



# CITY OF BETHEL

P.O. Box 388 • Bethel, Alaska 99559

543-2297 -- Area Code 907

## RESOLUTION #93-04

**A RESOLUTION OF THE CITY COUNCIL OF BETHEL, ALASKA, SUPERCEDING RESOLUTION #720 WHICH PROVIDED FOR THE RE-ESTABLISHMENT OF COUNCIL COMMITTEES AND ADOPTION OF COMMITTEE PROCEDURES THEREOF.**

**WHEREAS**, the City Council and the City Manager are engaged in the administration and management of public services for the residents of Bethel, Alaska, and

**WHEREAS**, such public services are provided to all residents of the City of Bethel, and

**WHEREAS**, it is incumbent upon elected and appointed officials to represent the citizenry and to provide for that citizenry the opportunity to present its concerns to the officials of the community.

**NOW THEREFORE BE IT RESOLVED**, that the City Council of Bethel, Alaska, approves the following Council Standing Committees:

1. Finance Committee
2. Public Safety Committee
3. Public Works Committee
4. Youth Services Committee

**BE IT FURTHER RESOLVED**, that the above established committees shall adopt the following procedures:

1. the establishment of a regularly scheduled monthly meeting;
2. the publication of an agenda in three public places seven (7) days before the scheduled meeting;
3. the adoption of a meeting format which provides for the orderly conduct of committee business;
4. the appointment of committee members by the Mayor with the concurrence of City Council;
5. the establishment of a committee membership no less than five (5) nor greater than seven (7) members;
6. the submission to Council, at the next regularly scheduled Council meeting, a summary of committee recommendations and actions.
7. a committee member's seat is defined as vacant and may be filled if:
  - a. the committee member leaves the city with the intent of remaining absent more than ninety consecutive days; or
  - b. the committee member has unexcused absences from three consecutive, scheduled, regular meetings, or attended less than 50% during any

- six-month period, unless excused; or
- c. the committee member resigns; or by the death of the member.
8. the Chairperson of the committee is responsible for declaring a seat vacant and for notifying the committee member and the City Clerk of the committee member's removal.

**BE IT FURTHER RESOLVED**, that the above purpose of Standing Council Committees shall be:

1. to advise Council;
2. to receive comments and concerns from the public
3. to investigate special issues at the direction of Council.

PASSED AND APPROVED THIS 26<sup>th</sup> DAY OF January, 1993.

VOTE: 7 yeas; 0-nays

James H. Feaster III  
James H. Feaster III, Mayor

ATTEST:

Jane Elam  
Jane Elam, City Clerk