

OK Paul O'Brien

## **Public Works Committee Minutes**

**Regular Scheduled Meeting March 21, 2000**

**CITY SHOP, CONFERENCE ROOM**

**12:00 PM**

### **I. CALL TO ORDER**

Meeting was called to order by Chairman Paul O'Brien at 12:12 PM.

### **II. ROLL CALL**

Present: P. O'Brien, K. Murphy, J. Drake, G. Vanasse, L. Bradbury

Absent: L.E. Etcitty, G. Tarr (Unexcused)

New Members: March 14, 2000 L. Bradbury & L. Elena Etcitty

Others Present: Clair Grifka, Public Works Director

### **III. APPROVAL OF MINUTES**

Motion approved - unanimous.

### **IV. APPROVAL OF AGENDA**

Motion approved – unanimous.

### **V. PEOPLE TO BE HEARD**

No one to be heard.

### **VI. CHAIRMAN'S REPORT**

No report this meeting.

### **VII. DIRECTOR'S REPORT**

Clair Grifka went over the managers report of March 20, 2000, that was not sent to Committee members due to time constraints, however I made a copy of the report and passed out to the committee members so they would have a copy. Mr. Grifka reported that there have been some problems with the plumbing at the new courthouse and steps are being taken to correct the problem. The floor in the City of Bethel shop needed to be replaced and that it could possibly be done in house, however it was going to be fairly expensive. Vehicle & Equipment Dept. has done the upgrade on all the evacuation trucks that prevent lubricants from being expelled on the ground. Road Maintenance has been steaming and thawing culverts as the weather permits. Gravel is being put down in rough spots and that a few signs that has been knocked down has been put back up.

## **VIII. COMMITTEE MEMBER COMMENTS**

Mr. Vanasse suggested that when a blue tag is left regarding water and sewer that they should be dated and timed, also left on the door of the dwelling. The Kasayulie subdivision was addressed about the conditional acceptance and the punch list with the City of Bethel. Is there a time limit? Would the City Council like the P.W. Committee to review the inspection report/punch list and make recommendations or comment to City Council? It was mentioned maybe the City Council might want to put it on their Agenda. The PW Committee is having a budget workshop on April 10, 2000 at 6:30pm in the Public Works conference room. Mr. Murphy disagrees on a fleet of snow removal trucks, and thinks it could be done with a few less. There are three(3) rooms available at the new City Office building for meetings. The second road in Tundra Ridge needs to have the culverts steamed.

## **IX. OLD BUSINESS**

### **ITEM A: BETHEL RECYCLING CENTER**

The land in which to place the BRC that is best for the City of Bethel is by the landfill. It was decided to wait for the meeting between AVCP and ONC regarding funding for BRC, then draft a letter or call Brian Glasheen.

### **ITEM B: SNOW REMOVAL**

The PW Committee that before the snow removal policy can be revised, we need to have an outline from the Bethel Fire Department and Bethel Police Department to identify critical roads that are safety and emergency related. Community members that have snow removal equipment should be identified in case an extreme emergency should occur.

## **X. NEW BUSINESS**

No new business this meeting.

## **X. ADJOURNMENT**

Move to adjourn. Motion approved – unanimously.

Meeting was adjourned at 1:45pm.

# **Public Works Committee Minutes**

**Regular Scheduled Meeting April 18, 2000**

**CITY SHOP, CONFERENCE ROOM**

**12:00 PM**

## **I. CALL TO ORDER**

Meeting was called to order by Chairman Paul O'Brien at 12:11 PM.

## **II. ROLL CALL**

Present: P. O'Brien, K. Murphy, J. Drake, G. Vanasse, L. Bradbury,  
L. Elena Etcitty

Absent: G. Tarr (Excused)

Others Present: Clair Grifka, Public Works Director, Jorene Hout, Debbie Lee,  
O.N.C., Ron Erwin, Tundra Drums, George Young, Fire Chief, Brian Glasheen,  
Bethel Recycling Center, Willie Kessle, Chuck Willert, Darrel Korthuis

## **III. APPROVAL OF MINUTES**

Motion approved - unanimous.

## **IV. APPROVAL OF AGENDA**

Motion approved - unanimous.

## **V. PEOPLE TO BE HEARD**

No one to be heard.

## **VI. CHAIRMAN'S REPORT**

No report this meeting.

## **VII. DIRECTOR'S REPORT**

Clair Grifka went over the managers report of April 14, 2000, that was sent to the Committee members. Mr. Grifka reported that there are still problems with the plumbing at the new courthouse and that he has been in touch with EEIS to correct the problem. The pump at the main lift station has been changed. The hauled utility service has been a little slow due to spring thaw and drivers poor attendance, due mostly illness and jury duty. We are advertising for utility truck drivers with CDL license. Property maintenance has been doing ongoing routine maintenance on all buildings. They also have been working on the New City Offices doing electrical, carpentry, drywall, etc. and should be finished soon. Road maintenance has been very busy with steaming the culverts and grading the roads and repairing washouts when possible.

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## **VIII. COMMITTEE MEMBER COMMENTS**

Mr. Vanasse and all the committee members welcomed the new member L. Elena Etcitty to the board. Mr. Vanasse had a comment in regards to the toilet problems at the courthouse. He had thought that low flush toilets should be for resident only and not in commercial buildings. Mr. Vanasse also complemented the Road Maintenance department on the good job that they have been doing around the City of Bethel. Debbie Lee of ONC was requesting membership in the Public Works Committee.

## **IX. OLD BUSINESS**

### **ITEM A: SNOW REMOVAL**

The memorandum from January 5, 1995 that is our current policy of snow removal was passed out and basically being used as a guide for rewording and clarifying changes within the policy, to update and bring into effect what the City of Bethel needed in 1995 and what the City needs for our current snow removal. J. Drake has asked that we have back up documentation from both the Police and Fire departments. C.Grifka suggested that the City has a no parking ordinance during certain months of the year so as not to impede the snow removal equipment. D. Korhuis would like to have the snow removal people and equipment out on the roads earlier so it's a little better driving for the school buses. There have been times when the buses get stuck with our children on the buses. This is not a good situation. C.Grifka and C.Willert are to get together in reference to the streets and roads for the snow removal. Towing and impounding of vehicles that get stuck and make the streets impassable for emergency vehicles is to be tabled until the next meeting.

## **X. NEW BUSINESS**

### **ITEM A: KASAYULIE SUBDIVISION & CONDITIONAL ACCEPTANCE**

W.Keppel passed out packets in regards to Kasayulie subdivision. It was suggested that services be cut in Kasayulie until the punch list is meet. The last inspection was done September 1999. The paperwork seems to be too vague; G.Vanasse suggested that we send it to the City Attorneys for clarification and feasibility of a Sunset Clause. It was tabled until the next meeting.

### **ITEM B: ROAD REPAIR LIST (listed by priority)**

Old Business Next Meeting

## **XI. ADJOURNMENT**

Move to adjourn. Motion approved – unanimously.

Meeting was adjourned at 2:08pm.

ssm/CG