
**City of Bethel, Alaska
Port Commission Meeting Minutes**

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January 19, 2004

Regular Meeting

Bethel, Alaska

CALL TO ORDER

The January 19th meeting of the Port Commission at City Hall, Council Chambers was called to order at 7:30pm by Chairman Richardson.

ROLL CALL

Comprising a quorum of the Commission, the following were present:

Brandon Leary
Allen DeSousa

Buster Richardson
Donna Chris

R. Thor Williams arrived at 7:32pm

Absent: Jeff Severn

Also in attendance: City Manager Bob Herron

Special Order of Business: Election of Chair and Vice-Chair

M/M by DeSousa to move the "Election of Chair and Vice-Chair" to after "Chairman's Comments",
2nd by Chris: passed unanimously.

People to be Heard: No one to be heard.

M/M by Leary to approve the minutes of the December 15th meeting, 2nd by DeSousa: passed unanimously.

M/M by DeSousa to approve an amended agenda to add "Stevedoring applications" under Discussion, 2nd by Chris: passed unanimously.

M/M by DeSousa to approve a regular meeting schedule for the 3rd Monday of each month, but if the 3rd Monday is a federal or state or City holiday that the regular meeting will automatically move to the 3rd Tuesday, 2nd by Chris: discussion ensued, passed unanimously.

PORT DIRECTOR'S REPORT:

The Crow property transfer is awaiting final provisions transpiring between the seller's financial institutions.

The relocation of YKHC's Quonset Hut to City property is for scheduled March 1-5, 2004.

CHAIRMAN'S COMMENTS:

ELECTIONS OF CHAIR AND VICE-CHAIR:

Chairman Richardson opened the floor for nominations.

DeSousa nominated himself for Chairman.

Leary nominated Richardson for Chairman.

M/M by Chris to elect Richardson for Chairman, DeSousa for Vice-Chairman, 2nd by Williams: passed unanimously.

COUNCIL REPRESENTATIVE'S COMMENTS:

Vice-Mayor Williams reported that the property appraisals for the Bank Stabilization Project above Brown's Slough have been completed and forwarded to the Corps of Engineers. Williams also commented on the December 2003 GAO Congressional Report "Alaska Native Villages: Most Are Affected by Flooding and Erosion, but Few Qualify for Federal Assistance" provided in meeting packet.

COMMISSIONERS' COMMENTS:

COMMITTEE REPORTS:

OLD BUSINESS:

A. Port Office Relocation discussion/recommendation

The City Manager provided a preliminary lot map and tentative location of 24' X 60' Port Office building on Lot 8 overlooking the City Dock at the intersection of First Avenue and Oscar Way. Also, he gave a verbal-only report (pending a written report from ASCG) on the estimated design services costs and estimated square foot construction cost. The City's Engineer estimated that the design cost for a new Port Office/Precinct #1 facility would be between \$40,000 and \$75,000 and the construction costs per square foot ranged from \$125 to \$225.

No action was taken at this time, as the written report from the City's Engineer was not in hand (received next day by City Manager).

A recommendation for a budget modification from the Port Commission to the Council would need to occur at the February meeting if there was a desire to construct this facility during the 2004 season.

NEW BUSINESS:

A. Resolution: Request for Federal Appropriations for Port Expansion

The City Manager presented a draft resolution for the Port Commission to consider sending to the City Council to request U.S. Congressman Don Young for port expansion appropriations for the anticipated impact that Donlin Creek Project will have on the Bethel Port and region.

M/M by Williams to approve Port Commission Resolution #04-01 in concept only at this time and directed the City Manager to seek amendments from the Port Commission Vice-Chair and other individuals and agencies and return to the next Port Commission meeting with an amended draft resolution, 2nd by Chris: passed unanimously.

B. General Accounting Office Congressional Report: Erosion

There was a discussion of the report. No action taken.

DISCUSSION:

A. Stevedoring Applications

There was a discussion about stevedoring activities and the number of permits currently on the City Dock at this time. Northland Services has submitted an application for the 2004 season.

M/M by DeSousa to direct the City Manager to place this topic on the next agenda as a discussion item and to invite all stevedoring permit holders to the next meeting to receive their comments, suggestions and recommendations to improve or change "stevedoring operations on the City Dock", 2nd by Williams: Discussion ensued, passed unanimously.

ADJOURNMENT:

M/M by Chris and 2nd by Williams to adjourn the meeting at 8:45pm: passed unanimously.



CITY OF BETHEL

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PORT COMMISSION MEETING

February 17, 2004, Tuesday at 7:30 p.m.

By Port Commission vote, the regular scheduled monthly meeting date will be the 3rd Monday of each month, but if the 3rd Monday is a federal or state or City holiday, then the regular meeting will automatically move to the 3rd Tuesday.

City Hall, Council Chambers

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- I. CALL TO ORDER
 - II. ROLL CALL
 - III. PEOPLE TO BE HEARD
 - IV. APPROVAL OF MINUTES
 - A. Minutes from the January 19, 2004 meeting
 - V. APPROVAL OF AGENDA
 - VI. PORT DIRECTOR'S REPORT
 - VII. CHAIRMAN'S COMMENTS
 - VIII. COUNCIL REPRESENTATIVE'S COMMENTS
 - IX. COMMISSIONERS' COMMENTS
 - X. OLD BUSINESS
 - A. Review of Stevedoring Operations on the City Dock
 - B. Port office relocation discussion/recommendation
 - C. Resolution: Request for Federal Appropriations for Port Expansion
 - XI. NEW BUSINESS
 - XII. DISCUSSION
 - XIII. ADJOURNMENT

Bob Herron, City Manager

Posted: January 30, 2004, City Offices, AC Co., Anica, Swanson's, Post Office