

**CITY COUNCIL**  
*Tad Miller*  
*Dario Notti*  
*Mike O'Brien*  
*Agnes Phillips, Mayor*  
*Ruth Richardson*  
*Stanley Rodgers*  
*Thor Williams*



**CITY MANAGER**  
*Ken Weaver*

**CITY CLERK**  
*L.J. Tanner*

**City of Bethel**  
**Special City Council Meeting Minutes**  
**May 21, 1997**

**I. CALL TO ORDER**

The meeting was convened at 6:35 p.m. by Mayor Phillips at the Log Cabin.

**II. ROLL CALL**

Present: Notti, O'Brien, Phillips, Richardson, , Williams

Absent: Miller (unexcused), Rodgers (excused)

**III. PEOPLE TO BE HEARD**

There were no people to be heard.

**IV. APPROVAL OF AGENDA**

**motion** M/M Richardson, 2nd by Williams, to approve the agenda as presented.

**vote** Voice vote. Motion carried, unanimously.

**V. BUDGET REVIEWS**

**Item A: City Clerk and Council**

City Clerk L.J. Tanner was present to answer questions from the Council. Council member Richardson disagreed with budgeting \$180.00 for Council DDC accounts. Council discussed the Council Travel and Training line item and agreed that it needed to be reduced.

**motion** M/M Richardson, 2nd by Williams, to remove two Council member trips to the AML conference in Ketchikan, to remove the three Council member DDC accounts, and to approve the City Clerk and Council budget as amended.

**vote** Voice vote. Motion carried, unanimously.

**Item B: Port and Harbor**

Port Director Stuart Greydanus was present to answer questions from the Council. Mr. Greydanus explained the need for 10,000 tons of size A rock for maintenance of the seawall. This rock is available now at a good price, which may not be offered in the future. Council asked for clarification of the 4 port attendant positions and the length of their annual employment. Clarification was also requested on several revenue line items, and the Administrative Overhead line item. A few typographical errors were found in line item amounts.

**motion** M/M Williams, 2nd by Richardson, to increase the Port and Harbor Administrative Overhead item from \$69,000 to \$75,000.

- vote** Voice vote. Motion failed, 3-Yes, 2-No (Notti, Phillips)
- motion** M/M Williams, 2nd by Notti, to accept the Port and Harbor budget with the typos fixed.
- vote** Voice vote. Motion carried, unanimously.
- motion** M/M O'Brien, 2nd by Williams, to add \$500,000 to the Port and Harbor budget for the purchase of size A rock for seawall maintenance.
- vote** Voice vote. Motion carried, unanimously.

### **Item C: Finance Department**

Finance Director Bonnie Duke was present to answer questions from the Council. Ms. Duke reviewed the budget with the Council and explained that her budget is mainly a maintenance budget, with no major revisions or increases. However, a large amount of funds will need to be expended in Fiscal Years 1999-2000 to bring the Finance accounting systems 2000-compliant. It was noted by Council member O'Brien that the Employee Group Benefits Internal Service fund is operating very well.

- motion** M/M Williams, 2nd by Notti, to accept the Finance budget as presented.
- vote** Voice vote. Motion carried, unanimously.

Brian Glasheen, Director of the Bethel Recycling Project, addressed the Council with regards to his request for \$5,000 to fund the Solid Waste Pilot Recycling Project in Bethel Heights. Discussion followed. Questions were raised about sustainability of the pilot project, other projects currently being planned, the status of the EPA grant that has been applied for, and the new board members for the Recycling Project. It was suggested that Mr. Glasheen develop more detailed cost estimates and work with the City Manager for potential inclusion in the budget.

### **Leased Properties**

Finance Director Duke explained the Leased Properties funds. Council member O'Brien requested a complete list of leased properties, to include rates and expiration dates.

- motion** M/M Williams, 2nd by O'Brien, to accept the Leased Properties budget as presented
- vote** Voice vote. Motion carried, unanimously.

### **Item E: Public Works Department**

Acting Public Works Director Clair Grifka was present to answer questions from the Council. Questions were asked on the status of the second waste heat burner installation, future collection efforts for waste oil, proposed road projects, and the need for professional engineering services. City Manager Weaver suggested that \$70,000 be budgeted for professional engineering services.

- motion** M/M by Williams, 2nd by O'Brien, to accept the Public Works Administration and Streets & Boardwalks budgets with the addition of road repair to the portion of Ptarmigan near the damaged GTE lines and road repair of 4th Avenue.
- vote** Voice vote. Motion carried, unanimously.
- motion** M/M by Richardson, 2nd by Williams, to add \$70,000 to the Public Works budget for professional engineering services, and to distribute the \$70,000 in proportions equal to the distribution of the Public Works Director's salary.

**vote** Voice vote. Motion carried, 4-Yes, 1-No (Notti)

**Utility Enterprise Fund**

Finance Director Duke explained the Utility Enterprise fund. Not including depreciation, the fund would make a modest profit in FY98. However, accounting for depreciation is necessary, because vehicles and equipment will wear out and need to be replaced, and the sewage lagoon and landfill are nearing capacity. After depreciation, the Utility Enterprise operates at a significant loss.

Council member Williams reminded the Council of their commitment to repair the sewer line running through City Subdivision. Several options for funding and completing these repairs were discussed. City Manager Weaver proposed a rough estimate of \$100,000 to repair the line.

**motion** M/M by Notti, 2nd by O'Brien to suspend the rules in order to continue the meeting beyond 10:00 p.m.

**vote** Voice Vote. Motion carried, unanimously.

**motion** M/M by Williams, 2nd by Richardson to accept the Utility Enterprise budget with the addition of \$100,000 to repair the sewer line in City Subdivision.

**vote** Voice vote. Motion carried, unanimously.

Mayor Phillips noted that by approving the Utility Enterprise budget, the Council had in effect approved the conversion of the Pumphouse Apartment to Driver Lavatory Facilities. The current occupant will need to be evicted. The City Clerk was directed to place the Item "Discussion - City-owned Rental Properties" on the May 27 regular agenda.

**Property Maintenance and Fleet Maintenance Internal Service Funds**

Finance Director Duke explained the purpose of the two funds, which essentially operate as "businesses" within the City structure. Departments which use the services of Building or Fleet maintenance are "customers".

**motion** M/M by O'Brien, 2nd by Williams to accept the Property Maintenance and Fleet Maintenance Internal Service Fund budgets as presented.

**vote** Voice vote. Motion carried, unanimously.

**VII. ADJOURNMENT**

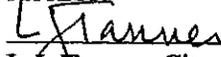
**motion** M/M by Williams, 2nd by O'Brien to adjourn the meeting at 10:25 p.m.

**vote** Voice vote. Motion carried unanimously.

PASSED AND APPROVED THIS 27TH DAY OF MAY, 1997.

  
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Agnes L. Phillips, Mayor

ATTEST:

  
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L.J. Tanner, City Clerk