



City of Bethel, Alaska

Public Works Committee Agenda

Wednesday, April 20, 2016 Regular Meeting 6:30PM City Hall Council Chambers

MEMBERS

Joseph Klejka
Committee Chair
Term Expires
12/2017

Jennifer Dobson
Committee V. Chair
Term Expires
12/2017

Byron Maczynski
Council Rep.
Term Expires
10/2016

Scott Guinn
Committee Member
Term Expires
12/2017

Robert Champagne
Committee Member
Term Expires
12/2017

Delbert Egoak
Committee Member
Term Expires
12/2018

Muzaffar Lakhani
Ex-Officio Member

Secretary/Recorder
Pauline Boratko

- I. CALL TO ORDER:**
- II. ROLL CALL:**
- III. PEOPLE TO BE HEARD: – (5 Minute Limit)**
- IV. APPROVAL OF AGENDA:**
- V. APPROVAL OF MINUTES:**
 - A. Minutes from the previous regular meeting – March 16, 2016 (there was a meeting).
- VI. SPECIAL ORDER OF BUSINESS:**
- VII. UNFINISHED BUSINESS:**
 - A. Institutional Corridor Piped Water Supply Project:
 - B. Sewer Lagoon, – PER (Preliminary Engineering Report) & ER (Environmental Report) for Truck Dump Site and other options.
 - C. Hiring and Retention of the Employees:----Scott Guinn.
 - D. Funding Strategies for Sewer Lagoon:----Byron Maczynski.
- VIII. NEW BUSINESS:**
 - A. Board Walk behind the Moravian Church
 - B. Board Walk in the Pinky Park
- IX. DIRECTORS REPORT:**
- X. MEMBER COMMENTS:**
- XI. ADJOURNMENT:**

City of Bethel, Alaska

Public Works Committee Minutes

March 16, 2016

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A regular Public Works Committee Meeting was held on March 16, 2016 at the council chambers of the City Hall, Bethel, Alaska. The meeting was called to order at 6:38 pm by Joseph Klejka

II. ROLL CALL:

Comprising a quorum of the committee, the following were present: Byron Maczynski, Robert Champagne, Delbert Egoak, Jennifer Dobson, and Joseph Klejka

Excused absence(s): Scott Guinn

Also Present:

Public Works Director, Muzaffar Lakhani
Committee Recorder, Pauline Boratko
City Planner, Ted Meyer

III. PEOPLE TO BE HEARD: none

IV. APPROVAL OF AGENDA:

| | | |
|-----------------------|-----------------------------------|---|
| MOVED BY: | Jennifer Dobson | Motion to approve the agenda with the exception of taking out topic VII C in unfinished business. |
| SECONDED BY: | Byron Maczynski | |
| VOTE ON MOTION | Motion carried by unanimous vote. | |

V. APPROVAL OF MINUTES:

| | | |
|-----------------------|-----------------------------------|---|
| MOVED BY: | Robert Champagne | Motion to approve minutes of February 17, 2016 regular meeting. |
| SECONDED BY: | Byron Maczynski | |
| VOTE ON MOTION | Motion carried by unanimous vote. | |

VI. SPECIAL ORDER OF BUSINESS:

A. Election of Chair and Vice Chair:

| | | |
|-----------------------|----------------------------------|--|
| MOVED BY: | Jennifer Dobson | Motion to elect Joseph Klejka as Chair of the Committee. |
| SECONDED BY: | Byron Maczynski | |
| VOTE ON MOTION | Motion carried by unanimous vote | |

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|-----------------------|----------------------------------|---|
| MOVED BY: | Joseph Klejka | Motion to elect Jennifer Dobson as Vice-Chair of the Committee. |
| SECONDED BY: | Byron Maczynski | |
| VOTE ON MOTION | Motion carried by unanimous vote | |

VII. UNFINISHED BUSINESS:

- A. Institutional Corridor Piped Water Supply Project: The project update was discussed by the Public Works Director.
- B. Sewer Lagoon- PER (Preliminary Engineering Report) and ER (Environmental Report) for Truck Dump site and other options: PER & ER drafts were shared with the members of the committee for their comments and input.
- C. Hiring and Retention of the Employees: City is working to get wage and Hour study done for the City employees.
- D. Funding Strategies: Byron Maczynski is working on a resolution for support from the local Native corporations.

VIII. NEW BUSINESS:

- A. Approving the Resignation of Frank Neitz: The resignation was discussed and announced.

IX. DIRECTOR'S REPORT:

Public Works Director, Muzaffar Lakhani shared with the committee the information of the I.C. water supply project. The Engineer's cost estimate at 90% complete design is @ \$5.9 million and the amount already expended to date from the total grant of \$7.00 million is @ \$1.48 million. If the bids came at the estimated cost, that will create a shortage of about Six Hundred thousand dollars (\$600,000.00) at this point. Different options were discussed including, city to front the shortage OR to curtail the scope of the work like services to the customers to complete the project within the available dollars.

BNC has granted three easements, which have been accepted by the city council, signed by Mayor and recorded in the recorder's office. YKHC is expected to approve grant of additional three easements for this project.

Two new sewer trucks and 1 new water truck have been ordered.

X. MEMBER COMMENTS:

- Delbert Egoak**- Sad to see that we lost two members of the committee.
- Byron Maczynski**- no comments.
- Robert Champagne**- no comments.
- Jennifer Dobson**-Sad to see Frank go, Thank you Scott for your time.
- Joseph Klejka**- Really good group, Thank you.

XI. ADJOURNMENT:

| | | |
|-----------------------|----------------------------------|--------------------|
| MOVED BY: | Delbert Egoak | Motion to adjourn. |
| SECONDED BY: | Byron Maczynski | |
| VOTE ON MOTION | Motion carried by unanimous vote | |

With no further business, meeting adjourned at 7:26 pm

APPROVED THIS _____ DAY OF _____, 2016.

Pauline R. Boratko
Recorder of Minutes

Joseph Klejka
Chair

DRAFT



THE ALASKA MORAVIAN CHURCH

Website: www.alaskaprovincemoravianchurch.org

Founded 1885 • Provincial Board Incorporated 1968

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The Rev. Isaac B. Amik, President - Alaska Provincial Board

Email: isaacamik@alaskamoravianchurch.org

April 11, 2016

Mr. Zef Lakhani
Public Works Director
City of Bethel
P. O. Box 1388
Bethel, AK 99559-1388

RE: Boardwalk removal

Dear Mr. Lakhani,

Greetings to you from the Alaska Moravian Church of Alaska Province in the Name of Jesus Christ our Chief Elder!

First, I apologize for the delayed letter that was to be drafted following the March 17-18, 2016 Alaska Provincial Board meeting, but I experienced a real bad cold following our meeting and was off from work for one week, and was then on my way to attend the Board of World Mission meeting in Raleigh, NC even I was not totally recovered which I learned as a lesson not to travel again when in sickness.

Finally back to work in a lot better health situation to commence work after I returned from the trip which I am now doing the follow up on the tasks to do. As, the Alaska Provincial Board (APB) have unanimously agreed and accepted to take alternative three, that the City of Bethel remove the existing boardwalk entirely (based on observations of Public Works Director), also for the liability issue for both the City of Bethel and the Alaska Moravian Church, and of course as the health hazard to the public due to the situation and condition of the boardwalk.

It is also for the purpose of possible extended Alaska Moravian Church land damage by the ATV, motor bikes, and snow machines which is outside of the right of way (ROW). It is our hope and anticipation that the use of such ATV, motor bikes, and snow machines will be limited by the removal of the boardwalk.

Thank you for your time and May God continue to guide us as He Wills!

In His Service,


The Rev. Isaac B. Amik, President
Alaska Provincial Board

Cc: APB file

MEMORANDUM

DATE: 04/01/2016
TO: Ann Capela, City Manager
FROM: Muzaffar Lakhani, Public Works Director
SUBJECT: Manager's Report –

Programs/Divisions

Utility Maintenance:

This month we have had 23 calls to city sub to work on lift stations. And in Bethel Heights we have had 4 frozen sewer mains. Also been working with the grant manager on a grant to replace 5 lift station panels and Bethel Heights main lift station.

Hauled Utilities: The department is faced with the on-going serious issue of old and broken trucks on the fleet. The mechanics simply cannot keep up with the daily breakdowns and repairs. The fleet is getting smaller and smaller in size day by day. This issue gets compounded with the drivers taking vacation time and medical and family medical time off.

We hauled approximately 2.2 million gallons of water, with an average of 35 stops per truck per day, approximately 2 million gallons of sewage with an average of 32 stops per truck per day. The garbage truck has hauled nearly 4000 cubic yard of garbage, with an average of 54 stops per day, six days a week.

Property Maintenance:

Our regular/daily winter maintenance is ongoing, checking our buildings for heat, plumbing and other deficiencies. Toilets and drains are a constant issue. We had to replace the heater at our Recycling building, and some plumbing.

We are still upgrading our lighting everywhere interior and exterior. Council Chambers was one area we walked through and changed out the ballast and went with L.E.D. lighting. It is somewhat brighter; it will reduce maintenance and lower the cost of what we use. We have been working on making some corrections to satisfy some concerns from AVEC, we should be finished with them by the deadline this spring.

We have been doing some work at a vacant office in the Court House to make ready for occupancy. The steamers for thawing culverts were gone over to begin steaming when the big thaw begins this spring. The budget was submitted ready for FY17 so that it can be gone over. Thank you.

Road Maintenance:

Streets and Roads division has been busy digging the ends of the roads and drive way culverts and steaming the culverts, and grading the roads. Quite a few overtime hours is being worked due to this big thaw season and threat of roads flooding and wash outs.

Streets and Roads got the big red steamer out of storage at the Quonset hut and brought it to the city shop, got it running. We also got the steamer water truck out, and got it running and parked it inside the city shop.

We started steaming culverts in the last week of March due to the big thaw that we had. We started on the culverts that cross the roads, first, and any culverts downstream to keep the roads from washing out.

After this, we will start working on the drive way culverts until all are done. This thaw was two weeks earlier than normal.

We have been hauling cover dirt from the city sand pit to the landfill throughout the month of March. It is now too muddy in the city sand pit and landfill to drive the dump trucks on. We will be busy steaming culverts and maintaining the roads in the month of April.

Vehicles and Equipment: V&E mechanics have been busy trying to keep up with the break downs which are happening daily. They are trying to keep up with all the vandalism which has been going on lately. Three windows of the Backhoe and one window of the big Dozer parked at the city sand pit got shot at and got damaged.

Transit System:

The tug a war, between winter and spring, is here. One day it's 10 above the next 35-40. It wouldn't be long until the sighting of the first ducks and geese will be seen and people will be checking the river to see how break up is developing. The days are getting longer and it's harder for the "kids" to focus on school when they'd like to be outside playing and walking around. It's always an interest time of year.

The City Shop guys are being challenged with mechanics leaving and more and more vehicles coming in. Bus 436 has been in the shop for several months waiting for parts and time to work on it. I've been trying to help out by changing oil/filters and flat tires. It's not much but helps a little. Bus 438, the older small gas bus, is starting to use oil, about a quart every two weeks. It has 103,900+ miles and may need a tune up if we keep using it. The State has budgeted two new buses

for us and hopefully we'll be able to get them on this summer barge. Bus 439, our newest bus, has 49,000+ miles and at this rate it'll be good for only a couple more years.

We're not going to run buses during the Camai Festival. Last year we ran a bus Friday night, Saturday and Sunday and only had 20+ passengers. This year without a part time driver it would mean we would have to pay overtime for the regular driver and only do it 3-4 hours each day.

Bethel Transit System goal for the FY 2016 is to show a 15-20 percent increase in ridership, over the previous year. I think we can do this by providing **better and more dependable / reliable service** for our passengers. If you have questions and concerns please feel free to contact me anytime, 543-3039, or stop by the office and we can share a cup of coffee.

Landfill / Recycle Center:

For the past month we have been covering the dumpster trash and have completed that task and have further moved to a new cell which with the help of the Streets and roads people, we can cover as need be.

The landfill is moving into the mud stage of the year, but so far have a handle on it.

Staffing Issues/Concerns/Training:

As always short of drivers and mechanics.

The Parks Maintenance guy has submitted his two weeks resignation.