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CITY COUNCIL MINUTES
JUNE 22, 1993

CALL TO ORDER Mayor Feaster called the regular Council meeting of June 22, 1993, to order at 7:30 PM.

ROLL CALL Present: Feaster, Metcalfe (late), Trantham, Vanasse, Warner, Wintersteen
Absent: Jones (excused)

APPROVAL/MINUTES M/M by Wintersteen, 2nd by Vanasse to approve the minutes of the June 8, 1993, regular Council meeting by changing paragraph 7, page 3 to reflect that the suggestion box located at the YK Hospital is not owned by the City. Voice vote. Motion carried unanimously.

APPROVAL/AGENDA AND CONSENT AGENDA Councilman Warner requested the following items be removed from the Consent Agenda: Item B (Old Business) Authorization to Enter Into Negotiations Regarding the Preliminary Design Water/Sewer System Proposal for City Subdivision and Items C and H (New Business), Introduction of Ordinance #93-02-C: FY 93 Year-End Budget Amendment and Award of Bid for Design of Improvements to Kilbuck and Main Wastewater Lift Stations, respectively.

motion M/M by Vanasse, 2nd by Trantham to approve Items D, E, F, G, I, and J on the Consent Agenda. Voice vote. Motion carried unanimously.

Items approved by consent follow:

D) Introduction of Ordinance #93-20: An Ordinance Amending the Personnel Classification Plan, Title 3, Chapter 3.029 for Public Hearing on July 13, 1993.

E) Introduction of Ordinance #93-21: An Ordinance to Authorize the Execution of a Common Investment Agreement Among Political Subdivisions of the State of Alaska and to Authorize Creating and/or Becoming a Member of the Alaska Municipal League Investment Pool, Inc. for Public Hearing July 13, 1993.

F) Award of Bid for Protection Stone as per City Manager's recommendation (a copy of the recommendation is attached as part of these official minutes).

G) Award of Bid for Type II Base Material and/or Gravel as per City Manager's recommendation (a copy of the recommendation is attached as part of these official minutes).

I) Award of Bid for Police Vehicles as per City Manager's recommendation (a copy of the recommendation is attached as part of these official minutes).

J) Resolution #93-22: A Resolution Accepting the FY 94 Alaska Coastal Management Program Grant.

motion

M/M by Warner, 2nd by Wintersteen to amend the regular agenda by adding Item XI Council Member Comments; XII Executive Session: Legal Strategy 1) McPeck vs. City of Bethel; and 2) Tomaganuk Property, and XIII Adjournment. Voice vote. Motion carried unanimously.

MAYOR'S REPORT

Mayor Feaster referred Council to his written report. In addition, Mayor Feaster requested that the item regarding the City Clerk's office hours of operation be added to the agenda for July 13, 1993.

MANAGER'S REPORT

City Manager Hunter reviewed his written Manager's report with Council and requested direction from Council on the following items:

1) City Manager Hunter explained that the contract with TransAmerica Life Companies for the City of Bethel Employees Pension Plan had been discontinued as there were no longer city employees enrolled in the plan. As a result, the City received a check in the amount of \$1,223,377.37 representing the withdrawal value of the contract as of April 1, 1993. City Manager Hunter requested authorization to sign Amendment No. 1 to the City's Group Annuity Contract No. 77206-Z, Employees' Pension Plan which provides for any future experience refunds to be paid directly to the City.

motion

M/M by Warner, 2nd by Trantham to authorize City Manager Hunter to sign Amendment No 1 to the City's Group Annuity Contract No. 77206-Z,

Employees' Pension Plan. Voice vote. Motion carried unanimously.

Councilman Warner proposed that the Council enact an ordinance to establish a mechanism for investment of the \$1.23 million received from TransAmerica to ensure that the principal is not spent and that the interest earned on the investment is available for future City projects.

2) City Manager Hunter requested comments and/or concerns from council members regarding the proposal to reconstruct Ridgecrest Drive that he in turn would submit to the Alaska Department of Transportation and Public Facilities.

Councilman Trantham recommended the following: Install oversize culverts large enough to accommodate existing arctic pipe for the water and sewer pipes that cross Ridgecrest Drive, the sewer line adjacent to the cemetery and the several water lines that cross Ridgecrest in the Bethel Heights Housing area, and for the main sewer line that crosses Ridgecrest near the pump house. Council members agreed with Mr. Trantham's recommendation.

3) City Manager Hunter advised Council that he had received an offer to purchase individual pieces of the seawall pipe instead of the entire lot. Additionally, the offer was not submitted in response to an invitation for bid. Councilman Trantham stated that he did not believe the pipe should be sold at auction as the value of items sold at auction are generally reduced. In addition, Mr. Trantham suggested that some of the pipe could possibly be used in the future for other purposes, such as culverts.

motion

M/M by Warner, 2nd by Metcalfe that the City not dispose of the pipe piling either individually or in small lots, or through a City-wide auction process. Any disposal of the pipe should take place through a Council-authorized RFP. Voice vote. Motion carried unanimously.

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4) City Manager Hunter recommended that the City Council authorize Administration to advertise for lobbyist services through a request for services process with the suggested date of selection in October, 1993. In addition, Mr. Hunter suggested that annually the City invite consultants/firms to submit letters of qualifications and resumes based on a Request for Services.

motion

M/M by Vanasse, 2nd by Metcalfe to authorize the City Manager to advertise a Request for Services for lobbyist services for FY 94. Poll vote. Motion carried. 5-yes; 1-no (Warner).

Discussion was held regarding whether the selection of a lobbyist should occur before or after the municipal election scheduled for October 5, 1993. Consensus of the Council was to begin advertising and to bring the proposals submitted in response to RFS back to Council following the closing date. At that time, the Council would decide whether to make the selection before or after the election.

City Manager Hunter completed his report and was given direction on the following item:

--Install speed limit signs in City Subdivision immediately.

motion

Warner/Trantham advertise for disposal of the old museum building. Voice vote. Motion carried unanimously.

PEOPLE TO BE HEARD

There were no people to be heard.

**REPORTS OF STANDING
COMMITTEES**

Councilman Wintersteen reported that the Port Commission had met on June 21. Discussion was held regarding relocating the dock office as additional space is needed to accommodate cargo operations. The cost to move the building will be presented at a later date.

Councilman Trantham reported that the Youth Services Committee met June 21. The Committee approved the mission statement and goals and objectives. The Youth Center will sponsor a

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booth at 4th of July celebration; an open house for the Youth Center has been planned for August after the carpet has been installed. Youth Center staff gave a report on the summer programs.

Councilman Warner reported that the Public Works Committee meeting scheduled for June 15 was canceled due to anticipated lack of quorum.

Councilman Warner gave the report for the Planning Commission meeting held June 10. Mr. Warner reported that the preliminary plat was presented by Dario Notti for development of his mother-in-law's native allotment along Ptarmigan Street. Mr. Notti was directed to provide additional information and bring back a revised preliminary plat at the next Planning Commission meeting, July 8. Councilman Warner invited parties interested in Mr. Notti's subdivision of the plat to attend the meeting on the 8th. Other items discussed at the meeting were routine.

Council broke at 8:40 PM for a short recess. At 8:50 PM, Mayor Feaster called the meeting back to order.

**OLD BUSINESS:
Item A: Ord.
93-19 Vehicle
for Hire**

**PUBLIC HEARING; ORDINANCE #93-19--AN ORDINANCE
AMENDING THE VEHICLE FOR HIRE ORDINANCE,
CHAPTER 5.20.020 RATES**

Councilman Trantham provided an explanation of the proposed ordinance to revise taxi cab rates. Mr. Trantham further explained that the ordinance was a recommendation from the Transportation Commission in response to taxi cab operators and several people from the public. Mayor Feaster opened the public hearing.

Morgan Wilcox spoke in favor of the ordinance by stating that the rates had not been increased for three years; the increase in the rates would help offset the rising cost of operating the taxis.

There being no further comments from the public, Mayor Feaster closed the hearing.

motion M/M by Vanasse, 2nd by Warner, to approve Ordinance #93-19 with the following corrections: retain the fare to the BIA at \$6.00; delete the bus fare for senior citizens. Poll vote. Motion carried unanimously.

NEW BUSINESS:

**Item A: Relocat.
Expense Policy**

RELOCATION EXPENSE POLICY

City Manager Hunter presented the proposed relocation expense policy prepared in response to a request from the City Council for the development of a policy. A lengthy discussion ensued with the result that council members were unable to reach a consensus on what would be an acceptable policy. City Manager Hunter was directed to revise the policy.

motion M/M by Wintersteen, 2nd by Vanasse to table the relocation expense policy. Voice vote. Motion carried. 5-yes; 1-no (Warner).

**Item B: Insurance
Package**

AWARD OF BID FOR THE CITY'S INSURANCE COVERAGE

City Manager Hunter presented the details of Administration's recommendation to select the Alaska Municipal League/Joint Insurance Association program, and reviewed the process involved in selecting the program. A copy of the recommendation from the City Manager regarding the FY 94 insurance package is attached as part of these official minutes. Council discussed the proposal submitted by the Alaska Municipal League. It was pointed out by Councilman Warner that he did not believe the Council could obligate the City for more than a one year commitment.

motion M/M by Warner, 2nd by Trantham to accept the insurance proposal submitted by the Alaska Municipal League/Joint Insurance Association for a one-year period. Poll vote. Motion carried unanimously.

Council directed Administration to prepare a budget amendment to establish a \$50,000

reserve fund in the event that an additional assessment was required due to excessive claims from the insurance pool.

ITEMS REMOVED FROM CONSENT AGENDA:

Old Business:
Item B:

AUTHORIZATION TO ENTER INTO NEGOTIATIONS REGARDING THE PRELIMINARY DESIGN WATER/SEWER SYSTEM PROPOSAL FOR CITY SUBDIVISION

City Manager Hunter reported that four bid proposals had been received in response to the RFP for a contractor to prepare the preliminary design documents for the extension of water and sewer lines to and within the City Subdivision. Those firms and bid amounts are as follows:

ASCG Incorporated	\$ 44,250
CH2M Hill	33,060
Rodney P. Kinney Associates	161,355
Montgomery Watson	156,255

motion

M/M by Warner, 2nd by Metcalfe to authorize City Manager Hunter to enter into contract negotiations with CH2M Hill for preliminary design of water/sewer system for City Subdivision as recommended by City Administration. Voice vote. Motion carried unanimously.

motion

M/M by Warner, 2nd by Vanasse to continue meeting past 10:00 PM. Voice vote. Motion carried unanimously.

New Business
Item C:

INTRODUCTION OF ORDINANCE #93-02-C: FY 93 YEAR-END BUDGET AMENDMENT

Mayor Feaster advised Council that a public hearing for the year-end budget amendment needed to be scheduled prior to the end of fiscal year 1993.

motion

M/M by Warner, 2nd by Metcalfe to introduce Ordinance #93-02-C, FY 93 year-end budget amendment for public hearing June 29, 1993, 7:30 pm, at the Log Cabin. Voice vote. Motion carried unanimously.

Item H: **AWARD OF BID FOR DESIGN OF IMPROVEMENTS TO
KILBUCK AND MAIN WASTEWATER LIFT STATIONS.**

City Manager Hunter reported that two bid proposals had been received in response to the RFP for a contractor to design the improvements to the Kilbuck and Main Wastewater lift stations. Those firms and bid amounts are as follows:

Rodney P. Kinney Associates	\$152,843
Montgomery Watson	46,100

motion M/M by Warner, 2nd by Vanasse to approve City Administration's recommendation to award the bid to Montgomery Watson. Voice vote. Motion carried unanimously.

**COUNCIL MEMBER
COMMENTS**

Councilman Metcalfe stated that he had received several phone calls from residents expressing their dissatisfaction with setting the Independence Day celebration on July 5th, and that making exceptions for the churches in this regard was inappropriate.

Councilman Trantham commented on the length of the City Manager's report in the agenda packet submitted to Council. Councilman Trantham also advised Council that a representative of Sprung Instant Shelters was contacting council members regarding installing a dome over the City landfill.

Regarding the realignment of revenue operation in the Finance Department, Councilman Warner recommended that the cost for utility billing clerks must be reallocated between the Utility Enterprise Fund and the General Fund.

Councilman Vanasse requested that Administration keep to a minimum the amount of paper work placed on the table at the beginning of a Council meeting.

Mayor Feaster addressed the dispute over the scheduling of the Independence Day celebration. He stated that it may be inappropriate for the City to be in the business of sponsoring the festivities and,

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that in the future, the City may want to turn the responsibility over to some other group or groups in town.

EXECUTIVE SESSION

motion M/M by Warner, 2nd by Wintersteen to go into Executive Session for the purpose of discussing legal strategy regarding 1) McPeck vs. City of Bethel, and 2) Tomaganuk property. Voice vote. Motion carried unanimously.

motion M/M by Warner, 2nd by Trantham to come out of Executive Session. Voice vote. Motion carried unanimously.

motion M/M by Warner, 2nd by Vanasse to adjourn the meeting at 10:50 pm. Voice vote. Motion carried unanimously.

PASSED AND APPROVED THIS 13th DAY OF July, 1993.

James H. Feaster III
James H. Feaster III, Mayor

ATTEST:

Jane Elam
Jane Elam, City Clerk