



## Planning Commission Meeting Agenda

Regular Meeting Thursday, July 9, 2015 – 6:30PM  
City Hall Council Chambers 300 Chief Eddie Hoffman Highway

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### MEMBERS

Joy Shantz  
Chair  
Term Expires  
12/2015

John Guinn  
Vice-Chair  
Term Expires  
12/2015

Heather Pike  
Council Rep.  
Term Expires  
10/2015

Kathy Hanson  
Committee Member  
Term Expires  
12/2016

Cliff Linderth  
Committee Member  
Term Expires  
12/2016

Vacant  
City Planner  
Ex-Officio Member

Betsy Jumper  
Recorder

### AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD – (5 Minute Limit)
- IV. APPROVAL OF THE MINUTES OF THE MAY 14, 2015 MEETING AND THE JUNE 11, 2015 MEETING
- V. APPROVAL OF THE AGENDA
- VI. NEW BUSINESS
  - A. Relocating the Planning Department
- VII. COMMISSIONER'S COMMENTS
- VIII. ADJOURNMENT

**>>>>DRAFT<<<<**  
**City of Bethel, Alaska**  
**Planning Commission**

May 14, 2015

Regular Meeting

Bethel, Alaska

**I. CALL TO ORDER:**

A regular meeting of the Planning Commission was held on May 14, 2015 in the City of Bethel Council Chambers room, in Bethel, Alaska.

Vice-Chair John Guinn called the meeting to order at 6:45 p.m.

**II. ROLL CALL:**

Compromising a quorum of the Committee, the following members were present for roll call: John Guinn, Heather Pike, Kathy Hanson, and Cliff Linderoth. Joy Shantz was excused. Also present was recorder Betsy Jumper.

**III. PEOPLE TO BE HEARD:** Nobody wished to be heard.

**IV. APPROVAL OF AGENDA:**

**MOTION TO APPROVE THE AGENDA OF May 14, 2015**

<b>MOVED:</b>	Heather Pike	To approve the agenda, but postpone Item B, Tall Tower Ordinance.
<b>SECONDED:</b>	Cliff Linderoth	
<b>VOTE ON MOTION</b>	All in favor 4 yes, 0 opposed.	

**V. APPROVAL OF MINUTES:**

**MOTION TO APPROVE THE MINUTES OF APRIL 9, 2015**

<b>MOVED:</b>	Heather Pike	To approve the minutes of April 9, 2015.
<b>SECONDED:</b>	Kathy Hanson	
<b>VOTE ON MOTION</b>	All in favor 4 yes, 0 opposed	

**VII. UNFINISHED BUSINESS :** None

**VIII. NEW BUSINESS:**

A. Minor Replat of USS 3230, vacating a common lot line between lots 6 & 7, Block 12, to create a single lot 1 Block 12 to create JWS subdivision.

<b>MOVED:</b>	Cliff Linderoth	Motion to introduce Item A.
<b>SECONDED:</b>	Heather Pike	
<b>VOTE ON MOTION</b>	All in favor 4 yes, 0 opposed	

A discussion ensued.

<b>MOVED:</b>	Kathy Hanson	To take no action on Item A until the applicant has been contacted for further clarification.
<b>SECONDED:</b>	Cliff Linderoth	
<b>VOTE ON MOTION</b>	All in favor 4 yes, 0 opposed.	

**IX. COMMITTEE MEMBER COMMENTS:** **Kathy:** Asked what did the City Council do for the budget request for \$61,000 to subcontract for Planning Services—also inquired if the Planning Director job is being advertised. Plus, we need more members on the commission; it's an interesting commission—all about the future of Bethel and it's very important. And we need a Planning Director. **Cliff:** Nothing really, except saw the 1<sup>st</sup> mosquito's—they're here, and also the swallows. The cavalry is here. **Heather:** The only comments I have—unless the majority of the Planning Commission doesn't want me to—is to continue to lobby against the \$61,000 expenditure. I think 679.00 per day in Bethel is too much, especially after consulting with the City Attorney and Betsy—we have nothing pending for the Planning Commission. We don't need an acting Planning Director to come out here and sit with us for our monthly meetings. That's not justification for \$61,000 for 90 days. The other thing that's exciting is that I asked the City Attorney to look into the legalities of a 2<sup>nd</sup> class city versus a 1<sup>st</sup> class city. With a 1<sup>st</sup> class city, a City Planner is needed/required; with a 2<sup>nd</sup> class city, a Planning Director is not required. I think that that's a real viable option and something I want to talk further about is if Betsy or whoever the employee that is in the position already, if they had interest, with Code Enforcement training and possibly entering into some courses to become a Planner 1 where we can develop from within. We already have a long term employee that's worked under two Planning Directors. Why do we need to hire an outsider who may only stay for a year? Why not invest in the employee we already have that is knowledgeable about working in this field?—just food for thought. **John:** had no comments.

**X. ADJOURNMENT**

<b>MOVED:</b>	Kathy Hanson	Motion to adjourn the meeting at 7:20.
<b>SECONDED:</b>	Cliff Linderoth	
<b>VOTE ON MOTION</b>	All in favor 4 yes, 0 opposed	

Next meeting will be on June 11, 2014

ATTEST: \_\_\_\_\_, Joy Shantz, Chairperson  
 \_\_\_\_\_, Betsy Jumper, Recorder

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>>>>DRAFT<<<<  
**City of Bethel, Alaska**  
**Planning Commission**

June 11, 2015                      Regular Meeting                      Bethel, Alaska

**I. CALL TO ORDER:**

A regular meeting of the Planning Commission was held on June 11, 2015 in the City of Bethel Council Chambers room, in Bethel, Alaska.

Chair Joy Shantz called the meeting to order at 6:30p.m.

**II. ROLL CALL:**

Comprising a quorum of the Committee, the following members were present for roll call: John Guinn, Heather Pike, Kathy Hanson, Joy Shantz; Cliff Linderoth was excused. Also present was recorder Betsy Jumper.

**III. PEOPLE TO BE HEARD:** Nobody wished to be heard.

**IV. APPROVAL OF AGENDA:**

**MOTION TO APPROVE THE AGENDA OF JUNE 11, 2015**

<b>MOVED:</b>	Heather Pike	To approve the agenda.
<b>SECONDED:</b>	John Guinn	
<b>VOTE ON MOTION</b>	All in favor 4 yes, 0 opposed.	

**V. APPROVAL OF MINUTES:**

**MOTION TO APPROVE THE MINUTES MAY 14, 2015**

<b>MOVED:</b>	Heather Pike	To postpone until next July meeting.
<b>SECONDED:</b>	Kathy Hanson	
<b>VOTE ON MOTION</b>	All in favor 4 yes, 0 opposed	

**VI. COMMITTEE MEMBER COMMENTS:** **Heather:** Told the members of the last Council meeting, specifically moving the Planning office to the Courthouse-shared concerns of moving to Courthouse, it would be a disservice. But do envision moving the planning office sometime within the year to accommodate the elders; **John:** had no comments; **Kathy:** was thankful that the Commission is being kept informed regarding the Blue Sky Subdivision and other updates—we're kind of in limbo as a Commission without a director—feels we're performing some service to the community; **Joy:** just to piggyback with what Heather said, I think it would be good to move the planning office, but the Courthouse is not the right place with the security unless there can be a separate entrance. Everybody enjoy your summer days.

**VII. ADJOURNMENT**

<b>MOVED:</b>	Kathy Hanson	Motion to adjourn the meeting.
<b>SECONDED:</b>	John Guinn	
<b>VOTE ON MOTION</b>	All in favor 4 yes, 0 opposed	

Next meeting will be on July 9, 2015

\_\_\_\_\_, Joy Shantz, Chairperson  
 ATTEST: \_\_\_\_\_, Betsy Jumper, Recorder

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