



CITY OF BETHEL

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Introduced by: City Manager Weaver
Date: July 8, 1997
Public Hearing Date: July 22, 1997
Action: Adopted
Vote: Unanimous

ORDINANCE NO. 97-16

AN ORDINANCE ELIMINATING THE DEPARTMENT OF COMMUNITY SERVICES AND CREATING A PARKS AND RECREATION DEPARTMENT AND A SENIOR SERVICES DEPARTMENT.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

Section 1. Classification. This ordinance is permanent in nature and shall become a part of the Bethel Municipal Code.

Section 2. Repeal and Reenactment of Chapter. Chapter 2.23 of the Bethel Municipal Code is repealed and reenacted to read.

Chapter 2.23

PARKS AND RECREATION DEPARTMENT

2.23.010 Established
2.23.020 Functions
2.23.030 Supervision

2.23.010 Established. There is established the parks and recreation department.

2.23.020 Functions. The functions of the parks and recreation department shall include:

- A. Identifying existing and future recreation demands including the development and maintenance of a parks and recreation plan and a capital improvement plan and program for parks and recreation facilities.
- B. Evaluating existing and future needs for parks and recreation facilities and programs.
- C. Implementing parks and recreation programs and activities.
- D. Providing oversight of parks and recreation facilities and coordinating with other departments, agencies, organizations, and contractors to provide for maintenance and operation of existing facilities and the development and construction of new facilities.
- E. Carrying out other related activities as the City Manager may assign.

2.23.030 Supervision.

A. The parks and recreation department shall be headed by the parks and recreation director. The Parks and Recreations Director shall be appointed by, report to, and be supervised by the City Manager, and may be removed by the City Manager; the Parks and Recreations Director shall be entitled to all rights and privileges afforded other employees under the City's personnel rules and procedures. The position of Parks and Recreations Director is a managerial and confidential position and is exempt from the classified services.

B. The Parks and Recreation Director shall hire and supervise the employees of the department and shall manage the department subject to the City Manager's authorization and consent.

Section 3 Adoption of New Chapter. There is adopted as a part of the Bethel Municipal Code a new Chapter 2.19 reading:

Chapter 2.19
SENIOR SERVICES DEPARTMENT

2.19.010 Established
2.19.020 Functions
2.19.030 Supervision

2.19.010 Established. There is established the senior services department.

2.19.020 Functions. The functions of the senior services department shall include:

- A. Identifying existing and future needs or demands for senior services.
- B. Conducting social research and program evaluation of senior citizen or elder needs and services.
- C. Providing oversight of senior programs, employees, and facilities.
- D. Coordinating with other agencies, organizations, and departments to provide improved social, health, and recreational services to the community's senior citizens or elders in a cross cultural environment.
- E. Delivering quality nutrition, transportation, adult day care, and other senior or elder programs.

F. Operating and maintaining or providing for the maintenance of all real or personal property assigned to the department for the purpose of carrying out the functions of the department.

G. Performing other related functions as the City Manager may assign.

2.19.030 Supervision.

A. The senior services department shall be headed by the senior services director. The Senior Services Director shall be appointed by, report to, and be supervised by the City Manager, and may be removed by the City Manager; the Senior Services Director shall be entitled to all rights and privileges afforded other employees under the City's personnel rules and procedures. The position of Senior Services Director is a managerial and confidential position and is exempt from the classified services

B. The Senior Services Director shall hire and supervise the employees of the department and shall manage the department subject to the City Manager's authorization and consent.

Section 4. Effective Date and Transition. This ordinance shall become effective immediately upon adoption, provided, the functions of the department of community services may continue to be operated as a single department until the Manager is able to implement the necessary separation of the property, personnel and programs from the Community Services Department and integrate such property, personnel and functions into the departments established under this ordinance. The Manager shall seek amendments as may be necessary to agreements with state, federal or private agencies that provide funding or services to or in connection with the Department of Community Services. The Manager is authorized and directed to take such other steps as may be necessary to implement the division of the Department of Community Services into the two departments established under this ordinance and shall provide to the City Council in the appropriate form any changes to the approved FY1998 budget to accommodate the establishment of the two new departments under this ordinance.

PASSED AND APPROVED THIS 22ND DAY OF JULY, 1997.

ATTEST:

LJ Warren
LJ Warren, City Clerk

By: Agnes L. Phillips
Agnes L. Phillips, Mayor