



Coronavirus Aid, Relief, and Economic Security (CARES) Act Budget and Spending Plan

CITY OF BETHEL

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Bethel, AK 99559 Phone: (907) 543-2047

Vincenzo S. Corazza

City Manager/ Emergency Operations Center Director
vcorazza@cityofbethel.net

Contents

<u>Description</u>	<u>Page</u>
Cover Page	1
Table of Contents	2
Government Fact Sheet	3
Organization Chart	4
Budget Message	5-6
Resolution 20-05	7
CARES Act Budget	8
CARES Act Summary	9
CARES Act Revenues	10
EOC Personnel	11
EOC Material Supplies Services	12
Projects	13-15
CARES Act Spending Plan	16

CITY OF BETHEL
GOVERNMENT FACT SHEET

FORM OF GOVERNMENT

- The City of Bethel is a second class city with a City Manager form of government.
- The City is comprised of the Mayor, Vice-Mayor, and five Council Members who are all elected from the community at large to serve a three-year term.
- The City Council appoints the City Manager, City Clerk, and City Attorney.
- The Bethel City Council meets the second and fourth Tuesday of each month in the City Hall Council Chambers located in City Hall at 300 State Highway in Bethel.
- City of Bethel website: www.cityofbethel.org

City Clerk

Lori Strickler

City Attorney

Libby Bakalar

CITY DEPARTMENTS

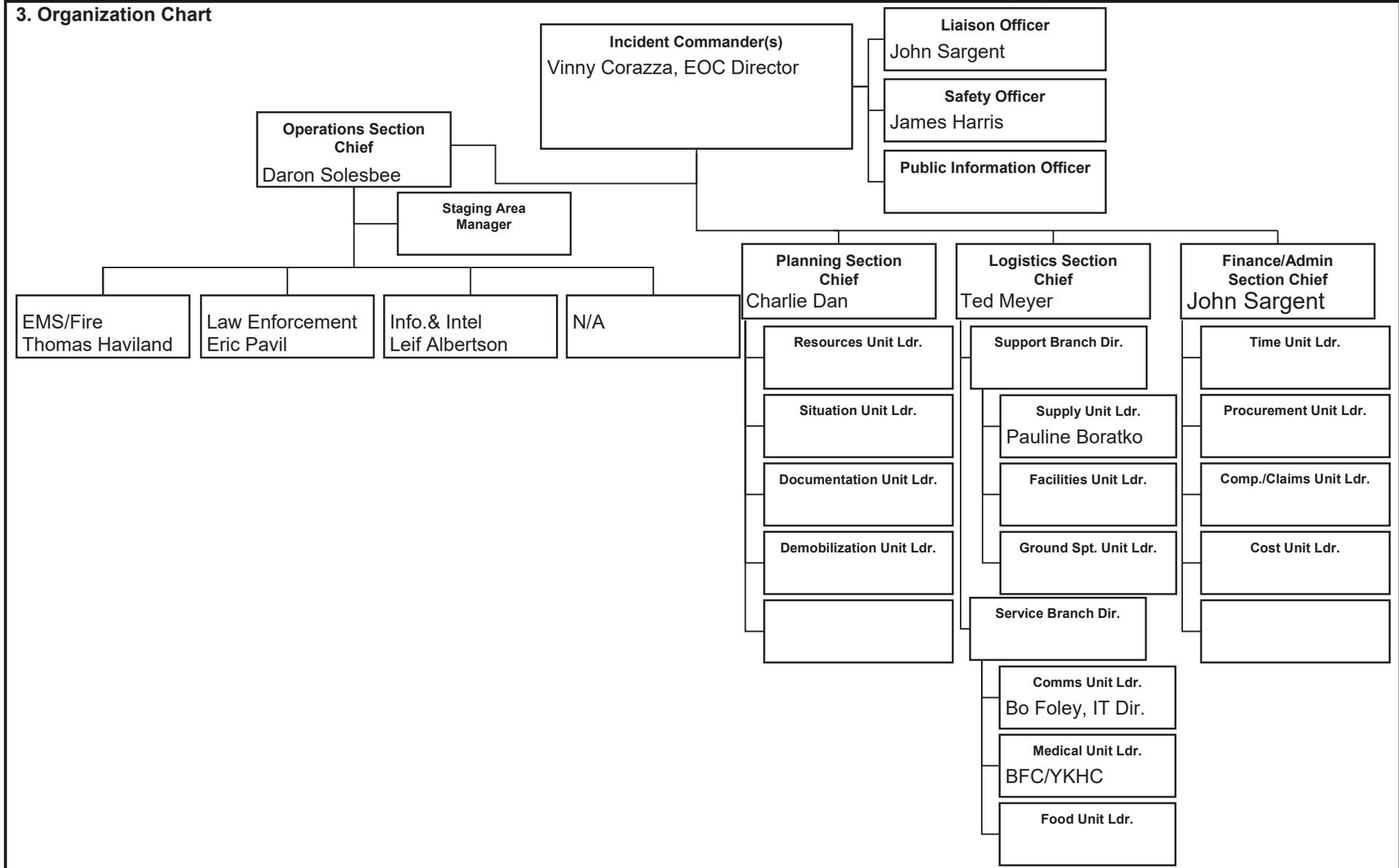
Vincenzo S. Corazza	City Manager	Administration
James Harris	Human Resources Manager	Administration
John Sargent	Acting Finance Director	Finance
William F. Howell, III	Fire Chief	Fire
Bo Foley	IT Director	Information Technology
Ted Meyer	Planning Director	Planning
Vincenzo S. Corazza	Acting Police Chief	Police
Allen Wold	Port Director	Port
William Arnold	Public Works Director	Public Works

EMERGENCY OPERATIONS CENTER (EOC)

Vincenzo (Vinny) S. Corazza	Incident Commander/EOC Director
Daron Solesbee	Operations Section Chief
William (Bill) F. Howell, III	Deputy Operations Section Chief
Charlie Dan	Planning Section Chief
Ted Meyer	Logistics Section Chief
John Sargent	Finance/Admin Section Chief
Leif Albertson	Information & Intelligence Officer

INCIDENT ORGANIZATION CHART (ICS 207)

1. Incident Name: Bethel EOC COVID-19	2. Operational Period: Date From: 07032020 Date To: Ongoing Time From: 1330 Time To: Ongoing
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ICS 207	IAP Page ____	4. Prepared by: Name: <u>Vinny Corazza</u> Position/Title: <u>EOC Director</u> Signature: _____	Date/Time: <u>07032020</u>
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CITY OF BETHEL, ALASKA EMERGENCY OPERATIONS CENTER



July 3, 2020

Citizens of Bethel
Bethel City Council

RE: 2020 CARES Act Budget Message

On behalf of the Emergency Operations Center (EOC), I'm please to present for your consideration the Coronavirus Aid, Relief, and Economic Security (CARES) Act funding budget. The CARES Act budget was noted to you in my FY 2021 Budget Message dated June 15, 2020:

A note on the Coronavirus Aid, Relief, and Economic Security (CARES) Act funding: The City FY 21 Budget is independent of the CARES Act funding budget. Administration was very cognizant of not supplanting or "replacing" or "take the place of" general fund monies with CARES Act fund monies. Federal law prohibits recipients of federal funds from replacing state, local, or agency funds with federal funds. Although CARES Act may allow it, the fluidity of the ever changing rules urged Administration to proceed with caution. – City of Bethel FY 2021 Annual Budget, Page 5

I've gone to the extent of treating the CARES Act process as a separate department-like structure modeled after the Incident Command System (ICS). ICS is the standardized approach to the command, control, and coordination of emergency response providing a common hierarchy within which responders from multiple agencies can be effective. It is the component of the National Incident Management System (NIMS) that the Federal emergency Management Agency advocates for our response to emergencies. The Emergency Operations Center is the department-like structure that will be executing the City's Covid-19 response using the CARES Act funds. Similar to how the General and Enterprise Funds support government functions of Police/Fire/Public Works, the CARES Act Funds will support the EOC.

According to the United States Department of the Treasury, the CARES Act established the \$150 billion Coronavirus Relief Fund. Treasury has made payments from the Fund to States and eligible units of local government; the District of Columbia and U.S. Territories (the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands); and Tribal governments (collectively "governments").

Of the \$150 billion, the State of Alaska received the minimum \$1.25 billion and that was further distributed to the local governments. The City of Bethel was allocated \$8,424,380 to be paid in a series of payments.

It is the goal of the EOC to spend the entirety of the \$8.4 million. As indicated earlier, the EOC is the organization that will be executing the City's Covid-19 response using the CARES Act funds. For personnel and material, supplies and services, the EOC needs an operating expense of \$612,313. Due to the time constraints that expenses must be "incurred" or spent by December 30, 2020, three capital expenditures are budgeted for the EOC that can quickly be executed; Communications & Backup Power for the EOC, Personal Protective Equipment (PPE) Cleaning machine as well as an EOC Response Vehicle.

Other non-durable expenditures are listed as Project Expenditures to track the EOC's Covid-19 response efforts. Sample project expenditures include:

- Public Safety Payroll (PD+FD) Reimbursement 3-1 thru 12-30
- Elder Single-Ride Taxi Coupon Program
- PPE Stockpile
- Covid-19 Election (City Clerk)
- Winterhouse Homeless Shelter Reimbursement 3-1 thru 12-30
- YKHC Covid-19 Testing Support at Airport
- Lodging Transit Personnel

As directed by Action Memorandum (AM) 20-22, there will be a large grant donation to Bethel Community Services Foundation (BCSF) to continue their regular mission of providing charitable services to the community. Additionally BCSF will be contracted to administer the Economic Recovery for Businesses portion of the CARES Act, also as authorized by AM 20-22.

Despite Alaska's challenging economic times in the face of the COVID-19 pandemic, the 2020 CARES Act budget balances the EOC's mission to respond to emergencies affecting the City, while at the same time provide grant opportunities to the non-profit and businesses of our community. On behalf of the EOC staff, I look forward to discussing this budget with the Bethel City Council members and the general public.

Sincerely,



Vincenzo S. Corazza

Emergency Operations Center Director

Introduced by: City Manager Corazza
Date: June 9, 2020
Action: Passed
Vote: 7-0

CITY OF BETHEL

Resolution # 20-05

ACCEPTANCE OF CORONAVIRUS RELIEF FUNDS

WHEREAS, this resolution is required by the Alaska Department of Commerce, Community, and Economic Development, Division of Community and Regional Affairs (grantor) for the City of Bethel to accept CARES Act funding;

WHEREAS, the City of Bethel was allocated \$8,424,380.20 in CARES Act funding with the following planned State of Alaska dissemination dates and amounts: May 1, 2020 (\$4,193,478.70), July 1, 2020 (\$2,115,450.75), and October 1, 2020 (\$2,115,450.75);

WHEREAS, Coronavirus Relief Funds "are for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);"

WHEREAS, the City of Bethel wishes to provide the CARES Act funds for the community of Bethel;

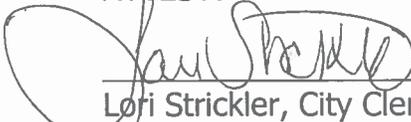
NOW, THEREFORE, BE IT RESOLVED that the Bethel City Council hereby agrees to approve and accept \$8,424,380.20 in Coronavirus Relief Funds and plans to use the funds for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19).

BE IT FURTHER resolved that the City Manager is directed to sign all necessary agreement documents with the State of Alaska to effectuate City CARES Act funding.

ENACTED THIS 9TH DAY OF JUNE 2020 BY A VOTE OF 7 IN FAVOR AND 0 OPPOSED.


Perry Barr, Mayor

ATTEST:


Lori Strickler, City Clerk

City of Bethel, Alaska

Resolution #20-05
1 of 1



City of Bethel

CY 2020 Coronavirus Aid, Relief & Economic Security (CARES) Act Budget

Period: March 1, 2020 – December 30, 2020

City Council

Perry Barr	Mayor
Haley Hanson	Vice-Mayor
Michelle Dewitt	Council Member
Hugh Dymnt	Council Member
Cece Franko	Council Member
Alyssa Leary	Council Member
Mark Springer	Council Member

Prepared by:

Vincenzo S. Corazza Emergency Operations Center Director

CORONAVIRUS AID, RELIEF & ECONOMIC SECURITY (CARES) ACT FUND SUMMARY

	CY 2020 Budget
CARES Act Fund Revenues	8,424,380
Operating Expenditures:	
XX-XX Emergency Operations Center	617,066
TOTAL OPERATING EXPENDITURES	617,066
Net after Operating Expenditures	617,066
Project Expenditures:	
Public Safety Payroll (PD+FD) Reimbursement 3-1 thru 12-30	3,000,000
Elder Single-Ride Taxi Coupon Program	20,000
PPE Stockpile	200,000
COVID-19 Election (City Clerk)	5,500
Winterhouse Homeless Shelter Reimbursement 3-1 thru 12-30	75,000
YKHC COVID Testing Support at Airport	365,000
Lodging Transit Personnel	350,000
Bethel Community Services Foundation Charities	1,000,000
Economic Recovery for Businesses (BCSF consultant)	1,000,000
Contingency/Unforeseen Expenses to React to Future Needs	1,586,814
TOTAL PROJECT EXPENDITURES	7,602,314
Excess of Revenues over Operating, Debt & Project Exp.	205,000
Capital Expenditures from Fund Balance:	
Emergency Operations Center Communications & Backup Power	120,000
PPE Cleaning Machine for EOC	25,000
EOC Response Vehicle	60,000
TOTAL CAPITAL EXPENDITURES FROM FUND BALANCE	205,000
Excess Revenues Over All Expenditures	0

CARES ACT REVENUES

GENERAL FUND REVENUES:		CY 2020 Budget
Federal Sources:		
xx-xx	CARES Act is Federal, but DCCED/DCRA will administer	
	Total	-
State of Alaska Department of Commerce, Community and Economic Development:		
XXX	CARES Act Funding, 1st Payment	4,193,479
XXX	CARES Act Funding, 2nd Payment	2,115,451
XXX	CARES Act Funding, 3rd Payment	2,115,451
	Total	8,424,380
TOTAL REVENUES		8,424,380

Emergency Operations Center & Shelter Personnel

		CY 2020 Budget
PERSONNEL (all temporary hires from July 2020 - December 2020, 260 hours each):		
	Temp Emergency Operations Director @ \$85.30 / hr	22,188
	Temp Public Information Officer @ \$61.90 / hr	16,091
	Temp Safety Officer @ \$60.60 / hr	15,748
	Temp Liaison Officer @ \$79.70 / hr	20,721
	Temp Operations Chief @ \$67.70 / hr	17,615
	Temp Planning Chief @ \$67.70 / hr	17,615
	Temp Logistics Chief @ \$49.30 / hr	12,805
	Temp Finance/Admin Chief @ \$79.70 / hr	20,721
	Temp Deputy Chiefs (x4) @ \$47.80 / hr	49,723
	Temp Information/Intelligence Officer @ \$60.60 / hr	15,748
	Temp Shelter Attendants x 4 @\$24.57 / hr	25,553
501	Total Wages	234,526
510	Social Security (6.2% of Temp Salary)	-
511	Medicare (1.45% of Salary)	-
512	Employee Group Health Benefits 5 @ \$2119	-
515	Unemployment (1.78% of Wages) (Capped @39,900 Per EE)	-
516	Workers' Compensation @.2672/\$100	-
518	PERS (22.00% of Salary)	-
519	Utility Benefit (\$380 per month x 12 months x 5 FTE)	-
	BENEFITS & TAXES	-
	SUBTOTAL PERSONNEL	234,526
	TOTAL PERSONNEL	234,526

CARES ACT Operating / Emergency Operations Center & Shelter		2020 Budget
PERSONNEL		
	Salaries, Benefits & Taxes minus EGHB	234,526
	Overtime	
	Employee Group Health Benefits	-
	Revision to Personnel Budget	
	Total Personnel	234,526
MATERIALS, SUPPLIES AND SERVICES		
522	Recruitment Costs	10,000
541	Travel/Training Staff Attorney	5,000
545	Training/Travel	10,000
561	Supplies	6,700
563	Wearing Apparel	2,500
602	Gasoline	1,500
621	Electricity	18,400
622	Telephone	20,000
623	Heating Fuel	15,000
626	Water, Sewer & Garbage	12,000
627	Staff Cell Phone	840
642	Legal Fees	-
644	Consulting Fees	150,000
646	Drug Testing/COVID Testing	9,500
649	Professional Fees	50,000
663	Janitorial Supplies/Services	11,400
669	Other Purchased Services	20,000
683	Minor Equip	5,000
685	Equipment	5,000
721	Insurance	10,000
724	Dues/Subscriptions	1,200
727	Advertising	2,000
732	Equipment Rental	5,000
733	Postage	500
790	Allowance for Special Events	10,000
799	Miscellaneous	1,000
	Total MS&S	382,540
	Total Operating Expenditures	617,066

CITY INITIATED PROJECTS		The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that—			
Name / Description		Cost	1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);	2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and	3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
	Public Safety Payroll (PD+FD) Reimbursement 3-1 thru 12-30	\$ 3,000,000.00	Yes, Presumed Eligible	No, Presumed Eligible	Yes, Presumed Eligible
	Elder Single-Ride Taxi Coupon Program	\$ 20,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	PPE Stockpile	\$ 200,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	COVID-19 Election (City Clerk)	\$ 5,500.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	Winterhouse Homeless Shelter Reimbursement 3-1 thru 12-30	\$ 75,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	YKHC COVID Testing Support at Airport	\$ 365,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	Lodging Transit Personnel	\$ 350,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	TOTAL PROJECT EXPENDITURES	\$ 4,015,500.00			

EOC CAPITAL PROJECTS		The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that—			
Name / Description		Cost	1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);	2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and	3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
	EOC Communications & Backup Power	\$ 120,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	PPE Cleaning Machine for EOC	\$ 25,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	EOC Response Vehicle	\$ 60,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	TOTAL CAPITAL EXPENDITURES	\$ 205,000.00			



City of Bethel

CY 2020 Coronavirus Aid, Relief & Economic Security (CARES) Act Spending Plan

Period: March 1, 2020 – December 30, 2020

City Council

Perry Barr	Mayor
Haley Hanson	Vice-Mayor
Michelle Dewitt	Council Member
Hugh Dymnt	Council Member
Cece Franko	Council Member
Alyssa Leary	Council Member
Mark Springer	Council Member

Prepared by:

Vincenzo S. Corazza Emergency Operations Center Director

Spending Plan Overview

The Bethel City Council on July 14, 2020 approved an approach to distributing Coronavirus Aid, Relief, and Economic Security (CARES) Act funds received by the City, identifying broad categories of governmental, businesses, and nonprofit to help provide economic relief due to the public health emergency. The administration focused on developing the three grant programs outlined in this document to provide meaningful impact in the community in an expeditious manner.

The City of Bethel, with input from the community of Bethel through a June 18th CARES Act Public Forum, explored and considered a wide range of spending programs and guidance. The City sought timely relief support with as few restrictions as possible to ensure relief funds can be spent as needed and balanced with accountability.



We believe we have assessed the requirements and needs of the City soundly, producing a set of responsive programs to ensure we, as a City, succeed in expending funds to best serve the citizens of Bethel with responsible management.

The City of Bethel expects to receive a total of \$8,424,380 from the Federal Government passed through the State of Alaska for expenditures in response to and to aid in the economic recovery from the COVID - 19 Public Health Emergency. The Administration has evaluated an approach to distributing the economic recovery funds identifying how to best support the long-term recovery of our local economy. This approach includes an allocation plan for expenditure of these funds approved by City Council and designed to identify broad categories, governmental, businesses, and nonprofit where help is needed due to impacts associated with the COVID-19 Public Health Emergency.

Government:

- \$3,000,000 – First Responder and Public Safety Payroll.
- \$822,000 – City Resiliency and Recovery.
- \$1,000,000 – City Initiated Projects.
- \$1,587,000 – Contingency.

Businesses:

\$1,000,000 – Bethel Business Recovery Grant Program. This allocation includes grant awards to qualifying City of Bethel businesses affected by COVID-19 to offset impacts or to provide mitigation. Bethel Community Services Foundation will be contracted to administer this grant program with the City verifying through past business tax filings with the city.

Non-Profits:

\$1,000,000 – Nonprofit COVID-19 Relief and Recovery Activities. Bethel Community Services Foundation (BCSF) will receive \$1,000,000 to continue its mission to support the communities' nonprofit support efforts. Nonprofits, churches and other charitable entities may apply through BCSF's grant process.



CARES Act Check Depositing Ceremony, June 29, 2020.

L-R: City Manager Vinny Corazza, Acting Finance Director John Sargent, Mayor Perry Barr, Bank Manager Jason Brown, Bank Operations Supervisor John Hamilton

Government Projects

\$3,000,000 – First Responder and Public Safety Payroll. This allocation includes a reimbursement of City payroll expenses for Fire Department, Police Department, and Public Safety Dispatch, for the period between March 1, 2020 thru December 30, 2020. The guidance from the US Treasury is that for administrative convenience, payroll for public safety personnel is presumed to be responding to Covid-19. This estimate is based on the prior 10 months report for both Police Department and Fire Department.

\$822,000 – City Resiliency and Recovery. This allocation is for personnel, materials, supplies and services (MSS) and capital required to operate the City's Emergency Operations Center (EOC).

\$1,000,000 – City Initiated Projects. Identified projects that will be carried out by the Emergency Operations Center for the benefit of City residents. These include:

- Elder Single-Ride Taxi Coupon Program – a coupon for Elders to exclude taxis from picking up additional passengers since Bethel's cab system is a ride-sharing (picking up multiple strangers enroute to a destination to fill up the cab with each passenger paying a set fee).
- PPE Stockpile – Buying masks, face shields, gowns, disinfectant wipes, hand sanitizers for the EOC to stockpile and distribute as the community requests them
- Covid-19 Election (City Clerk) – Covid mitigation measures for the City Clerk to hold an election during this pandemic period.
- Winterhouse Homeless Shelter Reimbursement 3-1 thru 12-30 – Reimbursing city funds for supporting the community's sole homeless shelter during pandemic
- YKHC Covid-19 Testing Support at Airport – financial incentive (e.g. gift cards) to encourage passengers at the Bethel Airport to voluntary test with YKHC's Covid-19 testing site.



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- Lodging Transit Personnel – overnight lodging accommodations for villagers in transit from Anchorage to their home villages but are laid-over in Bethel due to connecting flight delays. Voluntary program requires testing and temporary quarantining at a non-congregate shelter (e.g. hotel) to prevent comingling with the local population.
 - EOC Communication & Backup Power – Renovate the EOC with modern communication and audio visual equipment as well as provide backup power to the emergency broadcast system.
 - EOC PPE Cleaning Machine – Equipment to clean and disinfect reusable personal protective equipment for public safety personnel as well as PPEs for the community.
 - EOC Response Vehicle – a vehicle for the EOC personnel to use in carrying out Incident Action Plans, e.g. delivering PPEs to a residence.

\$1,587,000 – Contingency. Reserved for unforeseen expensed and to provide resources for future needs.



Bethel Business Recovery Grant Program

\$1,000,000 – Bethel Business Recovery Grant Program. This allocation includes grant awards to qualifying City of Bethel businesses affected by COVID-19 to offset the economic impacts of the public health crisis or to provide an opportunity for mitigation. Bethel Community Services Foundation will enter into an agreement to assist the City of Bethel with administration of this program.

Businesses should expect that eligibility for this program will include:

- business must be located within the City of Bethel (business owner does not have to reside in the City of Bethel)
- business must have a valid business license with the City of Bethel which was established with the City of Bethel no later than January 1, 2020 (seasonal businesses that may have reported no operations in January 2020 are NOT excluded)
- business is compliant with sales tax filings *businesses that have entered into a payment plan for delinquent taxes and are adhering to the plan are eligible, so long as the City has not placed a lien on that business
- business must intend to remain in business into 2021
- business must be able to fully expend funds by December 15, 2020
- business must submit a completed W9 form

This grant program is currently in the development stages. It is expected that this program will be structured into multiple award eligibility levels. Each level will have a specific maximum award tied to the business' 2019 gross sales as reported on tax returns to the City of Bethel.



It is expected that newer businesses that do not have a full year of returns for 2019 will have their eligibility threshold determined by taking gross sales reported for any quarters in 2019 or the first quarter 2020 and extrapolating the numbers to estimate a full year's sales for the business.

Businesses with specific circumstances that are not covered by the grant program criteria will be encouraged to contact BCSF. BCSF staff will work with the city review committee to determine the level of grant award for which they may qualify.

The program is open to all qualifying businesses, regardless of whether they have applied for or have obtained any other state or federal COVID-19-related assistance. Businesses that have already received state or federal relief funds must certify that they are in need of additional resources for

COVID-related expenses or business losses that were not covered by previous relief grants/loans, and be prepared to show documentation of such need if requested.

If the demand for grants exceeds the City's available funds, the City reserves the right to prorate the grants equally to recipients to stay within available funding.

The program will exclude from eligibility:

- C Corporations traded on a US Stock Exchange or a corporate-equivalent entity traded on a foreign stock exchange, and businesses owned in whole or majority-owned by such a publicly traded corporation
- National or International chains that both own and operate their premises in Bethel; franchise owned-and-operated businesses in Bethel are eligible
- Businesses with a City lien for code enforcement
- Businesses with a City lien for unpaid sales taxes. A sales tax delinquency does not automatically disqualify a business from the grant program unless the City has initiated a lien on that debt. Businesses that have entered into a payment plan with the City and are adhering to the plan are eligible for the grant program, so long as any lien has been lifted.
- Businesses currently in bankruptcy proceedings
- Marijuana businesses
- Businesses that lack a permanent physical or employee presence in the City for the sale of goods or the provision of services
- Out of State Businesses



Applicants will be required to self-certify that they have been affected by the COVID-19 public health emergency and the resulting economic impacts of COVID-19. The intent of the federally-funded CARES program is to assist communities and businesses that suffered economic harm from this public health emergency. Impacts may include, but are not limited to: loss of sales due to mandatory shutdown, inventory loss and additional operating costs of re-opening and instituting safety measures to protect employees and customers from the spread of the virus.

Minimal details will be asked about how the business has been specifically affected.

Businesses will be asked to share how grant funds will be used to assist the City in understanding community need and program effectiveness. Applicants must certify that the information provided is true and accurate and that they agree to assist in the verification of information provided in the application and to provide additional information to the City, if requested.

The application period will be open for three weeks. After applications are submitted to BCSF, the City review committee will verify information, determine that applications are complete and that the business is eligible under the program requirements. The City will not pay out any funds until after the deadline period has closed and the total amount of eligible requests is known. If the amount of funds that the City of Bethel has allocated for this program are not reached in the first round, a future round of funding will be considered. The names of businesses that receive grants and the amount each business receives will be considered a public record.

In partnership with its contractor, BCSF, the City plans to finalize the Business Recovery Grant Program details by July 23. Deadlines and information about submitting grant requests, as well as an appeals process for any applicant denied by the review committee will then be announced. The City reserves the right to amend any criteria or procedures as may be required if new state or federal guidelines are issued. Applicants must be aware that applying for this grant will result in not being eligible to apply for AK CARES grant. Businesses that are affiliated with nonprofits: applications may be submitted under the City of Bethel Business Grant Program OR the BCSF Nonprofit Grants Program, but businesses may not apply to both programs.



BCSF Bethel Nonprofit Support

\$1,000,000-- Bethel Nonprofit COVID-19 Relief Grant Program

Bethel Community Services Foundation



Bethel Community Services Foundation (BCSF) will receive \$1,000,000 to provide a COVID-19 relief, response and recovery grants program to Bethel-based nonprofits, as defined by Federal law section 501(c) .

BCSF is currently planning administration of the Bethel Nonprofit COVID-19 Relief Grant Program. Three areas of grantmaking are expected:

- 1) Grants to Assist Individuals & Families. This program will be implemented by a local nonprofit organization. Bethel households which need assistance with mortgage, rent or utilities payments as a result of COVID-19-related loss of income will be eligible to apply. More information about this program will be available by July 31.
- 2) Bethel Nonprofit Economic Recovery Grants Program. This non-competitive program will be divided into three levels to help meet the needs of repairing the economic damage to nonprofits caused by the COVID-19 public health emergency. The three levels of funding available will be directly associated with three thresholds of the nonprofit's annual income. Annual income will be determined by the nonprofit's most recent IRS Form 990 from 2018 or 2019 (whichever is completed). For those nonprofits that do not file with the IRS, BCSF will accept an audited financial statement or an unaudited statement by a third-party preparer. If the demand for grants exceeds BCSF's available funds, BCSF reserves the right to prorate the grants equally to all recipients to stay within available funding.
- 3) Bethel Nonprofit Response Grant Program. This competitive program will allow nonprofits to request funds for adaptation during this public health crisis. Creative programming solutions, collaborations, support for elders and the homeless, food security, capital purchases related to COVID-19 needs, facility modifications, child care adaptations to help employees return to workplaces, work-from-home adaptations

and more- this program is designed to assist Bethel nonprofits in achieving their specific and broader missions in the context of COVID-19. Nonprofits based in communities elsewhere in Alaska are eligible to apply for these funds in collaboration with one or more Bethel-based partners.

Details about the Grants to Assist Individuals & Families Program, including where to apply and how much funding is available, will be announced by July 31. This program will be available only to residents of Bethel.

The Bethel Nonprofit Economic Recovery Grants Program is limited to nonprofits economically damaged by the COVID-19 public health emergency. The nonprofit will be required to certify and briefly describe how it and/or its work has been affected. Missed fundraising opportunities, missed earned income potential, PPE costs, recovering expenses incurred to adapt and respond to the crisis such as facility modification costs, mitigation expenses, etc. are all examples of eligible economic impact areas. Requirements for financial statements, budgets, receipts or other records detailing the financial damages will be limited but must be available upon request.



Eligibility criteria for the Bethel Nonprofit Economic Recovery Grants Program will include:

- 1) Nonprofits that provide services to residents of the City, regardless of where the nonprofit has its main office- though the nonprofit must have a clear, demonstrated physical or service presence within the City of Bethel- and regardless of whether the local chapter or affiliate is part of a larger statewide or national organization.
- 2) All Bethel IRS-certified 501 nonprofits (full list will be on the application). Faith-based nonprofits are eligible consistent with federal guidance, as updated. The nonprofit must have been in operation serving City of Bethel residents since at least January 1, 2019. Fiscally-sponsored projects, including those sponsored by BCSF, will be eligible to apply.
- 3) A majority of the group's local board of directors or local advisory board and its officers must be Alaska residents. A local affiliate of a national organization must have a local advisory or governing board.
- 4) Grant funds must be fully expended by the deadline identified in the final program requirements.

Additional details about the Bethel Nonprofit Economic Recovery Grants Program will be announced by July 31.

The Bethel Nonprofit Response Grant Program will offer funding opportunities for Bethel-based nonprofits to find ways to continue to meet their missions and, thus, the needs of Bethel citizens during this public health emergency. This program is designed to assist nonprofits from moving

beyond restoration from past expenses and lost income and help nonprofits position themselves to serve their community through the upcoming months of the pandemic.

Eligibility criteria for the Bethel Nonprofit Response Grants Program will include:

- 1) Nonprofits that are based in Bethel and provide services to residents of the City. The nonprofit must have a clear, demonstrated physical or service presence within the City of Bethel.
- 2) Nonprofits based in communities elsewhere in Alaska are eligible to apply for these funds in collaboration with one or more Bethel-based partners.
- 3) Type of 501 eligibility is yet to be determined. Fiscally-sponsored projects, including those sponsored by BCSF, will be eligible to apply.
- 4) The nonprofit must have been in operation serving City of Bethel residents since at least January 1, 2019.
- 5) A majority of the group's local board of directors or local advisory board and its officers must be Alaska residents. If allowed, a local affiliate of a national organization must have a local advisory or governing board.
- 6) Grant funds must be fully expended by the deadline identified in the final program requirements.



Additional details, including information about eligible activities per Treasury guidance, about the Bethel Nonprofit Response Grants Program will be announced by July 31.

These two programs for nonprofits are open to all qualifying nonprofits, regardless of whether they applied or obtained any other state or federal COVID-19-related assistance. Reporting requirements for these two nonprofit grants are yet to be determined. A nonprofit cannot obtain a grant through this program while also obtaining a grant through the City's business grants program, even if the nonprofit also operates a business enterprise in Bethel. For both programs, applicants will need to certify that the information provided is true and accurate, and agree to assist in the verification of information provided in the application and to provide additional information to BCSF if requested. An appeals process will be established by July 31. The names of nonprofits that receive grants and the amounts and purposes for which they receive the funding will be considered a public record.

Note:

Bethel Community Services Foundation reserves the right to amend any criteria or procedures as may be required if new city, state or federal guidelines are issued. Note: Organizations that have received CARES Act funding from other sources are eligible to apply for this funding, but the funding cannot be duplicative. Additionally, other relief programs may prohibit applications from groups that have received CARES Act funds through this program.

