

PUBLIC NOTICE
REGULAR MEETING OF THE
Community Action Grant Technical Review Board
Tuesday, March 11, 2020, 7:00 p.m.
Council Chambers, 300 State Highway, Bethel, Alaska



AGENDA

Members

S. Grady Deaton, Chair
Leif Albertson, Vice-Chair
Perry Barr, Council Rep.
Jennifer Dobson
Louise Russell
Lucinda Alexie

Ex-Officio

John Sargent

Recorder

John Sargent

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES
 - A. March 3, 2020 Regular Meeting.
- VI. UNFINISHED BUSINESS
 - A. Review amount of CAG funding available.
 - B. Review, discuss, and score applications and responses received (may include questions to applicants in attendance).
 - C. Review/revise application, forms, & processes.
 - D. Update on previous award recipients, projects funded, final reports, CAG award agreements, and other follow-up issues.
- VII. COMMISSION MEMBER COMMENTS
- VIII. ADJOURNMENT

POSTED: Post Office, AC, AC Quickstop, Swanson's, and City Hall

City of Bethel Community Action Grant Technical Review Board Meeting Minutes

March 3, 2020

Regular Meeting 7 p.m.

Bethel, Alaska

I. CALL TO ORDER

MEETING CALLED TO ORDER AT 7:00 pm.

II. ROLL CALL

BOARD MEMBERS PRESENT:	
S. Grady Deaton, Chair	Lucinda Alexie
Leif Albertson, Vice Chair	Perry Barr
Jennifer Dobson	
BOARD MEMBERS ABSENT:	
Louise Russell	
ALSO IN ATTENDANCE:	
John Sargent, Recorder & Ex Officio	

III. PEOPLE TO BE HEARD

Wilson Green with ONC about Application.

Mark Leary with Napaimute Native Corporation about Application.

IV. APPROVAL OF AGENDA

MOVED:	J. Dobson	Approval of Agenda
SECONDED:	L. Albertson	
VOTE ON MAIN MOTION	5-0 Motion Passes	

V. APPROVAL OF MINUTES

MOVED:	P. Barr	Approve December 2, 2019 Meeting Minutes as amended (change library total to 160.3 on P. 2).
SECONDED:	L. Albertson	
VOTE ON MAIN MOTION	5-0 Motion Passes	

VI. UNFINISHED BUSINESS

A. Review, discuss, and score applications and responses received (may include questions to applicants in attendance).

MOVED:	L. Albertson	Move into Committee as a Whole
SECONDED:	J. Dobson	
VOTE ON MAIN MOTION	5-0 Motion Passes	

Napaimute Native Corporation

City of Bethel Community Action Grant Technical Review Board Meeting Minutes

March 3, 2020

Regular Meeting 7 p.m.

Bethel, Alaska

Questions to ask in a letter: How much funding is committed for this year's ice road and how much did you get last year?

ONC Senior Services

Questions to ask in a letter: Request that Transit Manager support this application (phone-in, letter, or in-person at meeting). What is the utilization by seniors and caregivers? How much has been spent by ONC for seniors and caregivers? Get exit report too. Can ONC provide utilization figures?

Bethel Family Clinic

Wants \$13,000 for dental chair. Dental staff able to see more patients. They do a sliding scale. They are a federally qualified health center. They do not turn anyone away for services. Will increase productivity by 15%. Application was late. Only one paragraph was submitted on time. Issue of whether Board should score this application was discussed.

Questions to ask in a letter: How many people need dental services who don't have another means to pay? How many people request dental services that do not have insurance, medicaid, or medicare? Will it increase revenue at BFC? Can BFC look up codes for billable services that were not reimbursed? Bethel Family Clinic must turn in exit report.

Kuskokwim Art Guild-Youth Art Studio

Jimmy Riordan. Bethel Youth Art Studio. These kids hang out in library. This is a structured activity.

Questions to ask in a letter: What is participation rate? Are we getting the kids who need this program? What is your cap to participants in the program? Ask for a flyer.

Bethel Friends of Canines

We don't want to import dogs to Bethel and make it our problem to take care of them. Bethel taxpayers would not like that. CSOs will handle Bethel dogs only. Must save CSOs time and effort from dog duties.

Questions to ask in a letter: Where are the dogs coming from? How many dogs come from villages vs. dogs from Bethel? How many dogs

City of Bethel Community Action Grant Technical Review Board Meeting Minutes

March 3, 2020

Regular Meeting 7 p.m.

Bethel, Alaska

are bouncebacks, given away and then dog gets returned or they let it go and it has to be caught again.

Kuskokwim Art Guild-Art Camp
Small ask for what they want.

Questions to ask in a letter: Provide an exit report. Is the scholarship program income-based or first-come-first-served?

Chair Grady Deaton brought Committee out of the whole.

B. Review amount of CAG funding available.

John briefed Board members on the memorandum on CAG funding available. Issue for Board consideration was whether FY 2019 City Budget figure for CAG (\$15,000) and FY 2020 City Budget figure for CAG (\$120,000) should be added to the alcohol sales tax proceeds. Leif was City Council Member at the time and provided answer. The \$15,000 was seed money, and should be added to CAG funds for distribution. The \$120,000 was a placeholder and estimate of future alcohol sales tax collection allocations, and should not be added to CAG distribution fund.

MOVED:	J. Dobson	Alter the CAG funding calculation to include the FY 2029 budgeted amount of \$15,000 and exclude the FY 2020 budgeted amount of \$120,000.
SECONDED:	L. Alexie	
VOTE ON MAIN MOTION	5-0 Motion Passes	

C. Review/revise applications, forms, & processes.

Board discussed whether to change the Scoresheet to allow for point deductions for late or incomplete applications. No motions made.

D. Update on previous award recipients, projects funded, final reports, and other follow-up issues.

Gladys Jung Wrestling Club exit report received in December 2019 and included in packet.

VII. NEW BUSINESS

A. Introduction: New Council Member Representative Perry Barr.

City of Bethel Community Action Grant Technical Review Board Meeting Minutes

March 3, 2020

Regular Meeting 7 p.m.

Bethel, Alaska

Perry Barr introduced himself and stated his desire that the City continue to fund and operate the CAG program as we structured it. He wants alcohol use tax to be part of the CAG funding available for distribution.

B. Acceptance and Resignation of Amber Jones from Board.

MOVED:	J. Dobson	Accept resignation of Amber Jones from Community Action Grant Technical Review Board.
SECONDED:	L. Albertson	
VOTE ON MAIN MOTION	5-0 Motion Passes	

VIII. BOARD MEMBER COMMENTS

L. Alexie: None

P.Barr: None

L. Albertson: None

J. Dobson: None

J. Sargent: Community Action Technical Review Board is one of the most active and well-respected City advisory committees. Kudos to Board members.

S. Grady Deaton: I hope that the CAG program continues and that word gets out to a broad range of people with a host of viable projects.

IX. ADJOURNMENT

MOVED:	J. Dobson	Adjourn the meeting.
SECONDED:	L. Albertson	
VOTE ON MAIN MOTION	5-0 All in favor	

Meeting Adjourned at 9:47 pm.

APPROVED THIS _____ day of _____ 2020.

Respectfully Submitted:

S. Grady Deaton, Chair

ATTEST: _____
John Sargent, Recorder



City of Bethel
P.O. Box 1388, Bethel, AK 99559
907-543-1386
Website: www.cityofbethel.org

To: Community Action Grant Technical Review Board

From: John Sargent, Grant Manager

Subject: Funding Available for CAG Awards

Date: March 11, 2020

Former Council Member Leif Albertson clarified City Council's intentions with the FY 2019 Budget allocation for the Community Action Grant Program and the FY 2020 Budget allocation for the Community Action Grant Program. These clarifications are contained herein.

<u>Revenue</u>	
FY 2019 Budget amount:	\$15,000
Carry-over of Committed CAG funds from FY 2018:	\$72,454.00
20% of Alcohol Sales Taxes Collected 7/1/18 to 6/30/19:	\$121,331.93
20% of Alcohol Sales Taxes Collected 7/1/19 to 11/30/19:	\$75,138.38
Subtotal	\$283,924.31

<u>Community Action Grant Expenditures</u>	
Y1 Q3-Q4 award distributions:	\$33,295.00
Y2 Q1-Q4 award distributions:	\$110,727.06
Subtotal	\$144,022.06
CAG Funds Available Balance:	\$139,902.25

CITY OF BETHEL
COMMUNITY ACTION GRANT
Application

COVER PAGE

Applicant Information

Applicant Name: Bethel Arts Guild

Business License #s (if applicable): 9602

Applicant Address: PO Box 1250, Bethel, AK 99559

Contact Person: Jimmy Riordan Email Address: riordanjimmy@gmail.com

Daytime Phone: 907 453 4585 (Arts Guild #) Cell Phone: 907 343 9696 (Jimmy's cell #)

Grant Request Information

Grant Amount Requested:	\$	\$2,890.00
-------------------------	----	------------

Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program.

Yes. See attached proposal

Program/Project Title and Summary:

After School Youth Art Studio at the Library
See attached proposal

Date When Funds Are Needed: April 19, 2020

Project Beginning and End Date: April 19 - May 29, 2020

Submission for: Quarter 1 Quarter 2 Quarter 3 Quarter 4

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature: *Regina Athanas* Date: 02/26/2020
Authorized Officer/Applicant

Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program.

Yes we will accept less money. As it is now, we are funded half way through April. The program is scheduled to run through the end of May. At a minimum, we are hoping to afford to continue the classes until the end of the school year as planned. If we receive full funding from this request, we will add a teen Karaoke night in May and be able to include the teen group in an upcoming community art project(more details about this below).

After School Youth Art Studio:

A two weekly after school open studios for youth in the Alaska Room at the Consortium Library. Each open studio will be designated for a different age group, one for teens and the other for elementary aged kids. They will be between 2 and 3 hours long and introduce different art activities/processes. While still introducing new things each week, the teen open studio will be less structured, allowing space for self directed activities and casually hanging out and talking about art. In this way, the teen one will be more of a studio environment and less of a classroom. Snacks will be provided.

At the end of May we will host a youth night involving Karaoke, building off a earlier successful library program that was canceled due to lack of staffing. This is a program that the library would like to re-introduce in the future. In this case we will use it as an opportunity to celebrate the successful completion of the first year of this art program.

The program also has the opportunity to participate in a community art project that is coming up this spring. The "Steamroller" Printing Project is asking local artists and groups to carve large (4x6' to 4x8') blocks to be printed using a steamroller or other large pressing device. We would like to offer participation in this project to the teens over the course of May. This would require the purchase of a block to carve and some other materials. The resulting blocks will be printed twice. One for the individual or group that carved it and one to be displayed somewhere in Bethel. Most likely at the Cultural Center.

The Program will be led by artist Jimmy Riordan. Riordan is a teaching artist that splits his time between Bethel and Anchorage.

1. Substantiating Community Need

a. Identify and describe existing needs in the community to be addressed by the proposed activity.

There are limited free activities for youth in Bethel. There is no teen center(what is called the "Teen Center" primarily serves elementary aged kids). There is a need for safe spaces for youth to hang out and constructive activities for them to take part in. Access to healthy food is another concern. The youth we are serving are largely Alaska Native and from low income households. Youth also have limited access to arts education and the various benefits creative activities provide. These include the development of an individual voice, creative problem solving and a less rigid environment to experiment with ideas and processes that span across multiple disciplines including math, science and language arts.

b. Specifically describe how the activities to be carried out directly address identified needs in the community.

First and foremost we will be providing a safe space for youth to gather outside of school hours. Free activities for teens in particular are limited in Bethel. Without positive role models, places to gather, and constructive activities to become involved in, youth are at risk of getting into trouble. We will provide snacks. The artistic processes and materials participants will have access to will be of the highest quality. With your help we will be able to continue this program through the entire school year and expand to 2 sessions for different age groups, allowing us to reach a larger audience and providing consistency/regularity. We originally intended to only work with teens, but have found it hard to turn away younger kids. We have noticed that the teens are less comfortable sharing space with the younger kids and that we are unable to serve them as well when also providing instruction to the younger kids. Scheduling two afternoons, one dedicated to each group makes it so that we don't have to turn anyone away, while also providing appropriate activities and an enjoyable environment for the different age groups. If an elementary aged student asks to participate in the teen studio we can let them know about the day set aside for their age group, as opposed to just telling them no, they cannot participate. We began running both days at the beginning of this month (February) and we have found that more teens are showing up to the teen day. They have also internalized the open studio idea, each working on different, self directed projects. We also have enough younger kids to make the second day worth while.

1. Project/Activity Goals and Outcomes

a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.

Our goal is to provide youth with a space for experimentation and exploration through art making. This will take the form of an after school art program for 2 to 3 hours a day, two days a week. The program will run until the end of the 2019/2020 school year. One day will be dedicated to teens and the second will be dedicated to elementary aged kids. As the year goes on, guided by the interests of those participating, we will also look to collaborate in other ways with our community partners. This will hopefully include participating in the "Steamroller" Printing Project as detailed above.

The time set aside to work with teens will be an open studio setting where different artistic processes are introduced and attendees are encouraged to experiment with a variety of activities, eventually settling on what appeals to them most. This will result in a space where some people might be drawing, while others are silkscreen printing t-shirts, or experimenting with creating audio beats or samples to sing or rap over.

b. Provide measurable outcomes for your project and how those outcomes will be measured.

We will be able to measure attendance and keep track of the ages of participants and whether they continue to attend the program. We will get feedback through a survey at the end of the program and ask for participant input on what processes are introduced. Working at the Library and YP Cultural Center, the staff that assist/oversee the program have a great deal of experience with youth programming and will be regularly asked for their feedback. It is through this feedback and discussions with Library staff that we decided it was important to offer 2 sessions for different age groups.

2. Coordination and Collaboration

a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.

This project is a collaboration between a variety of organizations. Sponsored through The Bethel Arts Guild, the open studios will take place in the Consortium Library, with the help of library staff. We have the support of the YP Cultural Center, and Bethel Council on the Arts. BCSF sponsored the first 12 weeks of the program and provided the snacks for 2019. The Library and Cultural Center are providing space and staff support, and the Arts Guild is providing use of some of their tools and supplies. In the past Jimmy Riordan, the artist lead, has done teaching artist work with LKSD and TWC's Teens Acting Against Violence(TAAV) group. We have done outreach through both and plan to include the TAAV members as much as possible, working around their schedule as apposed to in conflict with it. In 2020 we changed the teen night from Wednesday to Tuesday to better fit with TAAV's schedule.

As mentioned before, the program has the opportunity to collaborate with other local artists and groups through the large scale printmaking project that is currently being planned. This project is fiscally sponsored by BCSF and was funded through ASCA. When the state art budget was cut, the project was postponed. Now that the funds have been released, it is in the planning stage and it sounds like it will happen right about the same time as we plan to celebrate the end of our first year.

b. Explain how you will develop any needed collaborative relationships that are not already in place.

We initially waited to fully implement our promotion of the project until after getting funding for the remainder of the school year. This is because we did not want to drum up interest and get a bunch of participants excited about the program just to learn that there are only a few weeks left. Since receiving funding for the first part of 2020 we have put together fliers for the program, posted them around town, shared them on Facebook groups, sent them to all of the schools in town, promoted the program on KYUK, and Jimmy has visited high school classes. At the time this was written other classroom visits have been scheduled, but have not yet happened.

We have had good attendance(from 6 - 12 youth each day before promotion began) for the space available. The last two sessions had 10 teens on Tuesday and 8 elementary aged kids on Wednesday. We also have a group of 3 JR High girls that have begun to attend both days, as they are able to fit into each group. It is heart warming for us to see this sort of excitement.

The Cultural Center has agreed to allow us to use their space when available in the case of larger group sizes.

We have develop relationships with LKSD by reaching out to their art teachers, visited classes and/or provide information about the program.

Last Tuesday a teen intern from KYUK began work on a story about the program and visited the class, taking part in a silk screen printmaking activity.

Any help from the City of Bethel and the CAG board in further spreading the word would be greatly appreciated.

c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

No organization offers the same services, though a couple offer complimentary services. The Arts Guild offers occasional workshops for teen and a summer art camp, KUC has offered art classes and TAAV provides a safe space for teens to get together a few afternoons a week. This said, the other Arts Guild activities are not as regular as what we are working on, KUCs classes are not free, and TAAV is not art focused. This program is unique in being free, weekly through the whole school year, and a place for youth to hang out, while also providing access to high quality art supplies, and instruction from professional artists.

3. Implementation Plan

a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.

This is a relatively new project as it is in its first season. We began this project this fall with funding for one day a week for 12 weeks. Since February we have run two days a week and have set a schedule for the remainder of the school year. We have gotten the input of participants and have met with our partners to discuss how to go forward with it.

We have begun a more serious promotional effort, putting up posters, posting on social media, reaching out to connections in LKSD and visiting school classrooms.

Most of the organization and implementation of the project has been undertaken by lead artist Jimmy Riordan. The Arts Guild and Library have helped with making sure that space is available, materials and snacks are provided and with promotion and other logistical/institutional concerns.

b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

This funding will make sure that the program goes until the end of the 2019/2020 school year. The original project was a pilot funded through the Alaska State Council on the Arts and sponsored by BCSF, intended to determine if there was interest. It was successful. The partial funding received from our previous Community Action Grant expanded the program to 2 days a week and has helped fund us up until the middle of April. That leaves 5 weeks(10 classes) unfunded. We are asking for the funding for these last 5 classes, a teen Karaoke night in May to celebrate the end of the projects first year and for a small amount of assistance with material costs for participating in the community “steamroller” printing event.

4. Demonstrated Experience and Financial Information

a. Describe the applicant’s (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.

The lead teaching artist for this program is Jimmy Riordan. Riordan splits his time between Anchorage and Bethel and has many years experience teaching art to all ages. He runs a summer art program in Girdwood Alaska, has worked for the University of Alaska teaching art, taught ASD teachers through their summer academy and has taught all over the state through the Artist in Schools Program. Over the last 2 years he has taught in a variety of YK Delta schools, including KLA in Bethel, worked on mural projects with the TWC Teens Acting Against Violence group, taught at the Teens Lead Ahead summer gathering and for the Art Guild Summer Art Camp. The idea for this program came directly out of conversations had with students while teaching art in Bethel last spring.

Riordan will work hand in hand with the staff of the Library and has the broader support of KUC and the Arts Guild. The later is sponsoring the project, submitted this application and has given the program access to some of their art supplies. The program will be organized by Riordan and the Library staff. Once a good routine has been established, other artists will be invited to share their process with the attendees. We hope to implement this visiting artist aspect of the program after applying for summer/fall funding from the ASCA in June.

b. Provide a proposed budget breakdown:

The following Budget is for the final 5 weeks of programming. We have also included a budget for 2019 and February to April 2020 as well as detailed budget narratives.

Budget Items:	Description of Budget Items:	Funding: Source:	CAG \$:	Other \$:	Total:
Artist Fee/ Project Organization	\$250 a class for 10 classes(5 weeks of 2 classes) and \$100 for Teen Karaoke Night in May.	CAG	\$2,600.00	\$0.00	\$2,600.00
Art Materials/ tools	\$20 a class for 5 classes(1 class a week for 5 weeks) and \$100 for block/ materials for participation in community printmaking project. Additional in kind supplies and tools valued at \$250.	CAG/In Kind: Jimmy Riordan/Art Guild va	\$200.00	\$250.00	\$450.00
Snack	\$5 a class for 10 classes(5 weeks of 2 classes) and \$40 for snacks at Teen Karaoke Night in May	CAG/ In Kind	\$90.00	\$150.00	\$240.00
Library Staff	Assistance with 10 classes (4 weeks of 2 classes) and staff for Teen Karaoke. Scheduling assistance.	In Kind: Consortium Library	\$0.00	\$500.00	\$500.00
Facility rental	10 3.5 hour days(this includes setup and clean up time. Supply/tool storage.	In Kind: Consortium Library and Cultural Center	\$0.00	\$1,000.00	\$1,000.00
Marketing, promotion, printing	Posters, social media, class visits, radio call in	In Kind: Consortium Library, Jimmy Riordan, Art Guild	\$0.00	\$100.00	\$100.00
Totals:			\$2890.00	\$2000.00	\$4890.00

Budget Narrative:

Artist Fee: The artist fee is set at \$100 an hour. Each class is between 2.5 and 3 hours. The fee was set based Riordan's standard teaching artist rate, taking into consideration his role not only

as teacher, but as program coordinator, designer, supply and snack purchasing, activity planning, school visits, creation of promotional material and program advertising. Riordan is not stepping into the role of teacher in an existing program, but, with the support of different community partners, creating a new program from scratch.

Art Materials and tools: Through relying on in kind donations and the use of the Arts Guild and Riordan's personal tools we have cut the cost of supplies down to \$20 a class. \$100 has been requested for a 6x4' block to carve for the Steamroller Print project, as well as ink for testing the block while in process. You will noticed that we are only applying for 5 classes of materials, instead of 10. We had \$100 remaining from the previous grant that we allotted to the other 5 classes taking place in the end of April and through May.

Snacks: With the help of donations we have cut the cost of snacks down to \$5 a class. The remainder of the requested snack budget is for food and drinks for the celebratory Karaoke Night.

All the remaining budget items are in kind and the amounts are based on dividing our previous November budget by 3. We came to this because we are requesting funds for 10 out of the 28 classes from Feb 2020 through May 2020.

November CAG Budget:

We received \$4,500 for funding this project from the city already. The following budget shows how these funds have been(or are being) spent. They cover costs from Feb 1 - April 22.

Budget Items:	Description of Budget Items:	Funding: Source:	CAG \$:	Other \$:	Total:
Artist Fee/ Project Organization	\$250 a class for 16 classes(8 weeks of 2 classes)	CAG	\$4,000.00	\$0.00	\$4,000.00
Art Materials/ tools	\$20 a class for 21 classes(10 weeks of 2 classes and one week of 1 class) Additional in kind supplies and tools valued at \$500.	CAG/In Kind: Jimmy Riordan/Art Guild va	\$420.00	\$500.00	\$920
Snack	\$5 a class for 16 classes(8 weeks of 2 classes) and	CAG/ In Kind	\$80.00	\$240.00	\$320.00
Library Staff	Assistance with 8 classes (4 weeks of 2 classes)	In Kind: Consortium Library	\$0.00	\$1,000.00	\$1,000.00
Facility rental	16 x 3.5 hour days(this includes setup and clean up time. Supply/tool storage.	In Kind: Consortium Library and Cultural Center	\$0.00	\$2,000.00	\$2,000.00
Marketing, promotion, printing	Posters, social media, class visits, radio call in	In Kind: Consortium Library, Jimmy Riordan, Art Guild	\$0.00	\$200.00	\$200.00
Totals:			\$4500.00	\$3940.00	\$8440.00

NOV CAG Budget Narrative:

Adjusted from the proposed budget for our November application, taking into account the cut from \$12400.00 to \$4,500.00, the above budget removed a few items, including the cost of the monthly Karaoke Night and cut back material and snack budgets, relying more heavily on donations. The amounts here represent 2/3 or the full Feb - May program costs. The current proposal intends to pay for the remaining 1/3. You will notice that the material line item covers an extra 5 classes. These are classes taking place in April and May and the \$100 has been removed from our current request.

2019 Budget:

This pilot version of the project was funded through the Alaska State Council of the Arts and was sponsored by BCSF. It did not receive any funding from the city of Bethel. It is provided to flesh out the costs of the first year of Art in the Library funding.

Budget Items:	Description of Budget Items:	CAG \$:	ASCA \$:	In Kind \$:	Total:
Artist Fee/Project Organization	\$300 a class for 12 classes	\$0.00	\$3,600.00	\$0.00	\$3,600.00
Art Materials/tools	12 classes, including one time purchases of tools/tech.	\$0.00	\$1,000.00	\$0.00	\$1,000.00
Snack	12 classes at \$25 a class	\$0.00	\$0.00	\$300.00	\$300.00
Library Staff	Assistance with 12 classes.	\$0.00	\$0.00	\$750.00	\$750.00
Facility rental	12 x 3.5 hour days(this includes setup and clean up time. Supply/tool storage.	\$0.00	\$0.00	\$1,500.00	\$1,500.00
Marketing, promotion, printing	Minimal promotion. A couple radio announcements, emails, word of mouth	\$0.00	\$0.00	\$50.00	\$50.00
Other	Budget items not listed in CAG proposals	\$0.00	\$1,400.00	\$1,000.00	\$2,400.00
Totals:		\$0.00	\$6000.00	\$3600.00	\$9600.00

c. Have you ever received funding from the City of Bethel before? If so, provide 1) dates, 2) amounts, 3) project descriptions, and 4) Exit Report status.

Yes. The Bethel Art Guild applied for a Community Action Grant in November and received partial funding for this project from the City of Bethel. We applied for \$12,400.00 and received \$4,500.00. By cutting the teen karaoke night, postponing guest artists, scheduling classes for 3 weeks each month as apposed to every week and by leaning on community partners for material and snack costs we were able to fund 8 weeks(16 classes) with the funds received. We

are applying again this time around to make sure we can afford to run the program until the end of May. The exit report will be provided after completion of the part of the program funded through the Community Action Grant.

6. Exit Report Due

a. Awardees will be required to present a written Exit Report to the Community Action Grant Board within 30 days of completion of the project/program. See Report on City's website (www.cityofbethel.org).

b. Identify the timeframe in which you anticipate providing an Exit Report to the Board on the use of the grant funds.

We anticipate providing a report in June, after the end of the Spring semester. Our program will run until the 27th of May. We will send a separate report for this and the previous grant. We have rescheduled that first report for the first week of May.

c. If applicant has a current Community Action Grant in progress, provide a spending plan that clearly shows how the remaining funds will be spent to complete the project/program.

We have included a detailed budget narrative that explains how our previous grant is being spent and how the funds we are applying for now will be used.

2/27/2020

To Whom it May Concern,

I am writing this letter of recommendation for Jimmy Riordan to be considered for a grant to fund art activities with children in the Bethel community.

I met Jimmy last fall and attended several weeks of art gatherings he facilitated at the library. I am extremely impressed with Jimmy's ability to connect with Bethel youth of all ages and with the rapport he quickly developed with them. He creates an atmosphere of acceptance of different styles, learning, and support. The students who participate in the Wednesday afternoon art times at the library have something productive and positive to do after school, which they look forward to. The library is a safe, warm place for the students to come to receive encouragement for their artwork, and create a network of friends.

Please feel free to contact me if you would like additional information.

Thank you for your consideration,



Katie Rearden

543-4558



Kuskokwim Campus
College of Rural and Community Development
P.O. Box 368 Bethel, Alaska 99559
Your Success is Our Success



City of Bethel Community Action
Grant Committee PO Box 1388
Bethel AK 99559

Feb. 26, 2020

Dear CAG committee
members

I would like to voice support for Jimmy Riordan's intention to secure funds for his after school youth arts program. The library has been collaborating with Jimmy the last several months to provide a bi-weekly after school arts program for teens and elementary age youth.

Teens are an underserved demographic in the community and there are very few healthy and positive afterschool activities for teens and kids. Jimmy is well versed as an artist in a lot of different mediums, and he provides an opportunity for youth to sample a variety of different artistic mediums ranging from book binding to block printing to digital drawing. The program is well attended, and we regularly have 6-8 youth each day we do the program. We anticipate those numbers expanding as word gets out about the program.

This program gives kids something to do after school, and I can see that it sparks curiosity and excitement for both the younger kids and teens. This program is an excellent use of the community action grant funds.

Sincerely,

Theresa Quiner
Library Director
Kuskokwim Consortium Library

Bethel Family Clinic Request- CAG March 2020

1. Community Need:

Bethel family Clinic is requesting funds to purchase a new dental chair for the clinic. We currently have two dental chairs at the clinic; this allows us to see more patients in a timely manner. Our second chair is old and has reached a point where it is not fully functioning. BFC is requesting \$13,000 to purchase a new chair from Burkhart Dental. With a fully operating chair BFC will be able to see more patients and allow more appointments with the dental hygienist. Besides YKHC Dental, BFC is the only other option for dental care in Bethel. As a federally qualified health center we do not refuse service to anyone based on their ability to pay. Additionally a large portion of our patients are Medicaid recipients. We strive to keep our prices reasonable and offer a sliding fee discount program for patients whom struggle with the cost.

Oral hygiene is proven to be connected to overall health, by keeping our mouths clean we are able to prevent viruses and disease. Dental hygiene is very important for the health and wellness of our community here in Bethel. Oral hygiene instructions, nutrition counseling, dental hygiene, and a wide scope of dental services are all provided out of the chairs at BFDC. We have 2 chairs in our clinic - 1 is old and 1 is new. The chair in question is probably about 40 years old and in need of replacement. The buttons and electronics on the chair are becoming increasingly problematic and sometimes malfunction. If Bethel Family Dental Clinic is supported and becomes a consistent presence in the community, it will have a long-term and very positive impact on the dental health of the people who live in and around Bethel.

2. Project/ Activity Goals and Outcomes.

The goal and obvious outcome of this project would be increased dental services to Bethel and the YK Delta. Having 2 chairs in proper working condition allows for better productivity and more patients served. Please see the attached sheet with the data from our UDS report showing the specific numbers on services we provided on 2019. With funding from the City of Bethel we could provide more services and combat the need for improved oral hygiene in Bethel. Unhealthy mouths and gums lead to greater chances of serious health conditions such as stroke, heart attack, uncontrolled diabetes and pregnancy complications.

An additional benefit would be increased awareness of all services provided by BFC that are available to patients. BFC serves as a patient centered medical home, we aim to have comprehensive care and see healthcare from a holistic standpoint. Therefore we make referrals to other departments based on screenings, patients feedback and team huddles. By supporting BFC the city is not only supporting dental but also our medical and behavioral health departments. With the increase in the number of patients we can serve we also increase referrals for patients, ideally helping the community access not just dental services but also highly demanded behavioral health and medical. .

BFC would measure the goal of serving more patients by looking directly at the number of services provided and visits as seen on the attached document. BFC would expect an increase of 15% on all services if we were receive a new dental chair.

3. Coordination and Collaboration:

When appropriate BFC refers patients to YKHC dental if we feel they could be better served and qualify under IHS. YKHC offers similar services that we offer; typically this is very costly if a patient does not qualify under IHS. This is not a formal partnership.

At BFC we partner with an oral surgeon who comes from Anchorage to our clinic to perform needed procedures. This is a huge service to the community because it allows for a patient to be treated for something here in Bethel that might otherwise require a costly and difficult trip to Anchorage.

4. Implementation Plan

Implementation would include the installation of the new chair and its use by our dental staff. Our clinic manager has been in communication with the vendor Burkhart Dental regarding the installation. Burkhart has been onsite for many months and will continue travelling to Bethel while they install new chairs at the YKHC dental clinic. This is an impeccable timing as it allows BFC to cut costs by not paying for the travel costs for Burkhart to install the chair.

Reporting on the number of procedures and visits would be completed as part of our annual UDS report which is required of BFC as we are a federally qualified Health Center and receive federal funding. Cece Franko is our Grants and Compliance manager; she will pull the data from Open Dental and our electronic medical records system for reporting purposes. These numbers can be provided to the city. Additionally she can pull reports to analyze the numbers based on many different denominators' such as age, gender, payment system etc.

5. Staff

The staff involved would be our Dentist John Trimble, Dental Hygienist Angie Smitley, Clinic Manager Atalaya Gimenz, Dental Assistants Janet Lamont and Julieanna Tinker. Cece Franko would be in charge of reporting along with Atalaya.

6. Budget

Please see the attached statement for the quote from Burkhart Dental

Chair: \$11,615.00 Doctors Stool: \$1,089.00 Installation: \$300.00

Total: 13,004.00

Program/Project Title and Summary:

Bethel Friends of Canines Staffing Support

These funds will be used to support the one BFK9 contracted employee for the work that he does assisting the Bethel Police Department in running the city run pound. Bethel Municipal code 6.04.070 dictates that dogs picked up by the police department are held in the city pound for a minimum of four days. BFK9 has MOUs in place with the city of Bethel to rehome dogs after the mandatory four day hold, and also to assist BPD in caring for the dogs in the pound. This partnership provides important support to the police department, and cuts the amount of time that the CSOs have to spend in the pound by half. BPD cares for the dogs in the morning, and BFK9 cares for the dogs in the evening. Our employee spends approximately 2 hours per day in the pound walking and feeding the animals and cleaning in the pound. This partnership is beneficial to BPD and BFK9- we are able to assess the temperaments of the dogs and start training them before they are released into our care and the dogs receive better care with our assistance, and BPD officers are freed up to respond to more pressing community safety issues.

1. Substantiating Community Need

a. Identify and describe existing needs in the community to be addressed by the proposed activity.

There is a clear need for animal control and care in the YK Delta region, specifically Bethel. Because there has not historically been a full time veterinarian many people cannot access pet care in a timely manner and for those who are low-income, the veterinarian care that is offered might not be affordable. Consequently, there are many stray dogs roaming around Bethel when people can't take care of them and many dogs are killed in the villages because of overpopulation. Community members voice frustration frequently about the loose dogs, and loose unvaccinated animals pose a serious health and safety risk to the community.

Because of this, the pound frequently has 5-8 dogs in the pound and sometimes more that are picked up for being loose. In order to provide humane care for the dogs during the mandatory four day hold the animals must be fed, have fresh water available at all times, and be let outside to use the restroom. The pound must be kept clean in order to prevent disease and illness from spreading to animals and humans. The CSOs only have time to provide the bare minimum of care to the dogs due to the other, more pressing community safety issues that they need to be available for. The CSOs do not have time to do in depth cleaning, mopping, or taking the trash out, and our BFK9 employee does all of this weekly in addition to caring for the dogs. Right now we are paying our employee a stipend of only \$1000/month plus a small amount through a grant for specific outreach work in villages. This doesn't begin to cover the work that he is doing for BFK9 and the community. We have historically been a volunteer run organization, but with growing demands for our services we need to be able to pay our employee for his work in the

pound in addition to what we are already paying him in order to retain him and keep our commitment to the city.

b. Specifically describe how the activities to be carried out directly address identified needs in the community.

The activities that will be carried out are straightforward in how they address the needs previously mentioned in this narrative. BFK9 will continue to provide support to BPD by spending two hours per day in the pound helping care for the dogs and cleaning which will free up the CSOs in the evenings to respond to more pressing safety issues.

2. Project/Activity Goals and Outcomes

a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.

b. Provide measurable outcomes for your project and how those outcomes will be measured.

Goal: Meet our commitment to BPD to assist with daily operations at the city pound.

Objective 1: Pay the BFK9 contracted worker to care for dogs in the pound and in the kennel.

Activity 1: BFK9 contracted staff walks and cares for the dogs every afternoon.

Activity 2: BFK9 contracted staff takes dogs up for adoption up to the airport for transport to Anchorage multiple times a week after the four day hold in the pound.

Outcome 1: BFK9 rescues and re-homes 100 dogs from the Bethel community. Those dogs are neither put down or roaming the streets of Bethel creating a public health danger. Animals coming in to our care are kept up to date on shots, spayed or neutered, and adopted to responsible homes that will ensure the dogs no longer run loose.

3. Coordination and Collaboration

a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.

Our primary partner is the City of Bethel Police Department. We assist the police department daily with caring for the animals and socializing the dogs so they can be ready for adoption. We also advertise the dogs in the pound on social media to help reunite them with their owners. This partnership enables the city to more efficiently handle the strays in Bethel. We moved our facility to city land next to the pound so that BFK9 volunteers could better help care for those animals and the animals in BFK9's kennel. Village dogs are housed in our kennel facility, and loose Bethel dogs are housed in the city pound.

We also partner with many rescues throughout the state to find homes for YK Delta dogs throughout the state. We partner with many communities in the Delta to bring unwanted and loose animals into rescue, and we work with YKHC to certify lay vaccinators so we can vaccinate animals in the YK Delta.

b. Explain how you will develop any needed collaborative relationships that are not already in place.

BFK9 has broad community support amongst community members and community agencies. BFK9 has successfully collaborated with multiple agencies during group fundraising efforts like #BethelGives and coordinates something like 100 community volunteers to carry out mission activities. If more collaborative relationships are needed that are not currently in place board members and volunteers would approach new potential relationships by explaining BFK9's mission, how it helps the community, and what impact the partnership could have to further that mission.

c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

No other organization in town rescues unwanted dogs or assists the police department with the care of dogs in the pound. BFK9 works in partnership with the vet who owns a business in town and in partnership with the grant-supported vet in town who both offer spay/neuter/vaccination services.

4. Implementation Plan

a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.

This is not a new project/activity.

b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

The scope of BFK9's mission work is expensive to run and relies heavily of money raised through fundraisers. BFK9's requests for services have expanded every year as more communities in the Delta desire to rehome adoptable animals instead of euthanizing them. In addition, we are now focusing some of our efforts on preventative efforts in focus communities that have sent us high volumes of animals and haven't access to veterinary care, so we are now providing spay neuter clinics in three communities twice per year to root out the problem of loose dogs at its source. The numbers of animals we are taking in to rescue grows every year as more communities seek our help. As the demand for our services grows, the cost of running the rescue rises, and the need for paying staff in addition to relying on volunteers is necessary to

meet the demands of this growth. Paying our employee for his work in the pound through funds obtained from the city will make it sustainable for us continue to assist the city with running the pound. This is not a new project, it is already implemented, we are just seeking funds to support it.

5. Demonstrated Experience and Financial Information

a. Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activity.

BFK9 has five board members, one of which helped create BFK9 back in 2011. Other board members and main volunteers have been involved with BFK9 for 2+ years so are very familiar with and adept at carrying out the mission activities of BFK9. The board has made some strategic growth decisions to bring on board members and volunteers who have experience with fiscal and grant management in an effort to grow and improve. Board members are Eileen Arnold, Theresa Quiner, Edie Barbour, Nancy Elliott, and Lillie Reder. Our employee that will be paid through this grant is Matthew Morgan.

b. Provide a proposed budget breakdown with the following information:

We are paying Matthew for his pound work on the same pay scale the CSOs are paid with the city. We will pay him \$22.50/ hour which is the starting rate for a CSO. We hope to pay him through the end of the year with CAG funds for two hours per day, 7 days per week. For March through the end of the year, that is 28 weeks of pound assistance, 7 days per week, 2 hours per day, at \$22.50 per hour, which comes to \$8,820. We are seeking \$8,820 from the Community Action Grant fund for this project.

c. Have you ever received funding from the City of Bethel before?

We did receive a small CAG last fiscal year for this same project.

CITY OF BETHEL COMMUNITY ACTION GRANT Application

COVER PAGE

Applicant Information Kuskokwim Art Guild in partnership with Kuskokwim Campus and Yupitit Piciyarait

Applicant Name: Cultural Center

Business License #s (if applicable): _____

Applicant Address: PO Box 368 Bethel, AK 99559

Contact Person: Amber Jones Email Address: ajones110@alaska.edu

Daytime Phone: 907-543-4515 Cell Phone: other office 907-543-4538

Grant Request Information

Grant Amount Requested:	\$	1994
-------------------------	----	------

Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program.

Program/Project Title and Summary: Kuskokwim Art Guild/KuC/YPCC Summer Art Camp

The camp is focused on youth ages 6-12 to provide a fun, healthy, community activity using art as the main focus. This camp has been a summer activity for youth for the last 15 years in Bethel. We typically have anywhere from 60-120 youth that participate in the camp. Our goals are to provide a variety of art techniques and projects for 60-80 youth, 30-40 each week.

Date When Funds Are Needed: March 2020

Project Beginning and End Date: Begins June 8, ends June 19, 2020

Submission for: Quarter 1 Quarter 2 Quarter 3 Quarter 4

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature: Reyne Athanas - KAG Tres. Date: Feb 26, 2020
Authorized Officer/Applicant

Summer Art Camp Project Summary

1. Substantiating Community Need

A. **Identify and describe existing needs in the community to be addressed by the proposed activity:** The Kuskokwim Art Guild is dedicated to providing as many art opportunities as possible in Bethel. Through this Community Action Grant the Kuskokwim Art Guild will be able to provide the supplies needed for the camp. The Kuskokwim Art Guild also provides a scholarship to each student that registers for the class to help keep the cost low. There is a huge need for children-based art camps in Bethel that exposes the younger population to art at an early age. The Art Camp fills the need of a creative activity daily for potentially 60 youth, two groups with 30 youth. The camp will be a creative outlet for youth in the community. It will provide a safe place for 30-40 youth ages 6-12 to engage in a healthy community activity for up to five days.

B. **Specifically describe how the activities to be carried out directly address identified needs in the community:** In the Summer Art Camp the youth will be introduced to different art techniques each day. Some of the techniques the youth will work on during the camp are: clay work, drawing, painting and printmaking.

A highlight of the camp is the activity where dumpsters are painted by the youth. It is the favorite project of the youth and the community. KuC and YPCC partner with the City of Bethel to accomplish this activity. During this activity the youth will work in groups, be given a theme to inspire their artwork and paint a dumpster together. This year the themes for the camp are: Salmon/Fish Camp/Ice Fishing, Alaskan food/plants and animals, healthy lifestyles, family and friends and Alaskan Artists. The youth will use these themes to create unique designs and paint the dumpsters. The dumpsters are then returned and placed throughout Bethel. Many visitors have commented on how unique Bethel is because of this dumpster project.

2. Project/Activity Goals and Outcomes

A. **Describe the overall goals, objectives, and activities to be accomplished by the proposed project:** The goals of this camp are to provide a variety of art projects to 60-80 youth in Bethel at an affordable cost. During week one and two the camp follows a program of select topics to focus on and have special guests attend the camp. The lessons are following:

Summer Art Camp 2020

Themes:

Salmon/fish camp/ice fishing

Alaskan food/ plants and animals

Healthy lifestyles

Family and Friends

Alaskan Artists: John Oscar, Milo Minock, Bryan Birdsall, Ray Troll, Rie Munoz, Claire Fejes, Nick Charles, William Berry, John McIntyre, Marie Alfred, Kathleen Carlo Kendall, Barbara Levallee, Sean Barns, Katie Sevigny

Week one: Winter theme

Group one: Margaret Hannah, instructor

Dumpsters

Group two: Erin Arno, instructor

Monday: Clay: slabs, plates, platters Alaskan scenes

Tuesday: Paper Mache Masks, animals or people

Wednesday: Printmaking, snowflakes, foam & stacked

Thursday: Canvas and Watercolor painting, Alaskan Artists

Friday: Parent Potluck

Extra project: watercolor resist; Community art: Bears with floral designs

Daily schedule

Set-up 9:30-10:00

Next day Prep: 1:00-1:30

Session one start: 10:00-11:20

Break and Snack time: 11:20- 11:40

Session two resume: 11:40-1:00

Week two: Summer theme

Group one: Margaret Hannah, instructor

Dumpsters

Group two: Erin Arno, instructor

Monday: Clay: slabs, plates, platters Alaskan scenes

Tuesday: Paper Mache Masks, animals or people

Wednesday: Printmaking, snowflakes, foam & stacked

Thursday: Canvas and Watercolor painting, Alaskan Artists

Friday: Parent Potluck

Extra project: watercolor resist; Community art: Bears with floral designs

Daily schedule

Set-up 9:30-10:00

Next day Prep: 1:00-1:30

Session one start: 10:00-11:20

Break and Snack time: 11:20- 11:40

Session two resume: 11:40-1:00

- B. Provide measurable outcomes for your project and how those outcomes will be measured:** The outcomes we would like to measure are: at least 60-80 youth will have an art opportunity to explore art techniques and styles, engage in positive experiences with all forms of art, learn and explore at least five art styles and learn about Alaskan Artists. Each student will complete at least four projects during the camp.
3. Coordination and Collaboration
- A. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project:** Currently, letters are in progress to be sent to the following organizations to request donations for this art camp: Donlin Gold, Kuskokwim Art Guild, Bethel Volunteer Emergency Services and Firefighters. Each of these organizations has donated in the past.
- B. Explain how you will develop and needed collaborative relationships that are already not in place:** KuC and YPCC currently work with the City of Bethel to

provide dumpsters for one major activity. We also work with the Youth Teen Center and the Girl Scouts in the planning stages to find out when other camps or activities for the community are taking place. This helps us to maximize the amount of activities offered to Youth throughout the summer. Another relationship we have developed through the years is with the Kuskokwim Art Guild, in which we work together to provide the Art Camp. A new relationship we are working on developing is with the Bethel Community Action Grant, this relationship would help to keep the costs for the camp low and help to offer this opportunity to more youth in Bethel. If there are any other relationships that are not in place, KuC and YPCC will work with the new potential relationship to establish a relationship.

- C. **Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts:** Lower Kuskokwim School District offers a similar program at the start of summer break for high school kids only. The Girl Scouts also offer a similar art program for grades Kindergarten through sixth grade. The KuC/YPCC Summer Youth Art Program is going to increase the amount of opportunities and healthy activities that youth are exposed to at an early age and give the youth a safe, healthy activity to engage in.

4. Implementation Plan

- A. **If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation:** The University of Alaska Fairbanks: Kuskokwim Campus Yupiit Piciryarait Cultural Center (YPCC) Summer Youth Art Camp has been offered for the last 15 years. It has been a very successful Art Camp that is highly attended. The camp builds on the arts and supports healthy community and family activities.
- B. **If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation:** The funding that we are requesting from the Community Action Grant from the City of Bethel will be used to purchase supplies needed for the class, such as paint, pencils, brushes, ink, erasers, canvas, storage cups and any other supplies listed on the form (see attached). This Art Camp will introduce activities that engage the youth, build self-worth, value their own creativity and prepare them for Art Camp offered at Lower Kuskokwim School District. All supplies purchased will be used to match previously listed art projects that youth

will be working on. The following dates are days we have scheduled June 8-12 is the first session and June 15-19 is the second session, each session goes from 10 am to 1 pm with 30-40 youth in each session.

5. Demonstrated Experience and Financial Information
 - A. **Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities:** Kuskokwim Campus (KuC) and the YPCC have been successfully holding this Summer Youth Art Camp for the last 15 years, together we have a strong relationship with the Kuskokwim Art Guild and collaborate to provide this camp. It has served anywhere from 60-120 youth annually and over 900 youth have attended Summer Art Camp at YPCC since 2005.
 - B. **Provide a proposed budget breakdown with the following information:** Please see the attached budget breakdown.
 - C. **Have you ever received funding from the City of Bethel before? If so, provide 1) dates, 2) amounts, 3) project descriptions, and 4) Exit Report status:** Yes, the Kuskokwim Art Guild has received a quarter 4 Community Action Grant (CAG) for James Riordan's after school art program.
6. Exit Report Due
 - A. **Awardees will be required to present a written Exit Report to the Community Action Grant Board within 30 days of completion of the project/program. See Report on City's website (www.cityofbethel.org):** An exit report will be submitted following the Summer Art Camp.
 - B. **Identify the timeframe in which you anticipate providing an Exit Report to the Board on the use of the grant funds:** The Exit Report to the Board on the use of grant funds will be submitted in a two-week time frame of the YPCC Summer Art Camp ending.
 - C. **If applicant has a current Community Action Grant in progress, provide a spending plan that clearly shows how the remaining funds will be spent to complete the project/program:** The current CAG will be spent by the end of the school year.

Request amount from Bethel Community Action Grants: \$1994.00

2020 Art Camp Budget							
							Maximum
Instructors -camp	Salary	camp helpers	Salary	Camp dates	supplies	snacks	camp size
Erin Arno art camp	\$1,000	assistant	\$325	June 8-12	\$450	\$237	15-20
Erin Arno art camp	\$1,000	assistant	\$325	June 15-19	\$500	\$237	15-20
Margaret Hannah	\$1,000	assistant	\$325	June 8-12	\$544	\$237	15-20
Margaret Hannah	\$1,000	assistant	\$325	June 15-19	\$500	\$237	15-20
	4,000		\$1,300		\$1,994	\$948	8,242
Art Camp funders	request	Income					
KAG	\$3,000	\$3,000					
Donlin	\$1,750	requested					
Bethel Comm. Act. Grant	\$1,994	requested					
BVFES	\$1,500	requested					
	\$8,244						

Instructor pay \$4,000

Instructors: Each instructor has a current teaching certificate and work 2 days prior to each camp preping, an hour before each camp day and 2 days at the end of each camp to debrief and clean up.

Camp helpers pay \$1,300

Two camp helper will work with one instructor to help guide students through project. The age difference make it important to have at least two workers for each group. Camp helper work 2 days prior to camp start and 2 days after to assist with clean-up. Each helper will work 4 hours a day during the camp week.

Supplies \$1,994

Supplies will be ordered from Dick Blick art and crafts. The instructors develop lesson plans for 4 projects (total 8) to be completed during the week with the students. Plus one community art project. Students take all completed projects home.

Snacks \$948

Students are given a 20 minute snack/lunch break each day. The camp provides healthy food and drinks to the campers. On the last day of the camp there is a potluck with all the campers and their family. The camp provides part of the dishes and drinks.

Partnerships and contributions estimated at \$8,244

Kuskokwim Art Guild (KAG) commits the \$3,000 annually to scholarships

Doniln Gold has contributed for the last 5 years with the annual rate of \$1,500 to \$2,000

Bethel Volunteer Firefighters and Emergency Services commits annually to \$1,500- \$2,000

Bethel Community Action Grant requested for \$1,994 specifically for art supplies

DICK BLICK

Area Code Phone Number

Extra order space. Transfer total to side one.

Item Number	Quantity	Description	Size/Color	Page	Unit Price	Total
B02043-1006	24	GLOW IN THE DARK TRI-ART PAINT	8.5 OZ	32	6.71	161.04
B03327-1001	3	STORAGE CUPS	12 PER PACKAGE	82	3.66	10.98
B05126-1096	1	Jumbo Brushes	96 brush	101	132.49	132.49
B07015-1023	3	BLICK ECO. CANVAS PANELS 9x12	24 PACK	147	36.27	108.81
B10089-2008	6	SHIZEN PRO WATERCOLOR PAPER	8" ROUND	165	16.66	99.96
B11502-7009	1	PACON WHITE KRAFT PAPER	36x1,000	221	64.41	64.41
B21536-1640	3	PINK ERASERS	medium BOX 12	338	5.49	16.47
B40408-0000	5	INOVART PRINTFOAM W/ADHESIVE BACK	PGK 1/2	368	22.87	114.35
B401047004	6	speedball SOFT Rubber Brayer	4"	373	15.38	92.28
B42904-0000	5	INKING PLATE BENCH HOOK	each	373	10.14	50.70
B40305-5005	3	BLICK PRINTING INK	BLUE	375	7.46	22.38
B40305-2005	3	"	BLACK	375	7.46	22.38
B40305 4055	3	"	GOLD	375	7.46	22.38
B40305 3015	3	"	LT RED	375	7.46	22.38

Item Number	Quantity	Description	Size/Color	Page	Unit Price	Total
B40305 1005	3	"	WHITE	375	7.46	22.38
B61198-1000	60	Paper mache Mask	FULL	438	2.37	142.20
B00711-7298	4	BLICKRYLIC PAINT	1/2 gal Green	31	14.41	57.64
B00711-2048	6	" "	BLACK	31	14.41	86.46
B00711-4018	3	" "	Yellow	31	14.41	57.64
B00711-1117	6	" "	White	31	14.41	86.46
B00711-5236	2	" "	ULTRA BLUE	31	14.41	28.82
B00711-6508	2	" "	Purple	31	14.41	28.82
B100817050	1	CANSON FOUNDATION WATERCOLOR PAPER	100 SHEETS 12x18	164	43.71	43.71
B22362-1020	12	SARGENT ART BRUSH TIP MARKERS	20 ASST	276	4.65	55.80
B22046-1250	1	SARGENT COLORED PENCILS	BOX 250	318	43.97	43.97
		est Shipping	1/4 of price =			398.73
						1594.91

TOTAL PRICE (TRANSFER TOTAL TO SIDE ONE) 1993.64

1/

CITY OF BETHEL
COMMUNITY ACTION GRANT
Application

COVER PAGE

Applicant Information

Applicant Name: Native Village of Napaimute

Business License #s (if applicable): _____

Applicant Address: PO Box 1301 Bethel, Alaska 99559

Contact Person: Mark Leary Email Address: napaimute@gci.net

Daytime Phone: 907-545-2877 Cell Phone: 907-545-2877

Grant Request Information

Grant Amount Requested:	\$	9,995
-------------------------	----	-------

Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program. Yes, but our true cost of maintaining the ice road is \$200 per mile.

Program/Project Title and Summary:

Kuskokwim Ice Road Maintenance

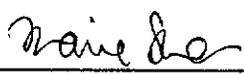
The proposed project funds the maintenance of the Kuskokwim River ice road seasonally which provides access to Bethel for people from surrounding villages to come to Bethel to purchase goods and services and for people from Bethel to travel to other communities to visit family and friends and participate in healthy community activities. All Bethel based organizations use the ice road to provide services to the surrounding communities. The Alaska State Troopers and the Department of Transportation use the ice road frequently. Regular and By-pass mail is transported over the ice road as well.

Date When Funds Are Needed: As soon as possible - with deep snow this winter keeping the ice road open has been a never ending battle

Project Beginning and End Date: ongoing wintertime only if the funds aren't completely expensed this year they will be carried over to next year to

Submission for: Quarter 1 Quarter 2 Quarter 3 Quarter 4

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature:  Date: 2/28/20
Authorized Officer/Applicant

PROJECT SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding "Not Applicable."

1. Substantiating Community Need

- a. Identify and describe existing needs in the community to be addressed by the proposed activity.

The Kuskokwim River Ice Road is a vital access link for Bethel to other villages, bringing people to Bethel for shopping, services and social visits which generates revenue for the city of Bethel. The Ice Road requires maintenance to be safe and adequate for use. The proposed project requests funding to be used to maintain the Ice Road. Statement of need: The Ice Road is a vital link for the 10,718 people living in the villages along the Kuskowkim River and needs to be safe, maintained and adequate for travel. 4,225 people total live in these communities: Napakiak, Napaskiak, Akiak, Akiachak, Kwethluk, Tuluksak, Upper Kalskag, Lower Kalskag, Chuathbaluk and Aniak¹. The population of the villages along the Ice Road who travel to Bethel for groceries, supplies, and services, and visit restaurants is two-thirds the size of Bethel. This project will allow for the one time maintenance of 42 miles of Ice Road from Napakiak to Akiachak and includes marking, monitoring, and maintenance.

- b. Specifically describe how the activities to be carried out directly address identified needs in the community.

The project will fund one-time maintenance activities on 42 miles of the Ice Road from Napakiak to Akiachak including plowing the ice road and general monitoring of conditions.

2. Project/Activity Goals and Outcomes

- a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.

The overall goal is a safe and reliable Ice Road that allows for safe passage to Bethel for to and from the villages along the Kuskokwim.

- b. Provide measurable outcomes for your project and how those outcomes will be measured. The project outcomes will be the most used 42 miles of marked, maintained, and monitored Ice Road. The impacts of the project will be measured through the upcoming DOT Kuskokwim Ice Road Traffic Research Project.

3. Coordination and Collaboration

- a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.

The Native Village of Napaimute coordinates our Kuskokwim Ice Road work with all tribal transportation departments along the route. We also work closely with other city governments and village corporations.

- b. Explain how you will develop any needed collaborative relationships that are not already in place.

The Native Village of Napaimute already has working relationships in place with most villages.

¹ United States Census American Fact Finder

- c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

No

1. Implementation Plan

- a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.
- b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

This is an existing program currently administered by the Native Village of Napaimute Tribal Transportation Department. This funding will allow for additional ice road maintenance that will continue to enhance access to the goods and services available in Bethel. This funding will allow for the one-time maintenance of 42 miles of the ice road

Demonstrated Experience and Financial Information

- a. Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.

The Native Village of Napaimute has been establishing and maintaining the Kuskokwim Ice Road for many years. The NVN ice road crew has a combined experience of over 60 years. This year we have plowed 355 miles from Sleetmute to Tuntutuliak - by far the longest Kuskokwim Ice Road in history. Mark Leary will take the lead and he extremely experienced on the Kuskokwim River.

- b. Provide a proposed budget breakdown with the following information:

Budget Items:	Description of Budget Items	Funding: Source:	CAG \$	Other \$	Total
42 River Miles	Maintenance	Native Village of Napaimute	9,995	8,558.84	18,553.84

The project budget is \$200 per mile x 42 river miles = \$8,400. The costs include fuel, wages, supplies and equipment costs. Native Village of Napaimute has a federally-negotiated indirect rate of 18.98% for an indirect cost of \$1,594.

The Native Village of Napaimute will contribute the management of the project and the coordination of the project estimated at 2 hours per mile x 47 miles x \$64.86 per hour = \$6,096.84 x fringe benefits at 18% (\$1,097) = \$7,193.84 in direct costs. The addition of the Native Village of Napaimutes' federally-negotiated indirect rate of 18.98% (\$1,365) makes the match \$8,558.84. This is an inkind match.

42 miles of Ice Road x \$200	\$8,400
Project management	\$7,193.84
Total Direct Costs	\$15,593.84
Indirect at 18.98%	\$2,960
Total Project Cost	\$18,553.84
Matching Inkind Costs	\$8,558.84
Total Grant Amount Requested	\$9,995

- c. Have you ever received funding from the City of Bethel before? If so, provide 1) dates, 2) amounts, 3) project descriptions, and 4) Exit Report status.

No.

3. Exit Report Due

- a. Awardees will be required to present a written Exit Report to the Community Action Grant Board within 30 days of completion of the project/program. See Report on City's website (www.cityofbethel.org).
- b. Identify the timeframe in which you anticipate providing an Exit Report to the Board on the use of the grant funds.

Estimated date is May 30.

- c. If applicant has a current Community Action Grant in progress, provide a spending plan that clearly shows how the remaining funds will be spent to complete the project/program.

Not applicable.

CITY OF BETHEL COMMUNITY
ACTION GRANT Application

COVER
PAGE

Applicant Information Applicant Name: Orutsararmut Native Council
(ONC) Senior Services

Business License #s (if applicable):

Address. P. O. Box 927, 117 Alex Hatley Applicant Address:

Contact Person: Wilson Green

Email Address: wgreen@nativecouncil.org Daytime Phone: 907-543-2608

Cell Phone: 907-545-3320

Grant Amount Requested: \$ 32,400

Program/Project Title and Summary: ONC Senior Services is requesting \$8,100 from the community action grant the first quarter to purchase 180 elder bus passes at \$25.00 each totaling \$4,500.00 and 60 caregiver bus passes at \$60.00 each totaling \$3,600.00.

Date When Funds Are Needed: 3/31/20

Project Beginning and 1/01/20 End Date: 12/31/20

Submission for:

Quarter1. \$8,100

Quarter 2.\$8,100

Quarter **3.** \$8,100

Quarter 4. \$8,100

I affirm that if my organization is granted funding, my organization will be required to adhere to City guidelines related to the use of funds, and will be required to provide timely reporting on the use of the granted funds to the City. I affirm that the grant funds will be used for the intentions outlined for this program.

Signature: _____ Date: 2/12/20
Authorized Officer/Applicant

COMMUNITY ACTION
GRANT Application

PROJECT SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding "Not Applicable."

COMMUNITY ACTION GRANT | Application

ONC Senior Services Project Summary City of Bethel Community Action Grant (CAG)

The proposed project of requesting and obtaining \$32,400.00 from the City of Bethel (COB) Community Action Grant (CAG) to purchase bus passes from the COB Transit system for our elders and their caregivers for the first qtr. From 1/01/20 to 3/31/20 to cover the first quarter.

The current data collected by Orutsararmiut Native Council Senior Service indicates that about 76% of the 56 respondents indicate they do not own functioning transportation. The elder transportation survey indicated that 72% of responding elders indicate that they are sometimes not able to afford cab fare or gas because it's too expensive.

The survey also indicated that 71% of respondents indicated they would use the bus, if they had a monthly bus pass.

b. Specifically describe how the activities to be carried out directly address identified needs in the Community.

ONC Senior Services is requesting to use \$4,500.00 of the money for elders, and \$3,600.00 for caregivers to purchase the monthly bus passes this first qtr.

The current monthly bus pass rate for the COB Transit system for an elder is \$25.00 and \$60.00 for their caregivers. We would be able to purchase about 240 bus passes

for the first quarter months, January March, which would be able to help the elders who responded that they would use the bus if they had monthly bus passes would have their need met.

The caregivers are the designated formal or informal family member or friend who cares for the elder, and assists them with their daily living skills. Daily living skills may include shopping for personal items, checking mail, performing housework, or assisting the elder to medical appointments.

The need would also help increase utilization of the City's Transit system.

2. Project/ Activities Goals and Outcomes

a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.

The proposed project goal is to help increase our elders and their caregiver's access to community resources, which would help them, meet their needs, and facilitate their self-management of their personal and financial affairs.

ONC Senior Services Community Action Grant Application

The community elders and caregivers would have increased resources and ADA transportation access. This increased access will directly help them maintain and improve their quality of life. The proposed project would meet **all of the** transportation needs of 71% of our 56 elder survey respondents, who indicated they would use the bus if **they** had a monthly bus pass.

The proposed project would also help elder afford to increase their accessibility because 72% of respondents indicated that they are sometimes not able to afford cab are or gas because it is too expensive.

The measurement of outcomes would be based on comparison to current City of Bethel Transit system user ridership reports, and the speculated increase of utilization after implementation of the project.

The City of Bethel Transit Manager has also indicated verbally in **previous** discussions that the COB transit drivers would be able to identify elders and caregivers with a ONC Senior Services **bus pass** the **ridership** and document their one way transportations to community resources which could also be used to measure outcomes. One way transportation means that the person gets on the bus and gets off at one destination.

3. Coordination and Collaboration

a. Describe current efforts to collaborate and coordinate services with other community Organizations regarding the proposed project.

Previous collaborative conversations with City of Bethel Manager, and Transit Manager have discussed the potential of this project and the positive impacts, there has been support at these administrative levels, to help meet our elder's needs as well as help fund the City transit system.

b. Explain how you will develop any needed collaborative relationship that are not already in place.

If indicated, further than the City of Bethel Transit System, and ONC Senior Services, would reach out to local, state, or Federal entities to see how we can work together to help provide funding to increase annual monthly bus passes for the elders and caregivers; and seek to sustain the proposed program services.

ç. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

ONC Senior Services does not provide transportation services at this time. There is no other public transportation available in Bethel, besides taxi cabs.

ONC Senior Services Community Action Grant Application

Community Action Grant Calendar for Application Periods in 2020

Quarter	Application Period Opens	Application Deadline	Board Meetings	Council Meeting	Payment Made
1 January - March	January 30	February 29	March 3	March 24	March 27
			March 11		
2 April - June	May 1	May 30	June 2	June 23	June 26
			June 10		
3 July - September	August 1	August 30	September 1	September 22	September 25
			September 9		
4 October - December	October 14	November 13	November 17	December 8	December 11
			November 30		

CITY OF BETHEL
COMMUNITY ACTION GRANT
Agreement

300 STATE HIGHWAY, PO BOX 1388, BETHEL ALASKA, 99559
 PHONE: 907-543-1386
 EMAIL: CAG@CITYOFBETHEL.NET
 WEBSITE: www.cityofbethel.org

In consideration of receiving a Grant in the sum of \$_____ from the City of Bethel, Community Action Grant Program, _____ (hereinafter "Grantee"), agrees to accept such grant in accordance with the terms and conditions set forth below:

Grant Purpose: _____

1. Time within which the grant is to be used: The grant funds should be used within the time frame outlined in the application submitted, but not to exceed one year from the date of Grant approval by the City Council;
2. To be solely responsible for the expenditure of granted funds and any and all services or materials involved in the grant;
3. To use such funds only for the specified purpose of the grant and to promptly repay any portion of the grant which is not used for such purposes within the time allotted;
4. To make all efforts to acknowledge Grantor as a contributor when publicizing/promoting the project;
5. Prepare and submit a written Exit Report to the Grantor within 30 days of completing the grant project/program. See Exit Report on City's website (www.cityofbethel.org).

The Grantor is given permission by the Grantee to appropriately use information (including photos) and refer to activities and impact provided by this grant unless otherwise agreed upon in writing.

Signed by or on behalf of the Grantor and Grantee as follows:

Grantor: City of Bethel
 PO Box 1388
 Bethel, Alaska 99559

Grantee: _____

 City Manager Signature Date

 Grantee Signature Date

 City Manager Printed Name Date

 Grantee Printed Name Date

CITY OF BETHEL
COMMUNITY ACTION GRANT
Application

COVER PAGE

Applicant Information

Applicant Name: _____

Business License #s (if applicable): _____

Applicant Address: _____

Contact Person: _____ Email Address: _____

Daytime Phone: _____ Cell Phone: _____

Grant Request Information

Grant Amount Requested:	\$	_____
-------------------------	----	-------

Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program.

Program/Project Title and Summary:

Date When Funds Are Needed: _____

Project Beginning and End Date: _____

Submission for: Quarter 1 Quarter 2 Quarter 3 Quarter 4

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature: _____ Date: _____

Authorized Officer/Applicant

PROJECT SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding “Not Applicable.”

1. Substantiating Community Need

- a. Identify and describe existing needs in the community to be addressed by the proposed activity.
- b. Specifically describe how the activities to be carried out directly address identified needs in the community.

2. Project/Activity Goals and Outcomes

- a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.
- b. Provide measurable outcomes for your project and how those outcomes will be measured.

3. Coordination and Collaboration

- a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.
- b. Explain how you will develop any needed collaborative relationships that are not already in place.
- c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

4. Implementation Plan

- a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.
- b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

5. Demonstrated Experience and Financial Information

- a. Describe the applicant’s (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.
- b. Provide a proposed budget breakdown with the following information:

Budget Items:	Description of Budget Items	Funding: Source:	CAG \$	Other \$	Total

- c. Have you ever received funding from the City of Bethel before? If so, provide 1) dates, 2) amounts, 3) project descriptions, and 4) Exit Report status.

6. Exit Report Due

- a. Awardees will be required to present a written Exit Report to the Community Action Grant Board within 30 days of completion of the project/program. See Report on City’s website (www.cityofbethel.org).

- b. Identify the timeframe in which you anticipate providing an Exit Report to the Board on the use of the grant funds.
- c. If applicant has a current Community Action Grant in progress, provide a spending plan that clearly shows how the remaining funds will be spent to complete the project/program.

CITY OF BETHEL

COMMUNITY ACTION GRANT

Overview

Purpose

The City of Bethel has established a Community Action Grant (CAG) Program to allow community organizations and individuals to request financial support from the City for civic programs or events that contribute to the health, welfare and overall lives of the residents of Bethel, especially its most vulnerable populations.

The purpose of the grant program is to advance and enhance the community's opportunities, sustainability, and wellbeing. The City encourages projects and programs with components that foster community wellness, directly impact the community's vulnerable populations and/or provide civic engagement of Bethel residents and project beneficiaries.

Funding

The City Council has certain statutory and fiscal limitations on the aggregate amount of municipal funds it can set aside for donations to community projects. The amount of grant awards available to disseminate on behalf of all the applicants is dictated by the amount which is set aside by the City Council during the annual budget preparation process. The Council has committed to budget an amount equal to 20% of the revenue generated from the alcohol tax to health, public safety, and social services that offset the effects of alcohol in the community.

The amounts contributed shall be accounted for in the Community Action Grant Fund, a special revenue fund. Annual distributions to grantees from the Community Action Grant Fund cannot exceed the available resources of the Fund or other limits established by City Council.

Funding Exclusions

- Indirect costs that are not traceable to a program, product, or activity; application of an indirect rate to cover overhead costs;
- In-kind donations, including gift cards;
- Nationally-sponsored organizations (such as, but not limited to, American Cancer Society, American Diabetes Association, American Heart Association, Children's Miracle Network and United Way);
- Memberships, including association/chamber memberships;
- Organizations that deny service, membership or other involvement on the basis of race, religion, color, sex, sexual orientation, age national origin, ancestry, citizenship, veteran, disability or any other protected status;
- Organizations whose programming or policies may portray the City of Bethel in a negative light;
- Political causes, candidates, organizations or campaigns;
- Projects that send products or people to foreign countries or on domestic travel;
- Registration fees;

- Projects or programs that sponsor, endorse or provide in-kind services for any programs or events that will or may promote tobacco or marijuana products, gambling, sexually related products or services, the sale or manufacturing of firearms or weapons, or products or services that are contrary to the interest of public health, safety or welfare;
- Requests made on behalf of another organization or by an unauthorized representative of the recipient organization;
- Scholarships and/or the payment of tuition, room, board, other expenses for college/university/vocational school or conference/training attendance;
- Third-party giving, including funds that are re-allocated to fiscally sponsored organizations;
- Tickets for contests, raffles, prizes or any games of chance or skill.

Application Process

The City of Bethel will accept applications for the Community Action Grant on a quarterly basis, per the following 2019 schedule:

Quarter 1: January 29 to February 28

Quarter 2: May 1 to May 30

Quarter 3: August 1 to August 30

Quarter 4: October 14 to November 13

Submission deadline is 11:59 pm Alaska Time.

Applicants must submit the CAG application packet to cag@cityofbethel.net on or before the deadline. Late submissions will not be accepted. Incomplete submissions will be given a due date to provide missing items. If the due date is not met, the proposal will be rejected. Applications will not be carried over from one quarter to the next.

The application packet must include completed:

- Community Action Grant Cover Page Form
- Community Action Grant Project Summary
- If applicable, verification of the organization's or fiscal agency's tax exempt status.
- If applicable, current and prior-year operating budgets, including expenses and revenues, sources of revenue received and those pending, to include in-kind;
- If applicable, most recent annual financial statement (audited, if available);
- List of key project/program staff members responsible for overseeing and carrying out the grant and a one-paragraph resume for each one.

Funding Priority

Funding priority will be given to applications that demonstrate one or more of the following:

1. Advancement to or enhancement of the community of Bethel and its residents
2. Direct impact to populations impacted by substance abuse in the community

3. Community engagement
4. Healthy community activities

Review, Evaluation and Selection

All applications, regardless of amount, will be reviewed by the Community Grant Technical Review Board (Board). The Board will hold public meetings to discuss and evaluate the grant applications. Application representatives are invited to attend the application review meetings in order to make a presentation supporting their request and respond to questions from the Board.

After review of all eligible applications, the Board will make funding recommendations to the City Council. These funding recommendations may be less than the amount requested and may be adjusted by the Council without prior notice to the applicant.

Upon receipt of the Board's recommendations, the City Council will make a final determination regarding the distribution, if any, of grant funds. City Council action will be by Action Memorandum. In making their final determination, the City Council may make amendments to the recommendations of the Board, including, but not limited to, amending the recommended amounts, and/or imposing limitations or special conditions that will appear in the grant agreement.

Applicants will be notified of any decision by e-mail within three (3) business days following City Council review. All funding decisions are final. If an Applicant is approved, grant checks will be mailed directly to the awardee within three weeks of the City Council's approval.

Agreement Requirements and Monitoring

Awardees will be required to enter into a Community Action Agreement that outlines the responsibilities of both parties. Applicants should note that liability insurance might be required. Awardees will agree to hold the City and the CAG Board harmless from the awardee's actions.

All approved grant award winners shall maintain detailed documentation of the expenditures of grant money expenditures. In addition to the requirement to submit the documentation at the completion of the grant, Applicants shall make the documentation available to the City Clerk's Office upon request. Awardees who fail to maintain such documentation or to provide documentation upon request may be disqualified from future grant awards.

Exit Report

Awardees will be required to present a written exit report to the Community Action Grant Board within thirty days of completion of the project/program. Awardees must complete an exit report prior to submitting another request for funds. If project/program is not completed at the time another funding request is prepared, a spending plan may be submitted in lieu of an exit report. The spending plan must describe how the remaining expenditures will be made to complete the project/program.

CITY OF BETHEL

COMMUNITY ACTION GRANT

Review Process

The Community Action Grant Technical Review Board's role is critical to ensuring the selection of strong grant proposals. Their primary responsibility is to read grant applications, review them for scope, and determine how best to allocate the limited resources available to those programs or projects that must serve the goals and needs of the Bethel Community and its most vulnerable citizens.

General Process

Applications will be submitted to the City, per the Application Instructions. Following the submission deadline, the Ex Officio will email the complete application submissions, the individual score sheets, and the requirements of the application to each Board member.

The Board members are strongly encouraged to review the application packets, identify any questions to ask the applicants and provide individual scores for each application submitted prior to the quarterly initial review meeting.

During the quarterly initial review meeting, the applicants will be invited to attend and provide information to the Board to assist the Board in finalizing the scores. This will be an opportunity for the Board to ask for any clarifying information and to request any supplemental information that may support an application.

The Board will hold at least one additional public meeting to consider any supplemental information and finalize their individual scores. At this meeting, the members will discuss and deliberate individual scores in order to make a final recommendation to the City Council for funding. In the event a consensus is not met between the Board members, an average of the scores may be applied as the consensus score.

Guidelines for Reviewers

Scores must be assigned based on criteria provided in the application directions. The scores should reflect the Board member's opinion on the applicant's ability to meet each criterion provided on the Grant Review Score Sheet. The reviewer cannot make assumptions about missing background or project information, only what was provided can be evaluated. Additionally, it is important that the scores be based on substance. A high-quality application is not always going to be grammatically perfect. A reviewer should judge the substance of an idea, rather than the manner in which it is presented.

When individually reviewing the application submissions, reviewers should make thoughtful comments to justify their individual score, commenting on both strengths and weaknesses.

Steps for the Board in Reviewing and Rating the Applications

1. Read the application guidelines and instructions.
 - It may be difficult to fairly evaluate a proposal unless you have an understanding of what has been asked.

2. Review the Grant Review Score Sheet.
3. Skim all of the applications before you begin scoring.
 - Understand how the applications relate to one another in terms of general strengths and weaknesses.
4. You will rate the applications on a numerical scale.
 - Assign a score for each question on the score sheets.
 - Provide specific comments about strengths and weaknesses on the score sheet that justify your score and identify any issues that may need to be clarified.
 - Bring the completed score sheets to the initial review meeting where representatives of the applicants will be available to provide clarification on any questions or concerns.
5. Consensus Scoring and Recommendation to Council.
 - Consensus scores and final recommendations will be determined at the second meeting.
 - If the Board cannot come to a consensus, then scoring will be based on averages of score totals.
 - The Recommendation to Council shall include the suggested funding amount as well as the project summary and scores.

Review Criteria

Description of Criteria	Score
Request Summary & Project Details	Total 80
Project is clearly described	10
Application includes a statement of need	10
Estimated number of people this project will impact	10
Documented community support for the project	10
Explanation on how the impacts of the project will be measured	10
Goals are clear and objectives measurable	10
Matching dollars/in-kind services/donated labor/ etc.	10
Identify individuals involved with the project with their roles and relevant experiences.	10

Budget For Project	Total 30
Is budget complete, clear and detailed	10
Proposed expenses are reasonable	10
Income and expenses balance on project budget including matching funds if applicable	10
Subjective Criteria	Total 60
Meets community needs	10
Strength of the plan and idea	10
Applicant appears capable	10
Project meets funding priorities	30

CITY OF BETHEL COMMUNITY ACTION GRANT Score Sheet

Applicant Information

Applicant Name: _____

Contact Person: _____

Submission for: Quarter 1 Quarter 2 Quarter 3 Quarter 4

Grant Request Information

Grant Amount Requested:	\$	
-------------------------	----	--

Program/Project Title and Summary:

Criteria	Points Possible	Score
Request Summary & Project Details	80	
Project is clearly described	10	
Application includes a statement of need	10	
Estimated number of people this project will impact	10	
Documented community support for the project	10	
Explanation on how the impacts of the project will be measured	10	
Goals are clear and objectives measurable	10	
Matching dollars/in-kind services/donated labor	10	
Identify individuals involved with the project with their roles and relevant experiences.	10	
NOTES		

Criteria	Points Possible	Score
Budget For Project	30	
Is budget complete, clear and detailed	10	
Proposed expenses are reasonable	10	
Income and expenses balance on project budget, including matching funds, if applicable	10	

NOTES

Criteria	Points Possible	Score
Subjective Criteria	60	
Meets community needs	10	
Strength of the plan and idea	10	
Applicant appears capable	10	
Project meets funding priorities	30	

NOTES

Total Points	170	
---------------------	------------	--

Reviewer Name: _____ Date: _____

EXIT REPORT COVER PAGE

Applicant Information

Applicant Name: _____

Applicant Address: _____

Contact Person: _____ Email Address: _____

Daytime Phone: _____ Cell Phone: _____

Program/Project Title and Summary:

Project Beginning and End Date: _____

Submission for: 20____ Quarter 1 Quarter 2 Quarter 3 Quarter 4

Exit Report Summary

Please provide a comprehensive, clear and concise response to each of the questions below. Attach additional sheets as necessary.

- Describe how the grant funds achieved the purpose of your organization and the goals of the Community Action Grant Program?
- What measurable value did the grant program provide to the citizens of Bethel?
- What goals and objectives were you able to accomplish? What led to the success or inability to meet the goals and objectives?
- Do you feel the project was a success? Why or why not? What would you do differently if you were given a second opportunity to provide the project?
- Provide a detailed budget listing of the projects revenues and expenses. (Demonstrate clearly how the funds were spent). Receipts and all supporting documentation must be submitted with the exit report and retained for a period of three (3) years following the completion of the project. Electronic submission of the exit report and receipts is preferred.

Community Action Grant (CAG)

Open Period: Jan 29-Feb 28, 2019

Find materials on City website:

www.cityofbethel.org

What is CAG?

The City of Bethel established a program where individuals, groups, or organizations can apply for funding to support programs or events that contribute to the health, welfare, and overall lives of residents of Bethel, especially its more vulnerable populations.

Sample Funded Projects:

Library JV Adult Services Coordinator-homeless outreach

ONC's Community Wellness Gathering-Healing Strategies

Camp Hope-Youth camp on Kuskokwim River-food, supplies

Bethel Search and Rescue-fuel, gear, supplies

Year 2

Quarter 1-AM Approved 3/26/19

	Signed Contracts	Report Due Date	Report Received	Amount Awarded	Amount Spent
Bethel Winter House-shelter	X	7/1/19	7/18/19	11,160	11,160
Hope in Alaska Ministry/Camp Hope	X	10/20/19	10/13/19	12,188	12,188
Gladys Jung Elementary Wrestling Program	X	3/8/20	12/26/19	3,094	3,094
BSCF Healing Through Music & Dance Pgm-harmonicas	X	8/5/19	6/17/19	6,790	6,790
Bethel Search and Rescue-Operations	X	1/30/20	7/18/19	4,760	4,760
				<u>37,992</u>	<u>37,992</u>

Quarter 2-AM Approved

Bethel Wrestling Club-wrestling camp in 2019	X	6/25/20		5,000	
Bethel Friends of the Library-Summer camp-giveaways	X	6/25/20		6,000	
				<u>11,000</u>	

Quarter 3-AM Approved

Bethel Lion's Club Winter House	X	4/30/20		25,000	
Reflect Bethel - Alyssa Gustafson	X	4/30/20		600	
Bethel Family Clinic	X	1/31/20		2,431	
Bethel Broadcasting, Inc. (KYUK Radio)	X	10/15/20		1,300	
Bethel Friends of Canines	X	10/15/20		1,500	
				<u>30,831</u>	

Quarter 4-AM Approved

Bethel Community Services Foundation-Library JV	X	8/31/21		14,000	
Bethel Community Serv. Found.-Healing Thru Music & D	X	5/1/20		6,000	
Skiku, Inc.	X	3/29/20		7,575	
Kuskokwim Art Guild		7/10/20		4,500	
				<u>32,075</u>	

Average Award: \$6,994 Total Year 1 \$111,898

Status Report

Year 1	Signed Contracts	Exit Report Due Date	Exit Report Received	Amount Awarded	Amount Spent
Quarter 1 - AM Approved 3/27/18					
Friends of the Kuskokwim Consortium Library	X	8/31/19	6/12/19	12,000	12,795
Bethel Search and Rescue	X	6/19/19		10,000	
Orutsararmiut Native Council	X	11/30/18	11/27/18	5,000	5,030
YK Fitness Center	X	3/31/19		1,300	
				<u>28,300</u>	
Quarter 2 - AM Approved 6/26/18					
Hope in Alaska/Camp Hope	X	9/30/19	9/22/18	10,000	10,000
Sackett Hall (UAF-Kuskokwim Campus)		8/31/19		3,873	
				<u>13,873</u>	
Quarter 3 - AM Approved 10/9/18					
Bethel Wrestling Club	X	8/31/19	6/7/19	6,000	4,829
Delta Illusion Dance Company	X	1/31/19	7/29/19	1,770	1,770
				<u>7,770</u>	
Quarter 4 - AM Approved 12/11/18					
ONC-Bus Passes for Seniors		4/30/19	6/7/19	3,060	3,060
Justine Chamberlain-Coffee House	X	5/30/20		9,700	
Friends of the Kuskokwim Consortium Library	X	8/30/20		12,765	
				<u>25,525</u>	
Average	\$6,861		Total Year 1	75,468	