City of Bethel, Alaska
Parks, Recreation, Aquatic, Health & Safety Center Committee Minutes

June 13, 2016 Regular Meeting Bethel, Alaska

I. CALL TO ORDER
The meeting was called to order by Michelle DeWitt at 6:10 pm.

II. ROLL CALL
Comprising a quorum of the Committee, the following were present: Michelle DeWitt, Judy Wasierski, Kathy Hanson, Mary Weiss, Rick Robb left at 6:30pm to attend another meeting, and Barbara Mosier arrived at 6:30pm.

Excused absent(s): Beverly Hoffman, Brian Lefferts, and Kathryn Baldwin

Also in attendance were the following:
Public Works Director, Muzaffar Lakhani
Pool Manager, Raunicka Ray
4th of July Planner, Roxanne Girdlestone

III. PEOPLE TO BE HEARD:

IV. APPROVAL OF AGENDA

MOVED BY:	Mary Weiss	Motion to approve agenda.
SECONDED BY:	Rick Robb	
VOTE ON MOTION:	Unanimously approved	

V. APPROVAL OF THE MINUTES:

MOVED BY:	Rick Robb	Motion to approve the minutes from regular meeting 05-06-16, and Special Meeting on 05-31-2016
SECONDED BY:	Kathryn Baldwin	
VOTE ON MOTION:	Unanimously approved	

VI. SPECIAL ORDER OF BUSINESS:

MOVED BY:	Judy Wasierski	Motion to amend agenda by moving up old business item "f" to "a"
SECONDED BY:	Kathy Hanson	
VOTE ON MOTION:	Unanimously approved	

VII. DEPARTMENT HEAD REPORT: Public Works Director, Muzaffar Lakhani reports that the boardwalk at the Pinky's Park repair contract has been awarded to the Kuqo Construction and it is to be completed by July 1, 2016. The boardwalk by the Moravian Church has water damage, unsafe, not a quick fix. Lakhani also adds that the boardwalk is on the Moravian Church property, but it is on the City's right of way. Pool Manager, Raunicka Ray reports that the numbers of people using the fitness center and pool are climbing.

IX. UNFINISHED BUSINESS:
A. 4th of July Planning- The event planning is coming together, but they are in need of volunteers.
B. Pool Financial Audit Report and Facility Fitness Audit Report update: discussion of May Budget Report

C. Trails-Funding, Safety, Update:

MOVED BY:	Judy Wasierski	Motion to approve the recommendation from committee for the Statewide Transportation Alternative Programs grant.
SECONDED BY:	Kathy Hanson	
VOTE ON MOTION:	Unanimously approved	

D. Website- Development of Fitness Center: There will be a meeting with the fitness center about the website development.

E. LONG Buildings Report and City follow up to report: no new updates until next meeting

F. Defibrillator for Pool-update: The defibrillator has not been ordered yet. Michelle Dewitt will talk to John Sargent about ordering it.

G. Tobacco Tax Allocation- Parks and Recreation Distribution:

MOVED BY:	Barbara Mosier	Motion to recommend City Council to allocate $250,000 in Fiscal Year 2017 tobacco tax funds to the Parks and Recreation budget to be used for the Pinky's Park boardwalk repairs and the Moravian Church boardwalk repairs with a goal of restoring both boardwalks to safety standards.
SECONDED BY:	Kathy Hanson	
VOTE ON MOTION:	Unanimously approved	

H. Physical Facility Subcommittee Development (Mechanical): Per their approval Brian Lefferts and Beverly Hoffman were appointed to focus on the physical part of the Fitness Center.

I. Status of Outstanding recommendations and action memorandums to the city council: The committee reviewed and discussed all action memorandum and recommendations to City Council starting from October 2015.

J. David Moore/ Architects Alaska recommendations/reports: subcommittees will review recommendations and reviews.

K. Fiscal Year 2017 Parks and Recreation purposed budget review: no new updates this month because the budget was not available.

L. Individual to provide report to the next City Council Meeting: Michelle DeWitt has volunteered to write the report and Kathy Hanson agreed to report to City Council.

M. Pinky's Park Improvement Project Grant:

MOVED BY:	Mary Weiss	Motion to recommend City Council to consider using subcontractors for the Pinky's Park Improvement Project grant multi-use field. A portion of that tobacco tax allocation could be used for the purpose if necessary.
SECONDED BY:	Rick Robb	
VOTE ON MOTION:	Unanimously approved	

N. Log Cabin Use/Update: No new updates on the Log Cabin.

X. NEW BUSINESS:

A. New Pool Contract- Patty Burley informed the committee that they are three items away from signing the contract. There is a conflict with age for the students already working and they are planning to resolve that.

XI. MEMBER COMMENTS:

M. DeWitt-I want to thank Judy for taking over for a couple of meetings.
J. Wasierski- No comment.
K. Hanson- My job is to talk to John about the defibrillator.
B. Mosier- No comment.
M. Weiss- Good meeting got a lot done.
R. Robb- No comment.

XII. ADJOURNMENT

MOVED BY:	Kathy Hanson	Motion to adjourn the meeting at 8:30 pm
SECONDED BY:	Mary Weiss	
VOTE ON MOTION	Unanimously approved	

APPROVED THIS 11 DAY OF July, 2016.

Pauline Boratko, Committee Recorder

Michelle DeWitt, Chair

7-11-16