

- CALL TO ORDER Mayor Carpenter called the meeting to order at 7:35 p.m.
- ROLL CALL Present: Anvil, Carpenter, Dale, Trantham & Warner.
Absent: Hoffman and Kelly(excused).
- APPROVAL OF MINUTES No minutes presented at this time.
- APPROVAL OF AGENDA M/M by Warner, 2nd by Dale to accept the agenda with the following modifications: postpone Items A & F under New Business and delete Item I, since the Attorney did not make it in due to Dr's appointment, Voice vote, motion carried.
- MAYOR'S REPORT Mayor Carpenter reported to Council on the following subject matters:
- regarding the protective custody plan, mentioned that she did turn in a 6 month budget plan to the State, but to date, haven't heard from them;
 - reported that she received from Rural Cap a questionnaire regarding big game and guiding within our area, directed City Clerk McGowan to make copies available for public at City Offices and encourages the public to fill out one of the questionnaires;
 - KuC to hold Municipal Dissolution conference on October 6 and 7th, encouraged Councilmembers to attend; basically about City's that want to dissolve their municipalities and join the traditional councils.
 - commended Bethel Lion's Club on behalf of Council for their donation for 8 school bus shelters;
 - reported that Political Science Teacher Joli Morgan from the college was here with his students observing meetings for couple of months.
- MANAGER'S REPORT City Manager Chinn briefed Council of his written Manager's report:
- dock fence bids opened; and notice of award to be given to Foundation Services by the Harbormaster;
 - agreement reached with Gary Gustafson, Director of DNR, which State of Alaska will perform tidelands lease survey with possibility of City paying for small portion of survey;
 - area designated for float plane operations had been cleared of debris which was causing problems to the float plane operators; the ramp in front of Joe Lomack building to be repaired for public use and access;
 - Bouys in the river to be removed October 5, 1988;
 - DEC contacted in writing regarding violation notice - violations been addressed as of now;
 - public works roof work on the way, work expected to be done within two weeks, if no major problems occur in between;
 - met with Debbie Piper per Council's request request regarding a misplaced check from the 1985 City auction sales;
 - search for office space for City has begun due to Court's request for more space;

MANAGER'S REPORT
continued

- application to the DEC for water and sewer funding had been prepared and mailed under their 50% matching grant program. Should be noted that City received \$740,000 previously as part of DEC's capital appropriations, therefore, FY'90's water & sewer request needs to be made as a direct legislative appropriation so that it can be used to meet 50% local matching requirement;
- Chamber of Commerce in the process of finalizing their recommendations on the sales tax ordinance;
- new water/sewer lines in Ptarmigan subdivision were inspected by City personnel, ONC, Contractor, AVCP HA, and the project engineer; any problems or deficiencies to be noted and submitted to Management prior to acceptance of system;
- contacted by TIPSA regarding substantial increases in the cost of coverages;
- damage done by the muskrats at the sewage lagoon currently under repair; further reported that apparently 4 muskrats were seen and 20 more expected to reside at the lagoon - disposal of muskrats was turned over to the Police Department;
- meeting with Alaska Court System been confirmed for September 27, 1988 regarding their request for additional space;
- City Manager, Susan Johnson-Personnel Tech, Mary Pavil-Admin./Pers. Officer to meet once or twice a week to expedite drafting updated Personnel Rules & regulations;
- new Finance Director John Kehr on board as of September 26th;
- time and motion sheets currently in process, and expected to conclude week of September 26th. After discussion with Council regarding his manager's report following motion was made.

motion

M/M by Dale, 2nd by Anvil to authorize Administration to negotiate an agreement with Court System to occupy entire Court System facility effective January 1, 1989, pending that all safety issues are addressed at the Braund Building with expected occupancy of January 1, 1989. Voice vote, motion carried.

City Manager Chinn to meet with Jordon Suhr, Public Works Director and Fire Chief to address the problem issue with the Braund Building.

POLICE CHIEF REPORT

Police Chief Clayton briefed to Council his written Police Chief report. Reported that it is good to be home and back from training; upon return PC's was a hot issue. As far as the PC bills, out of 74 bills sent out, only 17 payments were received. Requested Council to take action regarding PC collections.

motion

M/M by Dale, 2nd by Trantham, that Police and Fire Department be authorized to collect PC & ambulance bills through small claims court. Voice vote, motion carried.

POLICE CHIEF REPORT
continued

Reported that he did contact local businesses regarding handi-cap parking which they agreed to reserve spaces - will report more at later date. Concluded by reporting that reserve officer applications were received, but that more money for the purpose of 6 - 357 pistols; 6 - holsters; 6 - full uniforms with accessories.

New Youth Facility Director Bob Burden at this time was recognized by Council to report on his department. Reported that there are 2 units open, with 8 to 10 beds per unit.

Police Chief Clayton concluded his report by indicating that Officers Liu and Miller just returned from their training in Anchorage; and Officers Abrant and Brunger would be traveling to Akiachuk for school children seminar per their request.

COUNCILMEMBER COMMENT

Councilmember Anvil indicated to Council that he spoke with Dan Herzer of ONC regarding the Peter Thompson issue; indicating that ONC will be planning to order building supplies, and will be approaching City for a 30 year lease. Planning Tech. Little also reported that she did contact ONC and have indicated they are seeking legal Council to help Mr. Thompson with regaining property from City since he seems to have valid background. Councilman Warner expressed concern of "physically giving away" property at no cost.

Councilman Trantham expressed concern of when the financial reports would be received. He further requested that a special Council meeting be held on October 6th to canvas and certify the election of October 4. Council concurred with Trantham, and hold also hold a public hearing for water/sewer.

REPORTS OF STANDING
COMMITTEES

Councilman Trantham reported that Public Works Committee met September 20th with the following recommendations to Council: Council continue support Kilbuck lift station, pumphouse upgrade, and water truck purchase; recommend Council begin solid waste survey; overhead charges be changed from 17.75% to 10%; Council hold public hearing on water/sewer; employee utility payroll deductions be transferred to Utility fund from general fund; all utility collections made to the City Attorney be transferred to Utility account on quarterly basis; and next meeting to be held October 18th. Written report was also received from the Finance Committee.

motion

M/M by Warner, 2nd by Trantham to accept Finance and Public Works report. Voice vote, motion carried.

Councilman Warner on behalf of Port Commission met on the following subjects: bid award for the dock fence; debris cleared at Mission Beach, and Bush Air given 2 weeks of access to slough.

PEOPLE TO BE HEARD

Richard Reid representative of Bush Air, Inc. approached Council indicating that no action had been taken since the last Port Commission meeting in removing the debris from the Mission Beach area. Mr. Reid requested that at the last meeting he was given a waiver for sewer services, when he was originally requesting waiver for both water & sewer; now re-approaching Council to include water service waiver also. Councilman Dale felt that a 300 gallon water tank and pump can be obtained for their building since he put the building there himself. Councilman Warner concurred with Dale. No action taken by Council regarding the water waiver.

Council break 9:53 to 10:06 PM. Councilman Warner had to leave at this time on business matter.

UNFINISHED BUSINESS:
Item A: Computer
Software Proposals

COMPUTER SOFTWARE PROPOSALS

Councilmembers discussed with Finance Director Kehr regarding the computer software proposals. Finance Director Kehr indicated that although he is new at his job, he reviewed the proposals and recommended the Computer Applications Services proposal be accepted. City Manager Chinn reported to Council that Administration is in concurrence with Finance Director's recommendation.

motion

M/M by Dale, 2nd by Anvil to execute contract with Computer Applications Services to implement City Mentor System to its full capacity, and not to exceed \$20,000.00. Poll Vote, all in favor.

Item B: TAXI-CAB
Petition/Initiative
Election

TAXI CAB PETITION - INITIATIVE ELECTION

City Clerk McGowan reported to Council that a legal opinion was received on the taxi cab petition. It was advised that a special election be scheduled with the time limit requirements to avoid any possible litigation from either side of the petition. Council then discussed with Clerk as to when the special election could be held.

motion

M/M by Dale, 2nd by Anvil that a special election be held on October 25, 1988 for the initiative election regarding de-regulation of taxi cabs. Voice vote, motion carried.

NEW BUSINESS:
Item A: Travel
Policies & Pro-
cedures Review

TRAVEL POLICIES & PROCEDURES REVIEW

Councilman Trantham presented his recommended changes on the travel policies & procedures to Council and recommended that draft travel policies and procedures be presented at the next meeting. Councilman Dale indicated that Finance Committee was meeting on Oct. 13th and recommend City Manager present the draft to them, than would pass on to Council after its been reviewed by Finance Committee Councilmembers concurred with Dale.

Item B: Contracted
Employees

CONTRACTED EMPLOYEES

Councilman Warner expressed concern of who all was under contract currently and if any new employees would be under contract. Requested that Council be informed in the future date as to who would be on contract.

motion

M/M by Dale, 2nd by Trantham that Council review and approve all future employee contracts. Voice vote, motion carried.

motion

M/M by Trantham, 2nd by Dale that Council as a body review current contracts at a future date. Voice vote, motion carried.

Item C: Staff
Attorney

STAFF ATTORNEY

Councilman Dale expressed concerns of having an on staff Attorney, instead of an out of town Attorney. Expressed importance of dealing with issues faster with an on staff Attorney. Council at this time discussed the pro's and con's of the staff attorney.

motion

M/M by Dale, 2nd by Trantham that advertising process be started for staff attorney tentatively Jan. 1, 1989. Voice vote, motion failed. (2-2).

Staff Attorney item postponed until the next regular Council meeting.

Item D: Introduction
Ord. 181 - Land
Lease

INTRODUCTION OF ORDINANCE 181 - LAND LEASE

M/M by Dale, 2nd by Anvil to introduce Ordinance 181 for public hearing at the October 11, 1988 meeting. Poll vote, all in favor.

Item E: Games of
Chance & Skill

GAMES OF CHANCE OF CHANCE & SKILL - SENIOR CENTER

motion

M/M by Trantham, 2nd by Anvil to approve application for games of chance and skill for the Eddie Hoffman Senior Center. Voice vote, motion passed.

Item F: Resolution
#619 - Suicide Preven-
tion

RESOLUTION #619 - SUICIDE PREVENTION

M/M by Dale, 2nd by Trantham, to postpone Item F - Resolution #619 until the next meeting with clarification as to what the intent of the resolution is for. Voice vote, motion carried.

Adjournment

M/M by Dale, 2nd by Anvil to adjourn the Council meeting at 11:16 p.m. Voice vote, motion carried.

PASSED AND APPROVED THIS 14th DAY OF October, 1988.

Attest:

Anna McGowan
Anna McGowan, City Clerk
8i275

Diane Carpenter, Mayor

Diane Carpenter