for the last ten years. This collaboration has produced the wildly creative dumpsters around town and several art installations. Campers have also been exposed to a wide variety of art techniques, healthy social interactions, and a sense of contributing to the community.

b. Specifically describe how the activities to be carried out directly address identified needs in the community.

The summer art camps will be open to every young person in Bethel. The first two weeks will have 2 certified teachers, and 4 camp assistants. The third week will have 2 Native arts master instructors and assistants. Each project campers work on will be based in educational learning and creative expression.

2. Project/Activity Goals and Outcomes

a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.

B Provide measurable outcomes for your project and how those outcomes will be measured

Each camp will culminate with a parent-student lunch, where students will share what they have done with their parents and family. Each student will complete at least one of each project listed below for the week they attend.

June 4-8	Camp 1 Art Camp 6 – 12 year old
June 9-13	Camp 2 Art Camp 6-12 year olds
June 18-22	Camp 3 Native Art Camp 11-16 year olds

Themes for art camps this year- Artists and techniques

Picasso for the portraits on the dumpsters
Warhol for the print making
Thiebaud for the clay making
Lichtenstein for the favorite word: drawing and painting
Harig for the action silhouette: cut paper, drawing, painting
Story Knives, Quspaks, beading, yo-yo's

3. Coordination and Collaboration

a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.

Kuskokwim Art Guild
Community Action Grant
Summer art camps 2018

KAG has sponsored many workshops and has funded scholarships for the summer youth camps for eight years. The program receives \$3,000 to be used as scholarships for all campers attending the camps. In addition to KUC, YPCC additional collaboration with Bethel Volunteer Firefighters and Emergency Association, and Donlin Gold has supported this program. This year we are reaching out to the City of Bethel for additional support.

b. Explain how you will develop any needed collaborative relationships that are not already in place.

The best relationship development occurs with the campers and their parents. This program reaches over 80 each year and their extended families. The relationships built have continued over the years and many for the former campers are now camp assistants.

c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

The 4H program offers similar programs each summer, this year LKSD is offering an advances artist workshop for older students and village students. KAG/YPCC camps work with the Delta Dance Illusion group to offer dance to 4 – 18 year olds as well.

4. Implementation Plan

a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.

N/A

b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

This is an existing program and has been carried financially by KAG, YPCC, KUC. The funding from KUC has covered the cost of paying instructors, assistants and all supplies. The funding requested will go to help defray the costs of assistants to the instructors, (30 campers per session), and consumable supplies for the campers to use creating their projects.

May 12	Order supplies
May 25	Line-up assistants for all camps
June 22	Pay all assistants
June 25	Reimburse KAG/KUC for pre-purchased supplies

5. Demonstrated Experience and Financial Information

a Describe the applicant's(or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.

Reyne Athanas, YPCC coordinator, KuC adjunct instructor

I will coordinate of this project/event. I taught art for LKSD from 1973 – 1997. I am the main art instructor for the UAF Kuskokwim Campus. I have coordinated over 50 events similar to this one including: fundraising for LKSD students from 1973-2001, KuC Emerging Scholars program 1997 - 2003, YPCC events starting 2014 to present, Bethel Council on the Arts events, Kuskokwim Art Guild events and gift shop, Taste of Bethel 2017 and I have volunteered for many local events since 1973.

Art Camp instructors for 2018 will be: Erin Arno, 5th grade teacher at Gladys Jung, Katie Wilkins, special education Mikelnguut Elinaurviat, Marie Alfred, master Native artist, Nikki Corbett, master sewing artist.

Kuskokwim Art Guild
 Community Action Grant
 Summer art camps 2018

b Provide a proposed budget breakdown with the following information:

Budget Items	Description. of Budget items	Name of Funding source	\$\$ Amount CAG	\$\$ Amount Other	Total Requested Funds CAG
Instructors	4 instructors	KUC BVESB		\$5,500	
Assistants	6 assistants		\$1,500		\$1,500
Supplies	Assorted art supplies	KUC DonlinGold	\$1,000	\$1,800	\$1,000
Children Snacks	Purchased locally	BVESB	\$500	\$500	\$500
Scholarships	All Campers	KAG		\$10,800	\$3,000
Total			\$3,000	\$10,800	\$14,200

6. Report Back

Identify the timeframe in which you anticipate providing a report back to the City on the use of the grant funds, if awarded. Awardees will be required to present a written exit report to the Community Action Grant Committee within three months of completion of the project/program.

Summer Art camps	June 4 - 22, 2018
Debriefing meeting with teachers/assistants	June 22, 2018
Map out 2019 camp schedule & projects	June 22, 2018
Debriefing meeting with coordinators	June 25-26, 2018
Report to Community Action Grant committee	July 31, 2018

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2017 Art Camp Budget										
							Maximum			
Instructors -camp	Salary	camp helpers	Salary	Camp dates	supplies	snacks	camp size	funders	request	Income
Erin Arno art camp	\$1,000	assistant	\$250	June 4-8	\$575	\$200	15	KAG	\$3,000	\$3,000
Erin Arno art camp	\$1,000	assistant	\$250	June 11-15	\$500		15	Donlin	\$2,000	requested
kate Wilkens art camp	\$1,000	assistant	\$250	June 4-8	\$575	\$200	15	City	\$3,000	requested
Kate Wilkens art camp	\$1,000	assistant	\$250	June 11-15	\$500		15	BVFES	\$1,000	requested
Marie Alfred Native arts	\$750	assistant	\$250	June 18-22	\$400	\$100	10			
Nikki Corbett Native arts	\$750	assistant	\$250	June 18-22	\$400		10			
Maximum	\$5,500		\$1,500		\$2,950	\$500	80		\$9,000	
first 120 campers get \$25 scholarship from KAG = \$3,000										

Camp Instructors pay scale: 8 students = \$500, 15 students - \$750, \$30 students - \$1,000

camp assistant \$200 for 5 days

Camp size varies, the smallest is 8 students the maximum is 30



THE STATE
of **ALASKA**

Department of Commerce, Community, and Economic Development
Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806
(907) 465-2550 • Email: corporations@alaska.gov
Website: Corporations.Alaska.gov

COR

FOR DIVISION USE ONLY

Nonprofit Corporation
2017 Biennial Report
For the period ending June 30, 2017

Web-4/24/2017 12:58:39 PM

- This report is due on July 02, 2017
- \$25.00 if postmarked before August 02, 2017
- \$30.00 if postmarked on or after August 02, 2017

Entity Name: Kuskokwim Art Guild
Entity Number: 79122D
Home Country: UNITED STATES
Home State/Province: ALASKA

Registered Agent

Name: Moses Tulim
Physical Address: 520 6TH AVE, BETHEL, AK 99559
Mailing Address: BOX 1250, BETHEL, AK 99559

Entity Physical Address: 420 CHIEF EDDIE HOFFMAN HWY, ROOM # 124, BETHEL, AK 99559

Entity Mailing Address: PO BOX 1250, BETHEL, AK 99559

Please include all officials. Check all titles that apply. Must use titles provided. All domestic non-profit corporations must have a president, vice president, secretary, treasurer, and at least three directors. The secretary and the president cannot be the same person.

Name	Address	% Owned	Titles
ANNE KOSACHEFF	PO BOX 1250, BETHEL, AK 99559	N/A	Director, Secretary
ZHI HASTIE	BOX 1250, BETHEL, AK 99559	N/A	Vice President
SHANNON SUMMER	PO BOX 368, BETHEL, AK 99559	N/A	Assistant Secretary
MOSES TULIM	PO BOX 1250, BETHEL, AK 99559	N/A	Director, President
REYNE ATHANAS	PO BOX 1570, BETHEL, AK 99559	N/A	Director, Treasurer

Purpose: PROMOTE CREATIVE EXPRESSIONS AND ART SKILLS

NAICS Code: 813990 - OTHER SIMILAR ORGANIZATIONS (EXCEPT BUSINESS, PROFESSIONAL, LABOR, AND POLITIC

New NAICS Code (optional):

Estimated value of all real or personal property of the corporation:

I certify under penalty of perjury under the Uniform Electronic Transaction Act and the laws of the State of Alaska that the information provided in this application is true and correct, and further certify that by submitting this electronic filing I am contractually authorized by the Official(s) listed above to act on behalf of this entity.

Name: Reyne Athanas

KAG Gift shop		
Income and Expenses		
	2017	2018
Janurary	\$2,005	
February	\$2,774	
March	2,651.45	
April	3,557	
May	2,414.45	
June	2,568.50	
July	3,946.40	
August	3.885	
September (closed	3,723.50	
October	3,513.16	
November	2,714.45	
December	6,638.50	
Gross Sales	\$36,510	
Tax	\$2,423.84	
Sales after tax	34,086	
Steel Salmon	\$12,575	
Tax	\$755	
Income	\$11,820	
Total Income	\$45,906	
Salery	\$12,500	
Artists	\$25,557	
Rent	\$3,300	\$3,300
Scholarships	\$3,000	\$3,000
Total Expenses	\$44,357	
KAG Profit	\$1,549	

tax 2017
121.82
166.47
159.09
213.42
144.87
154.11
236.78
231.9
223.41
210.79
162.87
398.31
2423.84

Kuskokwim Art Guild

PO Box 1250 Bethel, AK. 99559

907-543-4585 bethelartguild@gmail.com

Kuskokwim Art Guild

Executive Board Officers 2018

President	Moses Tulin
Vice President	Anne Koscheff
Vice President	John Oscar
Secretary	Victoria Sosa
Treasurer	Reyne Athanas
Member at Large	Zhi Hastie
Member at Large	Chris Nevak
Member at Large	

University of Alaska Board of Regents

Mission Statement

*"The University of Alaska inspires learning, and advances and disseminates knowledge through teaching, research, and public service, emphasizing the North and its diverse peoples."
Regents' Policy 01.01.01*

Board Contact Information

Gloria O'Neill, Chair (2013-2021)

goneill@citci.org

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John Davies, Vice Chair (2015-2023)

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Fairbanks, AK 99708

907-388-0193 (cell) 907-474-4927 (home)

Lisa Parker, Secretary (2015-2023)

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Soldotna, AK 99669

907-398-1883 (cell)

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Wasilla, AK 99687

907-315-3454 (cell)

Andy Teuber, Regent (2015-2023)

andy.teuber@gmail.com

PO Box 1544

Kodiak, AK 99615

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Brandi Berg, Executive Officer

ua-bor@alaska.edu

University of Alaska

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Fairbanks, AK 99775

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907-450-8012 (fax)

Kuskokwim Campus

Mary C. Pete, Director

mpete@alaska.edu

907-543-4502

PO Box 368

Bethel, AK 99559

Key Personnel for Summer Art Camps

Reyne Athanas, Yupiit Piciryarait Cultural Center Coordinator for the UAF Kuskokwim Campus in Bethel, was recently awarded the Bill Biven Award from the Bethel Chamber of Commerce. The honor is accorded to a citizen for his or her contributions to the community. Reyne is an artist, art instructor for the campus, humanitarian, Art Guild and Tundra Women's Coalition founder and innovator. She has leveraged grant money to offer business classes, Native Art classes; a pre-Alaska Marketplace small business/entrepreneur competition called the "Best of the West" and started a wildly popular Saturday Market. She is involved in most creative events in the area, and spurs others to also get involved. Reyne holds summer art camps for kids, recently helped the Lions Club raise over \$2,500 for the local food bank and is spearheading the revival of the Bethel Community Fair.

Erin Arno: 5th grade teacher at Gladys Jung Elementary School, Bethel, Alaska. Erin has been awarded teacher of the year by Lower Kuskokwim School District. Erin has co-taught a stop action video on climate change with her 5th grade students, go to: <https://addison-carroll-6k89.squarespace.com/alaska/>

Katie Wilkens: Katie Wilkins, a special education teacher at Bethel's Mikelngutt Elitnaurviat School. Katie also coaches BRHS volleyball team, US Coast Guard, Kid's Don't Float and active member of many local organizations.

Marie Alfred: Born in Kwethluk and winner of Best in the West small business competition twice. Master carver with art pieces in many personal collections throughout Alaska.

Nikki Corbett: Born and raised in Bethel, AK. Nikki is renowned throughout the region for her prolific sewing skills with modern designs on traditional garments.

Community Grant Request 2018
HOPE in Alaska Ministry/ Camp HOPE
Project Summary

1. Substantiating Community Need

a. Identify and describe existing needs in the community to be addressed by the proposed activity.

- Bethel has a substantial number of vulnerable youth who are affected by various issues including but not limited to alcohol abuse, domestic violence, and poverty. Many of these youths are left with poor self-esteem, and isolation.
- Last year 54% (69 of 127 total students) were from Bethel. We expect this number to increase this year as it has each year since the start in 2012 when we had 28 total students.

b. Specifically describe how the activities to be carried out directly address identified needs in the community.

The programs offered through Camp HOPE provide a safe environment where 100% volunteer staff invest time into each youth life. We focus on teaching youth to live in community, learn and support one another and be active healthy contributors to situations they face by teaching coping skills, building healthy self-esteem, and role modeling healthy relationships with those around them.

2. Project/Activity Goals and Outcomes

a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.

Overall goal

- To provide an opportunity for youth of Bethel to gain new personal and social tools or strengthen existing tools to face the challenges of every day life in a safe nurturing environment.

Objective

- To equip vulnerable youth with added life skills, understanding of Community and increased self-esteem.

How we will achieve these objectives:

- Life skills through integrating activities into relational lessons
- Self-esteem through making ulus, paracord bracelets, tie dye shirts, fur skin sewing, beading, fishing, fish cutting and berry picking.
- Community by having community building activities, meal preparation, food gathering, sharing of knowledge from youth to youth and playing together.

Community Grant Request 2018
HOPE in Alaska Ministry/ Camp HOPE
Project Summary

b. Provide measurable outcomes for your project and how those outcomes will be measured.

We intend to have approx. 70 + youth from the Bethel this year based on past attendance. We will have a short 10 question survey at the end of camp to gather data on the impact camp made on their lives to evaluate success and areas for improvement.

3. Coordination and Collaboration

a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.

- We currently work with different organizations in Bethel to follow up with youth throughout the year.
- Work with local youth therapist counselors to coordinate youth to attend
- State of Alaska Office of Children's Services to coordinate youth to attend
- YKHC Diabetes Program for specific cultural project grant funding

We also work with various local organizations for donations and discounts including

- Alaska Commercial for discount/donation food items
- Swanson Grocery for discount/donation on food items
- Nicholson Gas for gas donation
- Back Creek Marine for donation
- Prop Shop for donation
- Sammy's Market for donation
- Corrina's case lot for discount groceries

b. Explain how you will develop any needed collaborative relationships that are not already in place.

New relationships currently being built:

- Local Lions Club
- Family Nutrition Program, Bethel District Cooperative Extension Service UAF

Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

Our program differs greatly than other local programs in that it is an all-inclusive program close to Bethel that allows students a period of days to decompress and feel safe to work toward life long tools in a personal way with high staff to camper ratios.

Recognizable note of other organizations that offer encouragement to vulnerable youth of Bethel include Community Center Art Camp, TWC through Teens Against Violence program, 4-H program and girl scout program to name a few.

Community Grant Request 2018
HOPE in Alaska Ministry/ Camp HOPE
Project Summary

4. Implementation Plan

a. If this is a new project/activity, describe specific steps to be taken to implement the activity.

Identify target dates for each phase of implementation.

NA—Our Camp program has been reaching kids from the Kuskokwim region since 2012

b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

Background: Every year Camp HOPE happens through a lot of faith, sweat, donated time and tears. Our funding exists on the backs individuals who have a heart to support the cause. We have no overarching organizational funders. Each year we have one standing fund raiser of 4th of July funnel cakes.

The requested funds will help make up the difference for Bethel Youth between what we charge and our actual cost per student . To reach the most vulnerable youth we only charge \$40 per student when actual cost per student \$250 and no student is turned away for inability to pay no questions asked.

Our Teen Camp is July 9th- 14th and Kids Camp is July 17th-21st

5. Demonstrated Experience and Financial Information

a. Describe the applicant’s (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.

This will be our 7th year of Camp HOPE. Our Local Staff alone contribute over 50 years of combined experience in working with youth at risk

b. Provide a proposed budget breakdown with the following information:

Category	Description	Cost
Transportation	Boat ride to and from Bethel	\$2,365.20
Insurance	Cost for liability insurance on campers	\$2,156.22
Food	3 meals a day and 2 snacks	\$6,011.28
Program Supplies	Craft supplies, Camp Shirt	\$1,717.20
	Total Expense	\$12,249.90
	Participant Contribution	\$2,760.00
	Total Grant Request	\$9,489.90

Community Grant Request 2018
HOPE in Alaska Ministry/ Camp HOPE
Project Summary

6. Report Back

Identify the timeframe in which you anticipate providing a report back to the City on the use of the grant funds, if awarded. Awardees will be required to present a written exit report to the Community Action Grant Committee within three months of completion of the project/program

We will provide a report back to the Community Action Grant Committee by the 30th of September 2018.

CITY OF BETHEL COMMUNITY ACTION GRANT Application

COVER PAGE

Applicant Information

Applicant Name: HOPE in Alaska Ministry/ Camp HOPE

Business License #s (if applicable): _____

Applicant Address: PO Box 2967, Bethel AK 99559

Contact Person: Rachelle White Email Address: hopeinalaska@gmail.com

Daytime Phone: 907-545-6223 Cell Phone: 907-545-6223

Grant Request Information

Grant Amount Requested:	\$	
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Program/Project Title and Summary:

Camp HOPE

Program summary: Provision of all inclusive 6 day camp for youth ages 12-18 and 5 day all inclusive camp for youth ages 9-12. all inclusive includes program supplies, 3 full meals and 2 snacks per day, housing, transportation.

Camp HOPE's foundational mission is working with vulnerable youth many of whom come from home affected by alcohol and abuse. We focus on teaching youth to live in community and be active healthy contributors to the situations around them by teaching coping skills, building healthy self esteem, and role modeling healthy relationships. Camp HOPE has multiple demonstrations of anecdotal evidence of success related to suicide prevention, school dropouts returning to school and completing high school, some even continuing on to further education, increase of self-esteem and improved coping with life's challenges.

Date When Funds Are Needed: July 1, 2018

Project Beginning and End Date: July 9-21, 18

Submission for: Quarter 1 Quarter 2 Quarter 3 Quarter 4

I affirm that if my organization is granted funding, my organization will be required to adhere to City guidelines related to the use of funds, and will be required to provide timely reporting on the use of the granted funds to the City. I affirm that the grant funds will be used for the intentions outlined for this program.

Signature: Rachelle K White Date: 5-25-18

Authorized Officer/Applicant

PROJECT SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding “Not Applicable.”

1. Substantiating Community Need

- a. Identify and describe existing needs in the community to be addressed by the proposed activity.
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2. Project/Activity Goals and Outcomes

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- a. Describe the applicant’s (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.
- b. Provide a proposed budget breakdown with the following information:

Budget Items:	Description of Budget Items:	Name of Funding Source:	Enter Dollar Amount		Total:
			CAG	Other	

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Identify the timeframe in which you anticipate providing a report back to the City on the use of the grant funds, if awarded. Awardees will be required to present a written exit report to the Community Action Grant Committee within three months of completion of the project/program.