



# City of Bethel, Alaska

Parks, Recreation, Aquatic, Health & Safety Center Committee Agenda  
Regular Meeting      **February 8, 2016 – 6:00p.m.**      City Hall 300 State Highway

Michelle DeWitt  
Committee Chair  
Term Expires 12/2017

Judy Wasierski  
Committee Co Chair  
Term Expires 12/2018

Kathy Hanson  
Committee Member  
Term Expires 12/2018

Barbara Mosier  
Committee Member  
Term Expires 12/2018

Beverly Hoffman  
Committee Member  
Term Expires 12/2018

Mary Weiss  
Committee Member  
Term Expires 12/2018

Rick Robb  
Council Rep  
Term Expires 10/2017

Matthew Ross  
Parks and Recreation Rep.

Raunicka Ray  
Pool/Health Center Rep.

Kathryn Baldwin  
Alternate Committee Member  
Term Expires 12/2017

Brian Lefferts  
Alternate Committee Member  
Term Expires 12/2017

Muzaffar Lakhani  
Public Works Director

Pauline Boratko  
Committee Recorder

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PEOPLE TO BE HEARD – THREE MINUTES PER PERSON**
- IV. APPROVAL OF AGENDA**
- V. APPROVAL OF THE MINUTES**
  - a. January 04, 2016
- VI. SPECIAL ORDER OF BUSINESS**
- VII. DEPARTMENT HEAD REPORT**
- VIII. UNFINISHED BUSINESS**
  - a. Board walk behind University of Alaska- Renovating Existing vs. New at Grade Trail
  - b. Capital Fund Trails- Identification of Priority Improvements
  - c. Establish a New Dog Park
  - d. Pool- Programs, Usage, financial, and facility operation discussion
  - e. 4-H Youth After School Program at the Pool- Spring Water Safety Activity
  - f. Corporate Discounts- Update on status of existing/new agency/corporate partners
  - g. Pool Temp and Marketing Sub Committee Reports
- IX. NEW BUSINESS**
  - a. Motion to amend previous meeting minutes- December 7, 2015 meeting minute clarification
  - b. Log Cabin- Review Usage and expenses
  - c. Winter Activity
  - d. Tobacco Tax Revenue and Usage
  - e. Pool Financial Audit Report
  - f. Request for Proposal (RFP) Operator Selection Process
- X. MEMBER COMMENTS**
- XI. ADJOURNMENT**

Posted\_at City Hall, AC, Post Office, Corina's

Pauline Boratko, Committee Recorder

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**City of Bethel, Alaska****Parks, Recreation, Aquatic, Health & Safety Center Committee Minutes**

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January 04, 2016

Regular Meeting

Bethel, Alaska

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**I. CALL TO ORDER**

The meeting was called to order by Michelle DeWitt at 6:00 pm.

**II. ROLL CALL**

Comprising a quorum of the Committee, the following were present:

Michelle DeWitt, Judy Wasierski, Kathy Hanson, Barbara Moiser, Beverly Hoffman, Rick Robb, and Mary Weiss arrived at 6:07pm.

Also in attendance were the following:

Matthew Ross, Parks & Recreation Rep  
Ann Capela, City Manager  
Pauline Boratko, Committee Recorder  
Raunicka Ray, Pool Manager  
Muzaffar Lakhani, Public Works Director

**III. PEOPLE TO BE HEARD:**

Patty Burley- addressed concerned about Log Cabin usage for Kozy Quilters Club

Kerri Fox- spoke in support of having used the Log Cabin for a meeting place for activities

Eileen Hendrickson- addressed the use of the Log Cabin

Matt Scott- addressed partnership with Health and Wellness Center with YKHC

**IV. APPROVAL OF AGENDA**

MOVED BY:	R. Robb	Motion to approve agenda
SECONDED BY:	J. Wasierski	
VOTE ON MOTION:	Unanimously approved	

**V. APPROVAL OF THE MINUTES:**

MOVED BY:	M. Dewitt	Motion to approve the minutes
SECONDED BY:	R. Robb	
VOTE ON MOTION:	Unanimously approved	

**VI. SPECIAL ORDER OF BUSINESS:**

- a. Annual Committee Training with City Clerk-Lori Strickler

**IX. DEPARTMENT HEAD REPORT:** Matt Ross, Parks and Recreation representative reported that he is already getting a jump start on the 4<sup>th</sup> of July festivities and is wanting to get some of the responsibility to community development. Ross is also in the process of getting his Playground Safety Certification. Muzaffar Lakhani, Public Works Director reports that there was a meeting lasting three hours concerning the pool temperature and the wind turbines.

**X. UNFINISHED BUSINESS:**

- a. Capital Fund Trails: Identification of Priority Improvements- Discussion of \$270,000 be used to replace old board walk. A suggestion was made to have the removal of the board walk be in house.
- b. Pool Operations Plan: Review and Discussion-
- c. Pool Usage: Review of Usage Data- Review of the usage data was made and to gain more attention is suggest to work on different ways of advertisement.
- d. Pool Financial Report: Review of Updated Revenue and Expenses
- e. Corporate Discounts: Update on status of existing/new agency corporate partners- Committee members are working with local corporations is currently working on a agreement with the Lower Kuskokwim School District (LKSD). The Alaska Commercial Company (AC) is also interested in the fitness center discount.
- f. Boardwalk behind the University of Alaska -demolish old board walk and make new trail.

**XI. NEW BUSINESS:**

- a. Establish a new Dog Park-
- b. Pool Temp Strategy-
- c. Sub-Committee Report-

**XI. MEMBER COMMENTS:**

- M. Weiss- No comment
- J. Wasierski- No comment
- M. Dewitt- Do I need to come for a report?
- B. Hoffman- We got a lot done.
- R.Robb- No comment
- B. Moiser- No comment

**XII. ADJOURNMENT**

MOVED BY:	M. Dewitt	To adjourn the meeting at 9:40 pm
SECONDED BY:	J. Wasierski	
VOTE ON MOTION	Unanimously approved	

With no further business before the Committee, the meeting Adjourned at 9:40 p.m.

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016.

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Pauline Boratko, Committee Recorder

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Michelle Dewitt, Chair



**CITY OF BETHEL**  
Parks & Recreation Department  
P.O. Box 1388  
Bethel, Alaska 99559  
[www.cityofbethel.org](http://www.cityofbethel.org)

*Celebrating 50 Years of Service*

*I took the time to dig into the actual cost per month to run Log Cabin this is what I found. So electricity is budgeted at \$8,500 and rounds to \$708.33 a month, but the cost is around \$150.00. For phone it's budgeted at \$4,900 and that's about \$408.33 a month but actual cost is \$45.98. Heating is a tricky one because that budget is shared with Teen Center heating fuel. For the month of December Log Cabin has used 164 gallons of fuel at a cost of \$603.52. Teen Center has used 72 gallons of fuel at \$264.96, and the red shed at long cabin has used 36 gallons of fuel at \$132.48. The total amount on heating fuel is \$1,000.96 for the month. Heating is budgeted at \$30,000 and this breaks down to \$2,500.00 a month. Water, sewer, and garbage are budgeted at \$22,184. This breaks down to \$1,848.66 a month but the actual for water is \$488.19 plus \$8.24 subscribe fee. Sewer is \$154.17 plus \$8.24 subscribe fee. Garbage runs at \$236.00, so grand total for these three is \$894.84 a month. So in conclusion a rough estimate is around \$2091.78 a month to operate Log Cabin.*