



City of Bethel

P.O. BOX 1388

Bethel, Alaska 99559

Phone: 907- 543-2047

Fax: 907-543-4171

Regular City Council Meeting

September 11, 2012

6:30 P.M.

Council Chambers; Bethel, Alaska



City Council Meeting Agenda

Regularly Scheduled Meeting

September 11, 2012-6:30 pm

City Hall 300 State Highway, Bethel, AK

City of Bethel Council Chambers

Joseph Klejka
Mayor
Term Expires 2012
543-2984
jklejka@cityofbethel.net

Gene Peltola Jr.
Vice-Mayor
Term Expires 2013
543-3151
gpeltola@cityofbethel.net

Rick Robb
Council Member
Term Expires 2013
543-1879
rrobb@cityofbethel.net

Mary Sattler
Council Member
Term Expires 2013
543-1588
msattler@cityofbethel.net

Kent Harding
Council Member
Term Expires 2012
543-2276
kharding@cityofbethel.net

Mark Springer
Council Member
Term Expires 2013
545-1450
mspringer@cityofbethel.net

Eric Whitney
Council Member
Term Expires 2012
545-1309
ewhitney@cityofbethel.net

Lee Foley
City Manager
543-2047
lfoley@cityofbethel.net

Lori Strickler
City Clerk
543-1384
lstrickler@cityofbethel.net

Michael Gatti
City Attorney

Paul Richards
Lobbyist
paul_richards@gci.net

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. PEOPLE TO BE HEARD – Five minutes per person**
- V. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA**
- VI. APPROVAL OF MEETING MINUTES**
 - a) *8-28-2012 Regular City Council Meeting Minutes
 - b) *9-04-2012 Special City Council Meeting Minutes
- VII. REPORTS OF STANDING COMMITTEES**
 - a) Public Safety and Transportation Commission
 - b) Port Commission
 - c) Planning Commission
 - d) Parks and Recreation Committee
 - e) Finance Committee
 - f) Public Works Committee
 - g) Energy Committee
- VIII. UNFINISHED BUSINESS**
 - a) AM 12-30 Approval Of The State Priorities Requests For Inclusion In The Annual Resolution (City Manager Foley)
- IX. NEW BUSINESS**
 - a) *Resolution 12-17: Supporting The Timely Completion Of The Airport Runway Rehabilitation Project (Mayor Klejka)
 - b) *Resolution 12-18: Requesting Assistance In The Tundra Ridge Road Improvement From Federal Delegation (Mayor Klejka)
 - c) AM 12-32: Approval Of The Four Lane Pool Concept As Currently Provided In The Bethel Aquatic Training And Health Center 65% Plan As Well As Increasing The Exercise Area To Accommodate More Than 14 Occupants (Council Member Robb)
 - d) *PTO For The City Clerk September 10, 2012 (Mayor Klejka)
 - e) *PTO For The City Attorney September 28, 2012 (Mayor Klejka)
 - f) Approval For Mayor Klejka To Attend The Valdez Liquefied Natural Gas Conference As A Panelist As Requested By The Alaska Municipal League (Mayor Klejka)
- X. MAYOR'S REPORT**
- XI. MANAGER'S REPORT**
- XII. CLERK'S REPORT**
- XIII. COUNCIL MEMBER COMMENTS**
- XIV. ADJOURNMENT**

Agenda posted on September 5, 2012, at City Hall, AC Co., Swansons, and the Post Office.

Lori Strickler, City Clerk's Office

(Items on the agenda noted with an asterisk (*) are considered the consent agenda.

All Resolutions noted with an asterisk (*) will automatically be adopted on the consent agenda unless removed from the consent agenda by Council.

Ordinances introduced with an asterisk (*) on the consent agenda will automatically be introduced and set for **Public Hearing September 25, 2012**)

Bethel City Council

Approval of the Minutes

City of Bethel City Council Meeting Minutes

August 28, 2012

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on August 28, 2012 at 6:30pm, at the City Council Chambers, Bethel, Alaska.

Mayor Klejka called the meeting to order at 6:30p.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

PRESENT:

Council Member Kent Harding
Council Member Joseph Klejka
Council Member Mark Springer
Council Member Rick Robb
Council Member Eric Whitney
Council Member Mary Sattler (arrived after roll call)

ABSENT:

Council Member Gene Jr. Peltola

STAFF:

City Clerk Lori Strickler
City Manager Lee Foley

IV. PEOPLE TO BE HEARD

Brian Lefferts, Chairman of the Public Safety and Transportation Commission, Spoke in favor of Resolution 12-16: Complete Streets into City's master plan and Resolution 12-15: Requiring the Posting of Food Inspections. Informed the Council of a proposed ordinance that has gone through the Public Safety and Transportation Commission and the Public Works Committee regarding taxation on sugar sweetened beverages.

Anna Hoffman- Suggested RFP for construction should wait until after a project manager has been selected.

Mary Sattler called into the meeting at 6:37p.

V. APPROVAL OF THE CONSENT AND REGULAR AGENDA

MOVED:	Robb	Motion to approve the consent and regular agenda.
SECONDED:	Springer	
MOVED:	Robb	Motion to amend the agenda to move Special Order of Business items to follow Approval of the Meeting Minutes.
SECONDED:	Whitney	
VOTE ON MOTION	All in favor	
MOVED:	Robb	Remove Resolutions 12-15, 12-16 and the approval of the City Attorney's travel from the consent agenda.
VOTE ON MAIN MOTION	All in favor	

VI. APPROVAL OF THE MEETING MINUTES

Item A -7-24-2012 Regular City Council Meeting Minutes
Passed on the consent agenda.

Item B- 7-30-2012 Special City Council Meeting Minutes
Passed on the consent agenda.

VII. REPORTS OF STANDING COMMITTEES

Item A -Public Safety & Transportation Committee-
Next meeting will be the first Tuesday in September.

Item B- Port Commission-
Meeting scheduled for August 20th, copies of the report are in the council members packets.

Item C- Planning Commission-
August 9th meeting, David Haines resignation accepted. Next meeting Sept. 13, 2012.

Item D- Parks and Recreation Committee-
 Has not had meetings during the summer, next meeting Sept 17th, 2012 at the youth center. Janet Athanas has presented her letter on resignation effective September 30th, 2012.

Item E- Finance Committee-
 A meeting was held this Thursday- finalizing an amendment to establish guidelines to the local bidding preference. Sweetened beverage ordinance will be considered by the committee for a little while with help from the city attorney.

Item F- Public Works Committee-
 Minutes of this meeting can be found in the packet.

Item G- Energy Committee –
 Has vacancies.

VIII. SPECIAL ORDER OF BUSINESS

Item A – Morgan Merritt From The Department Of Transportation Will Be Providing A Status Update On The Tundra Ridge Road Project.

Item B- Morgan Merritt from The Department Of Transportation Will be Providing An Update On The Bethel Airport Rehabilitation Project.

Item C- Introduction of City Planner, Rachael Pitt.

IX. UNFINISHED BUSINESS

Item A – Resolution 12-15: A Resolution Of The City Council Of The City of Bethel Requesting An Ordinance Requiring Food Establishment To Post State Health Inspection Results For Scores.

MOVED:	Springer	Motion to approve Resolution 12-15.
SECONDED:	Harding	
VOTE ON MAIN MOTION	4-2 Motion passes, Sattler and Robb opposed	

Item B- Review Of The Yukon Kuskokwim Regional Aquatic Health And Safety Center Request For Proposal.

Item C- National Oceanic and Atmospheric Administration (NOAA) Alaska Fisheries Science Center (AFSC) Bethel Community Profile Review.

X. NEW BUSINESS

Item A- Resolution 12-16: Providing For A Complete Streets Policy And Directing Staff To Develop Implementation Strategies To Increase The Usability Of All Streets For All Modes Of Travel For Citizens Of All Ages And Abilities In Bethel.

MOVED:	Springer	Motion to approve Resolution 12-16.
SECONDED:	Harding	
VOTE ON MAIN MOTION	2-4 Motion fails Klejka, Sattler, Robb and Whitney opposed	

MOVED:	Springer	Motion for 5 minute break
SECONDED:	Whitney	
VOTE ON MAIN MOTION	All in favor	

Mayor Klejka departed the meeting at 8:00p.

Council Member Sattler departed the meeting at 8:00p.

MOVED:	Springer	Motion to nominated Council Member Robb as Mayor Pro Tempore.
SECONDED:	Harding	
VOTE ON MAIN MOTION	All in favor	

Council Member Sattler returned to the meeting at 8:03p.

Item B- AM 12-28: Contract For CH2MHILL To Conduct A Water And Sewer Utilities Cost Analysis And Rate Study.

MOVED:	Springer	Motion to approve AM 12-28.
SECONDED:	Whitney	
VOTE ON MAIN MOTION	All in favor	

Item C- AM 12-29: Contract For Larsen Consulting Group, LLC To Complete Water And Sewer Master Plan Update (2013-2018).

MOVED:	Springer	Motion to postpone AM 12-29, until next meeting.
SECONDED:	Whitney	
VOTE ON MAIN MOTION	All in favor	

Item D- Exploring Options Regarding The Armory Building And Lease.

Item E- Transit System Operation Feasibility Update.

Item F- AM 12-30: Review And Determination Of State Priority Request.

MOVED:	Springer	Motion to postpone AM 12-30 until the next regular meeting.
SECONDED:	Harding	
VOTE ON MAIN MOTION	All in favor	

Item G- City Manager Leave Request September 7-17th.
Passed on the consent agenda.

Item H - City Attorney Leave Request.

MOVED:	Whitney	Motion to approve business travel.
SECONDED:	Springer	
VOTE ON MAIN MOTION	All in favor	

- XI. MAYOR'S REPORT**
- XI. MANAGERS REPORT**
- XII. CITY CLERK'S REPORT**
- XIII. COUNCIL MEMBER COMMENTS-**

Council Member Springer–
 Thanked Lori Strickler, the City Clerk, and those who helped with the Alaska Municipal League. Primary election was held today, thank you election workers.

Council Member Robb-
 Welcome Patty Burley, thank you Janet Athanas for your many years of service to our community. Our city must be more proactive in getting these Airport and Kaligtug road issues resolved. Have a safe hunting season.

Council Member Whitney–
 There is a soft shoulder on the Hangar Lake road which should be looked into.

Council Member Harding-
 Thank you Mr. Mueller and Mr. Merritt for making the presentations this evening.

Council Member Sattler-
 AML was a great success, would like to thank former Mayor Middlebrook. School has started; make sure kids get there on time.

MOVED:	Robb	Motion to adjourn
SECONDED:	Whitney	
VOTE ON MAIN MOTION	All in favor	

XV. ADJOURNMENT

Council adjourned at 8:36p.

 Joseph Klejka, Mayor

ATTEST:

 Kajena Baty, Recorder

City of Bethel City Council Meeting Minutes

September 4, 2012

Special Meeting

Bethel, Alaska

I. CALL TO ORDER

A Special Meeting of the Bethel City Council was held on July 5, 2012 at 6:30pm, at the City Council Chambers, Bethel, Alaska.

Mayor Joseph Klejka called the meeting to order.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

PRESENT:

Council Member Rick Robb
Council Member Mary Sattler
Vice Mayor Gene Peltola Jr.
Mayor Joseph Klejka

ABSENT

Council Member Mark Springer
Council Member Eric Whitney
Council Member Kent Harding

OTHERS PRESENT

City Manager Lee Foley
City Clerk Lori Strickler

IV. PEOPLE TO BE HEARD

No one wished to be heard.

V. APPROVAL OF AGENDA

MOVED:	Robb	Motion to approve the agenda.
SECONDED:	Sattler	
VOTE ON MAIN MOTION	All in favor	

VI. UNFINISHED BUSINESS

Item A- AM 12-29: Contract For Larsen Consulting Group, LLC To Complete Water And Sewer Master Plan Update (2013-2018).

MOVED:	Robb	Motion to approve AM 12-29.
SECONDED:	Peltola	
MOVED:	Robb	Motion to amend the contract, to change the amount from \$63,044.60, \$60,922.00.
SECONDED:	Peltola	
VOTE ON MOTION	All in favor	
VOTE ON MAIN MOTION	All in favor	

VII. NEW BUSINESS

Item A- AM 12-31: Contract Approval Between The City Of Bethel And Project Development Associates For Project Management Services Associated With The Construction Of The Yukon Kuskokwim Regional Aquatic Health And Safety Center.

MOVED:	Robb	Motion to approve AM 12-31.
SECONDED:	Sattler	
MOVED:	Robb	Motion to suspend the rules to hear from relevant parties on this subject.
SECONDED:	Sattler	
VOTE ON MAIN MOTION	All in favor	
MOVED:	Sattler	Motion to amend to include language to allow the city ability to suspend the contract at a reasonable cost if the contract goes past November 15, 2015
SECONDED:	Robb	
VOTE ON MOTION	All in favor	
VOTE ON MAIN MOTION	All in favor	

MOVED:	Peltola	Motion to adjourn.
SECONDED:	Sattler	
VOTE ON MAIN MOTION	All in favor	

VIII. ADJOURNMENT

Council Adjourn at 1:20p.

Joseph A. Klejka, Mayor

ATTEST:

Lori Strickler, City Clerk

number of items

total
value

total
weight

total
value

total
weight

total
value

total
value

total
weight

total
value

Reports of Standing Committees

Reports of
Standing
Committees



City of Bethel

P.O. Box 1388 • Bethel, Alaska 99559-1388
907-543-2047
Fax # 543-4171
Website: www.cityofbethel.org

REGULAR MEETING AGENDA ENERGY COMMITTEE Tuesday, September 4, 2012 – 6:30 p.m. Back Conference Room of City Hall, Bethel, AK

Members

Leif Albertson
Chair

Mary Weiss
Vice Chair

Greg McIntyre

Shari Neth

Eric Whitney

Alternate Members

Ex-Officio Member

Annette Sutton

I. Call to Order

II. Roll Call

III. People to be Heard

IV. Approval of Agenda
-Agenda September 4, 2012

V. Approval of Meeting Minutes
-Regular Meeting June 4, 2012

VI. Old Business

- A.** Nuvista Regional Energy Committee update. (Greg McIntyre)
- B.** Matrix of potential Energy projects. (Eric Whitney)
- C.** Recycling Center update. (Eric Whitney)
- D.** Establish information/language to include in a recommendation to the City Council, supporting the reissuance of the Recycling Center RFP (Leif Albertson)

VII. New Business

- A.** Recycling Center RFP response.
- B.** Renewable/Alternative Power Options Tracking Sheet. (Eric Whitney)
- C.** Discussion on cash deposit for recyclable materials. (Leif Albertson)

IX. Committee Member's Comments

X. Adjournment

Agenda Posted 08/29/2012 at USPS, AC, Swanson's, and City Hall

City of Bethel

100 W. 10th Street, Suite 100
Bethel, Alaska 99501
Phone: 479-2300
Fax: 479-2301



REGULAR MEETING AGENDA ENERGY COMMITTEE

Thursday, September 4, 2014 - 8:30 a.m.
Baker Conference Room in City Hall, Bethel, AK

Agenda items are listed in the order they will be presented at the meeting. Items may be added or deleted at the discretion of the City Manager.

Item	Description	Staff
1	Approval of the agenda for the meeting.	City Manager
2	Approval of the minutes from the previous meeting.	City Manager
3	Review of the Energy Committee report for the month of August.	City Manager
4	Review of the Energy Committee report for the month of July.	City Manager
5	Review of the Energy Committee report for the month of June.	City Manager
6	Review of the Energy Committee report for the month of May.	City Manager
7	Review of the Energy Committee report for the month of April.	City Manager
8	Review of the Energy Committee report for the month of March.	City Manager
9	Review of the Energy Committee report for the month of February.	City Manager
10	Review of the Energy Committee report for the month of January.	City Manager
11	Review of the Energy Committee report for the month of December.	City Manager
12	Review of the Energy Committee report for the month of November.	City Manager
13	Review of the Energy Committee report for the month of October.	City Manager
14	Review of the Energy Committee report for the month of September.	City Manager



City of Bethel

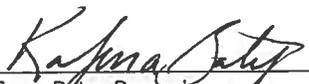
P.O. Box 388 Bethel, AK 99559

907-543-2297

Fax: 543-4171

**PUBLIC NOTICE
REGULAR MEETING OF THE
PUBLIC SAFETY & TRANSPORTATION COMMISSION
Tuesday September 4, 2012 -7:00 p.m.
BETHEL CITY HALL – COUNCIL CHAMBERS
AGENDA**

Members	I.	CALL TO ORDER
Pat Jennings <i>Chair</i>	II.	ROLL CALL
Brian Lefferts <i>Vice Chair</i>	III.	PEOPLE TO BE HEARD
Charley Hwa Chung	IV.	APPROVAL OF AGENDA
Paul Gregory	V.	APPROVAL OF MINUTES FROM THE REGULAR MEETING OF July 3, 2012.
Carol (Annette) Sutton	VI.	CHIEFS' COMMENTS Fire Chief Police Chief
Kent Harding, <i>Council Representative</i>	VII.	TRANSPORTATION INSPECTOR REPORT
Ex-Officio Members	VIII.	COUNCIL MEMBER COMMENTS
Larry Elarton <i>Chief of Police</i>	IX.	UNFINISHED BUSINESS
Larry Elarton <i>Transportation Inspector</i>	X.	NEW BUSINESS A. Consideration to declare a commission vacancy of Annette Sutton per her letter of resignation and Charley Chung per BMC 2.52.070 (9) B. Stationary dispatch for all cab companies.
George Young <i>Fire Chief</i>	XI.	COMMISSION MEMBER'S COMMENTS
	XII.	ADJOURNMENT

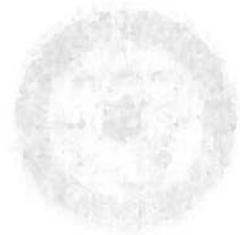

KaJena Baty, Recorder
POSTED on August 28, 2012
BNC, AC, SWANSONS, CITY HALL, & POLICE DEPT.
Next Public Safety and Transportation Commission Meeting will be **October 2, 2012**

City of Bethel

1100 Box 250 Bethel, AK 99559

407 541 1307

1000 1000 4311



PUBLIC NOTICE REGULAR MEETING OF THE PUBLIC SAFETY & TRANSPORTATION COMMISSION Tuesday September 4, 2012 - 7:00 PM BETHEL CITY HALL - COUNCIL CHAMBERS AGENDA

Item	Description	Staff
1	Approval of the minutes of the meeting held on August 14, 2012.	Police
2	Approval of the minutes of the meeting held on August 21, 2012.	Police
3	Approval of the minutes of the meeting held on August 28, 2012.	Police
4	Approval of the minutes of the meeting held on September 4, 2012.	Police
5	Approval of the minutes of the meeting held on September 11, 2012.	Police
6	Approval of the minutes of the meeting held on September 18, 2012.	Police
7	Approval of the minutes of the meeting held on September 25, 2012.	Police
8	Approval of the minutes of the meeting held on October 2, 2012.	Police
9	Approval of the minutes of the meeting held on October 9, 2012.	Police
10	Approval of the minutes of the meeting held on October 16, 2012.	Police
11	Approval of the minutes of the meeting held on October 23, 2012.	Police
12	Approval of the minutes of the meeting held on October 30, 2012.	Police
13	Approval of the minutes of the meeting held on November 6, 2012.	Police
14	Approval of the minutes of the meeting held on November 13, 2012.	Police
15	Approval of the minutes of the meeting held on November 20, 2012.	Police
16	Approval of the minutes of the meeting held on November 27, 2012.	Police
17	Approval of the minutes of the meeting held on December 4, 2012.	Police
18	Approval of the minutes of the meeting held on December 11, 2012.	Police
19	Approval of the minutes of the meeting held on December 18, 2012.	Police
20	Approval of the minutes of the meeting held on December 25, 2012.	Police

Bethel City Council

Unfinished Business

British City Council

Unfinished
Business

City of Bethel Action Memorandum

Action memorandum No.	12-30		
Date action introduced:	August 28, 2012	Introduced by:	City Manager
Date action taken:		<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Confirmed by:			

SUBJECT/ACTION: Approval of State Priority Requests for preparation of the Annual State Priority Resolution.

Route to:	Department/Individual:	Initials:	Remarks:
X	Port		
X	Finance		
X	Public Works		
X	Planning		
X	Parks and Recreation		
X	Police		
X	Fire		

Attachment(s): None

Amount of fiscal impact		Account information:
To Be Determined	No fiscal impact	
	Funds are budgeted for.	
	Funds are not budgeted. Budget modification is required. Affected account number:	

The following items were compiled through recommendations and suggestions received from department heads and others in the Administration. They are listed in no particular order:

- New Dog Pound (\$400K)** –The current facility was not designed as an animal shelter. The structure is rotting from within and is located too far away for animal control purposes. This proposed building for animal control would be constructed on the new Police Station property. The City could possibly enter into an agreement with Yuut Elitnaurviat whereby the City would provide funding and trainees from the People’s Learning Center would build the structure to Police design specifications.
- Institutional Corridor (\$20M)** – Essentially, a new water main would be run from City Sub water treatment plant along Chief Eddie Hoffman Highway to a new water storage facility capable of holding approximately 655K gallons of water. From the new storage tank, the water main would then run to several institutions and commercial buildings along the Institutional Corridor. Additionally, new pumps would be installed at the storage tank. In discussions, the more expanded project cost estimate was \$14.5M. However, that figure was based on concept without a developed design. Requesting \$16M

City of Bethel Action Memorandum

Action memorandum No.	12-30		
Date action introduced:	August 28, 2012	Introduced by:	City Manager
Date action taken:		<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied
Confirmed by:			

would enable the City to engage an engineering firm for design purposes and then solidify the concept and move forward with construction.

- Petro Port Expansion (\$12.5M)** – Present facility allows for only one barge loading or discharging at a time. Adding an 800 foot face on the river would enable Port to handle two (2) fuel barges simultaneously. It would also allow one freight barge to moor, either for loading/off-loading, or temporary holding while waiting for the freight dock to become available. Currently, freight barges moor to the seawall, putting undue stress and pressure on a wall that was not built for this purpose.
- Dust Control & Road Maintenance (\$5.4M)** – Purchase gravel, calcium chloride, and sodium chloride for use on roads, and hydro-seed materials for road side slopes. Purchasing in large quantities would enable Public Works to provide dust control measures on all gravel roads throughout the City, not just the main thoroughfares. Grant would also allow for purchase of one (1) new water spray truck to augment current equipment.
- Renovate Youth Center & Log Cabin (\$2M)** – The current facilities do not have ADA-compliant restrooms, foundations are damaged, roofs are at the end of useful service life, the interiors are not designed for food service, parking lot is unsafe and poorly designed, and fencing is vitally needed. Grant would include purchasing land from BUC across from Youth Center to develop into a safe and user-friendly parking lot.
- Propose Kaligtug Road (\$5.0M)** – This proposed route, submitted to Council last year as a viable alternative to continuing to pursue completing Tundra Ridge Road through the Polk property (and shared with Senator Hoffman), would restore two (2) access and egress avenues from Tundra Ridge Subdivision by expanding Kaligtug Road from Ptarmigan Road to the existing H-Marker Lake Road. The cost would include obtaining a 100-foot ROW, sand fill, gravel, culverts, hydro-seeding, 3 stop signs, 1 right curve sign, 1 left curve sign, 2 speed limit signs, 2 children at play signs, road markers, an Environmental Impact Assessment, soil sampling, License and Bonding, Insurance, Corp of Engineer’s fee, core samples and crane costs to set the concrete culverts.
- City Dock (\$7M)** – The latest City Dock Structural Condition Report states that the East timber wall and East sheet-pile wall must be replaced or face eventual failure and collapse. By using a Design Build Model, funding for entire project could be obtained at once and speed up project completion.
- Old Moravian Cemetery Access (\$350K)** – Current bridge structure has deteriorated to such a degree that access to the cemetery is extremely unsafe and almost untenable. The new bridge would be a 6-foot by 50-foot aluminum gangplank style bridge with helical galvanized pilings and 80 linear feet of galvanized 4’ X 6” I beam support. Request funding would also be used to purchase ROW to construct bridge.
- Recycling Center (\$500K)** – Funding for two (2) operators for two (2) years and make the Recycling Center fully operational for that period of time.

City of Bethel Action Memorandum

Action memorandum No.	12-30		
Date action introduced:	August 28, 2012	Introduced by:	City Manager
Date action taken:		<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Confirmed by:			

- Port Office Complex (\$1.5M)** – Current Port office is insufficient for conducting Port operations and offers no meeting facility for the Port Commission. New building could be constructed on present site.
- Equipment Support for Upgraded Telephone System (\$250K)** – Current CAT5 cable is faulty and would cause new system to fail. New CAT6 cable must be installed to speed up internet access by all 70 City computers in use. The new cable will fully support the new telephone system into the future, improving internet speed and performance and decreasing maintenance requirements.
- Suction Dredge (\$1.5M)** – Funding would be used to purchase and operate one 8-inch suction dredge to reduce the quantity of sludge in the Lagoon, thereby reducing the quantity of lagoon liquids released into the Kuskokwim River. We currently release about 230M gallons of Lagoon liquids into the river every spring and fall.

Requester: <u>City of Bellingham</u>	Requester Title: <u>City Manager</u>	Date: <u>August 26, 2013</u>	Request Number: <u>13-20</u>
Request Title: <u>Request for Information</u>	Request Description: <u>Request for information regarding the City's financial records for the year 2012.</u>	Requester Contact: <u>[Redacted]</u>	Requester Phone: <u>[Redacted]</u>

- 1. Requester is requesting information regarding the City's financial records for the year 2012. The information requested includes, but is not limited to, the City's general ledger, budget, and financial statements.
- 2. The information requested is being provided to the requester in accordance with the City's public access policy. The information is being provided in a format that is accessible to the requester.
- 3. The information requested is being provided to the requester in a format that is accessible to the requester. The information is being provided in a format that is accessible to the requester.

Bethel City Council

New Business

Business Plan

New Business

Introduced by: Mayor Klejka
Date: September 11, 2012
Action:
Vote:

CITY OF BETHEL, ALASKA

RESOLUTION #12-17

A RESOLUTION BY THE BETHEL CITY COUNCIL REQUESTING ASSISTANCE FROM FEDERAL AND STATE REPRESENTATIVES IN FINDING MEANS TO INSURE THE BETHEL AIRPORT RUNWAY IS IN FULL FUNCTION COME THE END OF THE 2012 CONSTRUCTION SEASON

WHEREAS, the Bethel airport services the community of Bethel as well as the Yukon-Kuskokwim (YK) Delta with a population of 28,000;

WHEREAS, rehabilitation of the airport runway began early this summer with the intent to complete the project by the end of fall;

WHEREAS, unfortunately the project has faced ongoing delays and there are increasing concerns the runway will not be in full function by the end of this construction season;

WHEREAS, the rehabilitation of the runway has left only 75 feet of accessible runway for the aircrafts and large carriers;

WHEREAS, because of the minimized runway, large aircrafts normally equipt with Instrument Landing Systems (ILS) are unable to use these tools when landing which means regulations are more strict on the ceiling levels, runway visibility and cross wind limits;

WHEREAS, with the inability to use ILS, there have been an overwhelming number of large crafts that have been rerouted, delayed or cancelled during the recent months leaving people stranded and supplies into the region delayed;

WHEREAS, if the airport runway is not in full functioning order come the winter months, many people throughout the YK Delta fear medical supplies, food and transportation will be even more difficult to obtain;

WHEREAS, the accessibility of the Bethel airport runway by the Alaska Airlines jet as well as many other cargo carries is imperative due to the reliance this region has on large carriers;

Introduced by: Mayor Klejka
Date: September 11, 2012
Action:
Vote:

NOW, THEREFORE, BE IT RESOLVED by the Bethel City Council urges State and Federal delegates as well as the Department of Transportation to insure to our region this lifeline is not diminished come the harsh winter months.

PASSED AND APPROVED THIS ___ DAY OF SEPTEMBER 2012, BY A VOTE OF ___ IN FAVOR AND ___ IN OPPOSITION.

Joseph A. Klejka, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

RESOLUTION #12-18

A RESOLUTION BY THE BETHEL CITY COUNCIL REQUESTING ASSISTANCE FROM FEDERAL AND STATE REPRESENTATIVES IN FINDING MEANS TO PERSUADE THE BUREAU OF INDIAN AFFAIRS TO WORK QUICKLY WITH THE DEPARTMENT OF TRANSPORTATION IN OPENING UP THE TUNDRA RIDGE ROAD

WHEREAS, the Tundra Ridge Road project has been ongoing for over nine years and the City of Bethel was recently informed by the Department of Transportation (DOT), the project is expected to be delayed an additional two years due to negotiations with the Bureau of Indian Affairs (BIA) on the land transfer from the property owners to the State this process has been in the works since before 2003;

WHEREAS, in 2003 the City of Bethel received a letter from John Dickens, the Tundra Ridge Road Project Manager at that time, stating the design was 50% complete and that the Department of Transportation would continue the design process and reinstate negotiations to acquire ROW across the native allotments;

WHEREAS, up until 2008 the community members had full access through the Tundra Ridge Road which links the north end of the town with the south end of the town, in 2008 the owners of the property blocked the road to prevent vehicles and pedestrian from crossing;

WHEREAS, this closure came unexpectedly to the community and has since provided a hardship to not only commuters but emergency response vehicles;

WHEREAS, although this project is currently on the State Transportation Improvement Program the State is unable to do any updating to the road for public use until the BIA land transfer is complete;

Now, THEREFORE, BE IT RESOLVED by the Bethel City Council urges State and Federal delegates as well as the Department of Transportation to exert their influence to the Bureau of Indian Affairs and assist this community in establishing a link from one end of town to the other for emergency response.

City of Detroit Special Administration Form 001-00000

(City of Detroit)
 (Department of Public Works)
 (Division of Street Maintenance)
 (Section of Street Maintenance)
 (Office of Street Maintenance)

This form is used to report the results of a street maintenance project. It is to be filled out by the person who is responsible for the project. The information on this form will be used to determine the amount of money that should be allocated to the project.

Project Name: _____
 Project Number: _____
 Project Location: _____
 Project Start Date: _____
 Project End Date: _____

Project Description: _____
 Project Objectives: _____
 Project Budget: _____
 Project Status: _____

Project Manager: _____
 Project Sponsor: _____
 Project Stakeholders: _____
 Project Risks: _____

Project Results: _____
 Project Evaluation: _____
 Project Recommendations: _____
 Project Conclusion: _____

Project Approval: _____
 Project Sign-off: _____
 Project Date: _____
 Project Version: _____

Bethel City Council

Office of the Mayor

Mayor's Report

Mayor's Report



August 23, 2012

City of Bethel
P.O.B. 1388
Bethel, Alaska 99559
Attn: Mayor Klejka, council Members and staff

On behalf of the staff at AML and Alaska's municipalities, we would like to thank you for the wonderful time we had in Bethel. Everyone involved did a stellar job of making it one of the best summer conferences ever!

The staff at AML feel it is VERY important for our members to get out to other communities other than the large cities in order to see what the issues are from different areas of the state. I think we accomplished that this summer with our trip to Bethel.

Your willingness to host the outside tours, the wonderful dinner and reception, the entertainment and simply the friendliness and welcoming attitude of your community was appreciated by all.

We feel lucky to have the City of Bethel as a strong and active member of AML. We especially would like to thank Lori Strickler for all of her hard work. We know she took great care to make sure that everything worked out well. We also want to especially thank the Mayor for welcoming us all; and Mark Springer for being such a welcome and active addition to our Board of Directors.

Please call us if we can do more to serve your municipality.

Sincerely,

Kathie Wasserman
Executive Director

Betty Svensson
Deputy Director

Sarah Geary
Bookkeeper



THE UNIVERSITY OF CHICAGO
DIVISION OF THE PHYSICAL SCIENCES

PHYSICS 551

PROBLEM SET 1

2019-2020

PROFESSOR JOHN COLLINS

DEPARTMENT OF PHYSICS

The first part of this problem set is devoted to the study of the properties of the Dirac delta function. In particular, you are asked to show that the Dirac delta function is a distribution and to derive its Fourier transform. The second part of the problem set is devoted to the study of the properties of the Dirac delta function in the context of quantum mechanics. In particular, you are asked to show that the Dirac delta function is a solution of the Schrödinger equation for a particle in a potential well.

The third part of this problem set is devoted to the study of the properties of the Dirac delta function in the context of quantum field theory. In particular, you are asked to show that the Dirac delta function is a solution of the Klein-Gordon equation for a scalar field.

The fourth part of this problem set is devoted to the study of the properties of the Dirac delta function in the context of quantum electrodynamics. In particular, you are asked to show that the Dirac delta function is a solution of the Maxwell equations for a point charge.

The fifth part of this problem set is devoted to the study of the properties of the Dirac delta function in the context of quantum chromodynamics. In particular, you are asked to show that the Dirac delta function is a solution of the Yang-Mills equations for a point color charge.

For the purpose of this problem set, the Dirac delta function is defined as follows:

$\delta(x) = 0$ for $x \neq 0$

$\int_{-\infty}^{\infty} \delta(x) dx = 1$

$\delta(x) = \lim_{\epsilon \rightarrow 0} \frac{1}{\epsilon} \chi_{[-\epsilon, \epsilon]}$

$\delta(x) = \lim_{\epsilon \rightarrow 0} \frac{1}{\epsilon} \delta_{\epsilon}(x)$



CITY OF BETHEL

P.O. Box 1388 Bethel, Alaska 99559

907-543-2047

FAX # 543-3817

September 5, 2012

The Honorable Sean Parnell
Alaska State Capitol Building
Third Floor
P.O. Box 110001
Juneau, AK 99811-0001

Dear Governor Parnell,

I am writing to you as the Mayor of Bethel with community concerns regarding the Tundra Ridge Road Improvement Project.

The community of Bethel road system is laid out in a distinctive circle with the center of town virtually undeveloped. Prior to 2008 the circular road system included the Tundra Ridge Road which linked the north end of town to the south. Unfortunately, in 2008 the heirs of the Polk property on which the Tundra Ridge Road is located felt the need to close the road to the community until purchase of the property by the state is completed, leaving areas of town without efficient access for emergency response.

The improvements to the Tundra Ridge Road have been in the eye of the community and the State for many years moving from the State of Alaska Capital Projects to the Governor's budget in 2005 only to be removed. Now almost eight years later, the project is still listed in the State Transportation Improvement Program however is faced with additional delays. DOT has conveyed to the City their challenges in dealing with the Bureau of Indian Affairs, in trying to get property transferred so that the improvements may begin.

We hope that you will support the current Tundra Ridge Road project, and assist in influencing BIA to move quickly on the land transfer negotiation. Once these negotiations are complete the Department of Transportation will commence the development of the site. Additionally, this is at least the second time that the state DOT has informed us that the delay is due to slow processing by the BIA. We



would strongly and urgently request that the State of Alaska request our Federal legislators to assist in making this a top priority for the BIA. The lack of access to this road puts an undue economic burden on at least a third of our community, preventing easy access to our airport. Additionally our emergency services are drastically impeded due to loss of access, potentially putting lives at risk.

In the event the project continues on this same path and the Bureau of Indian Affairs does not show drastic improvements with their process, the City of Bethel would like to pursue an alternative route in conjoining the two parts of town. This alternative would develop a new road east of the Tundra Ridge Road through the center of town which like the Tundra Ridge Road, would provide an effective means for emergency response to the currently restricted areas of town. If it is necessary to redirect our recourses to an alternate route, the City of Bethel would like to request your support to help insure production of the alternate route.

Thank you for your consideration in our efforts. This has been an important project for our community for over eight years and we hope to see a resolution to the problem very soon.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joe Klejka', is written over the typed name.

Joseph A. Klejka, MD
Mayor of the City of Bethel

- cc. Senator Lisa Murkowski
- Senator Mark Begich
- Representative Don Young
- Senator Lyman Hoffman
- Representative Bob Herron
- Marc A. Luiken

Bethel City Council

Office of the City Manager

Manager's Report

Madison City Council

Office of the City Manager

Manager's Report

CITY OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-1373
Fax: 907-543-1394



September 4, 2012

From: Lee M. Foley, City Manager

To: Bethel City Council

Info: Lori Strickler, City Clerk

Subj: City Manager's Report

Listed below are some of the action items and activities that I've been working on, and involved in, for the period August 21-September 4, 2012.

CITY ADMINISTRATION ACTION ITEMS AND ACTIVITIES

Projects:

- **YK Regional Aquatic & Health Center** – Professional Development Associates was selected as the successful bidder to provide project management services for this project. Council approved the contract, with some changes, during a Special Meeting on September 4, 2012. The Administration will incorporate the changes, finalize the contract, and then meet with Mr. John Conway in Bethel on September 5, 2012 to execute the document. Mr. Conway will immediately commence working with the City in ongoing development of an RFP for contractor services.
- **Water & Sewer Cost Analysis & Rate Study** – CH2MHill commenced work on this project on August 29, 2012.
- **Bethel Water & Sewer Mater Plan Five-Year Update** – The contract was approved by Council during a Special Meeting on September 4, 2012 and subsequently executed by the Administration. Larsen Consulting Services will commence work on September 7, 2012.
- **Recycling Program** – The Administration is evaluating the one response received from two City employees to the RFP for operating this program to determine its viability and legality. It is imperative that if City employees are involved in this

endeavor, every effort is made to avoid any misconceptions, or perceptions, from the community with respect to City employees operating the Center on their days off and with their own vehicles. A contract will be provided for consideration by Council at the regularly scheduled meeting on Tuesday, September 25, 2012.

Miscellaneous:

- **Personal Leave** – I will be on approved leave for the period September 7-17, 2012. During my absence, Fire Chief George Young will be the Acting City Manager.
- **Bethel Transit System** – The Transit Manager resigned effective August 31, 2012, so she and her husband can retire to Ketchikan. With an email commitment in hand from ONC's Executive Director to the effect that ONC will match up to \$105K for FY 2013, advertising for the position will be initiated on Friday, September 7, 2012.

Thank you.

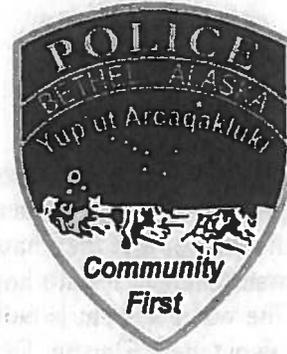
Bethel City Council

Office of the City Manager

Management Team Reports

Management Team Reports

**Bethel Police Department, 220 State Hwy, Bethel AK 99559
907-543-3781**



August 2012 Monthly Report

Personnel:

Andrew Reid, has completed his FTO training and is doing well adjusting to Bethel. Congrats!

Edward Chase has begun his CSO duties and is working to get animal control functions in order. We have ordered additional traps and capture devices.

Sgt. Drake attended a Dare training in Bethel as a mentor for new trainees. It seemed to go well and this is the second training that has been conducted in Bethel the last two years.

Lt. Achee has been out of the office due to the untimely death of former BPD Officer Vercilline, our thoughts and prayers are with his family.

CSP Officer Peters has resigned to attend college in Anchorage. Nathan did a great job and we wish him the best! The remaining CSP officers, Wadell and Nelson attended Mandt training this month.

Operations:

Officers responded to 1264 calls this month, 140 resulting in cases which resulted in 58 adult arrests and several juveniles referred for prosecution. Out of the 140 cases, 121 cases were cleared by arrest or in another manner (86.4%). Of note were:

- 14 assault calls were responded to- 13 arrests.
- 1 Sexual Assaults
- 9 Thefts
- 11 Stolen Vehicles
- 5 DUI
- 7 Burglaries were reported
- 8 (1 injury) total accidents.

The police building construction is moving along. The foundation work is completed for the new building. Steel is laid out and will be set this week. Framing is 99% completed. Electrical and plumbing is going nicely. All the contractors and subs have been very accommodating to our needs and requests and we appreciate the attention to detail they

all are doing for our project. The antennae project is on time per ProComm. The generator/UPS RFP has been completed and we are awaiting delivery- Marsh Creek is the vendor and they have local contracts in the area so they are available for support and maintenance, we are hopeful but not optimistic that the generator will make the barge. The water system is being furnished by MatSu water out of Wasilla Dispatchers Elarton, Hirsch and Perry all completed their basic APCO dispatch basic training. We are in the process of developing our dispatch to meet current standards. We selected two FTO dispatchers, Hirsch and Elarton, who are going through the FTO class currently. This will save us time and money in recertifying and training dispatchers. We plan to reinstitute the EMD trainer and have all dispatchers trained to EMD level. Change is always difficult, but, with our work at obtaining an operational central hub to the ALMR radio system, I believe it is imperative to have BPD ready and capable to perform regional PSAP duties to our area. We are working on a CAD system upgrade and trainers attended set up training for "Eforce Command" this month and the dispatch center will attend training on the 6th of September prior to switching to the updated system.

Dispatcher Elarton has been working of the evidence locker with much success and Dispatcher Hirsch has been working on our PFD garnishment procedure for our Title 47 pickups. Kudos to both for taking on the supplemental duties.

Sgt. Salyers is working a Child Porn case which was referred to us. The case is still under investigation. Problematic for us is that the State of Alaska does not have a fully functional forensics computer lab as such. Sgt. Salyers who has attended various computer forensic classes is reaching out to other agencies for assistance.

With several officers on vacation, Sgt. Drake in training and Sgt. Corbett getting married in beautiful Costa Rica-Congrats- the officers were very busy this month and we don't expect September or the upcoming PFD season to change that. Kudos to the remaining patrol staff who were very busy running from call to call, giving professional services and still managed to work their cases, doing extended interviews to develop suspects in our burglary and ATV thefts.

Dispatch/Admin

Jena Baty handled 2 cab renewals, 1 new chauffeur licenses, 2 vehicle transfers, 1 permit renewals, 1 temporary permit, 0 revocation and 1 inspection this month. We have handled numerous cab complaints and officers have written several citations and we have had meetings with the owners and drivers to discuss these continued safety violation. Of major note were that two dispatch cabs drove into oncoming traffic, one fully across the road due to their inability to multitask the driving, cell phone and radio. Let alone the mandated reporting that we have found is not being done. We will be discussing remedies with the PSTC this month.

Dispatch handled 1475 calls for service last month: AST 113, BFD 96, BPD 1264, OCS 2, and Probation 0.

The final dispatch policy has been completed and disseminated to the office. Special thanks to Sgt. Salyers for taking over that role and getting it completed for review and approval.

CSP:

July Stats: 64 males, 38 females, 50 residents, 52 non res., 20 to YKCC, 56 to Sobering Center, 8 to YKHC, 13 to private residence and 6 ATCFS (Able to Care for Self)- **Total 102**, July was 85, June was 42, May was 25, April was 25, March was 35, February was 39, January was 23, December was 58, November was 80, October was 125, September was 62, August was 100, July was 108, June was 82, May was 115, April was 113, March was 127, and February was 95, January was 68, 2011.

These figures do not reflect intoxicated persons contacted and placed by police personnel. CSP was in training for a week and officers placed PC's.

Animal Control:

The following are the dispositions of the animals impounded: Numbers pending- the ACO/CSO has been training the current CSP. CSO resigned.

- 4 Returned to owner
- numerous Adopted
- 1 Euthanized
- 8 Dogs still impounded
- 0 Dog quarantined
- 0 Cats still impounded

Bethel Friends of Canines or the owners have taken possession of the animals.

August 3rd, 2012, Larry Elarton, Chief of Police

Call Type Analysis

08/01/2012 -- 08/31/2012

Agency: BETHEL POLICE DEPARTMENT

	00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	Total
911 Hang-Up p	1	2	1	2	2	0	2	0	2	0	0	1	0	1	0	0	0	0	0	1	2	0	1	1	19
abandoned vehicle p	0	0	1	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	1	0	0	0	0	4
alarms p	0	0	0	0	0	0	1	2	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	5
animal control p	2	0	2	0	0	0	3	1	3	7	10	9	6	3	4	2	6	2	2	2	6	0	2	1	71
Animal Pound p	2	0	1	1	1	0	0	0	0	5	5	4	2	1	0	0	1	1	3	2	3	10	4	3	48
assault p	3	1	3	2	3	0	3	3	1	2	2	2	2	2	4	1	1	1	3	2	3	7	4	4	58
assist other agency p	0	2	0	1	0	1	0	0	2	1	2	0	2	6	1	1	1	1	1	1	1	2	0	1	27
Ast call ast	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	2	0	1	0	0	5
attempt suicide p	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	1	3
bike/A TV/snowmachine complaint p	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
burglary p	0	0	1	0	0	1	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4
citizen assists p	1	2	1	0	0	0	0	0	0	0	1	0	1	2	0	2	0	2	4	1	0	4	1	2	24
civil problem p	0	2	0	0	0	0	0	0	0	1	0	0	1	0	0	1	0	1	0	0	0	1	0	0	7
Conditions of Release p	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
COURT PAPERWORK P	0	0	0	0	0	0	0	0	1	2	1	2	0	0	0	0	1	0	0	0	0	0	0	0	7
damage property p	0	0	1	0	0	0	0	1	1	1	2	0	1	2	1	1	0	2	0	0	2	1	0	0	16
death investigation p	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	2
death notification p	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
disturbance call p	9	2	5	1	4	3	0	2	0	2	2	3	1	3	1	0	1	4	2	2	0	1	7	8	63
domestic violence p	0	0	0	0	1	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	3
driving complaint	0	0	0	0	1	0	0	0	0	1	1	0	1	1	1	0	0	1	0	0	0	0	0	0	6
drug information p	0	0	0	0	0	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	3
dui p	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	1	0	1	1	1	1	0	1	1	10
ems call ems	0	1	0	0	1	1	0	0	0	0	0	1	0	0	0	0	0	0	1	3	3	0	1	1	14
family offenses p	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1
fire call fire	1	0	0	1	0	2	0	0	0	0	1	0	0	1	2	0	0	0	0	0	0	0	0	0	8

BDP
08/01/2012 -- 8/31/2012

Department Incident Activity Report

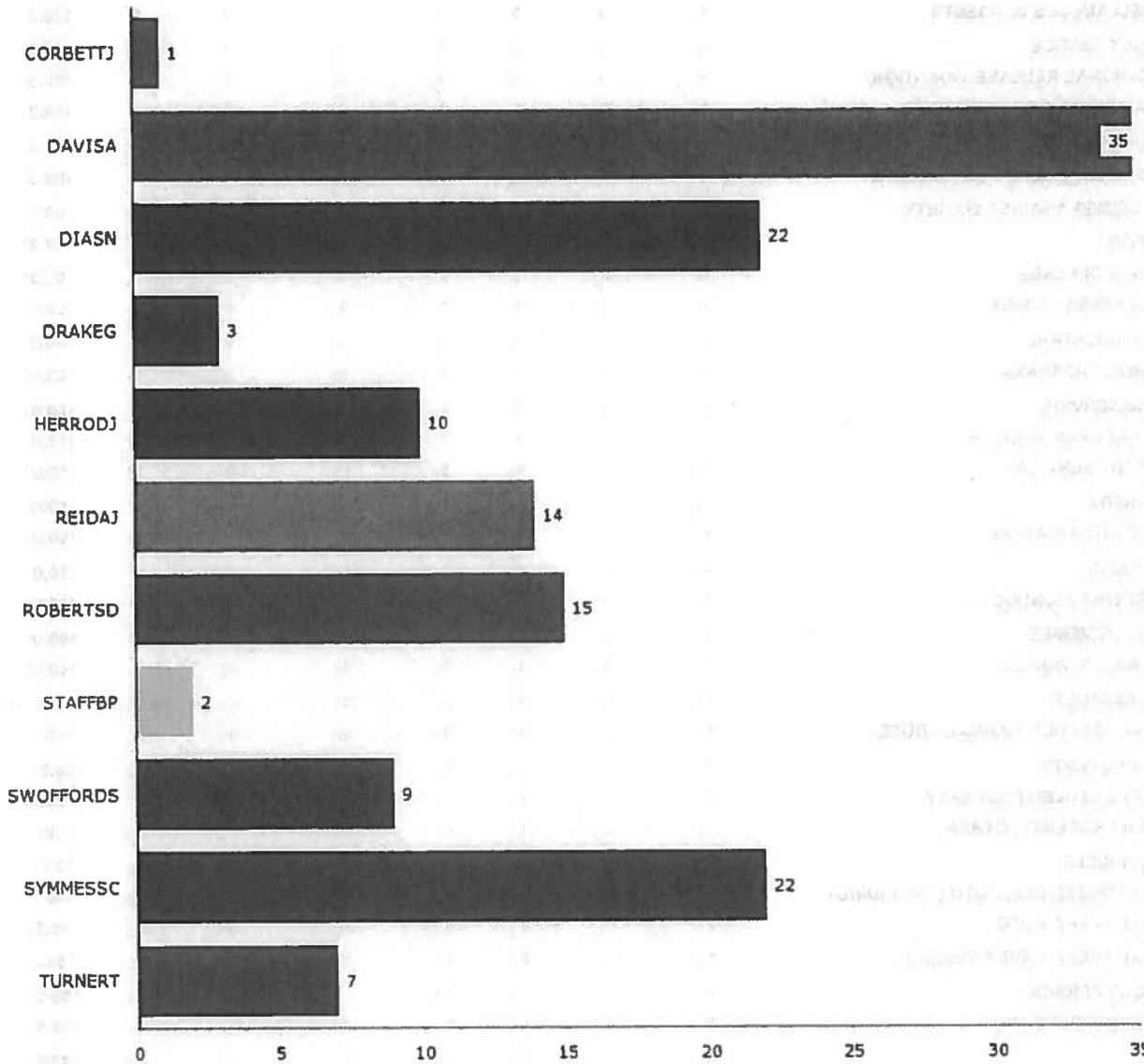
x

Classification	Events Rptd	Unfounded	Actual	Arrest	Exception	Juveniles	Total	Percent
ABANDON VEHICLE	2	0	2	0	0	0	1	50.0
ABANDON VEHICLE	2	0	2	0	0	0	1	50.0
ANIMAL ATTACK	1	0	1	0	0	0	1	100.0
ANIMAL ATTACK	1	0	1	0	0	0	1	100.0
ANIMAL CALL	1	0	1	0	0	0	1	100.0
ANIMAL CALL, OTHER	1	0	1	0	0	0	1	100.0
ASSAULT	14	0	14	5	0	0	10	71.4
AGGRAVATED ASSAULT, FAMILY, OTH WEAPON	1	0	1	1	0	0	1	100.0
AGGRAVATED ASSAULT, FAMILY, STRONGARM	1	0	1	0	0	0	1	100.0
SIMPLE ASSAULT	12	0	12	4	0	0	8	66.7
ASSIST OTHER AGENCY	2	0	2	0	0	0	2	100.0
ASSIST OTHER AGENCY	2	0	2	0	0	0	2	100.0
BURGLARY	7	0	7	0	0	0	1	14.3
BURGLARY, FORCED ENTRY NONRESIDENCE	5	0	5	0	0	0	1	20.0
BURGLARY, UNLAWFUL ENTRY NONRESIDENCE	2	0	2	0	0	0	0	0.0
CIVIL PROBLEM	1	0	1	0	0	0	1	100.0
CIVIL PROBLEM	1	0	1	0	0	0	1	100.0
CIVIL PROBLEM	11	0	11	1	0	0	9	81.8
DAMAGED PROPERTY, BUSINESS	2	0	2	0	0	0	2	100.0
DAMAGED PROPERTY, PRIVATE	8	0	8	1	0	0	7	87.5
DAMAGED PROPERTY, PUBLIC	1	0	1	0	0	0	0	0.0
DOMESTIC PROBLEM	2	0	2	2	0	0	2	100.0
NEGLECT CHILD	2	0	2	2	0	0	2	100.0
DUI	5	0	5	4	0	0	5	100.0
ALCOHOL	5	0	5	4	0	0	5	100.0
FAMILY DISTURBANCE	1	0	1	1	0	0	1	100.0
FAMILY DISTURBANCE	1	0	1	1	0	0	1	100.0
FIRE-OTHER	3	0	3	0	0	0	3	100.0
OTHER FIRE	3	0	3	0	0	0	3	100.0
FORGERY	1	0	1	0	0	0	1	100.0
FORGERY OF CHECKS	1	0	1	0	0	0	1	100.0
FRAUD	2	0	2	0	0	0	2	100.0
FRAUD, ILLEGAL USE CREDIT CARDS	2	0	2	0	0	0	2	100.0
HARASSMENT	3	0	3	2	0	0	3	100.0
HARASSMENT, OTHER	3	0	3	2	0	0	3	100.0
HEALTH/SAFETY	1	0	1	1	0	0	1	100.0
HEALTH OR SAFETY OTHER	1	0	1	1	0	0	1	100.0
LIQUOR LAW	3	0	3	3	0	0	3	100.0
LIQUOR, OTHER	3	0	3	3	0	0	3	100.0
LOST PROPERTY	2	0	2	0	0	0	1	50.0

LOST PROPERTY	2	0	2	0	0	0	1	50.0
MENTAL SUBJECT	1	0	1	0	0	0	1	100.0
MENTAL SUBJECT	1	0	1	0	0	0	1	100.0
MISC INCIDENTS	8	0	8	0	0	0	8	100.0
MISCELLANEOUS INCIDENTS	8	0	8	0	0	0	8	100.0
OBSTRUCT JUSTICE	2	0	2	2	0	0	2	100.0
CONDITIONAL RELEASE VIOLATION	1	0	1	1	0	0	1	100.0
VIOLATION OF A COURT ORDER	1	0	1	1	0	0	1	100.0
OBSTRUCT POLICE	1	0	1	1	0	0	1	100.0
RESISTING/INTERFERING W/POLICE	1	0	1	1	0	0	1	100.0
OTHER CRIMES AGAINST SOCIETY	7	0	7	7	0	0	7	100.0
WARRANT	7	0	7	7	0	0	7	100.0
OTHER SEX OFFENSE	1	0	1	1	0	0	1	100.0
SEX OFFENSE, OTHER	1	0	1	1	0	0	1	100.0
PRIVACY VIOLATION	1	0	1	1	0	0	1	100.0
CRIMINAL TRESPASS	1	0	1	1	0	0	1	100.0
PROCESS SERVICE	7	0	7	5	0	0	7	100.0
CIVIL PROCESS SERVICE	1	0	1	0	0	0	1	100.0
WARRANT SERVICE	6	0	6	5	0	0	6	100.0
PUBLIC INTOX	1	0	1	1	0	0	1	100.0
PUBLIC INTOXICATION	1	0	1	1	0	0	1	100.0
PUBLIC PEACE	7	0	7	7	0	0	7	100.0
DISORDERLY CONDUCT	7	0	7	7	0	0	7	100.0
RUNAWAY JUVENILE	1	0	1	0	0	0	1	100.0
RUNAWAY JUVENILE	1	0	1	0	0	0	1	100.0
SEXUAL ASSAULT	1	0	1	0	0	0	0	0.0
SEXUAL ASSAULT, CARNAL ABUSE	1	0	1	0	0	0	0	0.0
STOLEN PROPERTY	3	0	3	0	0	0	2	66.7
CONCEAL STOLEN PROPERTY	2	0	2	0	0	0	2	100.0
STOLEN PROPERTY, OTHER	1	0	1	0	0	0	0	0.0
STOLEN VEHICLE	11	0	11	0	0	0	8	72.7
UNAUTHORIZED USE, AUTO (JOY RIDING)	1	0	1	0	0	0	0	0.0
VEHICLE THEFT, AUTO	2	0	2	0	0	0	2	100.0
VEHICLE THEFT, OTHER VEHICLE	8	0	8	0	0	0	6	75.0
SUSPICIOUS PERSON	1	0	1	1	0	0	1	100.0
SUSPICIOUS PERSON	1	0	1	1	0	0	1	100.0
THEFT	9	0	9	6	0	0	9	100.0
SHOPLIFTING	5	0	5	5	0	0	5	100.0
THEFT OTHER	4	0	4	1	0	0	4	100.0
TRAFFIC ACCIDENT	8	0	8	0	0	0	8	100.0
HIT/RUN, PRIVATE PROP DAMG	1	0	1	0	0	0	1	100.0
HIT/RUN, VEHICLE DAMG	2	0	2	0	0	0	2	100.0
TRAFFIC ACCIDENT, INJURY	1	0	1	0	0	0	1	100.0
TRAFFIC ACCIDENT, VEHICLE DAMAGE	4	0	4	0	0	0	4	100.0
TRAFFIC PROBLEM	3	0	3	2	0	0	3	100.0
TRAFFIC, OTHER	3	0	3	2	0	0	3	100.0
TRESPASSING	5	0	5	5	0	0	5	100.0
TRESPASSING, PRIVATE PROPERTY	5	0	5	5	0	0	5	100.0
Event Totals	140	0	140	58	0	0	121	86.4

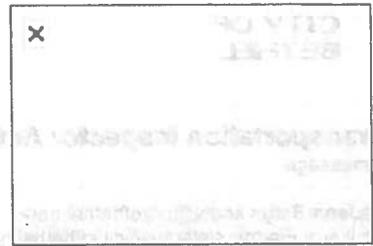
8/1/2012 - 8/31/2012

AUGUST



Graph created with eFORCE Software

Arrest Report



Bethel Police Department
220 Chief Eddie Hoffman Hwy.
Bethel AK., 99559
907-543-3781

08/01/2012 - 08/31/2012

CLASSIFICATION	NUMBER OF ARRESTS
ASSAULT	5
DAMAGED PROPERTY	1
DOMESTIC PROBLEM	2
DUI	5
FAMILY DISTURBANCE	1
HARASSMENT	2
HEALTH/SAFETY	1
LIQUOR LAW	3
OBSTRUCT JUSTICE	2
OBSTRUCT POLICE	1
OTHER CRIMES AGAINST SOCIETY	7
OTHER SEX OFFENSE	1
PRIVACY VIOLATION	1
PROCESS SERVICE	6
PUBLIC INTOX	1
PUBLIC PEACE	8
SUSPICIOUS PERSON	1
THEFT	6
TRAFFIC PROBLEM	2
TRESPASSING	6

**CITY OF
BETHEL**

Laurance (Larry) Elarton <lelarton@cityofbethel.net>

Transportation Inspector Activity

1 message

KaJena Baty <kbaty@cityofbethel.net>
To: Larry Elarton <lelarton@cityofbethel.net>

Fri, Aug 31, 2012 at 10:21 AM

2012	August
New Chauffeurs	1
Chauffeur Renewals	2
Vehicle Permit Renewals	1
Vehicle Transfers	2
Inspections	1
Revocations	0
Temporary Permits	1

--
 Bethel Police Department
 KaJena Baty
 Administrative Assistant
 kbaty@cityofbethel.net
 907-543-3781 Office
 907-543-5086 Fax

AUGUST 2012 CSP MONTHLY LOG SHEET

Date					WENT TO				
	(M) P.C.	(F) P.C.	Res	Non-Res	YKCC	Sobering Ctr.	Private Res	ATCFS	YKHC/ER
8/1/2012									
8/2/2012	5	1	1	5		6			
8/3/2012	3		1	2	1	1	1		
8/4/2012	6	2	6	2		5	3		
8/5/2012	3	2	4	1	1	3	1		
8/6/2012	2	3	2	3		2		2	1
8/7/2012	1	1	1	1	1	1			
8/8/2012	3			3	2	1		1	
8/9/2012	7		6	1		1	3		3
8/10/2012	3	5	7	1	1	5	2		
8/11/2012		4	1	3	1	3			
8/12/2012	1	2	2	1			2	1	
8/13/2012	4	1	2	3	1	4			
8/14/2012	1		1			1			
8/15/2012	1	3		4	2	1			1
8/16/2012	1			1	1				
8/17/2012	2	1	2	1		1	1		1
8/18/2012	1	1		2		1			1
8/19/2012		1	1			1			
8/20/2012	3		1	2		3			
8/21/2012	1	1	1	1		1		1	
8/22/2012	1		1		1				
8/23/2012	2	1	1	2	2	1			
8/24/2012	2	3	4	1	1	3			1
8/25/2012	2	1	2	1		3			
8/26/2012	2	1		3		2		1	
8/27/2012									
8/28/2012									
8/29/2012									
8/30/2012	4		1	3	2	2			
8/31/2012	3	4	2	5	3	4	13		
TOTAL	64	38	50	52	20	56		6	8

MEMORANDUM FOR THE RECORD

REPORT	DATE	BY	FOR	STATUS	REMARKS
1	1/15/58	J. H.
2	1/22/58	J. H.
3	1/29/58	J. H.
4	2/5/58	J. H.
5	2/12/58	J. H.
6	2/19/58	J. H.
7	2/26/58	J. H.
8	3/5/58	J. H.
9	3/12/58	J. H.
10	3/19/58	J. H.
11	3/26/58	J. H.
12	4/2/58	J. H.
13	4/9/58	J. H.
14	4/16/58	J. H.
15	4/23/58	J. H.
16	4/30/58	J. H.
17	5/7/58	J. H.
18	5/14/58	J. H.
19	5/21/58	J. H.
20	5/28/58	J. H.
21	6/4/58	J. H.
22	6/11/58	J. H.
23	6/18/58	J. H.
24	6/25/58	J. H.
25	7/2/58	J. H.
26	7/9/58	J. H.
27	7/16/58	J. H.
28	7/23/58	J. H.
29	7/30/58	J. H.
30	8/6/58	J. H.
31	8/13/58	J. H.
32	8/20/58	J. H.
33	8/27/58	J. H.
34	9/3/58	J. H.
35	9/10/58	J. H.
36	9/17/58	J. H.
37	9/24/58	J. H.
38	10/1/58	J. H.
39	10/8/58	J. H.
40	10/15/58	J. H.
41	10/22/58	J. H.
42	10/29/58	J. H.
43	11/5/58	J. H.
44	11/12/58	J. H.
45	11/19/58	J. H.
46	11/26/58	J. H.
47	12/3/58	J. H.
48	12/10/58	J. H.
49	12/17/58	J. H.
50	12/24/58	J. H.
51	12/31/58	J. H.

Planning Department Report

From: Rachael Pitts, Planning Director

Date: September 1, 2012

New Director: Rachael Pitts arrived in Bethel in August to assume the duties of Planning Director. Staff members were very helpful in getting her situated.

Site Plan Permit Applications and Code Enforcement: We have issued 52 Site Permits to date. The Planning Technician has been assisting the Director to learn more about the City's regulatory functions.

The Harbormaster has shared information about proposed parcel acquisitions near the river, which will affect the Kuskokwim River bank stabilization project. He also observes that there is some "partying" at the port, and the presence of junk vehicles. We have worked with the City Attorney to create paperwork to do demolitions of nuisance buildings, which gets permissions to do the demolition, and possible access to adjacent properties to use heavy equipment. The City Attorney has been very helpful with this. There has been a demolition at 133 Main Street. We have sent out two letters to junk vehicle owners letting them know we will impound their vehicles.

Crowley Barge Oil Discharge Prevention and Contingency Plan Review: We have received a copy of this plan for review.

Construction Projects:

BNC Commercial Project: Members of the Planning Commission inquired about the status of this project. This will be a store and movie theater across the street from the jail. BNC is finalizing the design, and preparing permit requests. The pilings are planned to go in during the winter. They are working on getting the sand pad put in. Construction is planned for spring / summer, and occupancy in 2014.

ONC Affordable Housing Project: They are waiting on a survey, and will be meeting with the Planning Department about easements. The plat will take six months.

Swimming Pool: We have received the plat for the City of Bethel Recreational Center Subdivision (Tract B) for the swimming pool project, and will schedule this as a Council Meeting agenda item. Department heads reviewed and scored the submittals for Project Manager for the swimming pool project.

Thematic Statement Review

Course: English 101, English 102
Date: September 1, 2011

The following is a review of the student's thematic statement. The student's statement is: "I have always been a person who is very sensitive to the needs of others and I have always been a person who is very sensitive to the needs of others."

The student's statement is very clear and concise. It is a good example of a thematic statement. The student has identified a central theme in their life and has expressed it in a clear and concise manner. The student's statement is a good example of a thematic statement.

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Thematic Statement Review

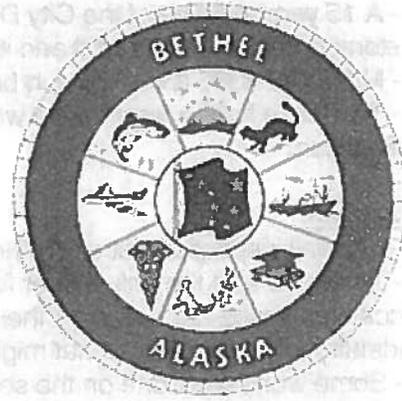
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PORT OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-2310
Fax: 907-543-2311



TO: Lee Foley
FROM: Peter A. Williams, Port Director
SUBJECT: August 2012 Managers Report

Small Boat Harbor

- Bids for the Small Boat Harbor (SBH) dredging project are due to close September 10th 2012. The Bids are posted at www.fbo.gov. The bid is for the Entrance Channel and Turning Basin. The mooring basin dredging is set up as a "option item" in the contract. The contractors will bid on this line item and the COE will have until February 1st, 2013 to decide to award. The funds for the mooring basin are coming from the bond proposition that will be voted on in November's General Election. If the City receives these funds before February 1st 2013 the COE could award the mooring basin dredging and complete it in the spring of 2013. The launch ramps will be completed the fall of 2013.
- We have hired two SBH attendants and there is 24/7 coverage of the SBH
- There have been roughly 700 SBH permits sold.
- We have made an effort to keep boats from mooring in the entrance channel. Most of these boats are people who work in Bethel and live elsewhere. Their cars and trucks are left in Bethel for the weekends.
- The SBH attendants have done a good job considering the weather has been pretty windy at times, especially at night.
- Boat Sale using sealed bids went well, sold six boats for an average price of \$500 each.

East Addition

- Kuskokwim Seafoods LLC is done for the year and will move the Harvester Barge alongside the City Dock in the Brown Slough along with two small tender boats.

City Dock

- Waiting for a POC from the COE to start design work on the East Timber Wall.
- The Port has requested the \$7M needed for construction be a City of Bethel's Leg. request for 2013, this work was recommended from the 2006 Bethel Dock Structural report. PND Inc. was asked to update the concept plan and costs.
- The electrical problems for the lights on the Dock were fixed as requested by the USCG. Started to work on the light fixtures and the telehandler broke (see equipment)
- Gates were requested through a Homeland Security Grant.
- We expect September and October to be busy months. On September 6th the largest tonnage of material that has ever been landed here will arrive. Toward the end of the month Alaska Logistics is scheduled to load scrap metal from various areas in town including the landfill.

- A 15 year resident of the City Dock, the vessel Patrol 3 (PT 3) has changed owners and storage charges were paid and it is to be removed.
- M/V LCM 8386 a/k/a Miktuuq belongs to the City and will be disposed of during the winter.
- The lease for the warehouse was looked at by the City Attorney and forwarded to Northland Services.

Seawall

- Seawall inspection put off by the COE due to their flight being canceled. They will try later.
- Terasond was the only bidder for the Hydrographic survey. We are working on some contract issues and will work them out in the first week of September. The survey is mainly to identify any scour points that might undermine the tow of the seawall.
- Some work was done on the seawall between Kilbuck St. and BNC Industrial Park.
- We have filled in the top of Seawall pipes where needed with river run gravel along the seawall.
- Between Beach 2 and the Petro Port A rock and river run gravel was placed where needed. A gate is being fabricated and put where the seawall pipe is currently at by beach 2, the cove used for skiffs, logs, floatplane haul out and off loading barges. The grant writer picked a few spots along front street where LED could be installed with the idea of lighting up some the access road along the seawall adjacent to Front St.

Float Plane Area

- Improvements were made using river run gravel and fabric along the beach. A culvert was installed for drainage. Between the culvert and the radius of the seawall at the end of Kilbuck St. fabric was installed and covered with river run gravel. The idea for this area was to gently slope it into the river to cover the muck. At high tide, logs can be floated onto the beach, or pulled out, and person should be standing on gravel to be able to work.

Petro Yard

- Gravel for the Bath Center is still secured and untouched.

Petro Port

- The Port has requested construction funds of \$12.7M be made a City of Bethel Ak . State legislative request to expand the Petro Port and provide a new area for accessing Tract 5c for off loading barges. This was a recommendation by the Port Comm. in 2009. PND is upading the concept plan and costs. Part of the concept plan includes the area between the Petro Port and Beach 2.
- Bitts and rails were painted. Gate fixed and some minor erosion problems addressed.
- A new gate was requested from the Homeland Security Grant

Equipment

- Light plants are all working.
- Telehandler out of service for repairs, 2 weeks
- 950E loader out of service, 2 weeks
- GMC Sierra pick up out of service.

Sincerely,

Peter A. Williams
Port Director

MEMORANDUM

DATE: September 1, 2012

TO: Lee Foley, City Manager

FROM: Chuck Willert, Public Works Director

SUBJECT: Manager's Report –

Programs/Divisions

Public Works Director:

We are looking forward to the arrival of the new pick-ups that have been ordered to replace some of the high maintenance vehicles in the City's fleet. It will be a challenge to get them all on the last barge by September 14th, the deadline at the Anchorage Port.

We will be looking to add vehicles to the City auction list as well as any other items that need to be auctioned off that will help clean out our yard and make room for the things that we use and need.

Utility Maintenance:

This month we responded to eight after hour callouts two of them commercial. We also evaced a few lift stations containing more trash then sewage. We also continue to assist our Billing Department in turning on and off services on accounts. We also changed two more cracked valves on Fire Hydrants. We continue to monitor our sewer lagoon and residential and commercial lift stations on daily basis. We also rebuild sewer pumps when needed. We also flushed sewer lines in ASHA on Akakeek St. We also assisted TWC with their new sewer line. Our pump houses continue to operate seven days a week. We are also building car stand for Landfill.

Hauled Utilities:

We've been using a lot of overtime this summer and in doing so I made a minor adjustment with the drivers doing water routes, it cut a lot of work time. Attendance can be improved. Water and sewer routes are getting done. I'm working on getting spare rims for the water and sewer trucks. The new dumpster truck needs new rear tires and spare rims ordered soon to be ready for winter.

Property Maintenance:

We have started our annual maintenance to our heat plants throughout our buildings. The new used oil burner was installed at the shop and tested. We are good to go with both of them. Ventilation units were serviced at the Court House. We found the breaks in the outside outlets so all the plug-ins should be functional there. The remaining exterior L.E.D. lights were installed at Public Works so we are finished with that phase. We have done a lot of work at the Log Cabin with the repair of the water and drain lines. Hopefully we will not experience any problems like we did there last year, it is an old building. There was an oil tank knocked over at a residence in Tundra Ridge and oil leaked onto the sand pad last spring. We had to remove all contaminated soil and set up into a cell for remediation.

Road Maintenance:

Streets and Road has started to hauling sand out of the city sand pit to the new Police Station. We been, hauling sand to the new police station parking lot, and also to their impounded yard. We will be working on this for a little awhile, being that is a big parking lot, and with all the rain, we can haul only between the rains, because pit road gets too muddy. When we are done with this, we will haul sand a do a lift on Salmonberry Street going to the new police station, and gravel it. This will use up all the gravel we have on hand.

Streets and Roads, has been trying to keep up with grading roads, between rain storms, throughout the month of August. It seems like when one storm would go through, we would get one or two good days, before the next's storm would come through.

Streets and Roads hauled in sand for the snow machines crossing over the water, and sewer pipes from Arthur Dull Lake across Chief Eddie Hoffman Highway, so that they can use it when it freezes. We built this crossing last fall it was freezing, so it did settle this summers. By building it back up. They will be able to use it this winter.

Streets and Roads did get the two vans of salt and one van of calcium that we ordered, and delivered through Northland. So we have the salt that we need to mixes our road salt sand for the sander, for this winter. I ordered another van of calcium that will be coming on the next barge so that we will have calcium this coming spring, and if we need to use any more, before this summer is out.

Vehicles and Equipment:

Basic up keep and maintenance on all city vehicles and equip as they come. In the process of getting thing more up to date like a truck and car lift, air grease guns, better tools, and it will make things, safer, faster, more productive, and a nicer place to work. It's time for changes to be made. THANKS to, MY CREW Charles L, Gene C, Sharon T, Josh H, for all of their help.

Transit System:

For the month of August, the Bethel Transit System transported a total of 1,080 riders, 37 of those riders had a disability and 215 were Elders. The cash fares totaled \$2,004.00 while the passes used totaled \$707.00.

The site visit we had from AKDOT the first part of August went well. The unofficial results were positive. There were a few minor things that will need to be addressed. While they are minor, the changes to be made must be done.

Transit helped with the moving of people during the AML conference that was held the middle of August. I heard a lot of good feedback on how well our transit drivers did with our visitors. Kudos to Brenda and Rita for going above and beyond to make the attendees feel welcome!

Brenda George will be Acting Transit Manager until there is someone hired. She is the full time Driver and will be driving full time as well as taking care of the day to day duties of the deposits and record keeping.

Staffing Issues/Concerns/Training:

We have a Transit Managers position open, we have a Mechanic II position open, and we have a driver position open in Hauled Utilities.

Budget/Financial:

We are only two months into the F/Y 2013 budget and we are good with our budgets.

MEMORANDUM



DATE: September 4, 2012
 TO: Lee Foley, City Manager
 FROM: John Sargent, Grant Manager
 SUBJECT: Grant Manager's Report – September 11, 2012 Bethel City Council Meeting

Yukon Kuskowkim Regional Aquatic Health and Safety Center

I prepared a contract and negotiated terms with Project Development Associates, the firm selected by the Review Committee to provide project management services to the City for the construction of the aquatic center. The first order of business for the project manager will be to assist the City in preparing Request for Proposals document to hire a Contractor.

LED Streetlights

Currently, 396 LED streetlights are being installed by Bethel Utilities Corporation in Bethel, at the City's direction, to replace the high pressure sodium light fixtures in use for the last 20 years. About 25 more 400 watt equivalent LED streetlights (LED 120s) will be ordered to provide more than the usual amount of light to certain areas around town that need it in the winter time.

USDA Contracts

I prepared the contracts for two water and sewer planning projects: 1) Cost analysis and rate study, by CH2MHill, and 2) water and sewer master plan 2012 update, by Larsen Consulting Group, LLC. Both contracts were approved by City Council, signed by the City Manager, and are in effect.

**City of Bethel
 Grant Summary
 Calendar Year 2012**

Preparing

Sponsor	Name	Products/Services	City Depts. (Partners)	Date	\$ Grant \$ City Match
State of Alaska	Designated Legislative Grants	Priorities to be determined by Bethel City Council	Several		

Submitted in Calendar Year 2012 or late 2011					Most recent first
Sponsor	Name	Products/Services	City Depts. (Partners)	Date	\$ Grant \$ City Match
Alaska Division of Homeland Security and Emergency Management	State Homeland Security Grant FY 2012	Police equipment, Dispatch Ctr. Software, Port security gates, Fire self-contained breathing apparatuses	Fire, Police, Port	7/30/12	\$752,035 0
Federal Emergency Management Agency	Assistance to Firefighters Grant	One water tender and two radiation detectors	Fire	7/6/12	\$304,350 0
U.S. Government	Congressional Budget Request	Dredging Bethel Small Boat Harbor	Port	1/27/12	\$2,000,000 0
U.S. Government	Congressional Budget Request	Bethel Bank Stabilization Project	Port	1/27/12	\$3,000,000 0
U.S. Government	Congressional Budget Request	Kuskokwim River Navigation	Port	1/27/12	\$100,000 0
U.S. Government	Congressional Budget Request	CAT6 cable in City Hall and Public Works building to allow new telephone communications	Information Technology	1/27/12	\$500,000 0
U.S. Government	Congressional Budget Request	Bethel Aquatic Training and Health Center	Parks & Rec.	1/27/12	\$4,000,000 0
State of Alaska	State Designated Legislative Grant	Dredging, scouring of ramps, new south ramp, excavator	Port	10/6/11	\$4,000,000 0
Approved in Calendar Year 2012					Most recent first
Sponsor	Name	Products/Services	City Depts. (Partners)	Date	\$ Grant \$ Match
FTA Section 5311	Community Transportation Grant	Bethel Public Transit System Operation and Maintenance	Public Works - Transit	4/15/12	\$241,493



Memorandum

DATE: September 5, 2012
TO: Lee Foley, City Manager
FROM: Bobby Sutton, Finance Director
SUBJECT: Manager's Report – August 2012

Finance Committee

The Bethel Finance Committee met on Thursday, August 23rd for its regularly scheduled meeting. The Committee discussed an ordinance approved and forwarded by the Public Safety and Transportation Commission which proposes an additional tax on sweetened beverage sales within the City. After much discussion the item was postponed until the next meeting.

Final approval was also given on an ordinance to be sent to City Council which amends the BMC with regard to local bidding preference. The proposed ordinance is currently being reviewed by both the City Manager and City Attorney before being submitted to Council. The next regular Finance Committee meeting is scheduled for September 27th at 6:45 pm.

Staffing Issues/Concerns/Training

There are presently no vacancies or major staffing issues in the Finance Department.

Budget/Financial

As of July 31, 2012, the Finance Department had expended \$39,818 (5.3%) of its annual budget of \$752,617 with 8% of the year elapsed. The Utility Billing Department, which is also managed by the Finance, had expended \$11,509 (6.2%) of its annual budget of \$184,514.

Project Updates

- Closing of Fiscal Year 2012 and the FY 2012 Annual Audit
The Finance Department is in the processing of completing all closing entries for FY12. The Annual Audit by Mikunda Cottrell is set for October 8-12, 2012.
- Online Bill Payments for Utility Bills
We are excited about moving forward with the new online bill payment option for City utility bills. We are planning to have this new option in place by no later than the end of November. A trainer from Xpress Bill Pay will be onsite in Bethel in late October or early November to provide training to staff.

Bethel City Council

Office of the City Clerk

Clerk's Report

Richard City Council

Office of the City Clerk

Clerk's Report



City of Bethel, Alaska

City Clerk's Office

To: City Council
From: Lori Strickler
Subject: Clerk's Report

Upcoming Council Events:

September 25 Regular City Council Meeting
October 9 Regular City Council Meeting
October 15 Special City Council Meeting

Council Chamber Audio Equipment

The Chariot Group will be out the week of September 17th to install the audio equipment in the Council Chambers as well as to provide training to key personnel.

Projects

Looking into ways to modify out Conflicts of Interest Code.

Beginning the third phase of the document retention preservation. Three more books are sent to be preserved for this fiscal year.

City of Bethel Regular Election October 2, 2012

The City Clerk's Office has certified three candidates for the three vacant City Council seats. Sharon Sigmon, Eric Whitney and Joseph Klejka will be listed on the ballot. Anyone interested in running a write in campaign must submit their notice along with the Alaska Public Offices Commission Financial Disclosure form to the City Clerk's Office.

Memory card programming for the accuvote machines as well as the ballot layout have been submitted to vendors and expected to arrive September 7th.

Ballot language translation for proposition 1 was provided to one of the approved translators. This translation will be a tool for the election officials when assisting Yupi'k voters.

Election officials for the Regular election have been identified and many of them have been through the mandatory training. For those who have not gone through the training, a video will be provided outlining in detail their roll on Election Day.

The Council has been requested to contact the City Clerk's Office with requested attendance and travel dates for the AML Conference which will be held in Anchorage from November 12-16.

2012 Election Calendar

August 28 PRIMARY ELECTION DAY

August 31 Post notice for City Regular Election.

Sept. 17 Absentee in person voting begins for City Regular Election.

October 2 CITY OF BETHEL REGULAR ELECTION/REAA ELECTION DAY

October 4 Canvass Board meets to certify the election.

October 9 City Council meeting to certify the election.

October 15 Special City Council meeting election of mayor/vice and appointment to committees and commissions.

October 22 Absentee in person voting available in the City Clerk's Office.

Nov. 6 GENERAL ELECTION DAY

Additional Information

While on maternity leave, Bing Santamour will be providing the basic assistance to the City Council and administrative staff. Due to her limited availability, she will not be able to provide research or writing assistance with ordinances, resolutions, proclamations ect. In addition to Ms. Santamour, Kajena Baty will be providing assistance with council meetings and packet preparation.

Due to the timely responses required for claims against the City as well as burial permits, the City Clerk has requested Administration take on those duties while I am out of the office.

My initial plan for leave will be from October 29th until December 10th (six weeks) depending on the health of myself and the baby. If warranted, I may be available to come back to work part-time prior to the six week end date. With the ongoing function of the City Clerk's Office the responsibility of the City Clerk, if you have any concerns regarding the functions of the office while I am out please contact me immediately.

Additional Information

Additional Information

Memo to City Council
Involvement in RFP Development, RFP Scoring, Contract Design

In response to the request at the August 28, 2012 City Council meeting for a memo outlining the cases which prohibit public and City Council involvement with RFP scoring and contract development, along with any dissenting opinions, I have drafted the following memoranda outlining my findings.

I could not find any cases in Alaska where a municipality or company had allowed members of the public or City Council to be involved in the bid process. The only case that touched on that subject specifically did so as an aside to the main reason for the litigation. The case was Sierra Club v. Babbitt, 69 F. Supp 2d 1202 (Calif. 1999). There they were arguing about a number of environmental compliance issues and momentarily touched on the RFP process. As an aside (dicta) the court mentioned that the RFP was developed "after" public comment was received and there was no indication the public was allowed to review and comment on the RFP once it was developed thus there was no claim. The court then moved on to the actual claims of the case.

I suspect the reason there are no cases is because it is not done for a number of reasons:

General Concerns:

- (1) Insurance: Members of the public are not covered by City insurance. If they sit in on an evaluation process and the City should happen to be sued by a prospective bidder for any reason, the insurance company will not cover the actions of "volunteers", only the actions of actual employees. An intermingled panel of employees and volunteers would also not be covered by the insurance coverage thus the City would have to bear the full costs and any subsequent negative actions which the insurance company may take in light of the litigation (such as increased premiums or dropped coverage).
- (2) Impartiality: If a "volunteer" is thought to be involved with any outside bidder, it will open the City to immediately liability. Because the RFP Process is private until the intent letter goes out (see below), having a member of the public sit in on the bid scoring, means there must be strong assurance that they are in no way associated with any potential bidder. There can be no political, familial, financial or other connections. If there is the slightest thought of that or of undue influence, then the likelihood of legal action goes up
- (3) Lawsuit: If the City is sued by any one potential bidder, the entire pool project WILL be delayed by at least 2 years. The cost will be hundreds of thousands of dollars and members of the City Council may not be covered under any type of governmental immunity. The public participants will definitely not be covered by any type of immunity or insurance, they will be wide open and at their own personal peril.
- (4) Standing: The public members with vested interests in the pool are not the ones that have standing to complain about the lack of an award of a contract to one particular agency (that just proves bias). The only ones that can assert that right are the bidders that do not get the contract.
- (5) Public is allowed to Comment: The public is still involved – they have full rights to comment before a contract is awarded. Any proposed contract comes to the City Council and is open to the public to discuss. The best and wisest course of action is for the City to open up the meeting for discussion by the public (with time limits) when it reviews a contract of this magnitude.
- (6) City Council Involvement: BMC 4.20.130 allows any bidder, offeror or contractor who believes they are aggrieved to file an appeal of the process to the City Manager. If they are unhappy with the City Manager's decision, they have the ability to go up one final level before taking it to court: the City Council (4.20.130E). Therefore, City Council members cannot be involved at the

lower level because just as the City Manager may not because they may be involved in the appeal.

Relevant Bethel Municipal Code:

BMC 4.20.010: Purpose is to provide for the fair and equitable treatment of all persons involved in public purchasing by the City

4.20.020(b) All state and federal laws and regulations shall be followed

04.20.130: Prospective Bidders who feel the process was not fair may appeal in this order: (1) City Manager. If City Manager denies their appeal and the prospective bidder is still unhappy they may then appeal to their choice of City Council or Court. Appeal to City Manager is a short delay: 5 days. Appeal to City Council is potentially a 2 week to 1 month delay. Appeal to the Court is potentially a 6 month to 2 year delay. **NOTHING CAN MOVE FORWARD WHILE THE APPEAL IS PENDING:** Appeals usually take 1 – 2 years to resolve in the courts.

02.04.090: Powers of the City Council (including the mayor) are limited to: making motions, introducing ordinances and resolutions, proposing policies or actions, voting on matters placed before them, accepting appointments to and chairmanships of standing committees, and exercising all powers derived from their elected position.

Alaska Statutes:

AS 36.30.130: Requires a minimum 21 days notice before the bid and requires adequate notice be provided to expose the bid to the most prospective bidders.

AS 36.30.140 & AS 36.30.230: All bid/proposal openings are open to the public but in a way that avoids disclosure of the contents to competing offerors before notice of intent to award a contract issued. The amount of the bid and the name of each bidder shall be recorded. This information is open to the public. The bids themselves are only open for public inspection after the notice of intent to award a contract is given but trade secrets and other proprietary data contained in a bid document are confidential.

Lawsuits:

Nickerson vs. Department of Education: Among the problems that led to the bidder being reimbursed \$19,200 in bid preparation costs: (1) there were 3 amendments done and the 3rd one came out less than 30 days from the response due date; (2) employees did not stick diligently to the scoring sheet.

Kila vs. State Dept of Administration: “When soliciting bids for goods and services, a government agency has an implied contractual duty to consider bids in a fair and honest manner.”

Bottom Line:

The bottom line is that the entire bid process is there to protect the public. The purpose of inviting competition is to guard against favoritism, extravagance, fraud and corruption.¹ Additionally, there must not be ex parte communications between the procurement authority and bidders or proposers. To avoid any claims of impropriety, to make the city as insurable as possible, it is critical that the City be as careful as possible, especially in a project of such a large magnitude. The Bethel Municipal

¹ McQuillen, *The Law of Municipal Corporations* Municipal Treatise §29:34

Code sets out the roles for the City Manager (to be the first line of appeal) and the role for the City Council (to be the final line of appeal), preferably used before the Court is involved.

The City Manager's duties are defined further in the Municipal Code as the head of the Departments and general personnel. As such, a grant development manager position was created with the approval of the City Council. That grant manager position was tasked by the City Council with developing an RFP for a pool manager, presumably after seeking public input into the matter. The grant manager did so and in the process of developing the RFP which took into account the direction of the City Council and the public comment that should have been solicited at that time, a scoring sheet and draft contract should have been drafted. The scoring process should then commence and here is where the disagreement begins.

Before opening up the scoring and evaluation process for public review and/or comment, there would need to be a number of issues resolved:

1. The City Council would like public input but how can the City Council assure that there is no: (1) favoritism, (2) bias, (3) fraud, (4) corruption, or (5) extravagance? While the same can be asked of employees, they at least have an enforceable employment duty to disclose conflicts and are covered by our insurance policies in case the City is deceived and we learn of these issues after the fact.
2. Is the City Council willing to make the entire process open to all of the interested bidders?
3. Does making it public mean that all interested bidders are free to attend?
4. Does this mean that all bids have an oral presentation?
5. Does this mean that bidders that cannot attend are at a disadvantage? That right there opens us up to lawsuit.
6. If a bidder cannot attend in person, can they attend telephonically?
7. Is the City willing to pay airfare for all non-local prospective bidders to sit in and watch over a now public bid scoring process?
8. If we accept members of the public as part of the scoring process then isn't the entire process public?
9. Do these members of the public have a duty to disclose any and all outside interests that may potentially cause them to have a conflict of interest? For example, if they are in any way associated with a potential bidder?
10. How does the City propose to get insurance coverage for this?
11. If open to the public, we have a duty to follow the Open Meetings Act. Do we open this up to all members of the public in order to keep the process fair? Who then decides which members of the public should be appointed to the committee that decides the bid? If we just appoint randomly, what is the criteria that is used to determine who sits on the committee?

As you can see, opening up the process is not simple. To keep the process fair requires it be fair for everyone. While there is always a potential for bias now, there is coverage for that and choosing department directors with expertise in a number of fields that touch on the matter being reviewed at least assures the City a cross-disciplinary review of the proposal. If the concern is that there is not enough public input, then the easier solution is to open up controversial topics to more public comment which is allowed by the Code. If the concern is that contracts that are drafted do not necessarily capture the desires of the Council, there are easier solutions: (1) taking more time during meetings to elaborate on needs or (2) taking more public comment or City Council comment at the proposal stage to really set out the needs and desires to be captured from the outset.

