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# City of Bethel, Alaska

## City Council Minutes

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July 6, 2004

Special Meeting

Bethel, Alaska

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### CALL TO ORDER

A special meeting of the Bethel City Council was held on July 6, 2004, at 6:30 p.m. in the Council Chambers, Bethel, Alaska.

Vice Mayor Williams called the meeting to order at 6:33 p.m.

### ROLL CALL

Comprising a quorum of the Council, the following were present:

R. Thor Williams  
Dave Trantham  
Andrei Jacobs

Michael O'Brien  
Hugh Short, Jr. (6:35 p.m.)

Excused absence(s): Hugh Dymont

Unexcused absence(s): Stanley "Tundy" Rodgers

Also in attendance were the following:

Bob Herron, City Manager  
Laurie Walters, Assistant Finance Director as Acting City Clerk

### PEOPLE TO BE HEARD

There was no one present to speak.

### APPROVAL OF THE AGENDA

<b>MOVED BY:</b>	Jacobs	To approve the agenda for July 6, 2004.
<b>SECONDED BY:</b>	Trantham	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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### OLD BUSINESS

#### Item A – Interview Temporary City Clerk Applicants

Council Member Trantham informed the Council he had checked his answering machine before coming to the meeting, and there was a message from Pamela Bumstead asking Mr. Trantham to pass on her apologies to the Council for not being able to attend the meeting, due to a recent accident/injury.

There were four applicants for temporary city clerk: Brodie Broerman, Loretta Kiunya, Selena Malone and Agnes Phillips. Mayor Short requested the acting city clerk and city manager pull numbers to decide in what order the applicants would be interviewed. Council agreed to interview Brodie Broerman first, as she was calling in on her cell phone, while waiting to board an airplane. Council was unable to keep a connection with Ms. Broerman beyond the first question, so they continued on with interviews in the following order: Agnes Phillips, Loretta Kiunya, and Selena Malone. Each Council member asked the same one or two interview questions of each candidate.

After the conclusion of the interviews, the Council asked for input from the Acting City Clerk and City Manager. Acting City Clerk Walters and City Manager Herron voiced similar opinions that one candidate, more than the others, had the qualities they think are necessary in a city clerk.

Council members concurred with the thoughts of the Acting City Clerk and City Manager that one candidate stood out among the others. Council Member Trantham read his scores for the three interviewees into the record; 61 points for Ms. Kiunya, 101 points for Ms. Phillips and 102 points for Ms. Malone.

*A break was taken from 7:52 p.m. to 7:58 p.m. to give the Mayor an opportunity to calculate the tally sheets used to score each person who interviewed for city clerk.*

The three candidate were invited back into Council Chambers for the reading of the points from the score sheets. Total points for each of the three city clerk applicants who interviewed were: Loretta Kiunya-171 points, Selena Malone-352 points, Agnes Phillips-301.

<b>MOVED BY:</b>	Jacobs	Enter into contract negotiations with Selena Malone for the position of temporary city clerk.
<b>SECONDED BY:</b>	O'Brien	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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*A break was taken from 8:01 p.m. to 8:07 p.m. to allow time to get a copy of pay scale and sample contract.*

<b>MOVED BY:</b>	Williams	Enter into a contract with Selena Malone at \$20.77 per hour for the position of temporary city clerk, for a term not to exceed 60 days or until the permanent position of city clerk is filled.
<b>SECONDED BY:</b>	O'Brien	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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Council looked to Ms. Malone for her acceptance of the proposed salary, which she indicated she approved of while in a temporary status. When asked, Ms. Malone responded she could begin work the next day.

### **COUNCIL MEMBER COMMENTS**

**Council Member Jacobs** – thanked those who came to interview and wished everyone well.

**Council Member Rodgers** – *was absent from the meeting*

**Council Member Trantham** – thanked daughter for making raspberry rhubarb pie, thanked everyone for coming to meeting, and thanked those City staff members who filled in during the absence of a city clerk.

**Council Member O'Brien** – thanked those who participated in the interviews. He noted these decisions are not easy and he hopes Council made the right decision for the citizens of Bethel.

**Vice-Mayor Williams** – echoed the comments of Council Member O'Brien.

**Council Member Dymont** – *was absent from the meeting*

Mayor Short noted he witnessed a person smoking in a City vehicle the other day and requested City Manager Herron make sure the no-smoking ordinance is enforced.

#### **ADJOURNMENT**

<b>MOVED BY:</b>	Jacobs	To adjourn the meeting.
<b>SECONDED BY:</b>	Williams	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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With no further business before the Council, the meeting adjourned at 8:13 p.m.

**APPROVED THIS 13th day of July 2004.**

ATTEST:

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Hugh Short, Jr., Mayor

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Selena Malone, Acting City Clerk