

CALL TO ORDER

The regular meeting of the Bethel City Council was called to order at 7.35 pm by Mayor Guinn.

ROLL CALL

Present: Binkley, Buttane, Guinn, Hoffman,
Sullivan, Twitchell
Absent: Veit

APPROVAL OF MINUTES
motion

M/M by Buttane, 2nd by Sullivan to accept the minutes of the 2/27/84 Council meeting as presented. Voice vote, motion carried.

M/M by Buttane, 2nd by Hoffman to accept the minutes of the 3/7/84 Council meeting as presented. Voice vote, motion carried.

APPROVAL OF AGENDA

M/M by Sullivan, 2nd by Twitchell to accept the agenda with the following change:
Unfinished Business - Table Item B, Port Commission Ordinance - Voice vote, motion carried.

MANAGER'S REPORT

City Manager Hoffman reported on the following:

- a. arbitration hearings between the City and Calista Construction were completed on March 8; a decision will be announced in 30 days.
- b. Conflict of Interest statements are due before April 16 - Councilmembers need to file with the City Clerk's office.
- c. the City will advertise beginning this week for a site location for the proposed juvenile youth facility.
- d. the City has started erecting the fence around the old cemetery.
- e. the erosion bill is before the Governor; it contains \$5 million for Bethel; the Administration will meet with DOTPF on March 15 to answer questions concerning the riverbank erosion project at Bethel.

Councilmember Sullivan inquired as to the status of the dog shelter. City Manager Hoffman informed Council that the facility is ready for use and will be utilized after the present 30 day emergency dog ordinance lapses. Councilmember Binkley suggested that the dog shelter be used immediately to hold dogs that can be captured and that only those animals not able to be captured be shot under the emergency ordinance. City Manager Hoffman will discuss the matter with the Chief of Police and the Animal Control agent as to the feasibility of using the shelter at this time.

MAYOR'S REPORT

There was no Mayor's Report.

PEOPLE TO BE HEARD

PEOPLE TO BE HEARD

Councilmember Hoffman inquired as to the status of the land request by the Catholic Church. City Manager Hoffman reported that the matter is before the Planning Commission for recommendations. Mayor Guinn reviewed the history of the request by the Catholic Church for a land site for construction of a new church. Councilmember Sullivan noted that there are 14(c)(3) land considerations concerning the proposed land site and that Parks/Recreation has designated part of the area for recreational activity. Mr. Sullivan indicated a need for a City policy with respect to land dispersals.

Councilmember Buttane addressed Council on the following topics:

- a. recommended that Administration and the Finance Department review the possibility of changing the City's fiscal year to a July 1 - June 30 fiscal year and to report back to Council on the matter;
- b. recommended that the City develop a policy as to the maximum amount that the City shall carry as a general fund surplus; that the present surplus be reduced by utilizing a portion of the surplus to conduct a summer youth employment project at a cost of \$75,000, that project to be sub-contracted through an agency such as ONC; that the matter be referred to Finance for recommendations.

City Manager Hoffman suggested the need to maintain a fund surplus and cautioned against a substantial reduction in the present surplus. Councilmember Sullivan concurred with Councilmember Buttane but noted that there is a need for the City to maintain a fund surplus to meet emergency needs.

Councilmember Sullivan addressed Council on the following items:

- a. requested Administration to assign a staff member to be present in the main office from 12 to 1 each day; matter referred to Administration for implementation;
- b. requested that all matters for the Council agenda be submitted one week prior to the Council meeting; that the Council packet be sent to Council one week before the Council meeting; that the agenda, except for emergency matters, be closed one week before the Council meeting. Referred to Administration for implementation.

PEOPLE TO BE HEARD
CONT

PEOPLE TO BE HEARD CONT

c. inquired as to the status of the waste heat negotiations between the City and Bethel Utilities. City Manager Hoffman reminded Council that an ad hoc committee was to be appointed to review the matter. Council directed Administration to advertise for the committee appointments with selection of the committee to be made at the March 26 Council meeting.

UNFINISHED BUSINESS

HELPING HANDS LEASE

Item A: Helping
Hands Lease

City Manager Hoffman reviewed the options available to Council concerning the lease. The City Attorney recommended a lease of both the land and building. Councilmember Buttane inquired if Helping Hands had met the City's requirements regarding insurance and the filing of incorporation papers. City Manager Hoffman reported that the incorporation are being signed and that insurance requirements have been met. Councilmember Buttane inquired if a 1 year lease with renewable options would be acceptable to Helping Hands. Al Kramer, representing Helping Hands, indicated that such a lease would be acceptable but recommended that the lease run from July 1 to June 30. M/M by Sullivan, 2nd by Buttane to advertise for 30 days the lease of the former disco building for use as a people shelter with the terms of the lease to be for 1 year with 2 one year renewals, the lease to run from July 1 to June 30 each year of the lease, and that a \$1 per month fee be charged for the duration of the lease agreement. Poll vote taken, unanimous.

motion

motion

M/M by Buttane, 2nd by Sullivan to extend the Helping Hands limited use permit for use of the disco building through May 31, 1984. Voice vote, motion carried.

Item B: Police De-
partment Budget
Modification

PUBLIC HEARING ON AMENDMENT NO. 2 TO BUDGET ORDINANCE 145.6

Mayor Guinn opened the public hearing at 8.45 pm. City Manager Hoffman reviewed for Council the proposed budget modification. The public hearing was closed at 8.53 pm.

motion

M/M by Buttane, 2nd by Sullivan to adopt Amendment No. 2 to Budget Ordinance 145 establishing an investigator and clerk/typist dispatcher position within the Police Department and to set aside funds for police training. Poll vote taken, unanimous passage.

UNFINISHED BUSINESS
CONT

A discussion took place concerning the taxing of alcohol coming into Bethel. City Manager Hoffman informed Council that the City is not taxing alcohol at the present time, that the City had reviewed the possibility of assessing a use tax on alcohol, and that the City Attorney had recommended against the passage of such a use tax. Councilmember Buttane suggested that the City should re-examine the matter once again. Councilmembers Binkley and Sullivan suggested that a legal problem may exist in applying a use tax to only alcohol. City Manager Hoffman will supply Council with the correspondence received from the City Attorney concerning feasibility of applying a use tax on alcohol. Councilmember Hoffman suggested that the Alcohol Beverage Board should be contacted for information on how to tax alcohol.

Item C: Jack
Flood Resolution

RESOLUTION OF THE CITY COUNCIL RECOGNIZING THE WORK OF JACK FLOOD AS DIRECTOR OF PATC

motion

M/M by Buttane, 2nd by Hoffman adopting the resolution thanking Jack Flood for his work as Director of PATC. Voice vote, motion carried.

Item D: Organiza-
tional Structure

ORGANIZATIONAL STRUCTURE

City Manager Hoffman recommended that Council take action on the proposed structure and positions. Administration endorsed the positions of internal auditor, head cashier and the placement of the Capital Projects Director under the office of City Manager.

Councilmember Sullivan endorsed the position of internal auditor but only for a 1 or 2 year period. Mr. Sullivan made the following recommendations:

- a. cashier duties to City clerk;
- b. grants coordination to relevant departments;
- c. personnel technician upgrade to handle personnel (delete personnel officer position)
- d. delete administrative assistant position for community services, move part time secretary to full time position.

City Manager Hoffman restated his position concerning the need for a head cashier. Mayor Guinn recommended Council action on the proposed structure but not fund new positions at this time.

motion

M/M by Binkley, 2nd by Buttane to table any action on the organizational structure until the March 26 meeting. Voice vote, motion carried.

UNFINISHED BUSINESS
CONT

PUBLIC HEARING ON ORDINANCE 145, ZONING

Item E: Ordinance
145

Mayor Guinn opened the public hearing at 9.10 pm; closed the public hearing at 9.43.

City Planner Stigall reviewed the proposed ordinance noting for Council that the ordinance would allow the City to better handle land questions, wet lands, and general land use.

Councilmember Hoffman opposed zoning without first putting the issue to a vote of the people.

A discussion took place concerning the relationship between zoning and property taxation. Councilmember Sullivan stated that there is nothing in the zoning ordinance that speaks to property taxation; that the two items should not be confused or linked together. City Planner Stigall concurred with Mr. Sullivan.

City Manager Hoffman noted for Council that the proposed ordinance was the result of many drafts and that the question of zoning should go before the voters; that Council needed to set a date for a vote on the matter and to decide if this was the form of the ordinance that Council wanted before the voters. Administration suggested placing two items on the ballot: 1) do the people of Bethel want zoning, and 2) do the people of Bethel want Ordinance 145.

Mayor Guinn agreed that zoning did not mean property taxes and that it was necessary to put the question to the voters with a full explanation as to the impact of zoning.

Councilmember Buttane recommended an advisory vote before fishing season.

Al Kramer recommended that the ordinance state that any changes to the ordinance would require a vote by the people.

Councilmember Binkley noted that after the vote it would be necessary to come to Council for action, that the ballot proposition was advisory only.

City Manager Hoffman noted that Council could take action pending a vote by the people.

motion

M/M by Buttane, 2nd by Sullivan to adopt Ordinance 145 upon a 51% affirmative vote of the Bethel electorate at the next regular election. Poll vote, passed unanimously.

4c125

NEW BUSINESS

SALES TAX ORDINANCE

Item A: Sales
Tax Ordinance

City Manager Hoffman presented the proposed sales tax ordinance revision for introduction and recommended referral to the Finance Committee for hearings on the revision.

motion

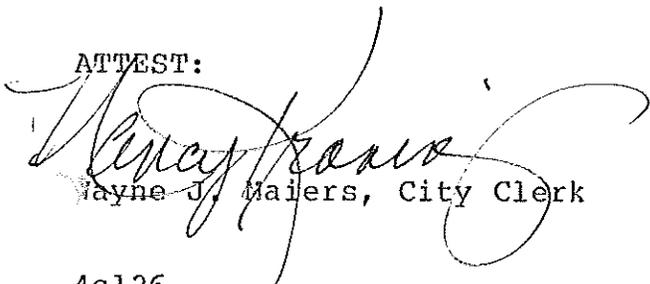
M/M by Sullivan, 2nd by Buttane to introduce the sales tax ordinance revision and to set the revision for a public hearing. Voice vote, motion carried. Councilmember Buttane recommended a longer than usual public hearing process on the proposed revision.

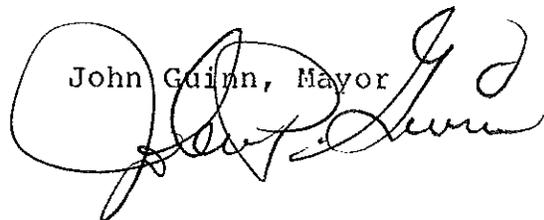
ADJOURNMENT

M/M by Buttane to adjourn. The meeting adjourned at 10.10 pm.

PASSED AND APPROVED THIS *24th* DAY OF *MARCH*, 1984.

ATTEST:


Wayne J. Malters, City Clerk


John Guinn, Mayor

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