Introduced by:	Mayor Leinberger, Councilmember Trantham, and City Manager Baird
Date:	November 8, 2006
Public Hearing:	November 28, 2006
Action:	Passed
Vote:	Unanimous

CITY OF BETHEL, ALASKA

Ordinance #06-25

AN ORDINANCE OUTLINING THE MAKE UP OF THE FINANCE COMMITTEE, THE PUBLIC WORKS COMMITTEE, THE PARKS AND RECREATION COMMITTEE, AND THE CEMETERY COMMITTEE OF THE CITY OF BETHEL.

WHEREAS the City Council acknowledges that there is currently a Finance Committee, a Public Works Committee and a Parks and Recreation Committee working within the Bethel City Government; and

WHEREAS these committees have been formulated by resolution, the latest being Resolution #95-16; and

WHEREAS these committees have operated for many years in the assistance of the Bethel City Council; and

WHEREAS there should be a standing committee to advise the Bethel City Council with regard to matters involving burials and related issues within the City of Bethel; and

WHEREAS these committees have never been properly codified by ordinance within the Bethel Municipal Code.

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, that:

SECTION 1. Classification. This ordinance is of a permanent nature and shall become a part of the Bethel Municipal Code.

SECTION 2. Addition to Bethel Municipal Code Chapter 2.52 This ordinance shall become an additional section within this chapter of the Bethel Municipal Code:

Chapter 2.52.025

Committees

A. There shall be a Finance Committee, a Public Works Committee, a Parks and Recreation Committee, and a Cemetery Committee for the purposes of gathering information, conducting research, advising the city council regarding matters within their purview, and performing any other such duties as the city council may refer to them from time to time.

B. The authority of these committees shall be advisory and recommendations shall be made to the City Council

C. These committees shall be subject to all provisions of Sections 2.52.020 through 2.52.170 of the Bethel Municipal Code.

D. These committees shall use Robert's rules of Order. Regular meeting of these committees shall be at least quarterly. Special meetings may be called at the discretion of the chairperson or by two members of the committee.

E. These committees shall each be composed of seven members who shall be residents of the city; six of which shall be appointed by the mayor, subject to confirmation by the city council and the seventh member shall be appointed by the mayor from the city council as council representative.

F. All seven members of each of the committees shall be voting members.

G. The terms of the appointments to the committees shall be for a period of three years except for the council member appointment which shall be for a period of one year. In the event of a vacancy, the mayor shall appoint a person to serve the remaining term and in the case of a citizen member, said appointment shall be subject to confirmation by the city council.

H. If there are a total of seven (7) combined commissions and committees, one of the members of the City Council shall serve as a council representative on each of the commissions and committees. If there are less than seven (7) combined commissions and committees, the mayor shall not serve as a council representative to a commission or committee.

I. Committee members can be removed from office for cause only, and removal is subject to an appeal by the member to the city council.

J. A majority of each committee shall constitute a quorum for the transaction of business. Four affirmative votes shall be necessary to carry any question.

K. An agenda of meetings shall be prepared and published according to established rules of the city council.

L. Permanent records, or minutes, shall be kept, for all meetings held. All resolutions and minutes of each committee or a similar report shall be presented to the city council by a member of the council appointed to serve on the respective committee,

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or in their absence, by the city manager. The minutes shall be properly filed in the office of the city clerk and shall be open to inspection by the public.

SECTION 3. Effective Date. This chapter shall become effective upon passage by the Bethel City Council.

ENACTED THIS 28th DAY OF NOVEMBER 2006, BY A VOTE OF 7 IN FAVOR AND 0 OPPOSED.

Daniel C. Leinberger, Mayor

ATTEST:

Sandra Modigh, City Clerk