



# CITY of BETHEL

P. O. Box 537 • Bethel, Alaska 99559

543-2297 — Area Code 907

REGULAR COUNCIL MEETING  
JULY 14, 1976

CITY OFFICE

7:30 P.M.

Meeting was called to order by Mayor Hoffman at 7:41 P.M.  
Present: Guinn, Pike, Elliott, Peltola.  
Absent: Andrew, Alexie.

## APPROVAL OF MINUTES

M/M by Guinn that the minutes of June 23, 1976, Regular Council Meeting be approved. Seconded by Elliott.  
Voice vote was taken and was unanimous. Motion passed.

## COMMUNICATIONS

Manager Bartlett reported that the packets distributed to Council Members included the following: a letter of appreciation sent to Mike Stichick, the former Fire Chief of Bethel; a letter authorizing URS Engineering to implement and complete a rehabilitation study of the Bethel Heights water/sewer system on behalf of the City of Bethel; a memorandum received from Sue Taylor, the former Administration Director of Bethel Social Service, Inc. regarding the need for City Council to consider the establishment of standards and implementation of program licensing requirements relative to the Bethel Day Care Center; a letter received from the Bethel Native Corp. regarding City Council's proposal as contained in Resolution #172; a letter received from the State of Alaska, Dept. of Education which indicated that the appropriation for the development of Alaska Firefighter Regional Training Centers had been reduced from \$7.1 million to \$4.2 million; and a letter of request from the Alaska Armory National Guard in Bethel indicating the need for City Council to amend Resolution #3, as well as consider amending Resolution #2.

Peltola - It is my understanding that Resolution #172 was established in order to provide the Bethel Utilities Corporation access to its new power plant.

Elliott - The land which the Bethel Native Corporation has designated in their letter and that the City would have to relinquish its rights to, is something that I am opposed to at this time.

Hoffman - We will need to have a meeting between the City Council and the Bethel Native Corporation Board Members to settle this matter.

Peltola - The Bethel Utilities Corporation should also be invited.

Bartlett - I recommend that we add the request from the Bethel National Guard to the agenda as an item under New Business.

M/M by Peltola that the request from the Bethel National Guard be placed

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COMMUNICATIONS Con't.

under New Business, Item F.  
Voice vote was taken and was unanimous. Motion passed.

MANAGER'S REPORT

Manager Bartlett presented a Benefit, Rate, and Retirement schedule summary of the various Health and Life Insurance companies which have developed proposals on behalf of Clary Insurance Company to be presented to City Council for their consideration. Bartlett explained that the State of Alaska's Health and Retirement Plan was also included for comparison purposes. The Blue Cross Plan which included Health, Dental, and Term Life Insurance Benefits appeared to be the most equitable and viable plan available to the City. The State plan is more expensive and offers similar benefits. It was recommended that the Blue Cross Plan be accepted on the basis that the City would pay the employees share and ½ of each employee's dependent cost. In addition to the Blue Cross Insurance Plan, a Retirement Plan was presented. The Retirement schedule would involve a 10% money purchase plan requiring the City to contribute 7% on a monthly basis and City employees would need to allocate individually 3%. This particular plan is less expensive when compared with the State of Alaska's plan and would be economically feasible over a period of a number of years. Each employee would be entitled to draw out at anything their 3% investment and those employees who participated for ten years or longer would be able to receive all funds vested in the plan upon terminating or retiring.

M/M by Peltola that the City Manager be authorized to purchase the Blue Cross Insurance and Retirement Plans based on the information presented. Roll call vote, Yes, Guinn, Hoffman, Pike, Elliott, Peltola. Motion passed.

Bartlett - The Alaska Public Offices Commission has asked that the City of Bethel serve as a regional office within Senate District M for the purpose of disseminating forms required by the Commission and upon request distribute such forms to political candidates and groups. In addition, the City Office would be responsible for serving as a depository for reports and statements for candidates, maintaining files, answering inquiries and performing other functions as required. The contract is from July 1, 1976 to December 31, 1976 and will involve the City receiving \$150.00 a month for a total of \$900.00. I have asked the City Clerk to perform such functions and as a result I have increased her salary effective July 1, 1976 by \$150.00 a month.

M/M by Guinn that the Council ratify the signing of the contract and the increase in the City Clerk's salary. Roll call vote, Yes, Guinn, Hoffman, Pike, Elliott, Peltola. Motion passed.

Bartlett - I have received a request from Tony Lewis regarding the need to clarify the exact number of taxi permits allocated by the City Council.

Elliott - There are currently 19 permits divided between Checker Cab, Kusko Cab, and Evelyn's Cab.

Peltola - There are no other permits available.

MANAGER'S REPORT Con't.

Bartlett - I have received a request from Warren Hulbert regarding the possibility of purchasing the old crane body the City now owns. Is there any way for Warren to be able to purchase the crane without the City having to declare such excess to the City's need and requiring bids?

Guinn - There is no other procedure available, and the crane and other equipment will need to be bid out before the City can authorize any sale.

Bartlett - A bid proposal to continue the Garbage Pick-up Service for PHS has been submitted. The proposal requests \$511.29 per month and requests a 15% increase over the year before. The new contract would begin on October 1, 1976 subject to approval by Health, Education, and Welfare. Also, the yellow tanker truck has been repaired and turned over to the Bethel Vol. Fire Dept. Three (3) proposals regarding the development of a storage are being written up at this time but will be presented to the Council at a later date.

Bartlett - The bids received on the equipment and property advertised by the City are available for Council approval.

M/M by Guinn that the bids received be placed on the Agenda, under New Business, Item G.

Voice vote was taken and was unanimous. Motion passed.

MAYOR'S REPORT

Hoffman - I would like to add to the Agenda the matter involving the possibility of providing land by the Brown Slough area for Ron Southern.

M/M by Guinn that Ron Southern be placed on the agenda as Item H, under New Business.

Voice vote was taken and was unanimous. Motion passed.

COMMITTEE REPORTS

Peltola - I would like to ask the City Manager how far he has progressed in acquiring an Accountant and a Public Works Director?

Bartlett - The Public Works Director position is being advertised and an Accountant has been hired and is on the Agenda to be ratified.

Peltola - How is the City doing on road work?

Bartlett - The road work project(s) is on the Agenda under Old Business.

Peltola - What means does the City have relative to controlling the dog problem?

Bartlett - Other than what is currently being done, I am not sure what methods the City could implement to control the dog problem. I will research the problem and report to the Council at a later date.

COMMITTEE REPORTS Con't.

Peltola - Has the City done anything about developing electrical power in the City Subdivision?

Bartlett - This particular matter is on the Agenda under New Business, Planning Commission Minutes.

Elliott - I would like to save the City approximately \$4,000.00 a year. The front-end loader should not be used at the City's dump because the debris punctures its tires. In addition, the gas fumes in the shop should be ventilated to prevent hazardous situations.

Bartlett - I would like to obtain the services of a Public Works Director, who would be responsible for organizing a Public Works Department. I currently estimate that the City is losing between \$300 and \$500 a day through mismanagement practices.

Guinn - I suggest that the Council have an Executive Session after the meeting, concerning this situation.

PEOPLE TO BE HEARD

John Shuler - What is the next step in the City Subdivision obtaining electricity?

Bartlett - The Planning Commission met today and has voted on a specific recommendation relative to the need to extend electrical power to the Subdivision. This issue will be covered under Items B and C of New Business.

Elliott - United Transportation is concerned with the existing power lines in the Subdivision. It seems that the lines are too low and prevent United's trucks from passing underneath such lines.

The need for a lease agreement relative to City owned property was indicated by a resident in attendance at the Council meeting. The City Manager suggested that Lot 2 adjacent to the lot owned by Bethel Utilities Corp. be considered. It was suggested by Council that this particular matter be brought to the attention of the Planning Commission prior to coming before Council.

M/M by Guinn that the matter of a land lease for commercial operation of a flying (helicopter) service be referred to the Planning Commission. Voice vote was taken and was unanimous. Motion passed.

OLD BUSINESS

Item A. Court House Project

Bartlett - The status of the Court House Project is that the City has the bid, 7,320 gross sq. ft. will be the size of the building, the Court House System will be leasing 4,437 net useable sq. ft., the estimated construction cost is \$606,500.00 and there will be an estimated 1800 additional useable

OLD BUSINESS Con't.

net sq. ft. which can be allocated to the Public Defender's Office, District Attorney, and Probation/Parole of the Division of Corrections. .

Peltola - What are the financial return projections relative to the development of the Court House Project?

Bartlett - It is estimated that the City will realize between 8 and 10% return on its original investment. The Court System will be paying a \$1.50/sq. ft. for a total monthly income to the City of \$6,655, and the other agencies under consideration are being asked to pay \$1.85/sq. ft. for a total of \$3,330/per month. The total revenue will equal approximately \$9,985 per month for an annual total of \$119,820.00.

Peltola - Are the other agencies under consideration a part of State government.

Bartlett - Yes, and the City may lease to such agencies by Council approval, pursuant to Ordinance #59, Section 1. The City Manager's office is currently seeking interim financing from the United Bank of Alaska. The bank requires that the City provide a financial statement, an appraisal, and a legal opinion as to whether or not a municipality can incur debt without voter ratification. I suggest that we secure interim financing from the United Bank of Alaska and at the same time prepare a bond issue for ratification by the voters in October of this year.

M/M by Elliott that the City Manager be authorized to finalize the Court House Project in terms of financing and leasing arrangements.  
Roll call vote, Yes, Guinn, Hoffman, Pike, Elliott, Peltola.  
Motion passed.

Item B. City Subdivision's Road Construction Project

Bartlett - Under the State of Alaska's Three (3) Road Plan, the State has allocated to the City of Bethel approximately \$122,500.00 to develop, extend and/or improve roads within the city limits. To date, \$28,334.00 has been spent developing new roads in the City Subdivision and West of Bethel Heights. The remaining amount of \$94,166.00 if available to continue the road development project. The proposed plan for this summer is to complete the necessary roads in the City Subdivision in order to open up new land for the purpose of providing such to qualified residents.

Guinn - The Planning Commission met today and have voted to support the implementation of the road work project in the City Subdivision. It was decided that the roads should be established in the City Subdivision rather than in the planned subdivision west of Bethel Heights.

Bartlett - It is also my recommendation that the road work involve 6th, 7th, and the road to the Russian Orthodox Church be included in the project effort for this summer. Finally, in addition to the City Subdivision

OLD BUSINESS Con't.

and other road work proposed, the City's Public Works Dept. will initiate road work functions relative to the maintenance of existing roads owned by the City. The \$94,166.00 will be utilized to develop the new roads in the City Subdivision.

Peltola - Is the City capable of implementing this project?

Bartlett - Yes, the equipment needed to complete the road work project as presented is mechanically ready or will be by July 22, 1976. The project would begin on July 22, 1976 and would be completed approx. 60 man days later. The need to secure gravel for such roads is of paramount importance and will be included as a part of the scope of work within the State contract.

M/M by Peltola that the proposal regarding the road work project in the City Subdivision be ratified by Council and that the City Manager be authorized to sign an amended contract with the State.  
Voice vote was taken and was unanimous. Motion passed.

Item C. LEAA Criminal Justice Center Study Grant

Bartlett - The City of Bethel has received a grant award from the Region X, LEAA Office to implement a study of the jail facility. The total grant award is for \$28,761 and will be utilized to pay for the services of a professional engineering and architectural firm to study and recommend corrections and rehabilitation/renovation procedures required to insure that the current jail facility is functional from a structural and programmatic standpoint. I would like the authority from City Council to write a letter to the State Criminal Justice Council requesting approval to initiate such a study utilizing pre-arranged cost estimates. This type of arrangement implies that the City of Bethel will be responsible for the grant expenses if the program is not approved by the State Council. It is unlikely that such approval will not be granted.

M/M by Elliot that the City Manager be authorized to send such a letter to the Alaska Criminal Justice Council and initiate the study pursuant to the conditions of the grant award.  
Roll call vote, Yes, Guinn, Hoffman, Pike, Elliott, and Peltola. Motion passed.

Item D. State Jail Contract

Bartlett - The current status of the City's Jail Contract with the Division of Corrections is as follows: the City's final offer to the Division of Corrections involves a contract for \$248,110.00 for 12 months, \$191,000.00 for 9 months, and \$133,891.00 for a 6 month. The State Division of Corrections is involved in reviewing the City's proposal and has preliminarily indicated that the State only has approximately \$130,000.00 for FY 1977. In my opinion, the contract amount needs to be increased in order to pay higher salaries and increased inmate costs which pertain to the areas of clothing, food, bedding supplies, and other related prisoner maintenance

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expenses. If the State does not offer the City of Bethel a fair contract it is my recommendation that the jail facility be closed.

M/M by Guinn that authorization be given to the City Manager to write the Division of Corrections a letter stipulating a phase-down schedule for closing the jail, if the State does not allocate to Bethel sufficient contract funds for 1976-77.

Voice vote was taken and was unanimous. Motion passed.

Item E. FY 1977 City Budget.

Bartlett - I recommend to City Council that a 90-day budget be prepared for the period beginning on July 1, 1976 and ending September 30, 1976. In addition, it is also recommended that the City change its fiscal year to October 1, 1976 and that the current quarter serve as a fifth quarter for FY 1975-76.

M/M by Guinn that the City Manager be authorized to prepare a 90-day budget based on the understanding that the City will operate under a fifth quarter concept and will consider changing the fiscal year to October 1, 1976. Voice vote was taken and was unanimous. Motion passed.

Item F. Clean-up Project.

Bartlett recommended that this particular project be transferred to the Public Works Department as soon as a director is hired and that garbage pick-up services be provided to residents of the City at no charge, contingent upon this being feasible relative to adequate revenue being received from water and sanitation services.

Shuler - Will there be an annual clean-up?

Guinn - The annual Clean-up Project has been projected to take place on three (3) occasions and nothing has happened to date.

Bartlett - There would still be an annual Clean-up and the City will help plan such a project when a new Public Works Director is hired.

NEW BUSINESS

Item A. Resolution #173 - A Resolution for KYUK's Proposed Television Dish Installation Project.

Bartlett - I recommend that this item be tabled until the next Council meeting.

M/M by Peltola that Item A, under New Business be tabled until the next Council Meeting.

Voice vote was taken and there were 4 ayes and 1 nay. Motion passed.

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NEW BUSINESS Con't.

Item B. Ratification of Planning Commission Meeting Minutes of June 11, 1976.

Bartlett - I recommend that the Planning Commission Meeting minutes of June 11, 1976 be ratified.

M/M by Peltola that the Planning Commission Meeting Minutes of June 11, 1976 be accepted.

Voice vote was taken and was unanimous. Motion passed.

Item C. Ratification of Special Planning Commission Meeting Minutes of July 2, 1976.

The City Manager summarized the Planning Commission Meeting minutes of July 2, 1976 and indicated that the Russian Orthodox Church was requesting that the lot located where the Old ANICA or Native Store use to be on Third Avenue be provided the Church so that a new Church facility can be constructed.

M/M by Peltola that the minutes of the Special Planning Commission Meeting on July 2, 1976 be ratified by Council with the exception of Item A of the minutes as it pertains to the Russian Orthodox Church, which should be approved at a later date.

Voice vote was taken and was unanimous. Motion passed.

Peltola - The reason for delaying approval of Item A of July 2, 1976, Planning Commission Meeting Minutes is to research the distance the Russian Orthodox Church will be from the Wild Goose Inn. If the City of Bethel ever becomes legally able to sell liquor within the City limits, it will be necessary for the new church facility to be established the prescribed feet away from the Wild Goose Inn which at that point of time would be a legally constituted liquor dispensing operation.

Bartlett - There was a Planning Commission Meeting today at noon and the need to extend electrical distribution lines to the City Subdivision was discussed. The Planning Commission voted to recommend to City Council that the City arrange for the development of a distribution system in the Subdivision and that such a system would be paid for initially by the City. The City would be reimbursed on a pro-rated basis by the lot owners requiring such a system. In addition, a rider would be attached to the agreement with the Bethel Utilities Corporation allowing a right-of-way for telephone lines. It should be understood that once the system is installed the ownership and maintenance of such would be the responsibility of the Bethel Utilities Corporation.

M/M by Guinn that the City proceed with the development of a distribution system in the City Subdivision in order to extend electrical power to lot owners.

Roll call vote, Yes, Peltola, Elliott, Pike, Hoffman, Guinn.  
Motion passed.

NEW BUSINESS Con't.

Item D. Procurement of New Police & City Shop Equipment.

Bartlett - I would like to request ratification from Council to purchase three (3) new trucks of which two will serve as Police vehicles and the third vehicle will be provided to the City Engineer. The trucks will be purchased from Friendly Ford in Anchorage and will be air-lifted to Bethel with the Court House materials.

Peltola - In the future the City should request bids from local dealers prior to purchasing vehicles or any other equipment.

M/M by Guinn that the City Manager be authorized to purchase three trucks from Friendly Ford in Anchorage.

Roll call vote, Yes, Peltola, Elliott, Pike, Hoffman, Guinn.  
Motion passed.

Item E. Ratification of New City Employees

Bartlett - A new City Accountant has been hired effective July 19, 1976. The candidate selected is Lyman Hoffman who has substantial background in accounting work. In addition, Jay Livey has been hired as the Ass't. City Manager. He has a background in administrative work and labor relations. Both the City Accountant and Ass't. City Manager have degrees and have been employed in the past with YKHC. The City Accountant will receive a salary and benefits which include a housing allowance, car allowance, and other related benefits which equals approximately \$30,000.00 a year salary package. The Ass't. City Manager will receive a monthly salary of \$1,500.00 a month plus similar benefits. He will be expected to administer three departments, develop grants, and implement a personnel system.

Peltola - Are there any other benefits being provided the new employees?

Bartlett - The only other specific benefits are that each of the new employees will have their utilities paid for and will be provided a telephone.

M/M by Peltola that the Council ratify the appointment of a new City Accountant and Ass't. City Manager.

Roll call vote, Yes, Guinn, Hoffman, Pike, Elliott, Pike, Peltola.  
Motion passed.

Item F. National Guard

Peltola - The City Manager needs to amend Resolution #2 and #3.

Bartlett - I recommend to City Council that Resolution # 2 and #3 be amended to read as follows: The Alaska Armory National Guard of Bethel shall have lots 7 - 17 of Block 7, US Survey 3230 A & B for a period of 99 years. In addition, I recommend that the Bethel State School System shall have lots 1-6 and 18-23 of Block 7, US Survey 3230 A & B for a period of 99 years.

NEW BUSINESS Con't.

M/M by Guinn that the proposed amendments to Resolutions #2 and #3 be adopted.

Voice vote was taken and was unanimous. Motion passed.

Item G. Bids

M/M by Pike that the successful bidder of \$13,500.00 is Kirk Mead for the Prematernal Home.

Voice vote was taken and was unanimous. Motion passed.

M/M by Peltola that Dan Daniels is the successful bidder of the 1969 F-500 Ford Truck, Color-Red, Serial #N50BUF95408, Body - CCH.

Voice vote was taken and was unanimous. Motion passed.

M/M by Elliott that Dan Daniels is the successful bidder of the 1972 GMC 2500, 4 X 4 Truck, Color-Red, Serial #TKE262F512422, Body - 4WC.

Voice vote was taken and was unanimous. Motion passed.

M/M by Elliott that James Kohl, Jr. is the successful bidder of the 1963 International Truck, Color-Blue, Serial #SB369755C, Body - Flat Bed.

Voice vote was taken and was unanimous. Motion passed.

M/M by Peltola that James Kohl, Jr. is the successful bidder of the 1952 REO Truck, Color-Yello, Serial #127129, Body CA TK.

Voice vote was taken and was unanimous. Motion passed.

M/M by Elliott that Don Shantz is the successful bidder of the Hyster D-4 Winch, Serial #27024, Model #BW.

Voice vote was taken and was unanimous. Motion passed.

M/M by Elliott that Don Shantz is the successful bidder of the 5600 BTU Oil Fired Furnance, Serial #870-1098, Model #OL2800S23CH.

Voice vote was taken and was unanimous. Motion passed.

M/M by Guinn that the successful bidder of the 1948 Willis Jeep is Reid Fisher.

Voice vote was taken and was unanimous.

M/M by Peltola that the successful bidder of the 75' 1¼ Water Hose is James Kohl, Jr.

Voice vote was taken and was unanimous. Motion passed.

M/M by Guinn that the successful bidder of the 58' 1½ Hard Suction Hose is James Kohl, Jr.

Voice vote was taken and was unanimous. Motion passed.

M/M by Peltola that the successful bidder of the Hiel, 3-yearold Dump body and Ram is Don Shantz.

Voice vote was taken and was unanimous. Motion passed.

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NEW BUSINESS Con't.

Item H. Ron Southern Lot

Höffman - Last year the City Council approved a lot across from Jim Samuelson's for \$50 a month to be provided Ron Southern.

Peltola - As I recall last August, Council voted on this matter with the understanding that this particular lot would be provided to Ron Southern if he constructed the building required for his services. Ron Southern was to complete construction by August of last year.

Bartlett - A new lease agreement will be necessary, and I will need to get together with Ron Southern to work out the logistics associated with this matter.

M/M by Guinn to present the Ron Southern matter at the next Planning Commission Meeting and at the next Council Meeting.  
Voice vote was taken and was unanimous. Motion passed.

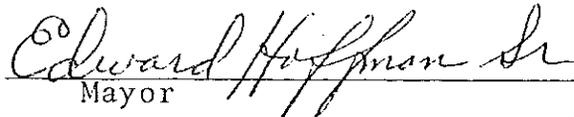
M/M by Guinn to adjourn the Regular meeting and go into executive session.  
Voice vote was taken and was unanimous. Motion passed.

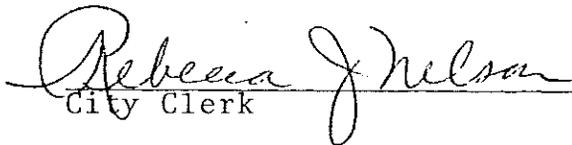
Council went into executive session at 9:40 P.M.

Council returned to open session at 10:04 P.M.

M/M by Pike to adjourn.  
Voice vote was taken and was unanimous. Motion passed.

Meeting adjourned at 10:05 P.M.

  
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Mayor

  
\_\_\_\_\_  
City Clerk