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# City of Bethel, Alaska

## City Council Minutes

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June 27, 2000

Regular Meeting

Bethel, Alaska

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### CALL TO ORDER

The Regular Meeting of the Bethel City Council was held on June 27, 2000, at 6:30 p.m. in the Council Chambers, Bethel, Alaska.

<b>MOVED BY:</b>	Drake	To suspend the rules to appoint Council Member Hout as the acting mayor to preside over tonight's meeting in the absence of Mayor O'Brien and Vice Mayor Notti.
<b>SECONDED BY:</b>	Rodgers	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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Acting Mayor Hout called the meeting to order at 6:37 p.m.

### ROLL CALL

There were present:

Jerry Drake	Agnes Phillips
Joerene Hout	Karol Sanchez-Pobrislo
Dario Notti (arrived at 6:45 p.m.)	Stanley "Tundy" Rodgers

comprising a quorum of the Council.

Absent: Mike O'Brien, Mayor (excused)

Also in attendance were:

Bob Herron, City Manager  
Laurie Walters, Acting City Clerk

### PEOPLE TO BE HEARD

There was no one to speak.

### APPROVAL OF MINUTES

<b>MOVED BY:</b>	Drake	To approve the minutes of the regular meeting of June 13, 2000.
<b>SECONDED BY:</b>	Pobrislo	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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## APPROVAL OF AGENDA AND CONSENT AGENDA

At the request of City Manager Herron, Executive Session: Financial Issues was added to the agenda and Ordinance #00-16: Establishing a Fee Schedule for the City of Bethel was postponed. At the request of Council Member Pobrislo, New Business Item B: Discussion of Committees and Commissions was added to the agenda.

<b>MOVED BY:</b>	Drake	To approve the agenda as amended.
<b>SECONDED BY:</b>	Rodgers	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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## MAYOR'S REPORT

City Manager Herron noted that City Administration felt it important to include the comments relating to the operation of the hovercraft in the packet so that the public can be aware of the opinions received.

Acting Mayor Hout announced the following:

1. Governor's Talking Points for the week of June 19, 2000
2. Notice of Alaskan Coastal Management Program Grant FY01
3. National Urban Community Forest Advisory Council Nominations
4. Correspondence and Newsletters from Rep. Mary Sattler Kapsner
5. Correspondence Regarding Mail Delivery Via Hovercraft
6. Expiration of Allen DeSousa's Term on Port Commission
7. AML Fax Alert Advertising for City Clerk, City of Bethel

<b>MOVED BY:</b>	Phillips	To approve the re-appointment of Allen DeSousa to the Port Commission.
<b>SECONDED BY:</b>	Rodgers	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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## MANAGER'S REPORT

City Manager Herron relayed the following information:

- Department Head reports were included in the Council packets.
- Council Email Addresses-memo from Nicole Dahl regarding assignment of email addresses for City Council members.
- Stop Signs-New signs to be unveiled at Watson's Corner for all way stop. This will be a six-month trial.
- Kasayuli Subdivision Roads-City Manager recommended the City accept the roads within the subdivision with a caveat that the in-road from Tower Road to the sand extraction road would be excluded until that portion of road is upgraded with a 2" lift of 90% fracture gravel.

*Clerk's Note: Council Member Notti arrived at the meeting at 6:45.*

City Manager Herron requested an executive session be held at the end of the meeting to discuss a financial matter.

Several Council Members inquired as to whether all the required work had been completed on the Kasayuli Road to the satisfaction of the City. City Manager Herron reported that all the items on the City's punch-list had been remedied with the exception of the in-road from the Tower Road to the sand extraction road as previously noted.

<b>MOVED BY:</b>	Drake	To approve the acceptance of the road in Kasayuli with the exception of the in-road from the Tower Road to the sand extraction road.
<b>SECONDED BY:</b>	Phillips	

Council Member Rodgers voiced his concern about accepting the road when it is only partially completed, while Council Member Notti urged the Council to accept the road if it meets the City's standards. Further discussion followed before the question was called.

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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## **REPORTS OF STANDING COMMITTEES**

### *Parks & Recreation Committee*

Council Member Pobrislo stated that the Committee met on June 21, but that she missed the meeting and was unsure of the schedule for next month.

### *Port Commission*

Council Member Rodgers reported that the Commission met on June 19, but did not have a quorum so they held a work session instead. Discussion from the meeting focused on cleanup around the boat harbor, security cameras, and the unattended City property on the west side of the slough, which is scheduled to go on the next agenda. Copies of Robert's Rules of Order were distributed to all Commission members and the information was found to be very helpful.

### *Public Works Committee*

Council Member Drake reported that the Committee met June 22, but he was unable to attend. Some of the items on the agenda were developing a snow removal plan and a vehicle removal ordinance.

### *Public Safety & Transportation Commission*

Mayor O'Brien was absent.

### *Planning Commission*

Council Member Notti announced that the Commission was scheduled to meet the first Thursday of June, but failed to have a quorum.

### *Senior Citizens' Advisory Board*

Council Member Hout stated that despite the calendar noting a Senior Advisory Board meeting scheduled for June 14, all meetings have been canceled until later this fall, due to subsistence activities and summer vacations.

**OLD BUSINESS**

***Item A-Ordinance #00-16: Establishing a Fee Schedule for the City of Bethel  
(City Manager Herron)***

<b>MOVED BY:</b>	Drake	To postpone the public hearing on Ordinance #00-16: Establishing a Fee Schedule for the City of Bethel until the City Attorney has an opportunity to review and revise the ordinance.
<b>SECONDED BY:</b>	Pobrislo	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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***Item B-Ordinance #00-17: Amending the Adopted Annual FY 1999-2000  
Budget (City Manager Herron)***

Acting Mayor Hout opened the public hearing. Seeing and hearing no one to speak, she closed the public hearing.

<b>MOVED BY:</b>	Drake	To amend the adopted annual FY99-00 budget as requested.
<b>SECONDED BY:</b>	Phillips	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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**NEW BUSINESS**

***Item A-Contract Award-Ambulance Billing Svs. (City Manager Bob Herron)***

As requested by City Manager Herron, Assistant Finance Director Laurie Walters informed the Council of the recommendation from the Purchasing Agent to award the Ambulance Billing Services contract to Claimpay Alaska. City Manager Herron requested that the Council also consider a request by City Administration to pre-authorize the award of the contracts for Type "B" rock and relocating the recycling Quonset hut, which are scheduled for opening on June 29 and June 30 respectively.

<b>MOVED BY:</b>	Drake	To authorize award of contract for Ambulance Billing Services to Claimpay Alaska in the amount of \$1,985 per month, and to pre-authorize the contract award for Type "B" Rock and the relocation of the recycling Quonset hut.
<b>SECONDED BY:</b>	Pobrislo	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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***Item B-Discussion: Committees & Commissions (Council Member Pobrislo)***

Council Member Pobrislo read over some information regarding the attendance by members at their respective City's Committees and Commissions meetings. Ms. Pobrislo recommended that Council consider changing the dates and times for Committee and Commission meetings to

coincide with Council meetings. The Committee and Commission meetings would precede the Council meeting. Ms. Pobrislo stated that she felt this change would increase public participation because hopefully the meetings would be heard on the radio.

### **COUNCIL MEMBER COMMENTS**

*COUNCIL MEMBER PHILLIPS* thanked the City of Bethel employees for all their hard work, specifically mentioning the City Manager, Finance Director, and Assistant Finance Director, who were all present at the meeting.

*COUNCIL MEMBER RODGERS* noted that he did not see anyone from the public in the audience tonight and that made him very unhappy since the public elected him and the other members of Council to work for them. He added that it would be nice for people to show some interest every once in a while.

*COUNCIL MEMBER DRAKE* reported that the Bethel Recycling Group met last Thursday, June 22, 2000, and that enough former members were present that they were able to complete the incorporation paperwork. He noted that the members will begin to select board members at the next meeting. Council Member Drake concluded with positive comments about the City's new web site, stating that it is excellent and that Nicole Dahl has been wonderful in responding to his suggestions. He was especially please will the option to select all for sending email to the City Council members. With one last thought, he requested an update on who was assuming the responsibilities of the city clerk, especially during the upcoming elections, for the sake of informing the public.

*COUNCIL MEMBER NOTTI* voiced his hope that everyone was having a wonderful summer.

*COUNCIL MEMBER POBRISLO* reported that she enjoyed the 86 degree weather. She wished Council Member Notti a get-well sentiment, and encouraged everyone to be safe on the river while catching lots of fish, and to remember the float coats.

*ACTING MAYOR HOUT* sent her condolences to the Nose family. She noted that she too was enjoying the gorgeous weather.

City Manager Herron took the opportunity to respond to Council Member Drake's concern regarding who was handling the duties of the City Clerk. He reported that his assistants, Elaine Tompkins and Jane Neeser were sharing the daily administrative duties of the clerk's office and that all sales tax concerns are now being handled by the sales tax office. He also noted that the City had been in touch with former-city clerk, L.J. Warren, about returning to Bethel to assist for several weeks before the election and hopefully do some training with the new clerk.

Acting Mayor Hout noted that Mr. Wilson Green, owner of Magic Man D.J. Services, had recently arrived at the meeting and invited Mr. Green to speak to the Council.

<b>MOVED BY:</b>	Phillips	To suspend the rules to allow Mr. Green to address the Council prior to the recess to Executive Session.
<b>SECONDED BY:</b>	Rodgers	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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Mr. Green informed the Council that he was planning to hold a dance at the Log Cabin on the Fourth of July for minors to attend, giving them something to do after The Spot closes to minors. He requested that the Council suspend the curfew rules to allow for the dance to continue until 1:00 a.m.

<b>MOVED BY:</b>	Notti	To grant Mr. Green's request to suspend the curfew rules until 1:00 a.m. on the night of July 4 <sup>th</sup> .
<b>SECONDED BY:</b>	Drake	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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#### EXECUTIVE SESSION

<b>MOVED BY:</b>	Rodgers	To recess to Executive Session to discuss financial matters.
<b>SECONDED BY:</b>	Drake	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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The meeting recessed at 7:24 p.m. and reconvened at 8:02 p.m.

<b>MOVED BY:</b>	Drake	To give tentative approval to AML/JIA and have the City Attorney draft the agreement.
<b>SECONDED BY:</b>	Rodgers	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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Council members directed that the City Attorney draft an ordinance to be placed on the agenda for the July 11 meeting to place a question on this fall's ballot to increase the sales tax by 1%.

#### ADJOURNMENT

<b>MOVED BY:</b>	Drake	To adjourn the meeting.
<b>SECONDED BY:</b>	Rodgers	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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With no further business to come before the Council, the meeting adjourned at 8:03 p.m.

APPROVED THIS 11th DAY OF JULY, 2000.

ATTEST:

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Mike O'Brien, Mayor

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Laurie J. Walters, Acting City Clerk