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# City of Bethel, Alaska

## City Council Minutes

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April 13, 2004

Regular Meeting

Bethel, Alaska

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### **CALL TO ORDER**

A regular meeting of the Bethel City Council was held on April 13, 2004 at 6:30 p.m. in the Council Chambers, Bethel, Alaska.

Mayor Short called the meeting to order at 6:30 p.m.

### **ROLL CALL**

Comprising a quorum of the Council, the following were present:

Hugh Short, Jr.	Hugh Dymont
Stanley "Tundy" Rodgers	Dave Trantham-- <i>via telephone</i>

Excused absence(s): Dario Notti, Andrei Jacobs

Unexcused absence(s):

Also in attendance were the following:

Bob Herron, City Manager  
Amanda Byington, City Clerk

### **PEOPLE TO BE HEARD**

#### **Grace Sourile - Bethel Council of the Arts**

- Ms. Sourile came to ask City Council to waive the 5% Sales Tax on Camai related activities
- She then read a letter she wrote into record

R. Thor Williams arrived at the Council meeting at 6:33 pm.

#### **Curtis Nick-- Art Club**

- He read into record a letter wrote by the Art Club
- The club is going to a seminar on European Arts through EF Educational Tours
- He then asked for financial support
- There will be 6-10 students attending
- So far \$3,500.00 has been raised

#### **Debra Thompson -- Librarian**

- Request for additional funding for the public library
- To raise the City of Bethel contribution from \$65,000 to \$78,000 an increase of \$13,000

#### **Pamela Bumsted -- Chairman Senior Advisory Board**

- Handed out letter to Council
- She then read the letter into record

### **John Wallace – Alaska Technologies**

- Mr. Wallace spoke about imposing fees on small businesses to buy a dumpster
- He did agree to helping with increasing the revenue, but not this way.
- He would like Ordinance #04-03 to be repealed and/or replaced

**Council Member Dyment** agreed the Ordinance needs to be revised, but not repealed. There is a misstatement in the article that this Ordinance applies to everyone. It does not. It means commercial property, no matter how many buildings are on the property.

### **Special Order of Business**

- Chief of Police Morris presented award to Police Officer Joshua Trig
- Letter from the Alaska Public Standards Council giving congratulations to Officer Trig

### **Judge Leonard Delaney**

- He wanted to let Council know he was available for questions regarding the Court Expansion
- He was asked if there is going to be more need for future expansion after this one being considered by Vice-Mayor Williams. Judge Delaney responded that Bethel is the 3<sup>rd</sup> highest in the state for jury trial. He wouldn't be surprised if the trend continues, so yes there may be need for another expansion in the future.
- Council Member Dyment asked Judge Delaney about Prisoner/Management issues. Judge Delaney responded that the concern is very real. There has been a new video system installed and now is reducing some of the issues.

### **Anna Hoffman**

- Ms. Hoffman spoke about the Alaska State Troopers doing a great job with public safety.
- She doesn't think the Court House building is unsafe. With the expansion the public would be even safer.

**Vice-Mayor Williams** made comments to Judge Delaney about the floor plan that is being looked at. Is the building going to work and will it meet the needs? Judge Delaney stated the Court System met as a group, and this was the plan approved. He believes it will serve the purpose.

### **Joan Hamilton – Member Senior Advisory Board**

- Ms. Hamilton wanted to clarify statements made to Council by the Chair of the SAB.
- She is the elected secretary of the board.
- She is concerned about the lack of action on the SAB.
- She was also very concerned about the advocates for the \$75,000.00 cut to the Senior Services Department.
- Ms. Hamilton also had concerns about the Chair seeking legal advice on a constant basis independently-without the approval from the board.
- She would like Council to take her comments into consideration and to make some suggestions for the board.

**Council Member Dyment** looked more closely at Ms. Bumsted's letter. Council agreed that the letter was a letter of resignation.

### **Yolanda Jorgensen – Yolanda's Restaurant**

- Ms. Jorgensen spoke about Clean-up/Green-up: She would like for it to start now.
- She also gave some suggestions about a Community Recreation Center
- She also gave recommendations about the Courthouse Expansion Project. One recommendation is putting a second story on the Police Department and to lease out the unneeded space.

**Janet Athanas – Parks and Recreation Director**

- She announced the Parks and Recreation Committee meeting is Monday at noon at the youth center.
- Ms. Athanas also spoke about the last day celebration being on Saturday June 5, 2004
- She encouraged that public to start now.

**Council Member Rodgers** made comments about having the contest year round. He would like to see everyone helping out with the trash around Bethel. Take pride where you live, he said.

**APPROVAL OF MINUTES**

<b>MOVED BY:</b>	Williams	To approve the minutes from the March 23, 2004 regular meeting
<b>SECONDED BY:</b>	Trantham	

*Dyment on Pg3 - Land must NOT be used for commercial.*

<b>VOTE ON MOTION</b>	Motion passes unanimously
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**APPROVAL OF MINUTES**

<b>MOVED BY:</b>	Williams	To approve the minutes from the March 25, 2004 special meeting
<b>SECONDED BY:</b>	Rodgers	

<b>VOTE ON MOTION</b>	Motion passes unanimously
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**APPROVAL OF CONSENT AND REGULAR AGENDA**

<b>MOVED BY:</b>	Williams	To approve the consent agenda and regular agenda
<b>SECONDED BY:</b>	Rodgers	

*Trantham: remove B, C, and D from consent agenda. Rodgers remove Executive Session*

<b>VOTE ON MOTION</b>	Motion passes unanimously
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**MAYOR'S REPORT**

Mayor Short's report included the following:

- Read a description into record for the passing of Katie Clark
- Letter from Chairman of the Public Works Committee, Paul O'Brien, dated April 1, 2004. The letter spoke about Council Member Notti being absent from the Public Works Committee meeting

<b>MOVED BY:</b>	Dyment	To remove Council Member Notti from the Public Works Committee
<b>SECONDED BY:</b>	Rodgers	

**Council Member Dyment** stated that this is the third time the Committee has contacted Council about the absences. After he assured them he wouldn't miss any more, he then missed one more. He also commented on the effectiveness of having a good representation. Vice-Mayor Williams concurred.

**Mayor Short** spoke against the motion because it is not a recommendation from the Committee, but just an unsigned letter from someone.

**Council Member Trantham** also commented on the letter being unsigned.

<b>VOTE ON MOTION</b>	Motion Failed 3 - 2 (Trantham, Short)
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- Letter from Department of Transportation regarding consultation process
- Governor Murkowski update
- Letter from Senator Lyman Hoffman regarding the Legislature and the bill moving through it
- He mentioned the number of different pieces going through the Legislature
- Finance Committee has established a Committee for revenue increase. He spoke about the different ideas that have been brought up so far to alleviate some of the budget concerns. He asked Council for an additional month to work on the project a deadline of May 15 is ideal.

<b>MOVED BY:</b>	Trantham	Memorandum March 4 from Preston Gates & Ellis to be released to the public.
<b>SECONDED BY:</b>	Williams	

*Council Member Trantham said that the attorney responded to allegations from a Department Head against four citizens of Bethel. There was legal review by the attorney.*

*Council Member Dyment spoke against the motion until the City Clerk gets back into town  
Vice-Mayor Williams stated that the release of the memo would not do any good, since the resignation of a person who has since resigned*

<b>VOTE ON MOTION</b>	Motion failed 3 – 5 (Dyment, Short)
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### MANAGEMENT TEAM’S REPORT

City Manager Herron’s report included the following:

- **John Sargent** gave a verbal report on the Fire Log Recycling Project. The original USDA loan application is in. He spoke about the machinery the money will cover. He stated that USDA is really excited by this project. He has been updating cost for the project and predicted that the cost would rise by at least \$30,000.00. He also gave a detailed description of why the cost will increase. USDA has told him that they would increase the amount of the loan if needed. We do have a Solid Waste Coordinator full-time now.

**Council Member Dyment** spoke about the Vista Volunteer who had spoke to them before about the project. At that time Council directed administration not to do anything until a business plan was presented to Council.

**Mayor Short** stated that he remembered telling the Vista Volunteer to do more research and present new research to Council.

**City Manager Herron** spoke about the Vista Volunteer leaving. He then directed Mr. Sargent to get started on the grant for the project. He also said that he could have Mr. Sargent present a business plan about the sale of the logs and the payback on the loans.

**Vice-Mayor Williams** commented about the fact that there is no business plan in place and the direction from Council was to halt the process until a detailed business plan has come into place.

### **Break 8:09 to 8:17 pm**

- Letter from Dave and Sharon Ausdahl about picnic tables they want to donate. Mr. Herron responded by saying he would forward their request to City Council and Port Commission.
- Issued a memo to dept heads stating the practice concerning minutes from the committee and commission and board meetings.
- Letter from Dept of Admin they make payments for the Court System for the Court House. They are requesting a large payment once a year with a fixed annual discount. The Finance Director analyzed the request and determined that we would be losing money if the City agreed to the request.
- Mr. Herron received the April lobbyist report from Paul Richards updating the status of the Legislature. The Lobbyist contacted Mary Kapsner and Lyman Hoffman to request them to speak with Mr. Renkes, Alaska Attorney General, to ask him to release any available information about the investigation into the Yukon/Crowley merger.
- Mr. Herron spoke about the itinerary of the Boss Lift trip and gave highlights of the experience. The group visited the Navy, Army, and Marines. He also asked the Council to put a statement of support on the next Council meeting agenda.

<b>MOVED BY:</b>	Rodgers	Statement of support for the National Guard and Reserves
<b>SECONDED BY:</b>	Williams	

<b>VOTE ON MOTION</b>	Motion passes unanimously
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**Mayor Short** spoke about a trip to Washington, DC and met with Senator Lisa Murkowski, and the Chief of Staff for Senator Ted Stevens. At these meetings he advocated for allocation of 5 million dollars for construction of a Public Safety building, and increase federal dollars for roads. He also asked for the support of the Yuut Elitnaurviat project. He also asked them to think about improvements to our Port. When he went to Juneau he also met with the Department of Environmental Conservation at that meeting it was discussed that future funding through Village Safe Water will have 25% set aside for hub communities.

- City Manager Herron then spoke about going through an assembly plant for an F-16 plan. He then passed out a brochure for a new plane--F-35. He then commented about all the people around the State who got to go on the Boss Lift.
- Feasibility study of Privatizing Street and Roads Maintenance is now completed. They will be available next week.
- Full Staffing in all Full-time positions in the City.
- No future travel plans scheduled.

**Council Member Dyment** made comments about the costs of fuel. He then asked if the City Manager knew if others in Juneau are as concerned as the City of Bethel about the Yukon/Crowley merger. Mr. Herron responded that people are aware but are holding remarks because of the lawsuit and investigations. There is also an up-date from the City Attorney on the issue, he said. Council Member Dyment asked if we could try to encourage other agencies, corporation-public and private-to voice their opinions, instead of the City being the lead entity to keep the investigation open. Mr. Herron agreed this is a good idea.

**Vice-Mayor Williams** stated that there has already been direction given to the City Lobbyist to speak with people about this issue. He wanted to make sure that the Lobbyist has contacted everyone and given a written report of what the Legislature thinks about the situation to Council. City Manager Herron said he would follow-up with the Lobbyist to get a written response to Council.

- City Manager Herron presented the FY05 Budget Work Session Schedule. This schedule of events allows Council Members to spend time with the Department Heads for explanations and details for each Departments budget. He is asking for Council to approve the Budget Work Sessions Schedule.

<b>MOVED BY:</b>	Williams	To adopt the Budget Schedule with the April 14 and 15 meetings eliminated, and making all meetings Council Meetings instead of Work Sessions.
<b>SECONDED BY:</b>	Rodgers	

***Vice-Mayor Williams** commented that the 14<sup>th</sup> and the 15<sup>th</sup> scheduled meetings have not been posted long enough for the posting requirements of the Open Meetings Act. Since there can be no action taken in a Work Session, he would like to change the scheduled Work Sessions to Council Meetings so things can get done with the Budget.*

***City Manager Herron** a Work Session can have actions if there is a quorum.*

***Council Member Dyment** commented on the good things about a Work Session. He also understands what the Vice-Mayor is saying about taking action.*

***Council Member Rodgers** spoke about past Work Sessions that the Council really only showed up to their respective department. He recommends to change to Council Meetings*

***Mayor Short** spoke against the motion. He spoke about the relaxed atmosphere of a Work Session, as compared to a Formal Council Meeting. Important to attend the Work Session and encourages all of Council to show up at as many as possible.*

<b>VOTE ON MOTION</b>	Motion Failed 2-3 (Dyment, Short)	
<b>MOVED BY:</b>	Dyment	To adopt the Budget Schedule with the April 14 and 15 meetings eliminated
<b>SECONDED BY:</b>		

<b>VOTE ON MOTION</b>	Motion Died (lack of a second)
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**City Manager Herron** asked for consensus to post the agenda with the 4/14 work session to be moved to 4/21 and the 4/15 session to 4/ 22. He announces that he traditionally tries to present a balanced budget by May 1.

**City Manager Herron then presented the draft FY05 budget to City Council.**

<b>MOVED BY:</b>	Williams	To reduce the budget by at least \$400,000.00 from the General Fund.
<b>SECONDED BY:</b>	Dyment	

***Vice-Mayor Williams** explained what he thought of as inadequate number with in the budget. The Finance Department has provided to Council as far as Sales Tax, Gaming Tax, Lodging Tax, Alcohol Use Tax, and where they are now. He spoke about the decrease of revenue now and in the future. He commented that he didn't think these taxes would increase the way they are predicted.*

***Mayor-Short** commented that trend is what the budget is based on. He believes that taking out another \$400,000.00 from the General Fund would have a negative effect on the community. A lot of Council Members have not had a chance to go through the whole budget yet; and a decision at this time would be premature. If Council looks at the trends, than you will find that no dramatic decrease has ever happened in Sales Tax.*

***City Manager Herron** addressed issues of the Management Team. Administration tried to have a potential transfer of one of our department so as we can deliver services in the whole to the Council while another agency came forward. In all, they tried to present a budget that had all the services still offered. You cannot take a cut like that without eliminating a department or cut in personnel. He suggested that this is base document to start with. He would like Council to look it over and find new revenues. If the Council can't find any, then talk about a cut.*

***Council Member Trantham** AML report that will be discussed today and for the next few days. In this report, the City of Bethel is noted as going to be cutting ten positions. He asked the City Manager to explain.*

***City Manager Herron** responded to Mr. Trantham that the information for the report came from a survey that the Council told him to turn in to AML. The fact is that if no revenue is found than yes, we will be cutting some positions.*

<b>VOTE ON MOTION</b>	Motion Failed 3-2 (Dyment, Short)
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**Mayor Short** suggested that instead of a meeting every-other-week maybe they could meet weekly.

**Vice-Mayor Williams** spoke about making a sound solid budget. He is worried about the financial future of City of Bethel.

**Council Member Dyment** concurred with Vice-Mayor Williams, he also agreed with the Mayor in the Council needs to reach a compromise tonight, to keep moving forward.

**City manager Herron** commented that doing the meetings like that would alienate the Public Works Committee.

<b>MOVED BY:</b>	Williams	To schedule a Work Session for 4-16 overview of budget at noon; make 4-21 and 5-19 regular Council meetings.
<b>SECONDED BY:</b>	Dyment	

<b>VOTE ON MOTION</b>	Motion passes unanimously
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**Break 9:28 to 9:37 pm.**

**City Manager Herron** commented about the last Joint ONC/COB work sessions. The agreement was to start meeting in April. The date that is free is Monday, April 26 to be set with concurrence from Council. Council gave unanimous concurrence.

**Council Member Rodgers** asked the City Manager about the Public Works Director not knowing how much he has in his budget. He believes the Director should know. Mr. Herron responded by saying that the paragraph in question was written by the Utilities Foreman, not the Director.

**Vice-Mayor Williams** asked the City Manager about updating Council on the status of the RFP for Sales Tax Audit. City Manager Herron responded that there are five inquiries at this time. Mr. Williams also asked about gas cards; Mr. Herron told him he did not have an update from the City Clerk at this time. YE Executive Director has resigned. Now the million dollars is in limbo, please update. The consortium members have paid for parts of the YE programs. The million dollars is in a limbo file, but it is in negotiation with the majority and minority parties.

**REPORTS OF STANDING COMMITTEES**

**Senior Advisory Board** – Council Member Trantham reported that the SAB met this morning. He referred to two sets of laws-the by-laws and the BMC- there is a conflict between the two. At the time to vote on passing the agenda, it failed; and therefore stopping the meeting. This is the second time that the agenda has failed.

<b>MOVED BY:</b>	Trantham	To refer Resolution #04-12 to the Planning Commission and the Public Works Committee for input from them.
<b>SECONDED BY:</b>	Rodgers	

*Council Member Dymont asked about a time-line concern. Do you know what the concern is? City Manger Herron said there have been no comments to the 95%. It will then become 100% and a complete document. The City cannot access the funds, YKHC can and therefore, putting a time concern on the Resolution.*

<b>VOTE ON MOTION</b>	Motion passes unanimously
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**Parks and Recreation Committee** – Council Member Jacobs was absent from meeting

**Planning Commission** – Council Member Rodgers wanted a discussion of Kasayuli Subdivision. The last meeting was postponed due to a lack of agenda. He would like Public Works to look at the changes of the lot lines for recommendations.

**Port Commission** – Vice-Mayor Williams reported that their next meeting will be next Monday.

**Public Works Committee** – Council Member Notti was absent from meeting

**Public Safety and Transportation Commission** – Mr. Dymont reported the Commission met last week and discussed House Bill 378. Mr. Dymont spoke with DEC about the Bill. The Commission also talked about the potential danger of the YKHC pedestrian crossing. They also discussed the senior citizens cab fare. It is just in discussion, no action was taken.

**Finance Committee** – Mayor Short reported that they met and discussed the equalization of water and sewer rates. Committee is working on an Ordinance to introduce to Council in order to accomplish the equalization. It will be put together with the Finance Committee then send it to Public Works Committee for agreement and comments. The Committee is getting ready for Mr. Knudson for the meeting on the 29<sup>th</sup> of April. Alcohol Delivery site or a City Owned Liquor Store is also being discussed further.

**UNFINISHED BUSINESS**

**Item A – Ordinance #03-08(C): Mid Year Budget Modifications for the FY 03-04**

- a. **Section 04-3S – Port Enterprise Fund**
- b. **Section 04-3T – Leased Properties Enterprise Fund**

**\*POSTPONED TO NEXT REGULAR CITY COUNCIL MEETING**

**NEW BUSINESS**

**Item A – Introduction of Ordinance #04-05: an Ordinance amending section 4.04.080 of the Bethel Municipal Code regarding when requests for supplemental appropriations need to be submitted to the City Council**

**\*PASSED ON THE CONSENT AGENDA**

**Item B – Resolution #04-12: A resolution of the Bethel City Council to accept the Kasayuli Subdivision Water and Sewer Feasibility Study dated April 2004 as presented by CRW Engineering Group, LLC. This document contains recommendations for the phased construction of water and sewer improvements for the Kasayuli Subdivision and is needed to request Sanitation Deficiency Funds for the proposed improvements**

**\*REFERRED TO PLANNING COMMITTEE AND PUBLIC WORKS COMMISSION**

**Item C – Resolution #04-13: A resolution opposing the adoption of a Statewide Sales Tax**

<b>MOVED BY:</b>	Williams	To adopt Resolution #04-13: A resolution opposing the adoption of a Statewide Sales Tax as amended
<b>SECONDED BY:</b>	Rodgers	

<b>VOTE ON MOTION</b>	Motion passes unanimously
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**Item D – Resolution #04-14: A Resolution of the Bethel City Council rejecting the revised regulations 11 AAC 150, 11 AAC 180, AND 11 AAC 185 in their entirety and finding them to be beyond the scope of the underlying legislation, overly vague, not subject to clear and consistent interpretation, and contrary to state and local interests, and the historic traditions and intent of the Alaska Coastal Management program (ACMP)**

**POSTPONED UNTIL NEXT REGULAR MEETING**

**Item E – Discussion Item: 1% sales tax increase**

**Vice-Mayor Williams** wanted to ensure the community has the revenue needed to perform the services that they expect from the City. He was concerned about being under budget. At this time, it looks like we will be in budget. This discussion is unneeded at this time.

**Mayor Short** commented that the City owned Liquor Store, Alcohol Delivery Site, and Enterprise Fund issues are all on the table in the Finance Committee at Council’s request for research on the topics. Any discussions without the Committee would be disrespectful to the committee. He suggested that the Council discuss this after investigating, analyzing, and recommendations can be formed by the Committee.

**Council Member Dymont** does not think it would be disrespectful to the Committee to just discuss the item and be very general. With no actions, no decisions just an up-date to the public. He expressed his thanks to the Mayor and Finance Committee for addressing these issues.

**Council Member Rodgers** as discussion items and using the system of govern, recommendations can come from other Comm/Comm as well if they have room on their agenda.

**City Manager Herron** gave a brief description of the items having to go to the Committees, Commissions, and Board. The last time this was brought up, it was voted down by the public he said.

**Vice-Mayor Williams** spoke about the past history of the 1% increase in Sales Tax. He stated that there really was no big backing from Council at that time. Now the expenditures are exceeding the revenue and so now we need to take a look at this revenue stream.

**Item F – Discussion Item: Alcohol Delivery Site v/s Liquor Store**

**Vice-Mayor Williams** commented about the many Resolutions that have come in from neighboring villages asking for help to combat their Alcoholism and bootlegging iproblems. When they were presented, the Council did not discuss the issue. We need to get back to the villages to let them know that we are considering or are not considering the issue at this time.

**Council Member Dyment** commented that no one has had the opinion that a delivery site would help to solve the bootlegging problem. The most common statements he hears in regards to the delivery site is that we are being asked to take care of a problem that we cannot. This would not take care of the problem nor would it be a good source of revenue.

**Mayor Short** spoke about some preliminary statistics form other parts of Alaska. Kotzebue and Barrow, he said, their revenue were about \$12,000.00 to \$15,000.00. The is minimal revenue from a Alcohol Delivery Site.

**Council Member Dyment** spoke about comments he has heard. He said that this issue cannot be dealt with by law. It needs to be handled by the public. He does not think the Council should take all the heat for this decision. He believes the people have a right to vote on the issue. There has not been one person who didn't want to see a liquor store that he has spoke to. They would all like to see some type of a state/city run liquor store.

<b>MOVED BY:</b>	Williams	To suspend the rules to allow public comment on liquor discussion
<b>SECONDED BY:</b>	Rodgers	

<b>VOTE ON MOTION</b>	Motion passes unanimously
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**Agnes Phillips**

- She stated that a classmate was just buried do to an alcohol related incident.
- When the public voted for delivery site only two voted.
- She does not want to affect the children.
- She does think there is a need for some sort of State/City owned liquor store.

**Item G – Discussion Item: Ensure the cost of running the Enterprise Fund is covering all expenses**

**Vice-Mayor Williams** wanted to speak about this for educational purposes. In FY03 audit there was only one enterprise fund which brought in only \$897.00, Water & Sewer 1.5 million dollars in debt, and the Port was in debt for over \$800,000.00. Council really needs to take a look at this, we cannot keep running the City in a deficit when the deficit keeps growing.

**Council Member Dyment** asked the City Manger to give the numbers of how each Enterprise Fund made or lost. City manager Herron responded by saying that maintenance is the real cause of our deficit; depreciation also compounds the problem. Before depreciation we are projecting a \$650,000.00 deficit. Council Member Dyment asked even if we increase cost, we still wouldn't be putting money in the bank for depreciation.

Discussions ensued about the Enterprise Funds deficit. The City Manager went through each of the Funds and gave a brief explanation of the deficits from each.

<b>MOVED BY:</b>	Williams	To suspend the rules to go past 11:00 p.m.
<b>SECONDED BY:</b>	Dyment	

<b>VOTE ON MOTION</b>	Motion passes unanimously
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**Council Member Comments**

**Council Member Rodgers** gave condolences to the family of Katie Clark. He announced that the Geese are here, make sure you have a valid hunting license, and hug an elder.

**Council Member Trantham** spoke about this being an election year. He also spoke about the people who are up for election. He and Andrei will meet with the Lobbyist, Paul Richards. Senator Hoffman will provide the City with support for the learning Center. He also met with Senator Hoffman for half an hour about Sales Tax, Income tax, and Community Dividends.

**Vice-Mayor Williams**

<b>MOVED BY:</b>	Williams	To send Ordinance #04-03 to the Finance and Public Works Committee for comments
<b>SECONDED BY:</b>	Dyment	

<b>VOTE ON MOTION</b>	Motion passes unanimously
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He gave a reminder to the public about the PTA movies Peter Pan and The Big Fish coming up. He requested permission to attend the Legal Issue Involvement of Local Government on May 7 in Anchorage. It is through Preston, Gates & Ellis. He got unanimous consent from Council. He also made comments about a request for a bar graph from the Finance Department of the General Fund Reserve for the last five years with projections for the next five years.

**Council Member Dyment**

<b>MOVED BY:</b>	Dyment	To direct admin to get bar graph before budget process starts.
<b>SECONDED BY:</b>	Williams	

<b>VOTE ON MOTION</b>	Motion passes unanimously
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Council Member Dyment spoke about things to come with the new budget. The departments defending why the money should be spent will be helpful. We need to prioritize or have the people help us to prioritize. Maybe a questionnaire could help.

**Mayor Short** to tell City Clerk to proof read documents before they are sent to Council.

<b>MOVED BY:</b>	Rodgers	To adjourn the meeting at 11:11 PM
<b>SECONDED BY:</b>	Williams	

<b>VOTE ON MOTION</b>	Motion passes unanimously
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**APPROVED THIS** \_\_\_\_ **day of** \_\_\_\_\_ **2003.**

ATTEST:

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Hugh Short, Jr., Mayor

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Amanda Byington, City Clerk

