
City of Bethel, Alaska

Community Action Grant Technical Review Board

Meeting Minutes

March 5, 2019

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular Community Action Grant Technical Review Board Committee Meeting was held on March 5, 2019 in the City Hall Council Chambers in Bethel, Alaska. Jennifer Dobson called the meeting to order at 7:03 pm.

II. ROLL CALL

Comprising a quorum of the committee, the following were present:

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| Jennifer Dobson | Lucinda Alexie |
| S. Grady Deaton | Leif Albertson |
| Amber Jones | |

Also Present:
Recorder, Charlie Dan

Absent Members:
Louise Russell, John Sargent

III. PEOPLE TO BE HEARD

- A. Perry Barr, Mike Riley, and Jim Pete spoke on behalf of Bethel Search and Rescue (BSAR)
- B. Jon Cochrane spoke on behalf of Winter House

IV. APPROVAL OF AGENDA

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| MOVED BY: | Leif Albertson | Move to approve Agenda. |
| SECONDED BY: | Lucinda Alexie | |
| VOTE ON MOTION | Motion carried by unanimous vote. | |

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| MOVED BY: | Leif Albertson | Move to switch agenda items A and B for discussion. |
| SECONDED BY: | Lucinda Alexie | |
| VOTE ON MOTION | Motion carried by unanimous vote. | |

V. APPROVAL OF MINUTES

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| MOVED BY: | S. Grady Deaton | Move to approve November 28, 2018 Meeting Minutes. |
| SECONDED BY: | Lucinda Alexie | |
| VOTE ON MOTION | Motion carried by unanimous vote. | |

VI. SPECIAL ORDER OF BUSINESS

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

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| MOVED BY: | S. Grady Deaton | Move to move into Committee as a Whole to discuss applications received for funding. |
| SECONDED BY: | Amber Jones | |
| VOTE ON MOTION | Motion carried by unanimous vote. | |

B. Review and score applications and responses received (may include questions to applicants in attendance)

- BSAR representative(s) discussed application in detail, including amount of reflective tape used and travel for training for D.O.G. Travel exclusion issue.
- Jon Cochrane discussed Winter House application in detail, including funding request for staff for the last month of winter. Bed rolls have two-year lifespan. Committee requested a budget report.
- Committee discussed Bethel Community Services Foundation’s (BCSF) Healing through Music & Dance Program. Applicant was not present. Committee wanted more information on activities and partnerships. Committee wants feedback from outside view/attendees to explain effectiveness of program. Travel exclusion issue. What is the quality of the harmonica targeted for purchase? Sample? Cost and how many are being ordered?
- Camp HOPE applicant was not present. Committee discussed positive goals/outcomes of this application. Committee wants budget clarification. Committee suggested rephrase words to “gas,” so there is no discrepancy/misunderstanding in the future regarding exclusions. Clarify how many purchases are contained in the budget

Chair, Jennifer Dobson, moved group out of Committee as a Whole to return to regular meeting.

A. Review amount of CAG funding available

Committee reviewed the memorandum provided in the packet.

C. Review/revise application, forms & processes

- Committee agreed to leave this item on agenda every meeting in case there is something new to discuss.
- Committee discussed partial funding and funding exclusion sections.

D. Update on previous award recipients, projects funded, final reports, and other follow-up issues.

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| MOVED BY: | S. Grady Deaton | Move to submit a letter to each applicant requesting more information, as mentioned during the Committee as a Whole discussion. |
| SECONDED BY: | Leif Albertson | |
| VOTE ON MOTION | Motion carried by unanimous vote. | |

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| MOVED BY: | Leif Albertson | Move to amend motion to include an additional request that Martin Smith provide a signature on the cover sheet of the Wrestling Group application. |
| SECONDED BY: | S. Grady Deaton | |
| VOTE ON MOTION | Motion carried by unanimous vote. | |

E. Status of contracts for awards

Would like BSAR to give an update on their last award. Asked about Justine Chamberlain's Exit Report.

IX. MEMBER COMMENTS

Lucinda Alexie: Suggested that applicants read the Community Action Grant directions thoroughly before applying.

Amber Jones: No comment

S. Grady Deaton: Pleased to see flyer posted announcing CAG opportunity.

Leif Albertson: Expressed concern about application deadlines to Pete Williams. Committee members need time to review applications before the meeting. Thank you all for coming.

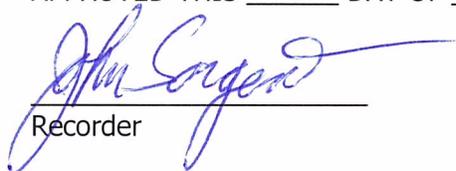
Jennifer Dobson: Apologized for late applications. Hoped future recorders would do better to collect applications.

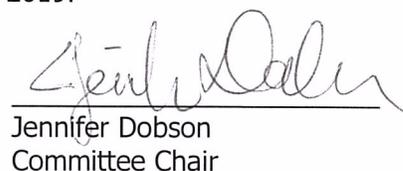
X. ADJOURNMENT

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| MOVED BY: | S. Grady Deaton | Move to adjourn. |
| SECONDED BY: | Leif Albertson | |
| VOTE ON MOTION | Motion carried by unanimous vote. | |

With no further business, the meeting adjourned at 8:44 pm.

APPROVED THIS 13 DAY OF March, 2019.


Recorder


Jennifer Dobson
Committee Chair