

CALL TO ORDER Mayor Feaster called the regular Council meeting to order at 7:30 PM.

ROLL CALL Present: Feaster, Richardson, Vanasse, Warner (tardy and Wintersteen.  
Absent: Dale and Wallace.

APPROVAL OF MINUTES M/M by Vanasse, 2nd by Richardson to table the approval of minutes for 10/8/91. Voice vote, motion carried unanimously.

APPROVAL OF AGENDA M/M by Vanasse, 2nd by Richardson to approve the agenda with switching the order under New Business, making Item A to B and making Item B to A. Voice vote, motion carried unanimously.

MAYOR'S REPORT Mayor Feaster reviewed his written Manager's report Council on the following subjects:  
- training available for newly elected officials, for anyone interested in attending the seminar;  
- few others he had mentioned previously for calendar events, such as RFP deadlines; budget deadlines; etc. to help keep Council informed.

Councilman Vanasse indicated that he appreciated the Mayor's written report and also encouraged those interested in attending the newly elected officials seminar since it does help train in conducting meetings etc., as far as dealing with Municipalities. Mayor Feaster indicated to turn in any input/suggestions of any annual events for the calendar and to turn them into the Mayor or the City Manager. Also Council discussed the Capital Improvement Projects list; suggested that any Councilmembers, Administration staff and the public to turn in any suggestions to any of the Councilmembers or to the City Manager.

Mayor Feaster indicated that Paul Longpre' had resigned from Transportation Commission where he was the Chairperson and anyone from the public interested being on the Transportation Commission to send letter of interest to the City and also appointed Councilman Wintersteen as Council representative to the Port Commission and Councilman Warner as Council representative to the Public Works Committee.

motion M/M by Vanasse, 2nd by Richardson to approve Mayor Feaster's appointments. Voice vote, motion carried unanimously.

Mayor Feaster concluded his report by indicating that a worksession needed to be held in regards to the Bethel Native Corporation land at the petro port preferrably on October 23rd.

MANAGER'S REPORT City Manager Hohman reviewed his written report with Council on the following items:  
- video report was prepared describing the condition of the Salmonberry road and anyone interested

MANAGER'S REPORT  
continued

welcome to review the video cassette; which the Sub-division Developer submits that this road is up to standards and requesting Council to approve the acceptance of this road into City's road system;

- at Councilman Dales' request, Council was suppose to have one piece of ordinance drafted, but deferred to the next Council meeting;
- City has a bid from Bethel Utilities Corporation to clean-up the hazardous electrical hook-up snarl outside the Braund Building and in turn, BUC interested in a possible trade of surplus items presently in the Public Works yard in exchange for their services; City Manager Hohman indicated that he had not defined that interest, since it was a City asset and would require Council approval;
- sale of entire stock of craft items from the Museum was made to the Moravian Bookstore for the total sale price of \$25,869.27;
- the Governor's staff is presently building their CIP budget for submission to the legislature; attached in packet is a suggested list for Council's consideration; also attached is what was discussed with Department of Transportation regarding the letter with CIP list and to submit list as soon as possible.

Councilman Wintersteen asked why the utility ordinance was put off until the next Council meeting. City Manager Hohman indicated that they had trouble finding the information and also the Council member that had requested this was not here tonight.

Councilman Vanasse on the Salmonberry Road, indicated that he would like to see the video before making any decision on it. After further discussion, it was recommended that this be reviewed by Planning Commission before any Council action is taken. Councilman Vanasse asked what the status was as far as funding availability re: the braund building. After Council discussion, it was suggested that Administration look into funding availability.

Council discussion on the CIP list was held. After discussion, Mayor Feaster indicated that if Council did their home work that this can be dealt with as an agenda item. Councilman Warner indicated that previous CIP list should be available at the City Offices; City Manager Hohman was asked to see if copies can be provided to Council.

Councilman Vanasse asked that he would like to see in the future Planning Commission agenda the wreck yard on Ptarmigan Street and have them address the issue and provide any suggestions to Council.

Mayor Feaster asked what the status was of the IBM computer. City Manager Hohman asked that the project of IBM equipment be placed in abeyance until they can look at it closer due to other information received and until new Finance personnel are on board.

MANAGER'S REPORT  
continued

Mayor Feaster indicated that the reason why he had asked for the status was because this had been discussed previously and department head input had been received and when it was accepted by the department heads, the purchase of IBM equipment was included in the budget process. Councilman Vanasse indicated that alot of work and research had gone into this and that the purchase of this equipment needed to be settled. Further Council discussion was held on this subject at this time.

motion

M/M by Vanasse, 2nd by Richardson to purchase the IBM System 400 as budgeted.

Before the 2nd was made to the motion, Administrative/Personnel Officer Hastie objected since it was too expensive. Councilman Warner indicated that he would have to see some detailed analysis before he can contemplate on this. Councilman Vanasse indicated that he would like to hear what Mr. Hastie had to say and take strong objection to the interruption to a motion and suggest that it not happen again. Councilman Wintersteen asked if there was a system out there that was user friendly so that a technician would not be have to hired to train personnel. City Manager Hohman indicated that this IBM purchase would require a technician to come in and train personnel, maintain system etc. and that this was brought up to give opportunity to explore this. Mayor Feaster indicated that at the Finance Committee discussion, that they could not beat the service, but could beat the price. City Manager Hohman indicated that he was provided with substantial savings information by an IBM Supplier. Councilman Wintersteen asked City Manager as to how long he had suggested to hold off on this; Mr. Hohman indicated that it wouldn't be long to gather more information. Time line of the purchase at this time was discussed.

Madam Richardson withdrew her 2nd to the motion at this time. Councilman Warner made a 2nd to the motion for discussion.

Councilman Vanasse indcated that the subject was discussed enough, and more information would be appreciated. Councilman Wintersteen indicated he was concerned of hiring a new personnel for training and that the 2 week wait would not hurt. Finance Director Graham indicated that extra personnel was never discussed or brought up, until Mr. Hohman brought it up.

oll vote

Poll vote on motion, motion carried unanimously.

Madam Richardson asked what the plan was for the Braund Building electrical upgrade. After discussion, it was indicated that the budget would have to be looked at to see if it was budgeted and the cost comparison.

MANAGER'S REPORT  
continued

Councilman Warner asked if this could be put on the next agenda and the Public Works Committee add this on their agenda and possibly make a proposal to Council at the next meeting. Councilman Vanasse asked if bids were sought on this; City Manager Hohman indicated that the competitive bids were not sought since this bid was received in February of 1990 and not sure if it was in response to any RFPs. Administration to research legality of this, due to possible binding with competitive organizations and to further discuss at the next agenda.

COUNCIL MEMBER COMMENT

Madam Richardson indicated that she would like to see more back ups to the Manager's report requests, and to make sure the packet is in order and back-ups included for better Council decisions.

Councilman Wintersteen pointed out a concern regarding the utility ordinance that was delayed to the next agenda, the concern being new tenants having to pay owed utility account before the new tenants can receive services, felt it was a big concern that should be dealt with.

Councilman Warner asked what the letter was. City Manager Hohman indicated that the gravel was requested be placed on the entry way of the Kilbuck School by the Student Council of Kilbuck School, which per approval from Superintendent Sue Hare, City paid for the gravel and \$2,500 was deducted from the High School gym lease, which the gravel was placed on non-City property. Councilman Warner asked about the letter from Y-K Fisheries Task Force which City Manager indicated that it was for consideration at the next meeting. Councilman Warner concluded by requesting the City Clerk or Administration to provide him with a copy of the current Personnel Rules & Regulations and copy of this year's budget ordinance. Mayor Feaster also requested that same copies be provided to Councilman Wintersteen.

Mayor Feaster also requested that all Committees and Commissions provide the City Clerk with copies of minutes so they can be provided to Council. Madam Richardson pointed out that they recorder they have been using had been having problems recording their meetings, so no minutes could be presented from their last meeting. Council briefly discussed the problem of having clerical support for the Committee and Commissions as far as completing minutes. Also Council discussed the possibility of creating of another position to help in Administration and could also be used for clerical support to include the Committees and Commissions. After discussion, it was suggested to include in future Manager's Report.

REPORTS OF STANDING  
COMMITTEES  
1j224

Madam Richardson and Don Dinius reported that the meeting scheduled for tomorrow been postponed to Thursday due to conflict with Council worksession.

REPORTS OF STANDING  
COMMITTEES cont.

Councilman Wintersteen reported that he had sat in on a Port Commission meeting last night and next meeting scheduled for 3rd Monday in November and to discuss dock revenues and Port Director to report on that issue.

Mayor Feaster indicated that he sat in on the Planning Commission meeting, which only 1 member had showed up and no quorum.

Mayor Feaster reported that the Finance Committee minutes were included in the packet and if anyone had questions on it. Councilman Warner asked about Alice's Kitchen receiving free water services; after brief discussion on this, City Manager was directed to follow up on this and report back to Council. Councilman Warner further referring to the Finance Committee minutes, indicated that he was distressed to find out that the City Finance Director was leaving and that it was a serious blow to the City and that he considered Mr. Graham a good Finance Director the City's had in at least 5 - 6 years and thanked him for his numerous duties and tasks he's accomplished while he was with the City. Councilman Warner further indicated that he would like to see how much was left in Village Safe Water grants that the City's received in the past. Finance Director Graham was requested to provide that information to Council before he left.

PEOPLE TO BE HEARD

Tom Graham at this time introduced the new Accounting Manager Larry Elam and the auditors, Lisa and Noel and any questions to let them know; and concluded by thanking the City of Bethel, the City Council and co-workers for the very enjoyable time that he's had living and working here in Bethel and also for the opportunity to have worked for the City of Bethel.

COUNCIL BREAK WAS TAKEN AT THIS TIME.

OLD BUSINESS:

Item A: City Clerk  
Selection Process

CITY CLERK SELECTION PROCESS

Council at this time discussed how they wanted to process the City Clerk selection. After Council discussion, Council concurred in conducting it the similar way as selection of the City Manager.

Item B: Personnel  
Rules & Regulations  
Workshop Scheduling

PERSONNEL RULES & REGULATIONS WORKSHOP SCHEDULING

Council concurred in thanking Administration for the submittal of the Personnel Rules & Regulations within the 45 day deadline. After discussion, the date of October 30th was set to hold a worksession, at 7:30 PM at the log cabin and to put a notice out to include the employees. Councilman Wintersteen suggested that if this had been pretty much drafted by Fire Chief Barker to see if he could be at the Council worksession.

NEW BUSINESS:

City Manager Hohman indicated that they had inadvertently left Resolution #690 (later referred to as #693) out of the packet and Acting City Clerk Kuehns would be right back with it. With that, Mayor Feaster went onto Item B.

Item B: Increase  
in dock revenues:  
Wharfage rates &  
Fuel thru-put fee

INCREASE IN DOCK REVENUES: WHARFAGE RATES & FUEL  
THRU-PUT FEE

Port Director Greydanus reported that the Port Commission last night approved the 25% rate increase per his proposal and fish tax rate be raised from 6¢ per 100 lb to a \$1 per 100 lb. Indicated that the seawall was used mostly by the fish processors. Further explained the reasons for the rate increase proposal at this time. Councilmen Vanasse and Warner expressed their concern of the high increase.

motion

M/M by Richardson, 2nd by Warner to reduce the fish in-bound and out-bound to .50¢ per 100 lbs and approve Resolution #692 as presented.

Councilman Warner felt the increase was too high as far as the fishermen were concerned. Councilman Vanasse concurred with Councilman Warner, but that he supported the wharfage rate increase. Council further discussed the motion in length.

poll vote

Poll vote on motion, motion carried unanimously.

\*Resolution 691

RESOLUTION #691-Port Director Greydanus indicated that this had unanimous consent from the Port Commission of increasing the fuel thru-put fee to 6¢ per gallon Council further discussed the increase proposal.

motion

M/M by Vanasse, 2nd by Warner that Resolution #691 with the amounts fuel thru-put fee 4¢ per gallon.

Madam Richardson at this time indicated that her husband is in the Port Commission and that one thing the Port Director had not mentioned, that the motion included that the taxes be reviewed annually to see if its still needed or not.

Poll vote

Poll vote on motion, motion carried unanimously.

motion

M/M by Warner, 2nd by Vanasse to go past 10 PM. Voice vote, motion carried unanimously.

Back to Item A:  
Resol 690-Revenue  
Sharing

PROPOSED RESOLUTION #690-REVENUE SHARING

City Manager Hohman indicated that they could not find Resolution 690 at the office. This item then was postponed to the beginning of the 23rd Worksession and recess the meeting until tomorrow. Councilman Warner indicated that he'd rather see a special Council meeting. After discussion, Council recessed this item to tomorrow and to reconvene tomorrow at 7:25 PM.

Item C: Lobbyist for LOBBYIST FOR THE CITY OF BETHEL  
City of Bethel

City Manager Hohman suggested to Council at this time that an RFP be drafted for a lobbyist and explained his reasons to Council at this time. Council at this time discussed if a lobbyist were to be hired, as to what the duties would be, how long he'd be on board, who would do the hiring, and how much the salary would be.

motion

M/M by Vanasse, 2nd by Richardson that Administration be provided the go ahead to pursue necessary budget amendments and writing of the RFP to procure the services of a Lobbyist for the 1992 legislative session.

Councilman Vanasse indicated that the RFP can be presented to Council for approval at the next Council meeting. After further Council discussion both Councilman Vanasse and Madam Richardson withdrew their motions to make a clearer motion.

motion

M/M by Vanasse, 2nd by Richardson that Administration prepare an RFP to procure the services of a Lobbyist for the 1992 Juneau legislative session to be presented to Council for consideration at the meeting of 11/12/91.

Poll vote

Poll vote on motion, motion carried. 4-yes; 1-no (Warner).

Item D: Employee  
Utility Benefits

EMPLOYEE UTILITY BENEFITS

Mayor Feaster indicated that he had asked this be placed on the agenda for Council/public input. Indicated that the change would be to start the utility benefit on new hires right away, where the current policy is to wait 30 days on new hires, before starting the utility benefits worth \$35.00 per month. Mayor Feaster indicated that he was disappointed that there had been an administrative change, making the utility benefit upon immediate hire and retroactive back to July 1, 1991. Council further discussed the matter in detail.

motion

M/M by Vanasse, 2nd by Warner Administration be directed to implement the policy on employee benefits utilizing the 30 day waiting period upon new hires, and full rate charge for additional calls and in reverse the retroactive nature. Poll vote on motion, motion failed. 3-yes; 2-no (Richardson and Wintersteen).

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ITEM E: EXECUTIVE  
SESSION

PERSONNEL MATTERS, LEGAL MATTERS, CITY CLERK  
SELECTIONS.

Legal Matters included: Bethel vs. Brown, Bethel vs. Alaska Rural Investment, Bethel vs. Riverfront Restaurant, Longwolf vs. Bethel, Charles Peterson vs. Bethel, David vs. United States Dr. Anvil, JB Crow, Partytime Liquor. Mayor Feaster stated at this time that there would be no action taken on the legal matters. However action would be taken on the City Clerks Applications.

MOTION

M/M by Warner, 2nd by Richardson to move into Executive Session. Motion passed unanimously.

XI ADJOURNMENT

At this time Councilmembers recessed. (No time was recorded)

OCTOBER 23, 1991  
CITY COUNCIL MINUTES

CALL TO ORDER

Mayor Feaster reconvened the October 22, 1991 back to order.

City Manager Mr. Hohman presented and explained briefly about Resolution 693-STATE REVENUE SHARING; MUNICIPAL ASSISTANCE.

MOTION

M/M by Warner 2nd by Wintersteen to approve 693 Resolution.

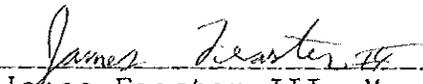
POLL VOTE

Poll vote on motion, motion carried unanimously.

MOTION

M/M by Richardson 2nd by Warner to adjourn.

PASSED AND APPROVED THIS 12<sup>th</sup> DAY OF November, 1991.

  
James Feaster III, Mayor

ATTEST:

  
Jane Elam, City Clerk