



# City of Bethel Police Dept.

PO Box 809  
Bethel, AK 99559  
Office| 543-3781 Fax| 543-5086

**PUBLIC NOTICE**  
REGULAR MEETING OF THE  
PUBLIC SAFETY & TRANSPORTATION COMMISSION  
**Tuesday, April 7, 2015 -7:00 p.m.**  
**300 STATE HIGHWAY – CITY COUNCIL CHAMBERS**  
**AGENDA**

**Members**

Vacant  
Chair

Vacant  
Vice Chair

Chuck Herman  
Council Representative

Joan Dewey

Naim Shabani

Alisha Welch

**Ex-Officio Members**

Andre Achee  
Chief of Police

William Howell III  
Fire Chief

Christina Him  
Recorder

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES FROM THE REGULAR MEETING OF  
09/02/2014, 10/07/2014, 11/04/2014, 12/02/2014, 01/06/2015, 02/03/2015  
and 03/03/2015
- VI. SPECIAL ITEM OF BUSINESS
  - A. Annual Election of Chair and Vice Chair
  - B. Annual Commission Training
- VII. CHIEFS' COMMENTS
  - Fire Chief
  - Police Chief
- VIII. TRANSPORTATION INSPECTOR'S REPORT
- IX. COUNCIL REPRESENTATIVE'S COMMENTS
- X. UNFINISHED BUSINESS
- XI. NEW BUSINESS
  - A. Drug Screening Policy for Chauffeurs
  - B. Punch-in clocks for Public Safety Personnel
  - C. Taxi Permit Numbers and Vehicle Numbers
  - D. Revocation of Vehicle Permit (BMC 5.20.110)
- XII. COMMISSION MEMBER'S COMMENTS
- XIII. ADJOURNMENT

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Christina Him, Recorder

POSTED on April 1, 2015.  
POST OFFICE, AC Quickstop, CORINA'S CASE LOT, CITY HALL, & POLICE DEPT.

Next Public Safety and Transportation Commission Meeting will be **May 5, 2015.**

*"Deep Sea Port and Transportation Center of the Kuskokwim"*

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# City of Bethel, Alaska

## Public Safety & Transportation Commission

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September 2<sup>nd</sup>, 2014

Regular Meeting

Bethel, Alaska

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### I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was held on April 1<sup>st</sup>, 2014 in the Bethel City Hall Council Chambers.

This meeting was called to order at 7:00PM

### II. ROLL CALL

Present: Pat Jennings *Vice Chair*  
Sharon Sigmon *Council Representative*  
Joan Dewey  
Naim Shabani

Excused absent: Johnny Furlong *Chair*  
Jennifer Dobson

Ex-Officio Present: Bill Howell *Acting Fire Chief*  
Andre Achee *Police Lieutenant*

### III. PEOPLE TO BE HEARD

Kisha Lee- Tundra Women's Coalition: *Teens Acting Against Violence Coordinator, helped coordinate the freedom school over the summer, Undoing Racism for Youth- learned about institutionalized racism, planning and thinking of ways that we can combat this in our area. They have been having Youth Undoing Racism meetings every week in the hopes of becoming a more socially just community. The next training is October 28-30<sup>th</sup>.*

Cheryl Offt- Indian Child Welfare Act Dept. at AVCP: *Offers Healthy Families the Yupik Way. Would like to extend an invitation to city employees to participate the workshop. Provides an overview of the Yupik culture and how things came to be. Also provides an Undoing Racism workshop which is about how systems work as a barrier for certain groups of people.*

Lucy Mochin- Healthy Families Facilitator: *Not present to be heard.*

### IV. APPROVAL OF AGENDA

<b>MOVED:</b>	Shabani	Motion to approve the agenda.
<b>SECONDED:</b>	Sigmon	
<b>VOTE ON MAIN MOTION</b>	All in favor	

**V. APPROVAL OF MINUTES**

<b>MOVED:</b>	Sigmon	Motion to approve the minutes from the regular meeting of April 1 and May 6, 2014.
<b>SECONDED:</b>	Dewey	
<b>VOTE ON MAIN MOTION</b>	All in favor	

**VI. SPECIAL ITEM OF BUSINESS**

**A. Public Safety Housing Grant (presentation by John Sargent)**

Presented with Michelle Dewitt *BCSF*

<b>MOVED:</b>	Dewey	Motion to recommend that City Council prepare an MOU partnership with BCSF for a housing grant for Public Safety Personnel.
<b>SECONDED:</b>	Shabani	
<b>VOTE ON MAIN MOTION</b>	All in favor	

**B. Resignation of Jennifer Dobson**

<b>MOVED:</b>	Sigmon	Motion to accept the resignation of Jennifer Dobson.
<b>SECONDED:</b>	Dewey	
<b>VOTE ON MAIN MOTION</b>	All in favor	

**VII. CHIEFS' COMMENTS**

Andre Achee- *Fire Chief George Young retired effective the 20<sup>th</sup> of last month. Acting Chief is William Howell. Business as usual at the Police Department. Last Thursday the District Attorneys Office took a case to Grand Jury- Aaron Moses was indicted on two felony counts of assault and a felony count of criminal mischief- damage to property. Last week Jerry Herrod tendered his resignation, gave two week notice. Vincent Bryant gave one months notice will go back to the lower 48. One conditional offer for a police officer is out, another for a dispatcher who will start training in a couple of weeks. Wendy Roland successfully completed her dispatch training, Chelsea Lake another dispatcher is in her final phase. Jena will be leaving Bethel but has promised to stay until we find a suitable replacement.*

**VIII. TRANSPORTATION INSPECTOR REPORT**

KaJena Baty- *Not present to be heard.*

**IX. COUNCIL MEMBER'S COMMENTS**

Council Member Sigmon- *The council tried to put a lease in effect for the Police Annex because it was being misused by different city employees. So to get it uniform they can stay there for three months. Elections are coming up, the Mayor and Eric Whitney will not be running again. There are three positions opening up. The Leash Law Compliance Resolution was taken to the Council over the break and it has been taken care of. The may still be leashes to be handed out. If you see any loose dogs please get a hold of somebody. Walt Bratton will be coming up*

from Riodoso for a site visit for about two days; close to thirty applicants for the City Manager Position were interviewed.

**X. UNFINISHED BUSINESS**

No Items

**XI. NEW BUSINESS**

**A. Revocation of Chauffeur Permits.**

**I. COMMISSION MEMBER COMMENTS**

Naim Shabani- Will have some agenda items for reconsideration at the next meeting. Hopes everyone had a nice summer.

Joan Dewey- Encourages this commission, administration, and law enforcement to do some outreach and send some people to the Undoing Racism and Healthy Families workshops. The Undoing Racism is done by nationally renowned facilitators; it is a very good experience. Thinks it would be good to show that people are open to the topic.

Sharon Sigmon- Is very excited that we are having meetings again. Thinks there are a lot of issues that need to be addressed in the community, thinks the summer recess helped. Happy to be here.

Pat Jennings- Glad that Andre finally took the Chief's position. Thinks this housing grant will alleviate turn over problems and be better than the barn that has been being used since the 70s. Glad for the time off, recommended it because it is difficult to get a quorum over the summer.

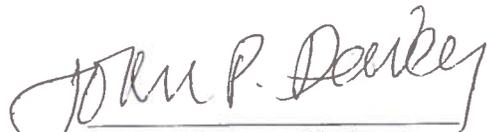
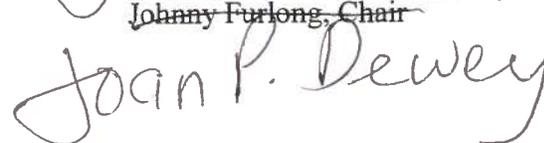
**II. ADJOURNMENT**

<b>MOVED:</b>	Shabani	Motion to adjourn.
<b>SECONDED:</b>	Sigmon	
<b>VOTE ON MAIN MOTION</b>	All in favor.	

Meeting adjourned at 8:05pm

APPROVED THIS 7<sup>th</sup> DAY OF April, 2014.

  
KaJena Baty, Recorder

  
Johnny Furlong, Chair  


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# City of Bethel, Alaska

## Public Safety & Transportation Commission

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October 7, 2014

Regular Meeting

Bethel, Alaska

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### I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was held on October 7, 2014 in the Bethel Police Department Training Room.

This meeting was called to order at 7:15pm.

### II. ROLL CALL

Present: Sharon Sigmon *Council Representative*  
Joan Dewey

Excused Absent: Pat Jennings *Vice Chair*  
Naim Shabani  
Johnny Furlong *Chair*

Ex-Officio Present: Andre Achee *Police Lieutenant*  
KaJena Baty *Recorder and Transportation Inspector Designee*  
William Howell III *Acting Fire Chief- Available by telephone*

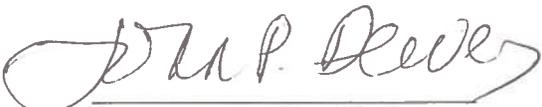
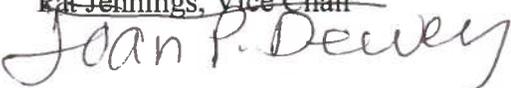
A quorum was not established of the Commission.

### III. ADJOURNMENT

*Meeting adjourned at 7:15pm.*

APPROVED THIS 7<sup>th</sup> DAY OF April, 2014.

  
KaJena Baty, Recorder

  
~~Pat Jennings, Vice Chair~~  


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# City of Bethel, Alaska

## Public Safety & Transportation Commission

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November 4, 2014

Cancelled Meeting

Bethel, Alaska

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### I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was NOT held on November 4, 2014 in the Bethel Police Department Training Room.

This meeting was not called to order.

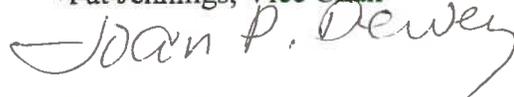
APPROVED THIS 7<sup>th</sup> DAY OF April, 2014.



Christina Him, Recorder



Pat Jennings, Vice Chair



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# City of Bethel, Alaska

## Public Safety & Transportation Commission

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December 2, 2014

Regular Meeting

Bethel, Alaska

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### I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was held on December 2, 2014 in the Bethel Police Department Training Room.

This meeting was called to order at 7:00pm.

### II. ROLL CALL

Present: Chuck Herman *Council Representative*  
Naim Shabani

Excused Absent: Joan Dewey

Unexcused Absent: Pat Jennings *Vice Chair*

Ex-Officio Present: Joe Corbett *Police Lieutenant* for Andre Achee *Chief of Police*  
Christina Him *Recorder and Transportation Inspector Designee*

Ex-Officio Absent: William Howell III *Acting Fire Chief*- Available by telephone

A quorum was not established of the Commission.

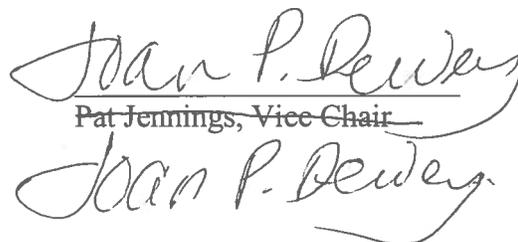
### III. ADJOURNMENT

*Meeting adjourned at 7:15pm.*

APPROVED THIS 7<sup>th</sup> DAY OF April, 2015.



Christina Him, Recorder



~~Pat Jennings, Vice Chair~~

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# City of Bethel, Alaska

## Public Safety & Transportation Commission

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January 6, 2015

Regular Meeting

Bethel, Alaska

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### I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was held on January 6, 2015 in the Bethel Police Department Training Room.

This meeting was called to order at 7:09pm.

### II. ROLL CALL

Present: Chuck Herman *Council Representative*  
Naim Shabani  
Joan Dewey

Unexcused Absent: Pat Jennings *Vice Chair*

Ex-Officio Present: Andre Achee *Chief of Police*  
Christina Him *Recorder and Transportation Inspector Designee*  
William Howell III *Fire Chief*

A quorum was not established of the Commission.

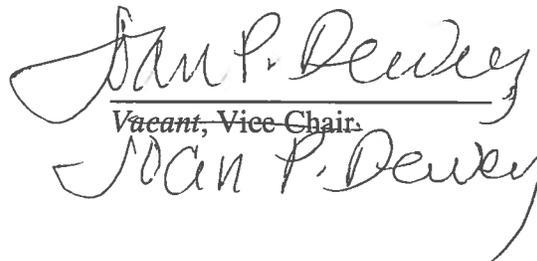
### III. ADJOURNMENT

*Meeting adjourned at 7:09pm.*

APPROVED THIS 7<sup>th</sup> DAY OF April, 2015.



Christina Him, Recorder



*Joan P. Dewey*  
~~Vacant, Vice Chair.~~  
*Joan P. Dewey*

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# City of Bethel, Alaska

## Public Safety & Transportation Commission

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February 3, 2015

Cancelled Meeting

Bethel, Alaska

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### I. CALL TO ORDER

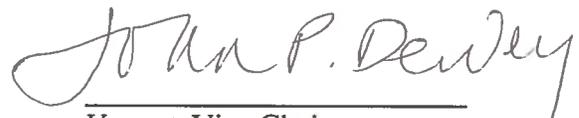
A regular meeting of the Public Safety and Transportation Commission was NOT held on February 3, 2015 in the City Council Chambers.

This meeting was not called to order and was cancelled in advance due to not having enough members to establish a quorum.

APPROVED THIS 7<sup>th</sup> DAY OF April, 2015.



Christina Him, Recorder

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~~Vacant, Vice Chair~~  
Joan P. Dewey

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# City of Bethel, Alaska

## Public Safety & Transportation Commission

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March 3, 2015

Cancelled Meeting

Bethel, Alaska

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### I. CALL TO ORDER

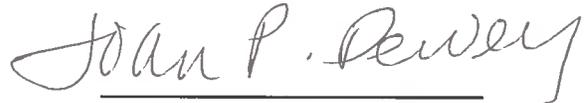
A regular meeting of the Public Safety and Transportation Commission was NOT held on March 3, 2015 in the City Council Chambers.

This meeting was not called to order and was cancelled in advance due to not having enough members to establish a quorum.

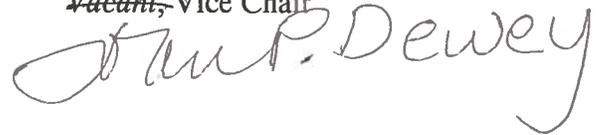
APPROVED THIS 7<sup>th</sup> DAY OF April, 2015.



Christina Him, Recorder



~~Vacant~~, Vice Chair



Committee/Commission Training  
**City of Bethel**

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### What Governs City Bodies?

**Commissions**

- Planning Commission
- Public Safety and Transportation Commission
- Port Commission

**Committees**

- Parks and Recreation Committee
- Energy Committee
- Public Works Committee
- Finance Committee

The Council may by ordinance establish advisory, administrative, technical or quasi-judicial boards or commissions.

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### Committee and Commission Membership Makeup

- Committee/Commission Composition
- Appointment to Committee or Commission
- Term
- Vacancies



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## Meetings Meetings Meetings

- Types of Meetings
- Notice of Meetings
- Meeting Procedures

*How does the Alaska Statutes define meeting?*

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## Watch Out for OMA Violations

*"A gathering of members of a governmental body when more than three members or a majority of the members, whichever is less, are present, [and] a matter upon which the governmental body is empowered to act is considered by the members collectively..."*

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## Agenda

A strong meeting agenda – the plan for your meeting, is essential for successful meetings. Giving thought to the meeting agenda and arranging it with care will pay off when the meeting actually happens.

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## Council Documents

- Ordinance
- Resolution
- Action Memorandum
- Informative Memorandum
  
- Recommendations from Committees/Commissions

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## Regular Meeting Calendar Timeframe

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					Draft Agenda Sent to Members	
		Packet Material Due to Recorder	Posting Agenda Deadline	Packet Due to Members and Public		
		Day of Meeting				
Draft Minutes Due to Clerk						

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## Guidelines for Good Discussions

*Robert's Rules of Order* sets out a system, based on fairness, to help a group discuss what it would like to do and come to a decision.



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## Parliamentary Procedure Motions

A motion is a proposal to do something.

**Main Motion:** *To approve the purchase of ten computers at a cost, not to exceed \$3,000.*

**Moved by:** Weiss  
**Seconded by:** Shantz  
*Motion restated by the Chair*

*Debate.....*

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## ...There is an Amendment

**Primary Amendment:** *To approve the purchase of ten computers at a cost, not to exceed ~~\$3,000~~ \$3,500.*

**Moved by:** Willard  
**Seconded by:** Mathlaw

*Motion restated by the Chair*  
*Debate.....*

*Motion restated by the Chair*

**Final Action on the Primary Amendment:**  
Motion passes 6-1; Weiss, Dickens, Willard, Shantz, Mathlaw and Willard in favor; Strickler opposed.

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## Final Action on Main Motion

**Main Motion (as amended):** *To approve the purchase of ten computers at a cost, not to exceed ~~\$3,000~~ \$3,500.*

**Moved by:** Weiss  
**Seconded by:** Shantz

*Motion restated by the Chair*  
*Debate.....*

*Motion restated by the Chair*

**Final Action on Main Motion as amended:**  
Motion passes 6-1; Weiss, Dickens, Willard, Shantz, Mathlaw and Willard in favor; Strickler opposed.

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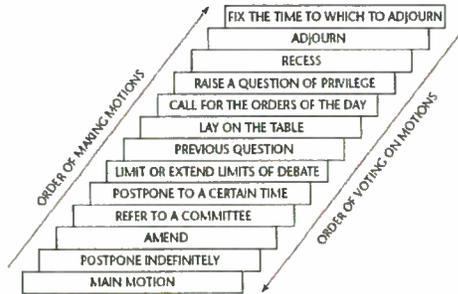
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## The Motion Ladder



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## Did you know?

- You can't speak in opposition to your own motion.
- Everyone is allowed to speak twice on a motion for only 10 minutes each time.
- There is no such thing as a "friendly amendment."
- Tiered of the rigamarole?

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## Ethics/Conflict of Interest

No city official may vote on any question in which the member has a direct or indirect substantial financial interest.

No city official, shall use the implied authority of office or position for the purposes of unduly influencing the decision of others, or promoting a personal interest within the community. City officials will refrain from using their title except when duly representing the city in an authorized capacity.

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## Quasi-Judicial Duties

When acting in a "quasi-judicial" capacity, the body is making a determination of individual rights.

Quasi-Judicial Proceedings take place only on the City's Commissions and with the Council.

Involve city attorney and city clerk.

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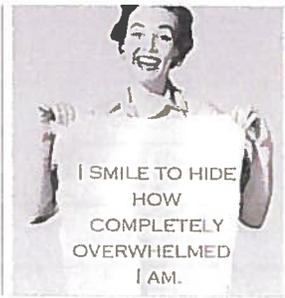
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## What didn't we cover?



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- The Department is working with representatives of the State of Alaska and Unit Company to ensure compliance with State Fire Code requirements at the Bethel Youth Facility.
- On March 30<sup>th</sup> Arctic foundations of Anchorage, Alaska completed thermo-siphon repair and testing on the Fire Department foundation piles. Arctic Foundations holds the patents for thermo-Siphon technology.
- Review and update of our HIPAA (Health Insurance Portability and Accountability) policy is ongoing. The Department holds federally protected health care information as part of our ambulance service.
- The YKHC MOU/MOA for clinical experience staff and volunteers has been sent to the Administration for final review and adoption.

### **Emergency Planning/Homeland Security**

- The Department has attended two planning meetings for a statewide emergency preparedness exercise put on by the State of Alaska DHSS deemed: "Hale Borealis Pills to Polar Bears" exercise on May 11<sup>th</sup> through the 15<sup>th</sup>. The Department plans to participate in a table top exerciser in preparation of the full scale on April 3, 2015 at 10 a.m.
- The Department received information that the local Alaska Division of Environmental Conservation (ADEC) office has been closed due to State budget cuts. As a result the Fire Department has received two calls from the ADEC to investigate fuel spills we otherwise would not investigate. The Department plans to work with administration to determine if a billing procedure can be developed for providing this service to the State of Alaska.

The removal of the Bethel ADEC office dramatically reduces Bethels readiness for fuel spill and chemical release response, cleanup, monitoring and enforcement.

- On March 24<sup>th</sup> representatives of the Alaska National Guard met with the Department to request ambulance coverage at an upcoming parachute drill/exercise. Command Master Sgt. Richard Hildreth briefed the Department on AK National Guard capabilities and available resources in Bethel.
- The Department provided medical standby for the AK National Guard on the 27<sup>th</sup> of March at a planned military exercise.
- The Cities updated Emergency Operations Plan was submitted to YKHC OEH department for review and feedback. Initial comments have been positive; no major revision is anticipated before final copy.
- The Fire Chief attended the DHSS Training and exercise teleconference on March 4<sup>th</sup> 2015.

- A representative of the Fire Department will be at this year's DHS Spring Preparedness conference, April 7<sup>th</sup> through the 10<sup>th</sup>.
- City of Bethel emergency supplies stored in the Senior Center building were compromised by vandals during a break in on the 3<sup>rd</sup> of March. 400 blankets, 200 emergency cots, pillows and personal hygiene kits were sprayed with dry chemical extinguisher powder. Several of the hygiene kits were opened.

The Department is working with City Building Maintenance to clean, inventory and find safe heated storage for the remaining supplies. The Department recommends the use of one of the empty shop buildings on the old Alaska National Guard campus for community emergency preparedness supplies.

## Responses

- Bethel EMTs responded to 84 medical calls for service in March.

On 03-23-15 at 9:15 a.m. medics responded to City Sub for a report of a person awoken by chest pain. Medics administered oxygen, I.V. fluids and gave appropriate medications to control suspected cardiac pain. The patient's heart and vitals were monitored enroute to the Hospital.

On 03-30-15 at 2:54 p.m. medics responded to the mouth of the small boat harbor for a report of a snow machine through the ice. Medics used a personal vehicle to gain access to the victim and then transported him to shore. The victim, who was cold but otherwise unharmed, was transported to YKDRH for treatment of possible hypothermia and alcohol intoxication.

- Bethel Firefighters responded to 14 fire and rescue calls for service in March.

On 03-19-15 firefighters responded to the Tundra Center for a kitchen fire. The fire was out on arrival. Firefighters ventilated the building and returned to quarters. The fire cause was accidental.

On 03-25-15 at 5:22 a.m. firefighters responded to Aurora Boulevard for the report of a building on fire. Upon arrival, firefighters deployed hose lines and extinguished the fire. Firefighters were able to stop fire spread to adjacent buildings. No losses of life or injuries were reported. The cause was accidental, originating from unattended heating. A hay storage and dog food cook shack was destroyed in the blaze.

On 03-29-15 at 12:16 a.m. firefighters responded to Weber Circle for the report of a house on fire. Upon arrival, hose lines were deployed and the fire was extinguished. No losses of life or injuries were reported. Investigators at the scene determined the fire to be of suspicious origin. The building was abandoned and unoccupied at the time of the incident.

On 03-30-15 at 4:54 p.m. firefighters responded to Weber Circle for a report of a steam bath burning. Upon arrival, hose lines were deployed and the fire was extinguished. An investigation at the scene led Fire and Police personnel to a

juvenile in the neighborhood who admitted to starting the fire and a nearby fire on 03-29-15. The juvenile will be referred to juvenile justice for

- The Department continues to cooperate with the Bethel Police Department and the State Fire Marshal's office, to determine cause and origin of several Bethel fires.

## **Staffing**

- The Fire Captain job description has been updated. The position is currently advertised and we are accepting applications.
- We have one Firefighter /EMT position vacant. The department received no applications from the in house advertisement and the job has been posted statewide. We've received several applications for this position.
- The Department filled its temporary FF/EMT position. We welcome Bruce Claypool, a long time EMS volunteer to the ranks of the department staff. Bruce will work part time through the middle of May. Bruce does missionary work during the summer months and is unable to accept full time employment from the department.
- The Department has one FF/EMT position that was defunded in FY 15

## **Training**

- An EMT Meeting was held on March 3, 2015 at 7 p.m. Medics received training in EMS documentation and the "SOAP" format for report narratives. Multiple scenarios were conducted with emphasis on proper report writing techniques.
- At Fire and EMT meeting was held on March 17 and 22, 2015 personnel received OSHA-mandated training on the updated Hazard Communication program which is now compliant with global harmonization standards. Annual training in Blood-Borne Pathogens/Infection Control and mask fit-testing was also completed.
- All Department staff and several volunteers have been trained to conduct fit testing. 32 responders have been fit-tested and approved to wear N-95 masks. 19 responders have been fit-tested and approved to wear SCBA face pieces.
- A Fire Meeting was held on March 26, 2015 at 7 p.m. Firefighters conducted hands-on training for fire hose deployments and familiarization with equipment on Engine-4.
- The Department is taking advantage of online training through Target Solutions. This costly service is provided free of charge through the Cities insurance carrier, A.P.E.I. The training, in the form of online interactive modules includes: OSHA-mandated training (Respiratory Protection, Blood borne Pathogens, Hazard

Communications with GHS, etc.), NFPA 1001 Firefighter I and II, NFPA 1002 Fire Apparatus Driver/Operator, NFPA 1021 Company Officer, Office safety and many more.

- Department personnel were assigned online respiratory protection training this month through Target Solutions.
- One staff and two volunteer firefighters are registered for the 2015 Prince William Sound Regional Citizens Advisory Council's Marine Firefighting Symposium in Valdez, AK from May 19-21. The Department has applied for DHS funding and is awaiting travel authorization by DHS.
- The next EMT Meeting is scheduled for April 7, 2015.
- The next Fire Meeting is scheduled for April 9, 2015.
- FF Daron Solesbee will be attending the National Fire Academy's "Training Operations for Small Departments" in Houston, AK. at the Houston Volunteer Fire Department from April 18-19.
- At present, the Firefighter-1 Course has a total of 8 trainees and the Basic Firefighter Course has 2 trainees. Topics covered in the month of March were: Fire Behavior, Building Construction, Firefighter Personal Protective Equipment, Portable Fire Extinguishers, Ropes & Knots, Rescue & Extrication, Protecting Fire Scene Evidence, and Fire Department Communications. FF-1 classes are held every Monday and Wednesday 6-10 p.m. and Saturdays 9-5 p.m. The course will conclude in mid-June with State of Alaska written and practical testing here in Bethel.
- The Department is working with the University of Alaska-Fairbanks (UAF) to accredit future FF-I classes. Graduates of FF-1 would be able to purchase credits from UAF, after certification.
- Chief Howell and Firefighter Solesbee recertified as EMS instructors in March.

## **Vehicles**

- The department is developing specifications for a new pickup, ambulance and 3500 gallon water tender.
- Truck – 1 our 1980 aerial is still in partial service with a decertified aerial device.
- M5, normally a frontline ambulance is still in reserve waiting for repair by the V&E department.
- E-28 our 1981 donation from the DOT is unable to pass a pump test
- Engine 4 our new Fire Engine is undergoing outfitting for service. Ladders for this vehicle were recently tested, and compartment shelving has been installed.

A new combination ladder and mounting brackets are being installed. The new engine is now in reserve status as training and final outfitting is completed.

### **Budget/Financial**

- FY16 Budget submittals have been made to the administration. Initial Fire Department budget review by Finance Director and City Manager was held on the 18<sup>th</sup> of March.
- The Department is working with administration to submit budget modifications for accounts in its FY 15 budget that are over budget or anticipated to be over budget before the end of the fiscal year.

### **Grants**

- The Departments RFP for Self Contained Breathing Apparatus (SCBA) was published and posted in February. We received responses from two vendors: Arctic Fire of Fairbanks and Alaska Safety of Anchorage. Scores have been tabulated and a sales agreement is being negotiated with the selected vendor. Documentation is being compiled for the City purchasing agent, letters will be sent to all vendors after his approval.
- Semi-annual performance reports for the 2013 FEMA Assistance to Firefighters Grant program were accepted by FEMA.
- The Department applied to The Rural/Volunteer Firefighters assistance (RFA/VFA) grant for funding of two Self Contained Breathing Apparatus. This Grant has a maximum funding level of \$10,000.00 and is administered by the US Fish and Wildlife service and the Alaska Division of forestry. We have received this grant nine of the last ten years.
- The Department is working with the Grants manager to purchase four new gas detectors under last year's Homeland security grant program.

TRANSPORTATION INSPECTOR REPORT: **March 2015**

<b>2015</b>	January	February	March
New Chauffeurs	4	2	1
Chauffeur Renewals	2	2	1
Chauffeur Transfers			2
Vehicle Permit Renewals		1	0
Vehicle Transfers	3	4	2
Inspections	13	2	11
Revocations			0
Temporary Permits			0

- There were a total of 13 inspections done in March, 2 of which were vehicle transfers
- Alaska Cab completed their semi-annual inspection in March, no issues noted.
- 
- 3 Kusko Cab chauffeurs were cited for various violations of:
  - BMC 5.20.170 (Failed to have a child safety restraint/car seat)
  - BMC 5.20.080 D (Vehicle was not equipped with a fire extinguisher)
  - BMC 5.30.065 (No display of vehicle permit).

All drivers were issued citations for each infraction of \$150 per BMC 5.20.120, additionally letters were mailed out regarding the violations. Kusko will be having their upcoming semi-annual inspections in April.

- Alaska Commercial Company just issued letters out to all Cab companies in regards to their new Taxi Lane beginning March 30<sup>th</sup>, 2015 –taxi drivers were notified to use the taxi lane only and are not permitted to use the parking lot. (Copy of this letter is attached to this report).



Dear Taxi Owner:

Alaska Commercial Company (Main store) located at 135 Ridgecrest is introducing a new taxi lane. This taxi lane must be used starting Monday, March 30 2015. Please read the following rules carefully. This could impact your opportunity to pickup or drop off customers at our retail store.

1. All taxi drivers must use the taxi lane; there will be no exceptions.
2. Taxi drivers will not be permitted to use the parking lot under any circumstance.
3. If a taxi is caught in the parking lot out of the lane, the following actions will occur:
  - a. First offense, we will ask you to use the taxi lane.
  - b. Second offense (per taxi number) will be banned from ACC property for 90 days.
  - c. If a taxi is caught on the property while banned, the police will be called and charges will be filed. ACC will prosecute to the fullest extent of the law.

Thank You for your understanding of these new Taxi Lane rules. They will help immensely towards making our parking lot safer, easier to access and less congested. If there are any questions/concerns please feel free to contact the store manager at 543-2661.

Thanks,

ACC Management

## **5.20.110 Denial, suspension, or revocation of license or permit.**

A. The transportation inspector shall have the power to suspend or revoke a chauffeur's license.

1. The transportation inspector shall immediately suspend or revoke a chauffeur's license if a chauffeur is convicted by a court of competent jurisdiction of an offense set forth in BMC [5.40.030](#);
2. The transportation inspector shall suspend or revoke a chauffeur's license upon receipt of evidence sufficient to cause the transportation inspector to conclude that it is more likely than not that a chauffeur is incapable of controlling a motor vehicle safely;
3. The transportation inspector shall deny, suspend, or revoke the chauffeur's license of any chauffeur failing or refusing to take a drug and/or alcohol test in accordance with BMC [5.20.085](#).

B. Upon a request by the transportation inspector or on its own initiative, the commission shall have the power to suspend or revoke a taxicab, river taxi, and limousine or bus permit.

1. The commission shall suspend or revoke a taxicab, river taxi, limousine or bus permit upon finding after a hearing that:

a. A permittee has not operated pursuant to the permit for forty-five (45) consecutive days or for ninety (90) days in any twelve- (12-) month period; provided, that such failure to operate is not caused by strike, public catastrophe, or other act beyond the control of the permittee but not including insolvency;

b. A permittee has sold or otherwise lost the use of the vehicle which was being operated pursuant to the permit and has failed to replace it within sixty (60) days after the date of such sale or loss;

c. A permittee has failed to make any payments required under Chapters [5.20](#) through [5.50](#) BMC or to make any payments (including but not limited to business license fees and sales taxes) or remit any fees required by any other provisions of this code;

d. A permittee has submitted a false or misleading inspection report from a designated inspection station.