



Public Works Committee Agenda

Regular Meeting Wednesday March 19, 2014 – 6:30PM
City Shop Conference Room

MEMBERS

Joseph A Klejka
Council Rep.
Term Expires
11/2013

Frank Neitz
Chair
Term Expires
12/2013

Jennifer Dobson
Vice-Chair
Term Expires
12/2014

VACANT
Committee Member
Term Expires
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Scott Guinn
Committee Member
Term Expires
12/2014

Donna Lindsey
Committee Member
Term Expires
12/2016

Delbert Egoak
Committee Member
Term Expires
12/2015

Bill Arnold
Ex-Officio Member

Cheryl Roberts
Secretary/Recorder

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD – (5 Minute Limit)
Mike Nevenzel with ProDev - Pool Update
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES
A. Minutes from the previous regular meeting -
February 19, 2014.
- VI. SPECIAL ORDER OF BUSINESS
- VII. UNFINISHED BUSINESS
A. Water & Sewer Master Plan - Bill Arnold
B. Institutional Corridor - Feasibility Study & Funding - Bill Arnold
To decide what to do use the \$7 million on & how far it should go -
Frank Neitz
C. Funding source for Sewer Lagoon & the Dredge - Bill Arnold
D. Establishing a plan of action for a traffic plan for the new Swansons
Store - Frank Neitz
E. Donut Hole options for a shorter route to Tundra Ridge - Bill Arnold
- VIII. NEW BUSINESS
A. Repair of Dumpsters & Lids - Scott Guinn
B. AVEC - The Interconnect Agreement for the Pool Wind Mill - Frank Neitz
C. Review Committee will choose The Pool Management Company on
March 17, 2014 - Frank Neitz
D. Transfer of City Wind Turbine Grant to AVEC
E. Water/Sewer Rate Hike - When will this possibly be implemented -
Frank Neitz
F. RUBA Assessment - When will this possibly be implemented - Frank Neitz
G. Will there be a New Company to remove cars from the dump - Frank Neitz
H. Possible training program for water/sewer drivers - Frank Neitz
I. RFP on piping for the New Well will be going out on April 28, 2014
- Frank Neitz
- IX. DIRECTOR'S REPORT
- IX. MEMBER COMMENTS
- X. ADJOURNMENT

Cheryl Roberts, Recorder, Public Works Department
Posted: March 13, 2014, AC, Post Office, Swanson's, City Hall

City of Bethel, Alaska

Public Works Committee Minutes

February 19, 2014

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Public Works Committee Meeting was held on February 19, 2014 in the City Shop Conference Room, Bethel, Alaska. Committee Member Chair, Frank Neitz, called the meeting to order at 6:35 p.m.

II. ROLL CALL

Present:

Excused absence(s): None

Unexcused absence(s): Joseph Klejka

Also in attendance were the following:

Bill Arnold, Interim Public Works Director

Cheryl Roberts, Recorder of Minutes

III. PEOPLE TO BE HEARD

Mike with ProDev - We filled the pool & did a 6 day text, had a few drips, which was better than the last go around. We have now drained the pool, put a subfloor, & the decking in so we can work the rafters, painted, put up sound panels, lights. We are wicking in the wading pool now, which will also be a dance floor. Block work is 99% done, they will be back at the end of the week to finish the locker rooms & the south & west walls. The mechanical boys will be done in the mezzanine; the electrical boys will be doing their tie-ins in the electrical room, All the master panels, switches & stuff. I've got a meeting with BUC/AVEC tomorrow to talk about the wind turbine interconnect & what the environment will be. We are 38 feet in the ground, but we are 2 feet thawed out; we pulled up all the skirting to allow more air through there. We're about 75% done lifting the building up & replacing the pressure blocks; this should be done by the end of next week. Every Thursday, until the pool is filled, we will have a tour & Bev Hoffman will be doing that. The Turbine is a little behind schedule with the engineering, but hopefully we will have a turbine here in the real near future. Schedule looks good, budget looks good, no one's been injured.

IV. APPROVAL OF AGENDA

Motion to approve the agenda of the regular meeting of January 15, 2014

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| MOVED BY: | Scott Guinn | Motion carried to approve the agenda, but to move New Business Item B to Unfinished Business so that Bill Arnold can leave early. |
| SECONDED BY: | Delbert Egoak | |

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| VOTE ON MOTION | Motion carried by unanimous voice vote. |
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V. APPROVAL OF MINUTES

Motion to approve the minutes of the regular meeting of January 15, 2014

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| MOVED BY: | Delbert Egoak | To approve the minutes of the regular meeting of January 15, 2014. |
| SECONDED BY: | Scott Guinn | |

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| VOTE ON MOTION | Motion carried by unanimous voice vote. |
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VI. SPECIAL ORDER OF BUSINESS

A. Annual Election of Chair for the Public Works Committee

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| MOVED BY: | Scott Guinn | To nominate Frank Neitz as the Chair for the Public Works Committee. |
| SECONDED BY: | Jennifer Dobson | |

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| VOTE ON MOTION | Motion carried by unanimous voice vote. |
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B. Annual Election of Vice-Chair for the Public Works Committee

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| MOVED BY: | Jennifer Dobson | Annual nominate Scott Guinn as the Vice-Chair for the Public Works Committee. |
| SECONDED BY: | Donna Lindsey | |

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| VOTE ON MOTION | Motion carried by unanimous voice vote. |
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VII. UNFINISHED BUSINESS

Item A - Water & Sewer Master Plan

Item B - Institutional Corridor - Feasibility Study & Funding - To decide what to do use the \$7 million on & how far it should go

Item C - Funding source for Sewer Lagoon & the Dredge

Item D - Establishing a plan of action for a traffic plan for the new Swansons Store

VIII. NEW BUSINESS

Item A - Using Waste Heat for the Pool Project & other City Buildings that are close to the Power Plant

Item B - Donut Hole options for a shorter route to Tundra Ridge

IX. DIRECTOR'S REPORT

Our Hauled Water & Sewer Dept. needs CDL Drivers; we've been borrowing city workers from other departments to help out.

X. MEMBER COMMENTS

Delbert - My only comment is, I don't know if this would go under New Business, but somebody mentioned that, the little area that has pavement by AVCP, Jo-Lomack, First National Bank, First Avenue, going past Harrys'; I don't know what the deal with that is, but, I guess the city was driving the excavator across it. They had questions of why they would do that, just in case they would mess up that pavement. I didn't get it in, in time for this but - Then Scott commented, "Is that state or what?" - Somebody's wondering if, I think Harry has done that, the city's' done that, drove across that. I looked at it & there were some marks in the pavement. And so they just questioned, not when the city did it, but there were previous marks before that. - Scott, "Who's gonna fix it, if it breaks?" - Yea, just tearing up that road they question, why would, like I guess the, you're

supposed to put that onto a trailer, bring your trailer down & then unload it. And so they just questioned that.

Donna - I don't have any comments.

Jennifer - Nothing from me, Congratulations Scott & thank you Frank for keeping your new roll here.

Scott - Yea, thanks Jenny. Go check out the Dump if you haven't, since they put Gary back in the Bull Dozer, and on the same day, now tag-teaming days are over. Dave's not over stressing or anything, things are looking better & they are kicking butt out there. It's actually looking real good, I hope we can get somebody to come in & look harder into, uh, I don't burry cars & we need to extend the life of it as much as we can.

Frank - I have no comments other than thank you so much for coming & we do, looks like we are short a member & I'll get to the bottom of Bill. It makes things easier if we have another member.

**XI. ADJOURNMENT
MOTION TO ADJOURN THE MEETING**

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| MOVED BY: | Scott Guinn | Motion to adjourn the meeting. |
| SECONDED BY: | Donna Lindsey | |

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| VOTE ON MOTION | Motion carried by unanimous voice vote. |
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With no further business before the Committee, the meeting adjourned at 7:41 p.m.

APPROVED THIS _____ DAY OF MARCH, 2014

Frank Neitz, Chair

Cheryl Roberts
Recorder of Minutes

MEMORANDUM

DATE: 03/01/2014
TO: Lee Foley, City Manager
FROM: Bill Arnold, Public Works Director
SUBJECT: Manager's Report

Programs/Divisions

Public Works Director:

Utility Maintenance:

This month we began drilling our second well at CSWTP. M&W Drilling CO. Began on 2/11 and should take about 4 weeks to complete. Earlier this month we had a few freeze ups in ASHA. We also helped the Port with the sea wall near the Joe Lomack building. We continue to monitor our liftstations and operate our water plants daily.

Hauled Utilities:

For the month of February, first I'd like to thank the recycle center, the landfill crew, and especially the road maintenance department, for helping with the use of their drivers. They have helped us out greatly. This month we have delivered approximately 3,500,000 gallons of water, and nearly 2,750,000 gallons of sewer, and hauled 2016 yards of refuse to the landfill. We are starting to see some more applicants, and are hoping to have a full roster soon. The icy conditions have once again, reeked havoc causing several accidents, and the destruction of a semi-rare tree in one yard, in-particular.

Property Maintenance:

We walk through our buildings daily checking for heat and plumbing issues, making adjustments or repairs as necessary and replace light and ballast where needed. The new Police Station has had problems with their heat and drains already. The contractor should be making these corrections before have to go in and fix what they can't. We spread salt/sand in the icy spots to prevent slips and falls to all our buildings. We had Alaska Locksmith here last month and he keyed part of the Fire Station and did some repairs for us around the City. Pioneer Overhead Door was here as well and made some adjustments as well to some of our many over head doors.

Road Maintenance:

Streets and Road now started to help the port on digging out Brown's slough with the 324E excavator. Gary will be running the excavator digger the slough out, and after he gets a pile, and it sets for a few days to let the water drain out of the mud, we will help the port as much as passable in hauling it to the landfill with dump trucks.

Streets and Roads help out the guys at M&W Drilling Co. that are drilling the water well for the city, by steaming out their drilling equipment that was frozen in the ice at the new pump house. This was from all the water trucks over flowing at the City Sub. Pump house, which cause an ice glacier to build up around the drilling equipment. By steaming it out we were able to get it free.

Streets and Roads lay down a lot of road sand this month to help keep the road from being too slippery, and sometimes using both road sanders to get it done. With that being said, we still have a lot of road sand left in the salt sand pile, and it looks to be enough to get through the rest of the winter. We have been grading the road as best as we can, in between thaws, and when the road surface is thaw out a few inches so that it can be graded.

Vehicles and Equipment:

We have stayed pretty busy lately keeping up with small repairs on the hauled Utilities trucks and also the small city vehicles. We have had a small problem with some of the newer city vehicles lately. Some of the new vehicles use an ignition key that has a built in chip. If these special keys get lost or are not used in the vehicle, the vehicle will not start with any other key. It is important that these keys are kept track of. V&E does not have the equipment necessary to reprogram new keys for these vehicles, and it is a long tedious process to deal with each dealership to get new keys made and programmed for these vehicles.

We have finished up a few water and evacuation trucks that had some major repairs needed, and have got them back into service. The warm weather has made it a little easier on some of the wear and tear of the big trucks, which has allowed for our mechanics to concentrate on the smaller vehicles and smaller repairs that is also needed on the smaller city vehicles.

Transit System:

Keeping the buses clean inside and out has been a constant challenge. However with the colder weather, everything frozen, and the new pressure washer working, it's been a lot easier. Before the new pressure washer was hooked up I brought a small pressure washer from home and I was able to take the first layer of mud off, but couldn't get through to the bottom layer, with the new pressure washer the buses look a lot cleaner. I really appreciate the Building Maintenance Crew

getting the new pressure washer up and running. Trying to keep the buses on scheduled, holding the drivers to their working hours, and keeping the buses clean inside and out has been a challenge for everyone.

The age of the buses, the mileage 110,000-119,000 miles+, and the rough roads has made it a challenge to keep the buses running. When I washed the buses I can see cracks in the fiberglass bodies and the under frame is beginning to show through. The shop crew no sooner gets one repaired and another is down. Bus 436 has been up and down all year. It's currently been in the shop for the past two weeks, waiting for parts, the power steering / brakes are bad. Bus 438 was down all last week, 2-(10-14)-2014, because the brakes were bad and parts had to be ordered. Unfortunately we were only able to run the Green Line Route the week of February 10. We have DOT approval to order a new bus to replace Bus #436 (6+ years old and 119,000+ miles) and the money, \$55,000+, is in the FY 14 Budget. Both the City Council and ONC understand the importance for the Transit System to get a new bus. When we get the new bus it should help reduce the cost of bus maintenance. The new bus will be used on the Green Line and the current Bus 436 will be used for stand-by. With John Sargent help we've started the purchasing process for this new bus and it should arrive on this summer's barge. We've start working on getting approval for another new bus, to replace Bus #437 (6 years old and 110,000+ miles, and John Sargent has put it in the FY 15 Grant application and we'll need to find the matching funds for it.

The City Council and ONC met on February 12 and one of the agenda items was the Bethel Transit System. ONC is still committed to the \$60,000 match money for the FY 15 Grant. This is a reduction of \$45,000 in match money which results in a reduction of \$150,000 in the Transit FY 15 Budget. ONC has said that if their Federal Grant money is increase later they would increase the amount they are willing to give to the Bethel Transit System. However that amount, if any, would not increase the FY 15 Grant amount it would only be a direct increase to the Transit budget. The City Council is very concerned about the reduction in the Transit budget and encourages the Transit System to look for outside sources. In the mean time the Transit System will need to trim back the services we are providing the community of Bethel. ONC asked John Sargent if he could do the new MOA for ONC / City of Bethel and have the Bethel Transit System review it at their next meeting.

Bill Ferguson
Transit Manager

Landfill / Recycle Center:

The landfill is better than it has been in a long time. Great minds put their heads together and came up with a plan to rid the landfill the huge mountain of tires we

had. That has been accomplished for now, but of course they will come back.

We got the back corner completely covered with sand just like DEC has requested we cover for awhile now. We are in the process of covering some of the exposed dumpster trash. So when DEC comes in the spring they should be a lot happier than last year. All the mud from browns slough is going into the ditch that Mac dug and filled with tires and junk. We are making headway.

The Recycle Center is still doing cardboard and collecting Aluminum and #1 and #2 plastic to get out of here in the spring.

Staffing Issues/Concerns/Training:

The Hauled Utilities Dept is down a total of 3 Water/Sewer Drivers;

The V&E Dept. is down 1 Mechanic.

Budget/Financial:

See each Department.