



City of Bethel

P.O. BOX 1388

Bethel, Alaska 99559

Phone: 907- 543-2047

Fax: 907-543-3781

Regular City Council Meeting

Tuesday, July 14, 2015

6:30 P.M.

Council Chambers; Bethel, Alaska



**City Council Meeting Agenda
Regularly Scheduled Meeting
July 14, 2015 – 6:30 pm
City Hall 300 State Highway, Bethel, AK
City of Bethel Council Chambers**

Rick Robb
Mayor
Term Expires 2015
543-1879
rrobb@cityofbethel.net

Leif Albertson
Vice-Mayor
Term Expires 2015
543-2819
labertson@cityofbethel.net

Mark Springer
Council Member
Term Expires 2015
545-1450
mspringer@cityofbethel.net

Heather Pike
Council Member
Term Expires 2015
545-4802
hpike@cityofbethel.net

Chuck Herman
Council Member
Term Expires 2016
545-7394
cherman@cityofbethel.net

Zach Fansler
Council Member
Term Expires 2016
545-3300
zfansler@cityofbethel.net

Byron Maczynski
Council Member
Term Expires 2016
545-0970
bmaczynski@cityofbethel.net

Ann Capela
City Manager
543-2047
acapela@cityofbethel.net

Lori Strickler
City Clerk
543-1384
lstrickler@cityofbethel.net

Patty Burley
City Attorney

Mary Sattler
Lobbyist

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. PEOPLE TO BE HEARD – Five minutes per person**
- V. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA**
 - a) **P2** *6-23-2015 Regular Meeting Minutes
 - b) **P13** *6-25-2015 Special Meeting Minutes
- VI. REPORTS OF STANDING COMMITTEE**
 - a) Public Safety and Transportation Commission
 - b) Port Commission
 - c) Planning Commission
 - d) Parks and Recreation Committee
 - e) Finance Committee
 - f) Energy Committee
 - g) Non Standing Committee Reports
- VII. SPECIAL ORDER OF BUSINESS**
 - a) United Pools Update On The YK Regional Aquatic Training And Health Center (Mayor Robb)
- VIII. UNFINISHED BUSINESS**
- IX. NEW BUSINESS**
 - a) **P22** *Resolution 15-12: Protesting Dimitri's Liquor License Application (Council Member Albertson)
 - b) **P35** *Introduction of Ordinance 15-16: An Ordinance Approving The Language Of The October 2015 General Election Ballot Proposition Decreasing City Sales Tax From 6% To 5.75% Sales Tax (Mayor Robb)
 - c) **P38** AM 15-22: Authorize Administration To Enter Into A Contract With DOWL (Engineering Consultants) To Prepare The PER and ER For The Sewage Lagoon Truck Dump Site In The Amount Of \$57,000.00 (City Manager Capela)
- X. MAYOR'S REPORT**
- XI. MANAGER'S REPORTS**
- XII. CLERK'S REPORT**
- XIII. COUNCIL MEMBER COMMENTS**
- XIV. ADJOURNMENT**

ja posted on July 8, 2015, at City Hall, AC Co., Swanson's, and the Post Office.

Lori Stickler, City Clerk

(Items on the agenda noted with an asterisk (*) are considered the consent agenda.

All Resolutions noted with an asterisk (*) will automatically be adopted on the consent agenda unless removed from the consent agenda by Council.

Ordinances introduced with an asterisk (*) on the consent agenda will automatically be introduced and set for **Public Hearing July 28, 2015**)

Approval Of The Minutes

I. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on June 23, 2015 at 6:30 p.m., in the council chambers, Bethel, Alaska.

Mayor Richard Robb called the meeting to order at 6:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Comprising a quorum of the Council, the following members were present:	
<input checked="" type="checkbox"/> Mayor Rick Robb	<input checked="" type="checkbox"/> Council Member Zach Fansler
<input checked="" type="checkbox"/> Vice-Mayor Leif Albertson	<input checked="" type="checkbox"/> Council Member Chuck Herman
<input checked="" type="checkbox"/> Council Member Mark Springer	<input checked="" type="checkbox"/> Council Member Byron Maczynski
<input checked="" type="checkbox"/> Council Member Heather Pike	
Also in attendance were the following:	
<input checked="" type="checkbox"/> City Manager Ann Capela	<input checked="" type="checkbox"/> City Attorney Patty Burley
<input checked="" type="checkbox"/> City Clerk Lori Strickler	<input checked="" type="checkbox"/> Assistant City Clerk Adriane Welch

IV. PEOPLE TO BE HEARD

William Howell, City of Bethel, Fire Chief –
 Provided an update to the Council and the community on the fires, and the burn band in the Region. There are 186 active fires in the region at this time. This is one of the worst fire seasons Alaska has seen in recent history. There is a burn band in the region to include charcoal grills.

Beverly Hoffman, Kuimarvik Representative –
 Supported the Yukon Kuskokwim Fitness Center Budget, it is important to ensure the facility is able to operate for many years to come. Encouraged the Council to work with Alaska Village Electric Cooperative to get recovered heat connected to the facility. Suggested the operators to purchase local and to promote local hire as much as possible. The pool is providing swim and water safety instruction, it is an important asset to the community and region. Thanked all of the individuals who made the pool possible. Wanted to send a special thanks to Mary Sattler for all of her work to make the pool facility possible.

Raymond Pete –
 Founder and organizer of the Very Berry Clean Fish, Moose Harvest which is a potlatch event that recognizes all of the community workers in emergency response to include hospital personnel, EMT, Fire, Police. Requested the Council’s continued support for this event.

V. APPROVAL OF THE CONSENT AND REGULAR AGENDA

Main Motion: Approve the Consent and Regular Agenda

Moved by:	Fansler
Seconded by:	Maczynski
Action:	Motion carries by a vote of 7-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Fansler <input checked="" type="checkbox"/> Herman <input checked="" type="checkbox"/> Pike <input checked="" type="checkbox"/> Maczynski
Opposed:	-0

Main Motion: Remove Resolution 15-15 from the Consent Agenda.

Moved by: | Springer

Main Motion: Remove AM 15-19 from the Consent Agenda.

Moved by: | Robb

VI. APPROVAL OF THE MEETING MINUTES

- Item A** – 6-3-2015 Special Meeting Minutes
 - Item B** – 6-4-2015 Special Meeting Minutes
 - Item C** – 6-8-2015 Special Meeting Minutes
 - Item D** – 6-9-2015 Regular Meeting Minutes
 - Item E** – 6-9-2015 Special Meeting Minutes
 - Item F** – 6-10-2015 Special Meeting Minutes
 - Item G** – 6-15-2015 Special Meeting Minutes
- Passed on the consent agenda.*

VII. REPORTS ON STANDING COMMITTEES

Public Safety and Transportation Commission

Council Representative, Chuck Herman –

A meeting has not been held since the last City Council Meeting, they will not be meeting in July.

Port Commission

Port Director, Pete Williams –

Looking for volunteers for the Port Commission.

The design for the East Timber Wall RFP is in the works and should be released soon.

The Army Corp of Engineers contacted the City about potential funding for the Port

Bank Stabilization Project. This is a shovel ready project so hoping the project gets funding with the City's match. Parking at the Small Boat Harbor, at the south side, there are about 75 cars that are parked long term which is denying access to those individuals who have paid for the use of the area. It appears the Budget projection for Fiscal Year 2015 will be met.

Planning Commission

Council Representative, Heather Pike –

The planning department has been busy with infill and construction permits. The Commission is looking for a community volunteer.

Parks and Recreation Committee

Council Representative, Richard Robb –

A meeting was not held due to a lack of a quorum.

Finance Committee

Council Representative Leif Albertson –

A meeting has not been held since the last City Council Meeting.

Public Works Committee

Public Works Director, Zef Lakhani –

Institutional corridor Project, the delivery of the pipe is expected July 2. The City is looking for the recorded easements for the utility. Considering the option of the construction to be contained in one year as opposed to spread out over two years. Truck dump site at the lagoon, the RFP submission for this project are currently being scored.

Certification requirements for the water treatment employees.

Donut hole road was discussed, with a recommendation from the committee that the City send a letter to the Governor's Office to help promulgate the development of the road.

Energy Committee

Council Representative, Zach Fansler –

A meeting has not been held since the last City Council Meeting. There is one Committee Vacancy.

VIII. SPECIAL ORDER OF BUSINESS

Item A – United Pools Update On The YK Regional Aquatic Training And Health Center.

IX. UNFINISHED BUSINESS

Item A – Action Memorandum 15-18: Directing The City Manager To Enter Into An Amended Contract With USA Pools For The YK Regional Aquatic Training And Health Center.

Main Motion: Motion to approve AM 15-18 on June 9, 2015.

Moved by: Springer
Seconded by: Herman
Action: Motion carries by a vote of 7-0
In favor: Robb Albertson Springer Fansler Herman Pike Maczynski
Opposed: -0

Primary Amendment:

Amend the contract to strike "Operator shall collect the appropriate sales tax for each sale and rental at the facility (currently 6%). The taxes shall be in addition to the sales and rental costs. Operator shall file a City of Bethel tax return form and shall remit the appropriate taxes as per the Code and any subsequent amendment thereto."

Moved by: Herman
Seconded by: Springer
Action: Motion does not carry by a vote of 3-4
In favor: Fansler Herman Springer
Opposed: Robb Albertson Pike Maczynski

Secondary Amendment:

Amend the primary amendment to insert after "which deals with Sales Tax," "Operator shall collect the appropriate sales tax for each sale and rental at the facility (currently 6%). The taxes shall be inclusive to the sales and rental costs. Operator shall file a City of Bethel tax return form and shall remit the appropriate taxes as per the Code and any subsequent amendment thereto."

Moved by: Fansler
Seconded by: Herman
Action: Motion carries by a vote of 4-3
In favor: Albertson Springer Fansler Herman
Opposed: Pike Maczynski Robb

Subsidiary

Motion: Suspend the rules to hear from United Pools Representatives.

Moved by: Fansler
Seconded by: Springer
Action: Motion carries by a vote of 7-0
In favor: Robb Albertson Springer Fansler Herman Pike Maczynski
Opposed: -0

Main Motion: Amend 7, (h), to strike Telephone.

Moved by: Fansler
Seconded by: Herman
Action: Motion carries by a vote of 7-0
In favor: Robb Albertson Springer Fansler Herman Pike Maczynski
Opposed: -0

Item B – 2016 Operations Plan For The YK Regional Aquatic Training And Health Center.

Main Motion: Adopt 2016 Operations Plan for the YK Regional Aquatic Training and Health Center.

Moved by: Herman
Seconded by: Springer
Action: Motion carries by a vote of 7-0
In favor: Robb Albertson Springer Fansler Herman Pike Maczynski
Opposed: -0

Main Motion: Amend the operations plan to have regular hours July 4th, Easter Sunday, Christmas eve and New Year's eve. Open on Saturday and Sunday until 9:00 pm.

Moved by: Pike
Seconded by: Maczynski
Action: Question Divided.

Main Motion: Divide the questions.

Moved by: Albertson
Seconded by: Fansler
Action: Motion carries by a vote of 7-0
In favor: Robb Albertson Springer Fansler Herman Pike Maczynski
Opposed: -0

Primary

Amendment: Have the facility Open Regular Hours July 4th.

Action: Motion carries by a vote of 6-1
In favor: Robb Albertson Fansler Herman Pike Maczynski
Opposed: Springer

Secondary

Amendment: Strike "regular" and insert "9 a.m. – 9 p.m."

Moved by: Albertson
Seconded: Pike
Action: Motion carries by a vote of 7-0
In favor: Robb Albertson Springer Fansler Herman Pike Maczynski
Opposed: –0

Primary

Amendment: Have the facility Open Regular Hours Easter Sunday.

Action: Motion carries by a vote of 7-0
In favor: Robb Albertson Springer Fansler Herman Pike Maczynski
Opposed: –0

Secondary
Amendment: Strike "regular" and insert "from 12:00 p.m. to regular closing hours."

Moved by: Fansler
Seconded: Springer
Action: Motion carries by a vote of 5-2
In favor: Albertson Springer Fansler Pike Maczynski
Opposed: Robb Herman

Primary

Amendment: Have Regular Hours Christmas Eve.

Action: Motion carries by a vote of 6-1
In favor: Robb Albertson Springer Fansler Herman Pike Maczynski
Opposed: Albertson

Secondary
Amendment: Amend the Primary Amendment to strike "regular hours" and insert "from 6:30 a.m. - 7:00 p.m."

Moved by: Springer
Seconded by: Pike
Action: Motion carries by a vote of 4-3
In favor: Springer Fansler Pike Maczynski
Opposed: Robb Albertson Herman

Primary

Amendment: Have Regular Hours New Year's Eve.

Action: Motion carries by a vote of 5-2
In favor: Albertson Springer Fansler Herman Pike
Opposed: Robb Maczynski

**Secondary
Amendment:**

Amend the Primary Amendment to strike "regular hours" and insert "regular hours or to have extended hours at the recommendation by pool management."

Moved by: Springer
Seconded by: Pike
Action: Motion does not carry by a vote of 3-4
In favor: Springer, Robb and Pike
Opposed: Herman, Fansler, Albertson, Maczynski

**Secondary
Amendment:**

For either regular hours or the equivalent of 14.5 hours starting later in the day at the discretion of pool management.

Moved by: Fansler
Seconded by: Herman
Action: Motion carries by a vote of 5-2
In favor: Albertson Springer Fansler Herman Pike
Opposed: Robb Maczynski

Primary

Amendment: Close on Saturday and Sunday at 9 p.m.

Action: Motion carries by a vote of
In favor: Robb Albertson Springer Fansler Herman Pike Maczynski
Opposed: -0

**Primary
Amendment:**

Strike "Columbus Day: Monday, October 12, 2015 6:30 a.m. - 9:00 p.m. (Closed the following Tuesday)."

Moved by: Herman
Seconded by: Fansler
Action: Motion carries by a vote of 7-0
In favor: Robb Albertson Springer Fansler Herman Pike Maczynski
Opposed: -0

Primary

Amendment: Strike Halloween: Saturday, October 31, 2015 9:00 a.m. - 8:00 p.m.

Moved by:	Heather
Seconded by:	Springer
Action:	Motion carries by a vote of 7-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Fansler <input checked="" type="checkbox"/> Herman <input checked="" type="checkbox"/> Pike <input checked="" type="checkbox"/> Maczynski
Opposed:	—0

Insert under Days of Operation bullet one, warranty repairs.
"The weight room will be open during this time with limited possible closures."

Primary

Amendment:

Moved by:	Fansler
Seconded by:	Herman
Action:	Motion does not carry by a vote of 2-5
In favor:	<input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Fansler
Opposed:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Herman <input checked="" type="checkbox"/> Pike <input checked="" type="checkbox"/> Maczynski

Main Motion: Call the question.

Moved by:	Albertson
Seconded by:	Pike
Action:	Motion carries by a vote of 6-1
In favor:	<input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Fansler <input checked="" type="checkbox"/> Herman <input checked="" type="checkbox"/> Pike <input checked="" type="checkbox"/> Maczynski
Opposed:	<input checked="" type="checkbox"/> Robb

Strike George Washington's Birthday: Monday, February 15, 2016 6:30 a.m. – 9 p.m.

Main Motion:

Moved by:	Herman
Seconded by:	Springer
Action:	Motion carries by a vote of 7-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Fansler <input checked="" type="checkbox"/> Herman <input checked="" type="checkbox"/> Pike <input checked="" type="checkbox"/> Maczynski
Opposed:	—0

Amend the hours of operation to strike "6:30 a.m." and insert "6:00 a.m.," Tuesday through Friday.

Main Motion:

Moved by:	Albertson
Seconded by:	Fansler
Action:	Motion carries by a vote of 7-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Fansler <input checked="" type="checkbox"/> Herman <input checked="" type="checkbox"/> Pike <input checked="" type="checkbox"/> Maczynski
Opposed:	—0

Amend the Concession Hours, to close 15 minutes before the facility closes.

Main Motion:

Moved by: Fansler
Seconded by: Pike
Action: Motion carries by a vote of 7-0
In favor: Robb Albertson Springer Fansler Herman Pike Maczynski
Opposed: -0

X. NEW BUSINESS

Item A – Introduction Of Ordinance 15-15: Amending Bethel Municipal Code Chapter 2.04, Organization Of Council.

Main Motion: Introduce Ordinance 15-15.

Moved by: Robb
Seconded by: Fansler
Action: Motion does not carry by a vote of 1-6
In favor: Fansler
Opposed: Robb Albertson Springer Herman Pike Maczynski

Item B – Action Memorandum 15-19: Approving The Employment Contract For Part-Time Assistant To The City Clerk/City Manager.

Main Motion: Adopt AM 15-19.

Moved by: Springer
Seconded by: Fansler
Action: Motion carries by a vote of 7-0
In favor: Robb Albertson Springer Fansler Herman Pike Maczynski
Opposed: -0

Item C – Administrative Leave Request For City Attorney Burley To Attend Training, October 3 Through October 7, 2015.
Passed on the consent agenda.

Item D – Appointing A Council Representative To The Kuimarvik Board.

*Council Member Maczynski has requested removal from the Kuimarvik Board.
Mayor Robb appointed Council Member Fansler at the Council Representative on the Kuimarvik Board.*

Item E – Personal Time Office For City Attorney July 13-15, 2015
Passed on the consent agenda.

XI. MAYOR'S REPORT
XII. MANAGER'S REPORT

Main Motion: Extend the meeting to 11:10 p.m.

Moved by: Fansler

Seconded by: Pike

Action: Motion carries by a vote of 7-0

In favor: Robb Albertson Springer Fansler Herman Pike Maczynski

Opposed: -0

XIII. CLERK'S REPORT
XIV. COUNCIL MEMBER COMMENTS

Council Member Zach Fansler –

There is a lot of dust in the community, looking forward to the calcium trucks getting out on the road; slow down when driving to keep the dust down.

If anyone has concerns on anything, please contact him.

Council Member Chuck Herman –

No comment.

Council Member Mark Springer –

Nice to see some open fish sessions.

The Government accountability office will be going around tomorrow discussing broadband in rural Alaska. Please be careful with fires.

Mayor Richard Robb –

Drawing to the end of the state fiscal year; the council has worked very hard on this year's budget. Hopefully we will make some positive changes with the pool facility and the new operations plan.

Good to have some limited fishing yesterday. Hope there is more in the future.

Byron Maczynski-

Hoped everyone is being careful with fires. Spoke at the controlled substances advisory committee for the Governor's Office. Discussed paying contracts, pushing and advocating for more treatment for people that have opiate addictions.

Council Member Heather Pike –

No comment.

Vice-Mayor Albertson –

It is incredibly dry outside, be safe and do what you can to avoid uncontrolled fires.

XV. ADJOURNMENT

Main Motion: Adjourn

Moved by: Springer

Seconded by: Maczynski

Action: Motion carries by a vote of 7-0

In favor: Robb Albertson Springer Fansler Herman Pike Maczynski

Opposed: -0

Council adjourned at 11:10 p.m.

Richard Robb, Mayor

ATTEST:

Lori Strickler, City Clerk

I. CALL TO ORDER

A Special Meeting of the Bethel City Council was held on June 25, 2015 at 12:00 p.m., in the council chambers, Bethel, Alaska.

Mayor Richard Robb called the meeting to order at 12:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Comprising a quorum of the Council, the following members were present:	
<input checked="" type="checkbox"/> Mayor Rick Robb	<input checked="" type="checkbox"/> Council Member Zach Fansler
<input checked="" type="checkbox"/> Vice-Mayor Leif Albertson	<input checked="" type="checkbox"/> Council Member Heather Pike (participated telephonically)
<input checked="" type="checkbox"/> Council Member Chuck Herman	
Also in attendance were the following:	
<input checked="" type="checkbox"/> City Manager Ann Capela	<input checked="" type="checkbox"/> City Attorney Patty Burley
<input checked="" type="checkbox"/> City Clerk Lori Strickler	<input checked="" type="checkbox"/> Assistant City Clerk Adriane Welch
Members Absent:	
<input checked="" type="checkbox"/> Council Member Byron Maczynski	<input checked="" type="checkbox"/> Council Member Mark Springer

IV. PEOPLE TO BE HEARD

Anna Hoffman –
Asked the Council if there is anything Bethel Spirits can do to encourage the Council to reconsider their protest on the liquor license issuance.

V. APPROVAL OF THE AGENDA

Main Motion: Approve the Agenda.

Moved by:	Fansler
Seconded by:	Herman
Action:	Motion carries by a vote of 5-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Fansler <input checked="" type="checkbox"/> Herman <input checked="" type="checkbox"/> Pike
Opposed:	-0

VI. NEW BUSINESS

Item A – Action Memorandum 15-21: Approval Of Two Council Members And City Attorney’s Travel To Fairbanks For The Alaska Beverage Control Board’s Consideration Of Bethel Spirits’ Liquor License.

Main Motion: Approve AM 15-21.

Moved by:	Albertson
Seconded by:	Fansler
Action:	Motion carries by a vote of 5-0
In favor:	<input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Herman <input checked="" type="checkbox"/> Pike <input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Fansler
Opposed:	—0

Main Motion: Amend the AM to strike City Council Travel.

Moved by:	Herman
Seconded by:	Fansler
Action:	Motion carries by a vote of 5-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Fansler <input checked="" type="checkbox"/> Herman <input checked="" type="checkbox"/> Pike
Opposed:	

VII. ADJOURNMENT

Main Motion: Adjourn.

Moved by:	Herman
Seconded by:	Fansler
Action:	Motion carries by a vote of 5-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Fansler <input checked="" type="checkbox"/> Herman <input checked="" type="checkbox"/> Pike
Opposed:	—0

Council adjourned at 12:46 p.m.

Richard Robb, Mayor

ATTEST:

Lori Strickler, City Clerk

Reports Of Standing Committees



Planning Commission Meeting Agenda

Regular Meeting Thursday, July 9, 2015 - 6:30PM
City Hall Council Chambers 300 Chief Eddie Hoffman Highway

MEMBERS

Joy Shantz
Chair
Term Expires
12-2015

John Guinn
Vice-Chair
Term Expires
12-2015

Heather Pike
Council Rep.
Term Expires
10/2015

Kathy Hanson
Committee Member
Term Expires
12-2016

Cliff Linderoth
Committee Member
Term Expires
12-2016

Vacant
City Planner
Ex-Officio Member

Betsy Jumper
Recorder

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD (5 Minute Limit)
- IV. APPROVAL OF THE MINUTES OF THE MAY 14, 2015 MEETING AND THE JUNE 11, 2015 MEETING
- V. APPROVAL OF THE AGENDA
- VI. NEW BUSINESS
 - A. Relocating the Planning Department
- VII. COMMISSIONER'S COMMENTS
- VIII. ADJOURNMENT

City of Bethel, Alaska

Public Works Committee Minutes

June 17, 2015

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular Public Works Committee Meeting was held on June 17, 2015 at 6:30 pm in the council chambers of the City Hall, Bethel, Alaska. The meeting was called to order by the committee chair Frank Neitz at 6:33 pm.

II. ROLL CALL

Present: Frank Neitz, Delbert Egoak, Jennifer Dobson, Robert Champagne
 Excused: Byron Maczynski, Scott Guinn, Donna Lindsey, Joseph Klejka, Wade Ferdig.
 Unexcused: None.

Also Present: Ann Capela, Rachelle Byrd.

III. PEOPLE TO BE HEARD

None.

IV. APPROVAL OF AGENDA

MOVED BY	Robert Champagne	Motion to approve the agenda.
SECONDED BY:	Delbert Egoak	
VOTE ON MOTION	Motion carried by unanimous vote	

V. APPROVAL OF MINUTES

MOVED BY:	Delbert Egoak	Motion to approve minutes of May 20, 2015 regular meeting.
SECONDED BY:	Robert Champagne	
VOTE ON MOTION	Motion carried by unanimous vote.	

VI. SPECIAL ORDER OF BUSINESS

VII. UNFINISHED BUSINESS

Item A – Water & Sewer Master Plan, Institutional Corridor Location of 4th Well for City Sub WTP:
 Frank Neitz, Are we making efforts to locate the site for 4th well.
 Director, There are currently no funds allocated for this project.

Item B – Sewer Lagoon, RPF for the truck dump site:
 Frank Neitz, What is the status?. Director, we have received four proposals in response to the RFP.
 The proposals are under review.

Item C – Ridgecrest Dr. Rehabilitation Project for 3.8 Million at the school/Traffic Light System. City Manager Capela reported, the project was defunded by the City Council in the new budget (2015-16 Fiscal)

Item D – Landfill Rates. Jenifer Dobson, If the BMC cannot be followed, then it should be changed.

Item E – Proposed Blue Sky Estates: Director PW reported, the Army core of Engineers denied the permit for the project. The Developer has the right to appeal.

Item F – New Soccer Field, Community Garden, approx 1300 truckloads of sand and then grading, gravel road and parking lot, all work to be performed by the PW Department as the local match.
Discussion: This grant proposal was way underestimated before it was submitted.

Item G – Maintenance of Parks, Playgrounds and Boardwalks. Scope of work added to the PW Department.

Discussion: More work has been added to the Department.

Item H – Spring Clean-up Green –up.

Director Reported: The program is currently underway with good response from public.

Item I – Water Treatment Plant Operator City Staff Certification Requirements Met?

Director: Level II operator's License for Water Treatment and Sewage Disposal is required, we currently have only one operator who meets this requirement. The plan is to slowly prepare all the employees in Utilities Maintenance department to get this certification.

Discussion: This should have been thought of a long time ago.

Item J – Filter Media (Green Sand) replacement needed? Art Ronimus of ARWA Report. Operational Evaluation of WTPs.

Jenifer Dobson: Discussed the report prepared Art Ronimus of ARWA, which mentions that at this time there is no need of changing the sand filters at the WTPs.

Director reported: We have two different reports from two experts, one, Art's report says that filters still have some life. The other report from Dugan says that the filters have not been replaced in last fifteen years, which should be replaced every five to seven years. We plan to have a conference call between both experts with the city and get a consensus. If needed we will hire an expert to have another (third) opinion.

Item K – Wind Turbine/Swimming Pool Water consumption, Cost Analysis.

Discussion: How much power is generated by the Turbine to support the Pool.

Item L – Bus Shelter Grant. Work to be performed by PW Department as local match.

Discussion: When the materials arrive, Public Works department will have to prepare the sites for these shelters and assemble them and maintain them.

Item M – Public Works Department Organizational Structure.

Discussion: The current staff structure was discussed.

VIII. NEW BUSINESS

Acceptance of Wade Ferdig's Resignation (Alternate Committee Member) by unanimous vote.

IX. DIRECTOR'S REPORT:

Public Works Monthly Report attached.

The Arctic pipe, (for the Institutional Corridor piped water supply project) scheduled to be arriving in Bethel during the first week of July 2015.

City's consulting Engineers for Design and construction of I.C. Piped water supply project (Dowl), are having difficulties in locating the final executed easements for the sewer line constructed in 2006 along the Chief Eddie Hwy. The Feasibility Study (Prepared by City's Consultants CH2M HILL 2014) proposed that the new water line of the "Institutional corridor piped water supply project" will follow the same alignment of the sewer line.

City Planner's Office, City Clerk's Office, Recorder's Office in Anchorage, CH2M HILL (city Consultants on the Sewer project in 2006) were contacted to locate the executed recorded easements, but none of these offices have any record of these easements.

This will change the scope of work for DOWL and will delay the project. Since some of the easements are needed on the Native allotments, and are very expensive and time consuming to obtain. The design for the I.C. Piped water supply project is at about 90% complete.

(Some of the committee members (e.g. Jenifer Dobson) have reviewed the 30% complete design set of this project).

The Ridgcrest Drive Rehabilitation project was not funded by the council in the new (2015-16 Fiscal) Budget.

City wide auction was completed in April 2015. Greenup cleanup program ends June 18th, 2015 Recycling coordinator's position was defunded in the new budget. The department started discharging the Lagoon as of June 5th, 2015.

X. MEMBER COMMENTS

Delbert Egoak –

Jenifer Dobson –

Robert Champagne –

Frank Neitz –

XI. ADJOURNMENT

MOVED BY:	Delbert Egoak	Motion to adjourn
SECONDED BY:	Robert Champagne	
VOTE ON MOTION	Motion Carried by unanimous vote	

APPROVED THIS _____ DAY OF -----, 2015.

Frank Neitz, Chair

Muzaffar Lakhani
Recorder of Minutes

Unfinished Business

New Business

CITY OF BETHEL, ALASKA

Resolution # 15-12

A RESOLUTION BY THE CITY OF BETHEL PROTESTING THE ISSUANCE OF A STATE OF ALASKA ALCOHOLIC RESTAURANT EATING PLACE LICENCE FOR DIMITIRI'S RESTAURANT; LOCATED AT 281 4TH AVE.; OWNED BY MARO KARGAS; LICENSE ID# - 5402

WHEREAS, the results of the Special Election held January 19, 2010 indicate that 291 voters favor and 493 oppose the issuance of Restaurant Eating Place liquor licenses in the community;

WHEREAS, Chapter 5.08.011 of the Bethel Municipal Code states, "No person may sell or offer to sell any alcoholic beverage in or within two hundred (200) ft of a church building or within two hundred (200) ft of any school grounds", Dimitri's parking lot entrance is located 144 feet of the outer boundaries of Ayaprun Elitnaruvik Elementary School property;

WHEREAS, at the March 24, 2015 Bethel City Council meeting, 43 people provided public testimony on potential sales of alcoholic beverages in the community, and 37 people spoke in opposition;

WHEREAS, in 2014 the Bethel Fire Department Emergency Medical Services Unit reported a majority of the calls for service were for individuals under the influence of alcohol;

WHEREAS, Police Department figures for 2014 show the number of calls for "Intoxicated Pedestrians" to be 3,198 out of a total of 9,844 calls for the year, representing 32.49% of the total calls received by the department;

WHEREAS, the Police Dispatch Center reported a majority of their calls for service were alcohol related;

Whereas, the City protest stands based on the opposition of the people of Bethel, regardless of the presence or lack thereof of Bethel municipal Code or State Statute violations;

Introduced by: Vice-Mayor Albertson
Date: July 14, 2015
Public Hearing: July 28, 2015
Action:
Vote:

NOW, THEREFORE, BE IT RESOLVED by the Bethel City Council for the reasons set forth above, the City of Bethel does hereby protest the application for the above identified restaurant eating place liquor license and requires the City Clerk to send this resolution to the Alcohol Beverage Control Board.

ENACTED THIS ___ DAY OF JULY 14, 2015 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Richard Robb, Mayor

ATTEST:

Lori Strickler, City Clerk



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

Department of Commerce, Community,
and Economic Development

ALCOHOLIC BEVERAGE CONTROL BOARD

550 W 7th Avenue Ste. 1600
Anchorage, Alaska 99501
Main: 907.269.0350
TDD: 907.465.5437
Fax: 907.334.2285

June 15, 2015

City of Bethel
Attn: Lori Strickler, City Clerk
VIA Email: lstrickler@cityofbethel.net

Maro Kargas – Restaurant Eating Place #5402 DBA Dimitri’s Restaurant

- New Application Transfer of Ownership Transfer of Location
 Restaurant Designation Permit DBA Name Change

We have received an application for the above listed licenses (see attached application documents) within your jurisdiction. This is the notice as required under AS 04.11.520. Additional information concerning filing a "protest" by a local governing body under AS 04.11.480 is included in this letter.

A local governing body as defined under AS 04.21.080(11) may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the board **and** the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is "arbitrary, capricious and unreasonable". Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. **IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.**

Under AS 04.11.420(a), the board may not issue a license or permit for premises in a municipality where a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages, unless a variance of the regulation or ordinance has been approved. Under AS 04.11.420(b) municipalities must inform the board of zoning regulations or ordinances which prohibit the sale or consumption of alcoholic beverages. If a municipal zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages at the proposed premises and no variance of the regulation or ordinance has been approved, please notify us and provide a certified copy of the regulation or ordinance if you have not previously done so.

Protest under AS 04.11.480 and the prohibition of sale or consumption of alcoholic beverages as required by zoning regulation or ordinance under AS 04.11.420(a) are two separate and distinct subjects. Please bear that in mind in responding to this notice.

AS 04.21.010(d), if applicable, requires the municipality to provide written notice to the appropriate community council(s).

If you wish to protest the application referenced above, please do so in the prescribed manner and within the prescribed time. Please show proof of service upon the applicant. For additional information please refer to 3 AAC 304.145, Local Governing Body Protest.

Note: Applications applied for under AS 04.11.400(g), 3 AAC 304.335(a)(3), AS 04.11.090(c), and 3 AAC 304.660(e) must be approved by the governing body.

Sincerely,


Jane Sawyer
Business Registration Examiner
Jane.sawyer@alaska.gov
907-269-0359

**State of Alaska
Alcoholic Beverage Control Board**

Date of Notice: June 15, 2015

Application Type: **NEW** _____

_____ **TRANSFER**
 _____ Ownership
 _____ Location
 _____ Name Change

Governing Body: **City of Bethel**
 Community Councils: none

License #: 5402
 D.B.A.: Dimitri's Restaurant
 Licensee/Applicant: Maro Kargas
 Physical Location: 281 Fourth Avenue, Bethel, AK 99559
 Mailing Address: PO Box 1528, Bethel, AK 99559
 Telephone #: 907-543-3434
 EIN: 92-0176914

Corp/LLC Agent:	Address	Phone	Date and State of Incorporation	Good standing?
N/A				

Please note: the Members/Officers/Directors/Shareholders (principals) listed below are the principal members. There may be additional members that we are not aware of because they are not primary members. We have listed all principal members and those who hold at least 10% shares.

Member/Officer/Director:	DOB	Address	Phone	Title/Shares (%)
N/A				

Additional comments: Restaurant Designation Permit attached

A local governing body as defined under AS 04.21.080(11) may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the board and the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is "arbitrary, capricious and unreasonable". Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. **IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.**

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Note: Applications applied for under AS 04.11.400(g), 3 AAC 304.335(a)(3), AS 04.11.090(e), and 3 AAC 304.660(e) must be approved by the governing body.

Sincerely,



Jane Sawyer

Business Registration Examiner

Jane.sawyer@alaska.gov

907-269-0359

New Liquor License

License is: Full Year OR Seasonal List Dates of Operation: _____

SECTION A - LICENSE INFORMATION			FEES
Office Use: License Year: <u>15/16</u>	License Type: Restaurant/Eating place	Statute Reference Sec. 04.11.100	License Fee: \$600.00 Filing Fee: \$100.00 Rest. Desig. Permit Fee: \$ Fingerprint: \$ (\$49.75 per person)
Office Use: License #: <u>5407</u>			TOTAL \$749.75 700.00
Local Governing Body: (City, Borough or Unorganized) City of Bethel	Community Council Name(s) & Mailing Address: Bethel City Council PO Box 1388 Bethel, AK 99559		
Name of Applicant (Corp/I.L.C./L.P./I.I.P./Individual/Partnership): Maro Kargas	Doing Business As (Business Name): Dimitri's Restaurant	Business Telephone Number: (907) 543-3434 Fax Number:	
Mailing Address: PO Box 1528	Street Address or Location of Premises: 281 Fourth Ave. Bethel, AK 99559		Email Address:
City, State, Zip: Bethel, AK 99559			
SECTION B - PREMISES TO BE LICENSED			
Distance to closest school grounds: 450'	Distance measured under: <input checked="" type="checkbox"/> AS 04.11.410 OR <input type="checkbox"/> Local ordinance No. _____	<input type="checkbox"/> Premises is GREATER than 50 miles from the boundaries of an incorporated city, borough, or unified municipality. <input type="checkbox"/> Premises is LESS than 50 miles from the boundaries of an incorporated city, borough, or unified municipality. <input checked="" type="checkbox"/> Not applicable	
Distance to closest church: 1000'	Distance measured under: <input checked="" type="checkbox"/> AS 04.11.410 OR <input type="checkbox"/> Local ordinance No. _____		
Premises to be licensed is: <input type="checkbox"/> Proposed building <input checked="" type="checkbox"/> Existing facility <input type="checkbox"/> New building		<input type="checkbox"/> Plans submitted to Fire Marshall (required for new & proposed buildings) <input checked="" type="checkbox"/> Diagram of premises attached	

New Liquor License

SECTION C – LICENSEE INFORMATION

1. Does any individual, corporate officer, director, limited liability organization member, manager or partner named in this application have any direct or indirect interest in any other alcoholic beverage business licensed in Alaska or any other state?

Yes No If Yes, complete the following. Attach additional sheets if necessary.

Name	Name of Business	Type of License	Business Street Address	State

2. Has any individual, corporate officer, director, limited liability organization member, manager or partner named in this application been convicted of a felony, a violation of AS 04, or been convicted as a licensee or manager of licensed premises in another state of the liquor laws of that state?

Yes No If Yes, attach written explanation.

MK

SECTION D – OWNERSHIP INFORMATION - CORPORATION

Corporations, LLCs, LLPs and LPs must be registered with the Dept. of Community and Economic Development.

Name of Entity (Corporation/LLC/LLP/LP) (or N/A if an individual ownership): NA		Telephone Number:	Fax Number:
Corporate Mailing Address:		City:	State:
Name, Mailing Address and Telephone Number of Registered Agent:		Date of Incorporation OR Certification with DCED:	State of Incorporation:
Is the Entity in "Good Standing" with the Alaska Division of Corporations? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If no, attach written explanation. Your entity <i>must</i> be in compliance with Title 10 of the Alaska Statutes to be a valid liquor licensee.			

Entity Members (Must include President, Secretary, Treasurer, Vice-President, Manager and Shareholder/Member with at least 10%)					
Name	Title	%	Home Address & Telephone Number	Work Telephone Number	Date of Birth

NOTE: If you need additional space, please attach a separate sheet.

New Liquor License

SECTION E – OWNERSHIP INFORMATION – SOLE PROPRIETORSHIP (INDIVIDUAL OWNER & SPOUSE)

Individual Licensees/Affiliates (The ABC Board defines an "Affiliate" as the spouse or significant other of a licensee. Each Affiliate must be listed.)			
Name: Maro Kargas Address: PO Box 1528 Bethel, AK 99559 Home Phone: 543-3434 Work Phone:	Applicant <input checked="" type="checkbox"/> Affiliate <input type="checkbox"/>	Name: Address: Home Phone: Work Phone:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/> Date of Birth:
	Date of Birth: 07-03-1943		Date of Birth:
Name: Address: Home Phone: Work Phone:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>	Name: Address: Home Phone: Work Phone:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/> Date of Birth:
	Date of Birth:		Date of Birth:

Declaration

- I declare under penalty of perjury that I have examined this application, including the accompanying schedules and statements, and to the best of my knowledge and belief it is true, correct and complete, and this application is not in violation of any security interest or other contracted obligations.
- I hereby certify that there have been no changes in officers or stockholders that have not been reported to the Alcoholic Beverage Control Board. The undersigned certifies on behalf of the organized entity, it is understood that a misrepresentation of fact is cause for rejection of this application or revocation of any license issued.
- I further certify that I have read and am familiar with Title 4 of the Alaska statutes and its regulations, and that in accordance with AS 04.11.450, no person other than the licensee(s) has any direct or indirect financial interest in the licensed business.
- I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

Signature of Licensee(s) <u>Maro Kargas</u> Signature	Signature of Licensee(s) Signature
Signature <u>Donethy Angstrom</u>	Signature
Name & Title (Please Print) <u>Donethy Angstrom Secretary</u>	Name & Title (Please Print)
Subscribed and sworn to before me this <u>15th</u> day of <u>April</u> <u>2015</u> .	Subscribed and sworn to before me this day of _____
Notary Public in and for the State of <u>Alaska</u>	Notary Public in and for the State of _____
My commission expires: <u>03/01/18</u>	My commission expires:

**STATE OF ALASKA
ALCOHOLIC BEVERAGE CONTROL BOARD
APPLICATION FOR RESTAURANT DESIGNATION PERMIT
AS 04.16.049 & 3 AAC 304.715 - 794**

The granting of this permit allows access of persons under 21 years of age to designated licensed premises for purposes of dining, and persons between the ages of 16 - 20 for employment. If for employment, please indicate in detail what the employment duties will be in question #3.

License Number: 5402 Type: Restaurant or Eating Place

This application is for designation of premises where: (Please check the appropriate items below)

- 1. Bona fide restaurant pursuant to 3 AAC 304.305 & 3 AAC 304.715-794.
- 2. Persons 16 - 20 years of age may dine unaccompanied.
- 3. Persons under 16 may dine accompanied by a person 21 years of age or older.
- 4. Persons between 16 - 20 years of age may be employed. *(See note below)

Licensee's Name: Maro Kargas d/b/a Dimitri's Restaurant

Name of Business: Dimitri's Restaurant

Business Address: 281 Fourth Avenue City: Bethel

1. Hours of operation 11:30 AM to 9:00 PM Telephone Number: 907-543-3434

2. Have police been called to your premises for any reason? [] Yes No
(If you answered yes, please explain below).

3. * Duties of employment: Food preparation, serving, ^{Food}busing tables

4. Are video games available to the public on your premises? [] Yes No

5. Do you provide live entertainment, such as live music, pool tables, karaoke, dancing, sports or pin-ball?
[] Yes No

6. How is food served? Table Service [] Buffett Service [] Counter Service [] Other _____

7. Is an owner, manager or supervisor 21 years of age or older always present during business hours? Yes [] No

*** A MENU AND DETAILED PREMISES DIAGRAM MUST ACCOMPANY THIS APPLICATION ***

*Employees 16 and 17 years of age must have a valid work permit and a letter maintained in your files from a parent or guardian authorizing employment at your establishment.

**Please attach additional sheets of paper if more space is needed to describe food service, entertainment, etc.

Maro Kargas
Licensee Signature

Local Governing Body Approval

Subscribed and sworn to before me this 15th day of June

Date

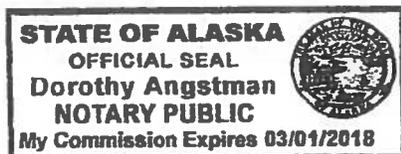
Dorothy Angstman
Notary Public in and for Alaska

My Commission expires; 03/01/18

Director, ABC Board

Date

Rev. 03172014



STATE OF ALASKA
ALCOHOL BEVERAGE CONTROL BOARD
Licensed Premises Diagram

INSTRUCTIONS: Draw a detailed floor plan of your present or proposed licensed premises on the graph below; show all entrances and exits, and all fixtures such as tables, booths, games, counters, bars, coolers, stages, etc.

DBA: Dimitri's Restaurant

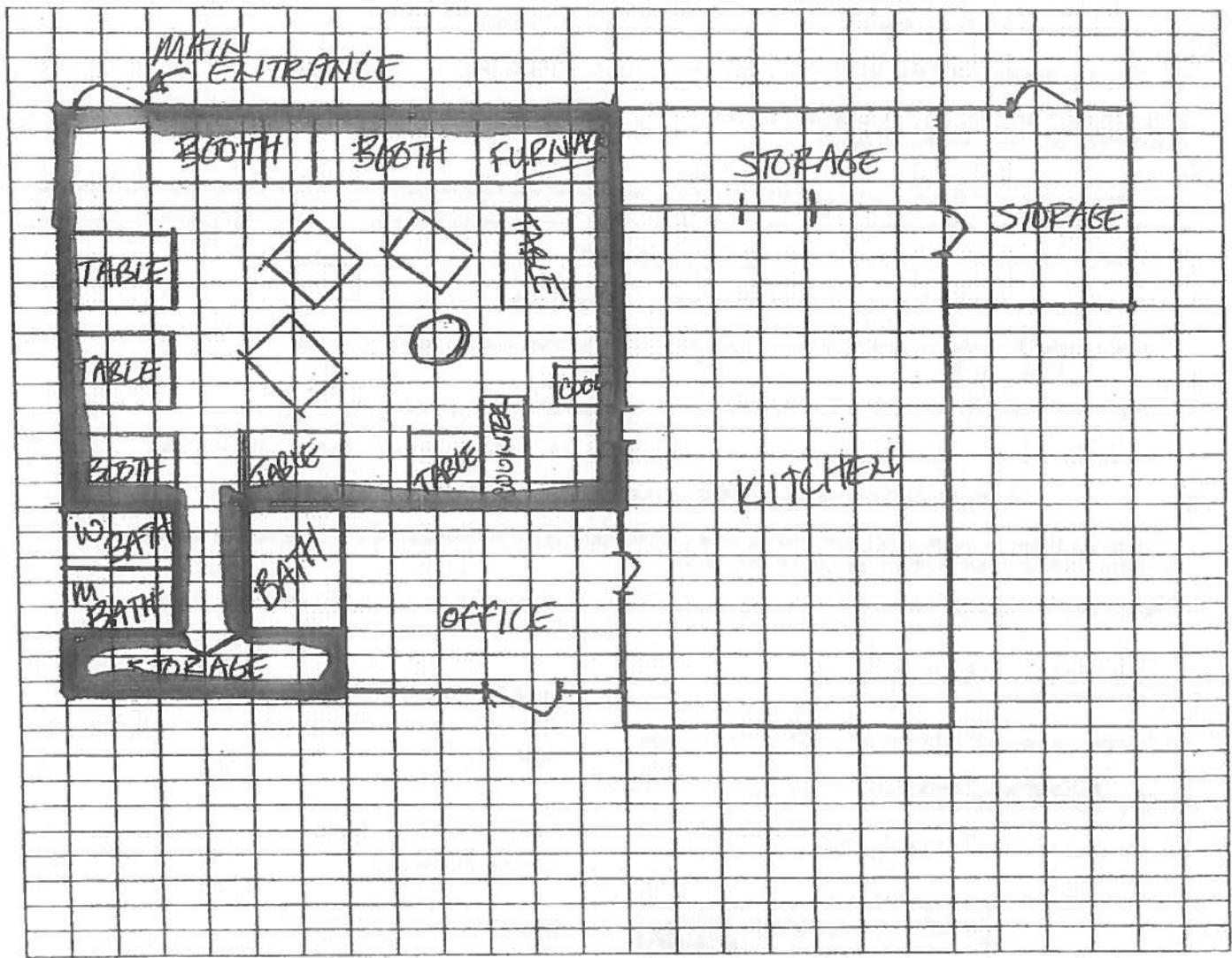
PREMISES LOCATION: 281 4th Ave Bethel, AK 99559

Indicate scale by x after appropriate statement or show length and width of premises. _____ 1 SQ. = 4 FT.

SCALE A: _____ 1 SQ. = 1 FT. SCALE B: X 1 SQ. = 2 FT.

Length and width of premises in feet: DIMENSIONS = 46' W X 50' L

Outline the area to be designated for sale, service, storage, and consumption of alcoholic beverages in red.
DO NOT USE BLUE INK OR PENCIL ON THIS DIAGRAM.



Chicken (sp) 1/2 hr - w
 HB no M wgo. FB F

Dimitris RESTAURANT

CALZONES

CHOOSE FROM OUR SPECIALS OR MAKE YOUR OWN

- One item calzone \$18.50
- Meal calzone \$21.00
- (pepperoni, sausage, canadian bacon and mozzarella cheese) \$22.00
- Greek calzone \$22.00
- (Olive oil base, green peppers, mozzarella & feta cheese)
- Vegetarian calzone \$23.50
- (Black olives, mushrooms, onions, green peppers and mozzarella cheese)
- Combo calzone \$24.50
- (Black olives, mushrooms, green peppers, pepperoni, canadian bacon, sausage and mozzarella cheese)
- Dimitris calzone (same as Combo Calzone, plus tomatoes and pineapples) \$24.50
- Gyro calzone (gyro meat, mozzarella cheese, feta and onions)

PIZZAS

CHOOSE FROM OUR SPECIALS OR MAKE YOUR OWN FROM THE FOLLOWING ITEMS:

- Mozzarella Cheese, pepperoni, sausage, canadian bacon, mushrooms, black olives, onions, green peppers, tomatoes, pineapple, jalapeno peppers, or double crust.
- Small (12") Medium (14") Large (16")
- Cheese Pizza \$16.00 \$18.00 \$20.00
- Each additional item \$2.00 \$2.50 \$3.00
- White Pizza \$20.00 \$22.00 \$24.00
- (Olive oil base, mozzarella, feta cheese, tomatoes) \$20.00 \$22.00 \$24.00
- House Special (pepperoni, sausage, mushrooms and green peppers) \$22.00 \$24.00 \$26.00
- Greek Combo (pepperoni, feta cheese, onions, green peppers, tomatoes) \$22.00 \$24.00 \$26.00
- Vegetarian Combo (mushrooms, black olives, onions, green peppers, tomatoes) \$24.00 \$26.00 \$28.00
- Combo (pepperoni, canadian bacon, sausage, mushrooms, black olives, green peppers) \$25.50 \$28.00 \$30.00
- Dimitris Special (same as Combo Pizza, plus tomatoes and pineapples)

DESSERTS

- Baclava \$4.00
- Cheesecake \$4.00
- DRINKS
- Peper, diet peper, coke, diet coke, 7Up, diet 7Up, Sprite, diet aprita, root beer, orange soda, Dr pepper, Mtn Dew \$2.00
- Orange juice, apple juice, Ice Tea, Hot Tea, Coffee \$3.00

OPEN FOR LUNCH & DINNER

(MON - FRI) 11:30AM - 2PM
 (SAT) 11:30AM - 9PM
 CLOSED ON SUNDAYS 11:30AM - 9PM

CALL FOR FREE DELIVERY

(907) 543 - 3434

DIMITRIS RESTAURANT
 281 4th Avenue, Bethel AK 99559

Introduced by: Mayor Robb
Date: July 14, 2015
Public Hearing: July 28, 2015
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #15-16

AN ORDINANCE BY THE BETHEL CITY COUNCIL SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY OF BETHEL, A BALLOT PROPOSITION AMENDING THE BETHEL MUNICIPAL CODE TO ADOPT A 5.75% SALES TAX

WHEREAS, Bethel City Council Raised Water and Sewer Rates effective January 1, 2015;

WHEREAS, the intent of the raised rates is to insure the water and sewer enterprise fund is self sufficient;

WHEREAS, the water and sewer enterprise fund historically lost approximately \$400-\$600 thousand dollars each year, and required a transfer from the general fund;

WHEREAS, this raise in water and sewer rates, although necessary, causes a financial hardship on the people of Bethel;

WHEREAS, the large transfer from the general fund should no longer be necessary;

WHEREAS, the general fund had an operational surplus in FY 11, FY 12, FY 13 and FY 14, and is anticipated to have one from FY15;

WHEREAS, the unreserved fund balance from the general fund is now at \$4.9 million;

WHEREAS, the Solid Waste Disposal enterprise fund consistently generates a profit and has a fund balance;

WHEREAS, the Municipal Dock Enterprise fund consistently generates a profit, and has a fund balance;

WHEREAS, we are now in a position for a slight reduction in sales tax;

Introduced by: Mayor Robb
Date: July 14, 2015
Public Hearing: July 28, 2015
Action:
Vote:

Now, THEREFORE BE IT ENACTED by the City Council of Bethel Alaska as follows:

SECTION 1. Amendment.

Section 4.16.030 of the Bethel Municipal Code is amended (new language is underlined and old language is stricken):

4.16.030 Imposition – Rate.

There is levied and shall be collected a sales tax on all sales transactions in the city unless specifically exempted under this chapter. The tax is six (6) percent five and three quarters (5.75) percent of the selling price.

SECTION 2. Election.

An election is to be held October 6, 2015 in and for the people of Bethel for the purposed of submitting a ballot proposition to the qualified voters of the City of Bethel for approval or rejection. The proposition must receive a majority of votes from the qualified voters to be approved. The proposition must be substantially in this form:

Shall the City of Bethel reduce sales tax from 6% to 5.75%? (Ordinance No. 15-16)

SECTION 3. The proposition, both for paper ballots and machine ballots, shall be printed on a ballot which may set forth other propositions, and the following words shall be added as appropriate and set next to a square for marking the ballot for voting by a machine.

PROPOSITION NO. _____ Yes No

Explanation: A yes vote will lower sales tax to 5.75%

A no vote will keep sales tax at 6%

Section 4. Effective Date.

This Ordinance shall become effective July 1, 2016 after ratification by the qualified voters of the City of Bethel voting on the question at the October 6, 2015 City of Bethel Regular Election.

Introduced by: Mayor Robb
Date: July 14, 2015
Public Hearing: July 28, 2015
Action:
Vote:

Section 5. Classification.

This ordinance is of a permanent nature and shall become part of the Bethel Municipal Code if the voters in the October 6, 2015 Regular municipal election approve the proposition.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL ALASKA, THIS 14th DAY OF JULY 2015, BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED.

ATTEST:

Richard Robb, Mayor

Lori Strickler, City Clerk

City of Bethel Action Memorandum

Action Memorandum No.	15-22		
Date Action Introduced:	July 14, 2015	Introduced by:	Ann K. Capela
Date Action Taken:		Approved	Denied
Confirmed By:			

SUBJECT/ACTION:

Authorize Administration To Enter Into A Contract With DOWL (Engineering Consultants) To Prepare The PER & ER For The Sewage Lagoon Truck Dump Site In The Amount Of \$57,000.00.

Route to Department/Individual	Initials	Remarks
Muzaffar Lakhani/Public Works		Dowl Scored highest by the City's scoring committee.
Administration/Ann K. Capela		Need to obtain City Council approval to enter into a contract.

Attachment(s):

RFP and Professional Service Agreement.

Fiscal Impact Amount	Description	Account information
\$57,000.00	Funds will be used from grant in total amount of \$700,000.00	

Summary Statement

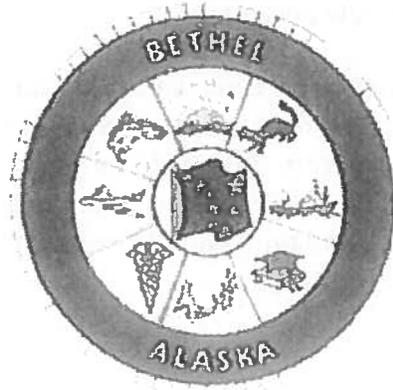
The City of Bethel applied for and was awarded \$700,000.00 grant from the State to do improvements at the city's sewage Lagoon. Since the total project is very big to bring the entire lagoon in compliance, it was decided to address the most sensitive part of the lagoon, which is the truck dump site, first, and then address the dredging, construction and other parts of the project. The dump site has been in a critical and dangerous situation for many years now. The city plans to apply for other grants to help defray the cost of rest of the improvements. Preparation and submission of the PER & ER is required as part of the construction application package to USDA-RD.

Four proposals were received in response to the city's RFP. The results from the scoring committee are as under:

- 1) Dowl = 90.66%, 2) Foster = 90.33%, 3) Bristol = 81.26%, 4) CH2M HILL = 78.68%

CITY OF BETHEL

BETHEL, ALASKA



REQUEST FOR PROPOSALS

Preliminary Engineering Report and Environmental Report

For Sewage Lagoon Truck Dump Site

Proposal Opening (Due) Date:	June 12, 2015
Proposal Opening (Due) Time:	4:00 pm Alaska Time
Proposal Opening Place:	City Hall 300 State Highway Bethel, Alaska 99559

INTRODUCTION

Overview

The City of Bethel is interested in rehabilitating its sewage lagoon. Several facets comprise the sewage lagoon rehabilitation effort: replacement of the sewage lagoon truck dump site, dredging of cell #1, replacement of the two baffles that direct the flow of liquids in the lagoon, and upgrading some of the earthen berms and vaults. Working with various funding partners, the City intends to rehabilitate the lagoon over the next two years such that it functions as it was originally designed.

The first step in the rehabilitation process is to proceed with replacing the sewage lagoon truck dump site. The site is a sand-packed outcropping into the lagoon supported by sheet piles that supports 3,000-gallon sewage trucks while they dump raw sewage from their truck directly to the lagoon through a short ten-foot pipe. A field report from engineering firm CH2MHill indicated that the site is not structurally sound to support the weight of sewage trucks in its present condition. The site must be replaced. See the CH2MHill Bethel Lagoon Truck Dump Site Field Report as Attachment C.

Purpose

The purpose of this Request for Proposals is to solicit proposals from engineering companies (hereafter "Engineer") familiar with the United States Department of Agriculture – Rural Development (USDA-RD) funding program to perform engineering services that result in the completion of the following pre-construction documents: preliminary engineering report and environmental report. All documents produced must meet USDA-RD funding program requirements.

The City of Bethel intends to use the PER and ER to apply for USDA-RD funding to construct the new sewage lagoon truck dump site. Construction of the truck dump site will not occur until all construction funding is secured.

Background

According to the Alaska Department of Labor and Workforce Development, the City of Bethel has a population of 6,278, the largest population in its 58-year history. The community has approximately 1,900 households spread out over a 44 square mile area. The City of Bethel uses 3,000-gallon water trucks to deliver water to residents, businesses, and organizations. The City uses 3,000-gallon sewer trucks to evacuate sewer from the same customers. Approximately 1,600 customers receive water and sewer services from the City.

The City's piped water and piped sewer system largely serves two subdivisions: Bethel Heights and City Subdivision. Approximately 400 customers are connected to the pipe water and sewer system. Piped sewage is pumped directly to the one sewage lagoon and deposited into Cell #1.

As a result of the last USDA-funded water and sewer project in Bethel, the City of Bethel completed a sewage lift station across from the airport on Chief Eddie Hoffman Highway. This station allows sewage trucks serving areas on the eastern part of town to be emptied at the station and not have to drive four additional miles to

the lagoon to dump waste. Trucks serving the western side of town must use the sewage lagoon truck dump site. Both dump sites offer convenience for the drivers.

number of previous water and wastewater studies are available on the City's website (www.cityofbethel.org) > Doing Business > Request for Proposals/Bids. Consultants are encouraged to review and utilize previous reports to help minimize the cost of this effort.

Scope of Work

The City of Bethel is seeking proposals from qualified engineering firms to evaluate the City's sewage lagoon truck dump site and prepare two reports: a preliminary engineering report and an environmental report. Each of these reports will be discussed in greater detail below.

Preliminary Engineering Report

The PER should thoroughly examine all reasonable/feasible alternatives to the question of how the City should get raw sewage collected in the north and east part of town from its evacuation trucks to Lagoon Cell #1. The City requires that the truck dump site be evaluated as one of the alternatives. Other alternatives may include using the lift station across from the airport on Chief Eddie Hoffman Highway and the construction of a new lift station on the east side of town. These suggestions are not all inclusive. The engineer will be responsible for alternative generation, evaluation, and recommendations. The PER must conform to the requirements outlined in *RUS Bulletin 1780 -2 Preliminary Engineering Reports for the Water and Waste Disposal Program*.

Environmental Report

The Environmental Report should examine environmental factors associated with the various alternatives identified in the PER. Procedures for assessing environmental impacts are described in *RUS Instruction 1794A-602*. All RUS Bulletins may be accessed via the internet at <http://www.rd.usda.gov> and using the search box.

GENERAL REQUIREMENTS AND CONDITIONS

Proposal Packages

Proposal packages may be withdrawn or modified prior to the scheduled time for the proposal opening or before any authorized postponement thereof. Any proposal or proposal modification received after the time and date specified shall NOT be considered. No respondent may withdraw a proposal within ninety (90) days after the Opening Date. Conditional proposals will NOT be accepted.

The City has a right to determine the qualifications of any respondent to provide quality professional services as specified in the proposal package

The City reserves the right, at its sole discretion, to reject any and all proposal package submissions without prejudice to respondents, and to extend the opening date for receiving proposal packages.

The City may accept one of the proposals, subject to funds legally available and lawfully

appropriated for the purposes set out in this Request for Proposals document. The City will indicate its proposal selection by a written Notice of Award sent to the successful respondent.

Price for services shall include all costs associated with the provision of engineering services described herein. Price shall include all travel expenses, per diem, lodging, and other personal expenses required to fulfill the contract.

- Prices shall include all Federal and State of Alaska taxes. This project is exempt from City Sales taxes.
- Proposals must be typewritten, legible, and in their original form. No copies will be accepted.
- All proposals must be valid for a minimum of ninety (90) days from proposal opening date.
- The City reserves the right to accept the proposal it deems in the best interests of the City, regardless of whether the accepted proposal contains the lowest price.
- A complete itemized cost list must be provided in addition to the attached Price Sheet. The cost list must contain all project costs, including, but not limited to: positions, hourly rates, number of hours to complete the work, cost of travel to Bethel, printing costs, and any other anticipated costs.

This Request for Proposals, the Engineer proposal submitted in response to this RFP, and the attached contract (Attachment D) will define the scope of work to be completed by the Engineer.

Insurance Requirement

Engineer will be required to maintain insurance coverage, as identified below, for the full term of the contract:

1. **Worker's Compensation Insurance:** Engineer shall maintain worker's compensation insurance as required under Alaska Statute 23.30.045, et al.
2. **Commercial General Liability Insurance** covering all business premises and operations used by the Engineer in the performance of this project with coverage limits not less than \$300,000 combined single limit per occurrence.
3. **Comprehensive Automobile Liability:** covering all vehicles used by Engineer in the performance of this project with coverage limits not less than \$100,000 per person/\$300,000 per occurrence bodily injury and \$50,000 property damage; and
4. **Professional Liability Insurance:** covering all errors, omissions or negligent acts of the Engineer, subcontractor or anyone directly or indirectly employed by them, made in the performance of this project which result in financial loss to the City with coverage limits not less than \$100,000 per occurrence/annual aggregate.

The successful proposer (Engineer) will be required to provide proof of the above coverage prior to any work commencing. Additionally, Engineer will be required to name the City of Bethel as an additional insured for the duration of the project.

Vendor in Good Standing and other requirements

According to the Bethel Municipal Code 4.20.070: "No procurement contract may be awarded to a person, group, organization, or entity that is delinquent in the payment or collection of sales taxes, fees, charges, penalties, interest or other amounts that are due owing, or otherwise obligated to the City which is not remedied within ten (10) business days of notice to the contractor." See Bethel Municipal Code, section 4.20 located on the City's website: (www.cityofbethel.org).

By submitting a proposal, the Engineer shall certify it is licensed to do business in the State of Alaska, does not discriminate, and meets the requirements set out in Attachment B.

Instructions for Preparing and Submitting Proposal Packages

1. **Read** the Request for Proposals document. Direct technical questions about the project to the Public Works Director, Muzzafar Lakhani by e-mail only (mlakhani@cityofbethel.net). At Mr. Lakhani's discretion, addendums to this RFP may be issued based on questions and comments received.
2. **Sign up.** All interested Engineers must sign up on the interested Engineer's List in order to receive addendums and other notices. Failure to sign up may result in disqualification of the proposal. To sign up, send an email to Muzzafar Lakhani at mlakhani@cityofbethel.net with "Proposal for Truck Dump Site PER-ER" in the subject line. In the body of the email, please state the name of the primary contact for your firm as well as their email address, phone number and fax number.
3. **Prepare proposal package** containing: (1) Price Sheet (Attachment A), separate complete itemized cost list, (2) Signature and Verification page (Attachment B), (3) Statement of Qualifications for company, (4) Resume or personal qualification description for each individual who will perform work under this contract, (5) Work flow – steps involved in preparing PER and ER and how the firm will collect data, ascertain City input, and otherwise provide the professional services required to produce the deliverables, (6) descriptions of at least three similar projects completed in Alaska by the engineer firm (must contain value of each project), (7) statement addressing any requests for amendments to the attached contract (Attachment D) and any other information the Engineer deems important for the reviewer.
4. **Submit Proposal Packages.**

Hard Copy Submission

Proposal packages submitted in hard copy form must be in an envelope and marked, "Proposal for Truck Dump Site PER-ER-Design." Proposal packages must be received at the Bethel City Hall on or before the Opening Date and Time shown on the cover of this document.

Mail complete proposal package to:
Hansel Mathlaw, Finance Director
City of Bethel
PO Box 1388
Bethel, AK 99559

Deliver proposal package to:
Hansel Mathlaw, Finance Director
City Hall, 300 State Highway
Bethel, Alaska 99559

Electronic Submission

Proposals may be submitted by fax or email. Proposals submitted by email must be in either MS Word format or PDF format and sent to Hansel Mathlaw by email at (hmathlaw@cityofbethel.net) or by fax: 907-543-3817. In the subject line, put "Proposal for Truck Dump Site PER-ER." The City is not responsible for incomplete transmissions or unsuccessful delivery by electronic means.

Method for Clarification

A. All questions, requests for clarification, or concerns shall be submitted in writing to the Public Works Director, Muzaffar Lakhani, via e-mail or Fax on or before June 1, 2015 to: Muzaffar Lakhani (mlakhani@cityofbethel.net), fax number (907) 543-2046. *No telephone calls or oral requests will be accepted.*

Proposal Package Evaluation

All proposals submitted shall be good for a minimum of ninety (90) days. Criteria for the award of a contract shall be based on the following:

1. Firm Qualifications (20%)
 - a. Experience completing PERs and ERs for Alaska, rural Alaska, and particularly Bethel projects.
 - b. Company resources available for completing this project?
 - c. Projects completed in Alaska by firm
 - (1) Similarity to Bethel lagoon truck dump site project; perceived value of final product vs. engineering services provided; simple, easy-to-understand design result.
2. Personnel Experience, Education, and Qualifications (20%)
 - a. Alaska, rural Alaska, and/or Bethel work experience
 - b. Professional engineer credentials, other relevant certifications and expertise
 - c. Number of years in profession, years in Alaska providing engineering services
3. Work Flow (15%)
 - a. Steps involved in preparing PER and ER and proposed timeline
 - (1) Logical, expedient, cost-effective
 - b. How will the firm collect data, measurements, and on-site characteristic information.
4. Price (45%)
 - a. Low, reasonable price relative to quality of services proposed; price relative to other proposal prices submitted.

Timeline

Date	Event
May 22, 2015	RFP Issued
June 12, 2015	Proposal packages due at City Hall by 4:00 pm. Proposal packages opened at 4:00 pm. List of companies that submitted proposal packages available. No prices will be revealed until after a contract is signed.
June 16, 2015	Proposal package evaluations completed.
June 17, 2015	Contract negotiations to commence and be completed as expeditiously as possible.
June 22, 2015	Anticipated start of contract performance period.

The City reserves the right to adjust the timeline with notice to prospective proposers on the Planholders List.

Complaints

Any interested party may protest any perceived improprieties or any ambiguities to this request for proposals. The procedure for doing so may be found in section 4.20.070 of the Bethel Municipal Code located on the City's website at www.cityofbethel.net.

Attachment A

PRICE SHEET

Professional Engineer Services

Proposal Date: _____ Price Submitted by: _____

SIGNATURE AND VERIFICATION

Pursuant to and in compliance with the City of Bethel's Request for Proposals, the undersigned hereby proposes to complete the scope of work described herein and in the proposal submitted for review and approval at the amount listed on this price sheet.

BID PRICE

Provide a complete itemized cost list on another page. Provide the total cost here.

_____ \$ _____
(Write out price. Ex. Five hundred dollars) (Ex. \$500.00)

Respondent Name (printed):	Title:
Company Name and Mailing Address:	Telephone Number: Fax Number: E-mail Address:
Signature:	

Attachment B

SIGNATURE AND VERIFICATION

By signing below, I hereby acknowledge the following:

1. Proposer, nor any of their representatives or third party mandated by Proposer, has attempted to contact City representatives or members of the selection committee for the purpose of influencing their choice, judgment or recommendation relating to the contract, or with members of the City Council to influence their decision;
2. Proposer has produced the proposal without collusion, communication, agreement or arrangement with a competitor with regards to price, methods, factors or formulas for setting prices, to the decision to submit a proposal or to present a proposal that does not comply, directly or indirectly, with specifications contained in the request for proposals;
3. Neither the proposer nor any of its representatives engaged in discrimination, intimidating measures, influence peddling or corruption or entered into any form of collusion, communication, agreement or arrangement with other suppliers or third parties relating to a contract with the City of Bethel.

Acknowledgement of Receipt of Addenda

1. I hereby acknowledge receipt of the following addenda (check appropriate numbers):

#1 _____ #2 _____ #3 _____ #4 _____ #5 _____

Signature Date

Printed Name

BETHEL SEWAGE LAGOON TRUCK DUMP SITE FIELD REPORT

TECHNICAL MEMORANDUM

Bethel Lagoon Truck Dump Site Field Report

PREPARED FOR: City of Bethel Public Works Department
PREPARED BY: Mark Parent, P.E./CH2M HILL
COPIES: Tom Wolf, P.E./CH2M HILL, Bud Alto, P.E./CH2M HILL
DATE: April 10, 2014
PROJECT NUMBER: 492385

Introduction

On April 3, 2014 CH2M HILL conducted field observations of City of Bethel’s sewage lagoon truck dump site. The purpose of this report is to describe the existing conditions of the truck dump site and to provide recommendations for its future use. The recommendations in this report are conceptual in nature and are not intended to represent engineered solutions.

Description of Existing Truck Dump Site

The existing truck dump site is composed of a short sandy, gravel road leading out to the lagoon and dead-ending at a semi-circular bulkhead wall. Sewage trucks use this site to back up the edge of the bulkhead and empty the trucks contents into the lagoon. The bulkhead wall consists of 3/8” thick x 24” wide x 9” deep Z-type steel sheet piles. The bulkhead wall has an arc length of approximately 160 feet and had a maximum height above the water surface of 7’-8” at the time of observation. No existing construction documents for this bulkhead wall have been located to date.

Field Observations

Approaching the bulkhead wall a visible slope in grade towards the lagoon was noted (See Photo 1). The bulkhead wall was observed to be leaning out over the lagoon to a significant degree (See Photo 2) which is likely the cause of the observed change in grade. The angle of the sheet pile wall at the point of maximum lean was measured to be 15.2 degrees relative to the vertical plane.

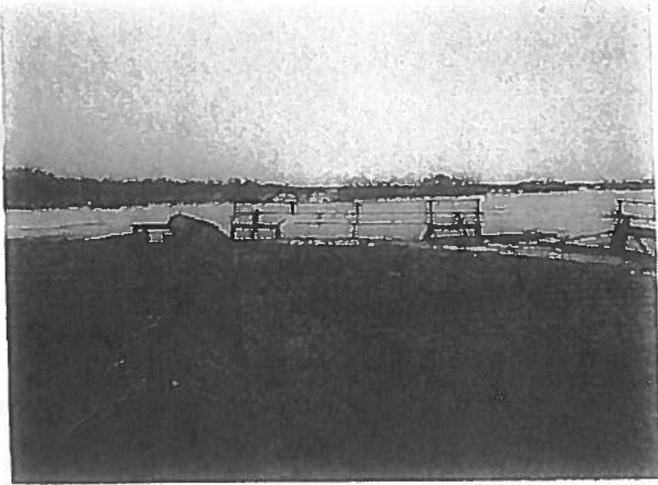
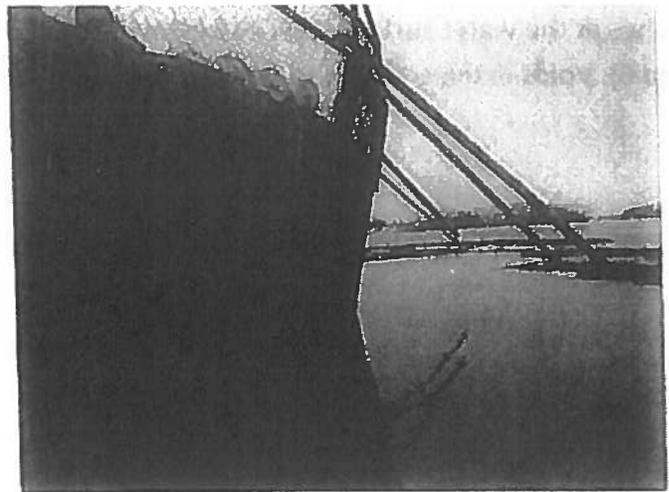


Photo 1: Sloping grade near bulkhead wall.



Photo 2: Leaning sheet pile wall.

CH2MHILL®



COPYRIGHT BY CH2M HILL ENGINEERS INC.

BETHEL LAGOON TRUCK DUMP SITE FIELD REPORT

The sheet pile steel was corroded, but did not show signs of significant scaling or loss of sections. Splitting of the steel and separation at the pile interlocking seams was observed at multiple locations (See Photos 3 and 4).

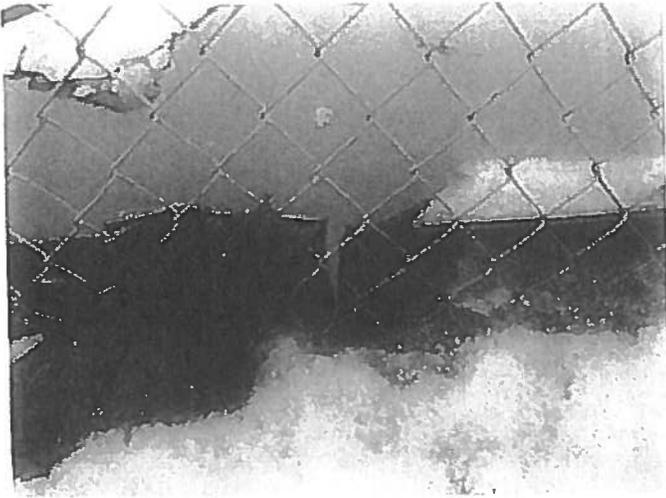


Photo 3: Splitting steel at top of wall.



Photo 4: Separation at wall seam.

Multiple seams of the interlocking sheet pile sections were also observed to be separating from the bottom up. The two most extreme instances of this separation appeared to have separated by approximately 4 to 6 inches at the water surface level and extended half- to three-quarters of the way up the wall (See Photos 5 and 6). Voids in the soil behind the wall were also noted indicating soil migration into the lagoon.

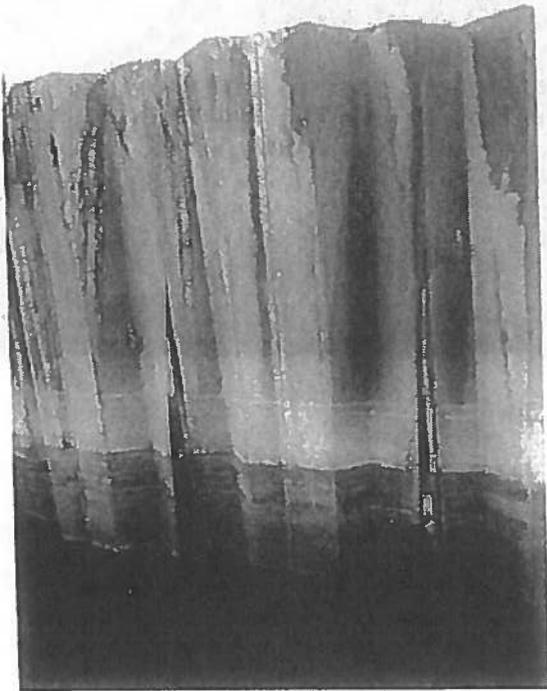
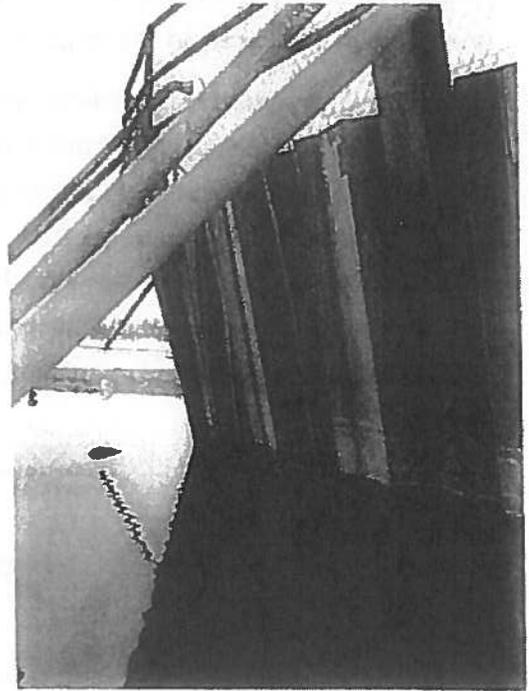
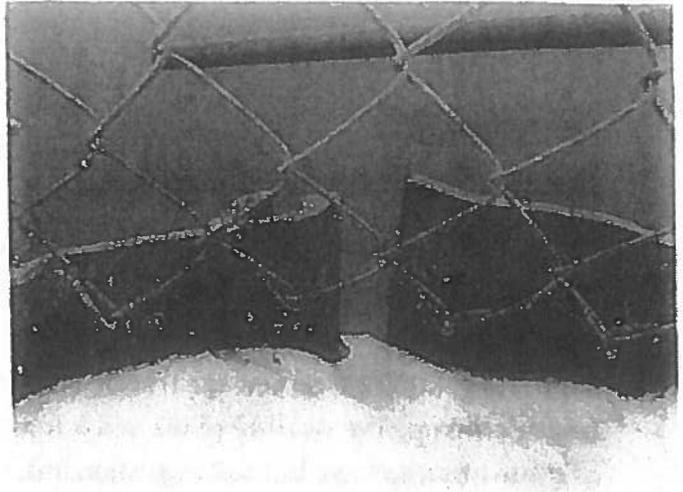


Photo 5: Separation at wall seams.

Photo 6: Separation at wall seams



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Conclusions & Recommendations

The current condition of the sheet pile bulkhead wall at the lagoon signifies a failed structure. The extreme angle of the sheet pile wall and the large separations at the interlocking seams indicate that the wall is not structurally fit for its intended use of supporting 4,000 gallon sewage trucks. The separation of the sheet pile sections appears to be undermining the stability of the soil it is meant to retain. The soils were frozen at the time of these observations, but soil migration into the lagoon can be expected to increase in the spring as it thaws. It is recommended that the City of Bethel restrict vehicle access to a minimum of 15 feet from the edge of the existing bulkhead wall until it can be replaced.

The existing design of the bulkhead wall is somewhat unusual due to its curved profile with Z-type sheet pile. Z-type sheet pile is generally not designed to resist the additional stress created by a curved profile. Additionally, the cantilevered height of this wall above the water surface is fairly high considering the truck loading requirements and the section size of the sheet pile. CH2M HILL recommends the existing bulkhead wall be replaced with a closed cell cofferdam wall (See Figure 1). Cofferdam walls can be designed as self-supporting wall that do not require supplementary waling and anchoring.

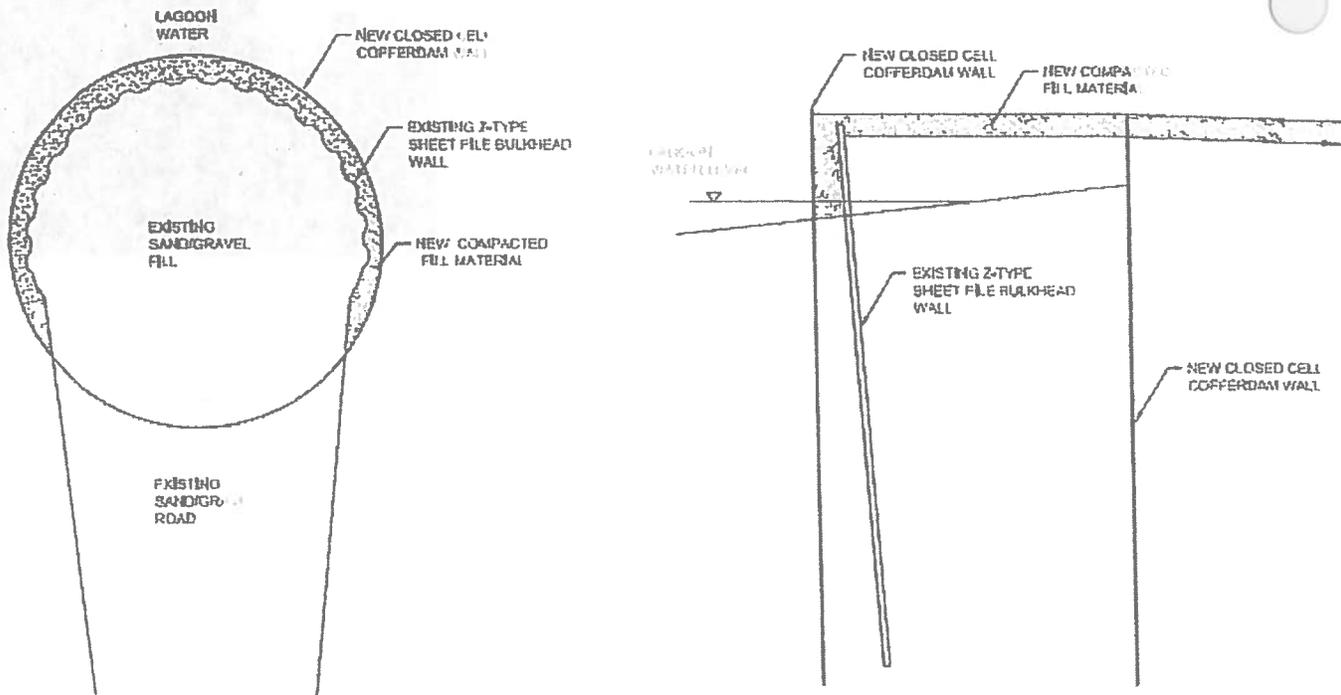


Figure 1: Closed cell cofferdam wall conceptual sketch. Not to scale & not for construction.

Attachment D
PROFESSIONAL SERVICES AGREEMENT
FOR
CONTRACT PLANNING SERVICES

THIS AGREEMENT made and entered into this _____ day of June 2015, by and between the CITY OF BETHEL, a municipal corporation (hereinafter "City") and [TO BE INSERTED] (hereinafter "consultant").

Section 01 Definition

In this Agreement:

- A. The term "City" means the City of Bethel.
- B. The term "Consultant" means [TO BE INSERTED].

Section 02 Employment of Consultant

The City hereby agrees to engage the Consultant and the Consultant hereby agrees to perform the services hereafter set forth.

Section 03 Scope of Services

The Consultant shall provide engineering services as needed by the City for its Sewage Lagoon Truck Dump Site. The general services to be performed by the Consultant include, but are not limited to:

3.01 Preparation of a Preliminary Engineering Report (PER) which thoroughly examines all reasonable alternatives to the question of how the City should get raw sewage collected in the north and east part of town from its evacuation trucks to Lagoon Cell #1;

3.02 Preparation of an Environmental Report (ER) examining the environmental factors associated with the various alternatives identified in the PER;

3.03 Designing the replacement of the sewage truck dump site in a construction ready how-to document format. ;

Section 04 Personnel

Personnel shall be limited to employees of [TO BE INSERTED].

Section 05 Time of Performance

The services of Consultant shall be provided from the period between June ____, 2015 and September ____, 2015 unless earlier terminated or unless extended by the mutual written consent of both parties.

Section 06 Compensation

A. Subject to the provisions of this Agreement, the City shall pay the Consultant as outlined in the Cost Estimate set forth in Appendix "A" and attached hereto and incorporated herein by reference, for services required by this Agreement.

B. Travel, per diem and other necessary costs required for the performance of services pursuant to this Agreement shall be subject to those set forth in the Cost Estimate set forth in Appendix A, attached hereto and incorporated herein by reference.

C. Except as otherwise provided in this Agreement, the City shall not provide any additional compensation, payment, service or other thing of value to the Consultant in connection with performance of Agreement duties. The parties understand and agree that, except as otherwise provided in this section, administrative overhead and other indirect or direct costs the Consultant may incur in the performance of its obligations under this Agreement have already been included in computation of the Consultant's fee and may not be charged to the City.

D. Total compensation shall not exceed [TO BE INSERTED] Dollars without the express written authorization of the City.

Section 07 Method and Time of Payment

A. Consultant shall invoice City on a monthly basis. Invoices shall include a summary of the work performed and shall include copies of any items invoiced for reimbursement.

B. City's payments are due within thirty (30) days of each invoice date. Such payments shall constitute the full and complete compensation for the Consultant's professional services.

C. No payment will be disbursed until the completed task and associated expenditures have been approved by the City.

D. All invoices must be submitted in duplicate and addressed as follows:

Ann K. Capela
City Manager
City of Bethel
PO Box 1388
Bethel AK 99559-1388

E. It is expressly understood and agreed that in no event shall the total compensation due the Consultant exceed [TO BE INSERTED] DOLLARS.

Section 08 Termination of Agreement for Cause

If, through any cause, the Consultant shall fail to fulfill in a timely and proper manner the obligations under this Agreement or if the Consultant shall violate any of the covenants, agreements, or stipulations of this Agreement, the City shall thereupon have the right to terminate this Agreement by giving written notice to the Consultant of such termination and specifying the effective date thereof, at least five (5) days before the effective date of such termination. All finished or unfinished documents, data, studies, surveys and reports or other material prepared by the Consultant under this Agreement are the property of the City and shall be delivered to the City by or upon the effective date of termination. The Consultant shall be entitled to receive compensation in accordance with the payment provisions of this Agreement only for work completed to the City's satisfaction in accordance with Appendix "A" of this Agreement and the other terms of this Agreement.

Section 09 Termination for Convenience

Either party may terminate this contract at any time by giving written notice to the other party of such termination and specifying the effective date of such termination. All finished or unfinished documents and other materials as described in Section 8 above are the property of the City and shall be delivered to the City by or upon the effective date of execution of this section. The Consultant shall be entitled to receive compensation for all work completed prior to termination of this Agreement but only for work completed to the City's satisfaction in accordance with Appendix "A" of this Agreement and the other terms of this Agreement. If this Agreement is terminated due to the fault of the Consultant, Section 8 of this Agreement shall govern the rights and liabilities of the parties.

Section 10 Causes beyond Control

In the event the Consultant is prevented by a cause or causes beyond control of the Consultant from performing any obligation of this Agreement, non-performance resulting from such cause or causes shall not be deemed to be a breach of this Agreement which will render the Consultant liable for damages or give rights to the cancellation of the Agreement for cause. However, if and when such cause or causes cease to prevent performance, the Consultant shall exercise all reasonable diligence to resume and complete performance of the obligation with the least possible delay. The phrase "cause or causes beyond control," as used in this section, means any one or more of the following causes which are not attributable to the fault or negligence of the Consultant and which prevent the performance of the Consultant: fire, explosions, acts of God, war, orders or law of duly constituted public authorities, and other major uncontrollable and unavoidable events, all of the foregoing which must actually prevent the Consultant from performing the terms of the Agreement as set forth herein. Events which are peculiar to the Consultant and would not prevent another Consultant from

performing, including, but not limited to financial difficulties, are not causes beyond the control of the Consultant. The City will determine whether the event preventing the Consultant from performing is a cause beyond the Consultant's control.

Section 11 Modifications

A. The parties may mutually agree to modify the terms of the Agreement. Modifications to the Agreement shall be incorporated into the Agreement by written amendments.

B. It is expressly understood that the City may require changes in the scope of services and an unreasonable refusal by the Consultant to agree to modification in the scope of services will be the basis for termination of the Agreement for cause. It is expressly understood that the total amount of compensation for successful performance of the Agreement will not be modified, under any circumstances, without prior written approval of the City.

Section 12 Equal Employment Opportunity

A. The Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, physical handicap, age, status as a disabled veteran, or veteran of the Vietnam War era. The Consultant shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, national origin, physical handicap, age, status as a disabled veteran, or veteran of the Vietnam War era. Such actions shall include, but not be limited to the following: employment, upgrading, demotions, or transfers; recruitment or recruitment advertising; layoffs or terminations; rates of pay or other forms of compensation; selection for training, including apprenticeship; and participation in recreational and educational activities. The Consultant agrees to post in conspicuous places available for employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause. The Consultant will, in all solicitations or advertisements for employees placed by or on behalf of the Consultant; state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, physical handicap, age, or status as a disabled veteran, or veteran of the Vietnam War era. The Consultant will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement.

B. The Consultant shall keep such records and submit such reports concerning the equal opportunity employment provisions set forth in subsection 12(A) for applicants for employment and employees as the City may require.

Section 13 Interest of Members of City and Others

No officer, member or employee of the City and no member of its governing body, and no other public official of the governing body shall participate in any decision relating to this Agreement which affects their personal interest or the interest of any corporation, partnership or association in which they are, directly or indirectly, interested or having

any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.

Section 14 Assignability

A. The Consultant shall not assign any interest in this Agreement and shall not transfer any interest in the same (whether by assignment or novation) without the prior written consent of the City, thereto; provided, however that claims for money due or to become due to the Consultant from the City under this Agreement may be assigned by court order or to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the City, or the Consultant shall be responsible to the City for any moneys due the assignee of this Agreement which are paid directly to the Consultant.

B. The Consultant shall not delegate duties or otherwise subcontract work or services under this Agreement without the prior written approval of the City.

Section 15 Interest of Consultant

The Consultant covenants, that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement. The Consultant further covenants that in the performance of this Agreement no person having any such interest shall be employed.

Section 16 Findings Confidential

To the extent permitted or required by law any reports, information, data, etc., given to or prepared or assembled by the Consultant under this Agreement which the City requests to be kept confidential shall not be made available to any individual or organization by the Consultant without the prior written approval of the City.

Section 17 Publication, Reproduction and Use of Materials

No material produced, in whole or in part, under this Agreement shall be subject to copyright in the United States or in any other country. The City shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, any reports, data or other materials prepared under this Agreement.

Section 18 Audits and Inspections

At any time during normal business hours and as often as the City may deem necessary, there shall be made available for examination all of its records with respect to all matters covered by this Agreement and will permit representatives of the City to audit, examine, and make excerpts or transcripts from such records, and to make audits

of all contracts, invoices, materials, payrolls, records of personnel, conditions of employment, and other data relating to all matters covered by this Agreement.

Section 19 Jurisdiction; Choice of Law

Any civil action arising from this Agreement shall be brought in the Superior Court for the Fourth Judicial District of the State of Alaska at Bethel. The law of the State of Alaska shall govern the rights and obligations of the parties.

Section 20 Non-Waiver

The failure of the City at any time to enforce a provision of this Agreement shall in no way constitute a waiver of the provisions, nor in any way affect the validity of this Agreement or any part thereof, or the right of the City thereafter to enforce each and every protection hereof.

Section 21 Permits, Laws and Taxes

The Consultant shall acquire and maintain in good standing all permits, licenses and other entitlements necessary to the performance under this Agreement. All actions taken by the Consultant under this Agreement shall comply with all applicable statutes, ordinances, rules and regulations. The Consultant shall pay all taxes pertaining to its performance under this Agreement.

Section 22 Relationship of the Parties

The Consultant shall perform its obligations hereunder as an independent Consultant of the City. The City may administer this Agreement and monitor the Consultant's compliance with this Agreement but shall not supervise or otherwise direct the Consultant except to provide recommendations and to provide approvals pursuant to this Agreement.

Section 23 Agreement Administration

A. The City Manager, or her designee, will be the representative of the City administering this Agreement.

B. The services to be furnished by the Consultant shall be administered, supervised, and directed by Chris Beck. In the event that the individual named above or any of the individuals identified in the proposal to perform work under the Agreement are unable to serve for any reason, the Consultant shall appoint a successor in interest subject to a written approval of the City of Bethel.

Section 24 Integration

This instrument and all appendices and amendments hereto embody the entire agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein; and this Agreement shall supersede all previous communications, representations or agreements, either oral or written, between the parties. To the extent they are not inconsistent with the terms of this Agreement; the following documents are incorporated by reference into this Agreement as if fully set forth herein:

Section 25 Defense and Indemnification

A. The Consultant shall indemnify and defend the City from and against any claim of, or liability for negligent acts, errors or omissions of the Consultant under this Agreement. The Consultant shall not be required to indemnify the City for a claim of, or liability for, the independent negligence of the City. If there is a claim of, or liability for, the joint negligent error or omission of the Consultant and the independent negligence of the City, the indemnification and hold harmless obligation shall be apportioned on a comparative fault basis. "Consultant" and "City," as used within this article, include the employees, agents and other consultants/contractors who are directly responsible, respectively, to each. The term "independent negligence" is negligence other than in the City's selection, administration, monitoring, or controlling of the Consultant and in approving or accepting the Consultant's work.

Section 26 Interpretation and Enforcement

This Agreement is being executed by the parties following negotiations between them. It shall be construed according to the fair intent of the language as a whole, not for or against any party. The titles of sections in this Agreement are not to be construed as limitations or definitions but are for identification purposes only.

Section 27 Consultant Insurance

Consultant assures it carries insurance as part of its normal course of business.

Section 28 Severability

If any section or clause of this Agreement is held invalid by a court of competent jurisdiction, or is otherwise invalid under the law, the remainder of this Agreement shall remain in full force and effect.

Section 29 Understanding

The Consultant acknowledges that the Consultant has read and understands the terms of this Agreement, has had the opportunity to review the same with counsel of their choice, and is executing this Agreement of their own free will.

Section 30 Notices

Any notice required pertaining to the subject matter of the Agreement shall be personally delivered or mailed by prepaid first-class, registered or certified mail to the following address:

City: Ann K. Capela
City Manager
City of Bethel
PO Box 1388
Bethel AK 99559

AND

Patty Burley, Esq.
City Attorney
City of Bethel
PO Box 1388
Bethel AK 99559-1388

Consultant: TO BE INSERTED

Section 31 Consultants' Violations of Tax Obligations

A. Any Consultant in arrears on a City obligation, including, but not limited to tax, assessment, lease, sale, or rental payments, whether as an individual, or as a representative of a business, organization, firm, corporation, or partnership, shall not be awarded the Agreement if the delinquency is not cured within ten calendar days of receipt of written notice sent by the City of the delinquency.

B. This Agreement can be terminated for cause, pursuant to Section 8, if it is determined that a Consultant whether the amounts owed are in the name of the Consultant as an individual or as a representative of a firm, business, corporation, or partnership, is in arrears of any taxation, lease or rental agreement that is due to the City that is not remedied within 10 calendar days of notification by regular mail.

C. The City reserves any right it may have to offset amounts owed by an individual, firm, corporation or business for delinquent City taxes, moneys owed on sales, assessments, leases and rental agreements, against any amount owing to the same under a Agreement between the City and the same.

CITY OF BETHEL

[TO BE INSERTED]

By: Ann K. Capela
Title: City Manager
Dated: _____

By: _____
Title: _____
Dated: _____



**City of Bethel
Request for Proposals
For Engineering Services**

**Preliminary Engineering Report and Environmental Report
For Sewage Lagoon Truck Dump Site**

Due Friday, June 12, 2015

Addendum #1

Contract Scope Correction

The following corrections were made to the sample contract (Attachment D) to the Request for Proposals (RFP) for Engineering Services to produce a preliminary engineering report and environmental report for replacement of the sewage lagoon truck dump site:

1. Title changed from "Planning Services" to "Engineering Services."
2. Scope changed to match RFP (i.e., "design" work was deleted). Design is not part of this contract nor this RFP.

Respondents must acknowledge receipt of Addendum #1 to be considered responsive by checking and signing Attachment B provided in the RFP. Please check the City's website for additional addendums: cityofbethel.org > Doing Business > Request for Bids/Proposals and get on the proposers list by sending an email to Hansel Mathlaw at (hmathlaw@cityofbethel.net).

Mayor's Report

Manager's Report

**Management Team
Reports**

PORT OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-2310
Fax: 907-543-2311



TO: Ann Capela
FROM: Peter A. Williams- Port Director
SUBJECT: JUNE, 2015 Managers Report

PORT ADMINISTRATION ACTION ITEMS AND ACTIVITIES

- **SMALL BOAT HARBOR-** The Attendants are doing a good job of adding the finishing touches to the floats, parking lots, selling permits and showing up for their shifts. After some maintenance adjacent to the seawall is completed we will move back to the SBH to resurface the parking lots with gravel.
- **Bethel Bank Stabilization Project (BBSP)/Jung/Active Parcels-** The USACE has ask us if we were still interested in pursuing this project and we reported back to them that we were interested in proceeding. The Jung and Active Parcels are part of this project. Weekly request to the BIA to provide a timeline when this work might be completed has not produced a response from the BIA.
- **City Dock/East Timber Wall-** 4100T of freight was delivered by AML and Alaska. Logistics in the month of J to the city dock in June. We received the Geo –Tech Report and Land Survey for the *East Timber Wall* that the Denali Comm. paid for. On 7/1/15 the USACE reported that we will be refunded the amount of \$178,216.22 by 7/15. We will Request Bids for a design for the timber wall by Sept 1st.
- **FY-16 Budget-** Received and reviewed. A Dept. work sheet was created for the line items most often used. Invitations for Bids and RFP's for the Port Office, Air Cargo Services, Design of the East Timber Wall and improvements for the Sand Shed will be started this month. RFP for Vendors for Electrical Services was reviewed and completed by the City Attorney and posted.
- **Ad-hoc Alaska Abandon & Derelict Vessel Task Force-** meet June 17th for 6hrs. Steamboat Slough will be a case study for the State of Alaska. If someone wants to read the minutes of meeting please contact the Port Office. There also was article in the AND on July 5th that has some information about ADV problem is Alaska.
- **Petro Dock-** There was a steady stream of vessel traffic discharging and receiving fuel. Approximately five-million gals. were delivered to the tank farm.



Memorandum

DATE: June 24, 2015
TO: Ann K. Capela, City Manager
FROM: Hansel L Mathlaw, Finance Director
SUBJECT: Manager's Report – July 2015

Finance Committee

The finance committee is seeking one alternate member. The next meeting is scheduled for September 28. The committee voted to have the summer off.

Finance Department

A new employee will be joining the Finance Department team. I have hired a general ledger accountant. The position was offered to two candidates from the lower 48 and they both turned the job offer down. One candidate turned down the position because of the salary that was offered. The GL hire is from the local community and brings experience, good qualities and is a good fit for the Department's long term growth. The GL Accountant start date is set for July 20 at 8:00 am.

Utility Billing

Billing has been preparing for the water/sewer rate increase which starts July 1. Notices have been sent with the May and June Billing. Also we have placed notices in the Delta Discovery. The utility billing has been aggressive in notifying citizens on the water and sewer rate increase. This is the second increase this year and the Department is prepared to offer the same assistance as with the first increase in January 1, 2015.

FY 2015/16

The FY 2015/2016 Budget has been approved; the Finance Department is preparing for the year end close out and the audit. The RFP for the auditor has been posted. Last fiscal year the finance department produced a clean audit with two findings.



CITY OF BETHEL Fire Department

William F. Howell III, Fire Chief
P.O. Box 1388, Bethel, Alaska 99559
Phone: (907)-543-2131
Fax: (907)-543-2702
bhowell@cityofbethel.net

Celebrating 50 Years of Service

DATE: July 6, 2015
TO: Ann Capela, City Manager
FROM: Bill Howell, Fire Chief
SUBJECT: Manager's Report – Month of June, 2015

Current Events

- June was marked with the usual focus on the City budget. I would like to thank the manager and council for your dedication and the countless hours you spent preparing and reviewing the FY 16 budget.
- A burn ban for the entire State was implemented in June due to dry conditions and extreme danger of wild fire. Penalties for noncompliance include a fine of \$25.00-\$500.00 dollars and 10-180 days in jail. As of this writing the ban is still in effect.
- The Department proctored a Level 2 Fire Extinguisher test for Crowley Marine on the 15th of June.
- Department Volunteers, will be issued an official uniform early in July. The Tundra Center has agreed to sew patches onto these uniform shirts free of charge.
- The Department is supporting firefighting operations in the region as needed and tracking fire developments daily.

Emergency Planning/Homeland Security

- Representatives of the Department attended a FEMA a regional Emergency Operations Planning work shop June 2-4, 2015 at the cultural center. The workshop was sponsored by AVCP.
- An inventory of all Fire department owned Homeland Security grant items was completed by Grants Manager John Sargent. All Homeland Security provided equipment is accounted for.
- The City provided support during the recent evacuation and sheltering of medically compromised patients from Aniak and Chuathbaluk.

Responses

- There were 100 EMS and 10 Fire calls for service in the Month of June.
- On 06-14-15 at 5:33 p.m. firefighters responded to Tundra Ridge for a report of a grass fire. Upon arrival, firefighters found the grass fire out on arrival. Investigation showed the fire was from a burn barrel and of an accidental nature.
- On 06-25-15 at 11:11 p.m. firefighters responded to Third Avenue Subdivision for the report of a propane leak. Upon arrival, two propane tanks were shut off to stop the leak. The owner was advised to repair the leak prior to opening the tanks.
- On 06-14-15 1:43 a.m. medics responded to Kasayulie Subdivision for a report of a woman not breathing. Medics performed basic and advanced life support until return of a spontaneous pulse. The resuscitated patient was transported to the hospital for further treatment.
- On 06-20-15 at 1500 p.m. medics responded to a report of a woman not breathing on Atsaq Street. Medics found the patient pulse less, slumped over on a couch. Medics delivered CPR, defibrillating shocks and cardiac medications to revive the patient. After resuscitation Medics transported the woman to the hospital for further care. The patient was last reported to be recovering with family in Anchorage

Staffing/Recruitment

- We are pleased to report that the Fire Captain position has been filled. After nationwide advertising, examination and interview of all applicants effective June 1st 2015 Daron Solesbee is the new Bethel Fire Captain. Daron is a seven year veteran of the Bethel Fire Department who also served a tour as a Kodiak City Firefighter/EMT.
- We are pleased to announce the hiring of two new Firefighter/EMT's; Thomas Haviland of Helena, Montana and a 12 year fire service veteran and Dalton "Cau" Beaver of Bethel, Alaska a volunteer with BFD. We welcome Dalton and Thomas to the Department and community and wish them success as they start new careers with the Department.
- An offer of employment has been made to an applicant in the Fairbanks area. If accepted the Department will be fully staffed by mid July.
- Two temps, Daniel Miller and Brian Freitas, were hired from our volunteers this month to work on time intensive annual compliance projects such as hydrants and ladders. They will fill the positions until FTE's are hired.

- Firefighter Fred Watson resigned effective June 26. We wish him the best of luck in his future pursuits.
- The Department has one FF/EMT position that was defunded FY 15.

Training

- Firefighter One practical and written testing has been rescheduled to July 31st through August 1st.
- On June 10th and 11th, three Bethel Firefighters: Daron Solesbee, Kyle Inman and Thor Williams attended Nozzle Forward training at the Anchorage Fire Department training complex. Nozzle forward is a two day advanced hose handling and fire attack class.
- A safety meeting was held on the 8th of June. General hazard awareness was the topic.
- On 06-16-15 at 1900, an EMT Meeting was held at the fire station. Bethel EMT's were trained in weight base drug dosing calculations and I.V. drip rates.
- On 06-02-15 at 1900, an EMT Meeting was held at the fire station. Bethel EMT's received continuing medical education credits in heart monitor use, telemetry monitoring and transcutaneous pacing and defibrillation.
- On 06-25-15 at 1900, a Firefighter Meeting was held in the evening at the Bethel Fire Station. Firefighters were trained in hose handling and fire attack and fire behavior.

Vehicles & Equipment

- The Department was approached by the City of Emmonak represented by VPSO Jay Lavant to secure fire fighting vehicles for their department. We plan to donate or sell for \$1 the 1972 Crown which needs a new motor and E-28 our 1981 donation from the DOT that is currently unable to pass a pump test and sees little use.

We plan to pursue surplus and transfer of these vehicles to the City of Emmonak as soon as the manager returns from vacation.

- Engine 4, the departments new Fire Engine is having computer problems and is not running. Mechanics are scheduled to arrive from Anchorage the week of July 6th.

- Truck – 1 our 1980 aerial is still in partial service with a decertified aerial device. Underwriters Laboratories is scheduled to retest the aerial in July of this year.
- M5, normally a frontline ambulance is still in reserve waiting for repair by the V&E department.
- The Department is developing specifications for a new ambulance and 3500 gallon water tender.
- M-4 our current frontline ambulance needs its emergency brakes repaired and new front tires.

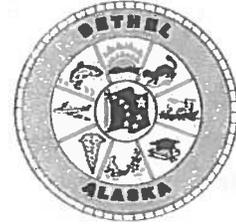
Budget/Financial

- The hard work of the FY 16 Budget is complete.

Grants

- All is well with the extended 2013 FEMA Assistance to Firefighters Grant for Self Contained Breathing Apparatus (SCBA). All matching funds were expended prior to the end of FY 15. We are waiting for delivery of the purchased equipment while we schedule training.
- The Department received \$9147.00 dollars from the State Volunteer Fire Assistance (VFA) grant. We are using these funds to purchase two additional SCBA

MEMORANDUM



DATE: July 7, 2015
TO: Ann Capela, City Manager
FROM: John Sargent, Grant Manager
SUBJECT: Grant Manager's Report – July 14, 2015 Bethel City Council Meeting

Sewage Lagoon Rehabilitation Project

The City received four proposals from engineering firms interested in preparing the City's Preliminary Engineering Report and Environmental Report for the Sewage Lagoon Truck Dump Site. City staff scored the proposals and recommend that City Council approve the award to DOWL, the same firm serving as project manager for the institutional corridor project.

Once the PER and ER are in-hand, the City will prepare and issue an RFP for engineering services to design the construction of the truck dump site rebuild. Meanwhile, the City will be preparing its application for USDA-RD funding for the construction work to replace the dump site and improve the approach with fill, gravel, and lighting.

RFBs and RFPs

I prepared the RFP to buy one or two transit buses. The document needs revision after the City attorney discovered inconsistencies between the grant agreement, State bus specifications, and federal forms to complete.

I edited, revised, and issued the RFP for audit services.

I drafted the RFP for a health insurance broker and an RFP for general liability and property insurance broker. Both are in the hands of the attorney.

The RFP to purchase calcium chloride and sodium chloride was drafted and then revised with input the Acting City Manager and Public Works Director. It is in the hands of the attorney.

Office Move

I am in the process of moving from the Administration Department to the Finance Department. The smaller office will not allow me to take all of my files, so I'm purging and seeking alternate room storage.

**City of Bethel
Grant Summary
Calendar Year 2015**

Preparing

Sponsor	Name	Products/Services	City Depts. (Partners)	Date	\$ Grant \$ City Match
Alaska Public Entity Insurance	Grant	Playground surface material	Parks & Rec.	Feb. 2015	\$10,000
Alaska Public Entity Insurance	Grant	Safety equipment/supplies	Public Works	Feb. 2015	\$1,000 0

Submitted in Calendar Year 2014-15

Most recent first

Sponsor	Name	Products/Services	City Depts.	Date	\$ Grant \$ City Match
AK Div. of Homeland Security & Emerg. Mgmt.	State Homeland Security Grant	Port: video cameras, portable light banks, cold water entry gear, road signs/barricades.	Port	5/29/15	\$141,180 0
Alaska Dept. of Health and Social Services	Bethel Community Service Patrol	CSPs to assist those unable to care for themselves	Police	4/1/15	\$346,829 \$91,121 (In-kind)

Approved in Calendar Year 2015

Most recent first

Sponsor	Name	Products/Services	City Depts.	Date	\$ Grant \$ Match
Alaska Dept. of Transportation & Public Facilities, Transit Division	FTA Section 5311 Community Transit Grant	Capital, operating, and administrative expenses for transit system.	PW-Transit System	12/16/14	Est. \$321,703 \$98,892 (City)
Alaska Housing Finance Corporation (BCSF grant award)	SFY 2015 Public Safety Housing Grant Program	Housing for public safety personnel.	Police, Fire	10/13/14	\$1,000,000 15% (paid by BCSF)
Total City					\$321,703
Total BCSF to Benefit City					~\$1,000,000

Not Approved in Calendar Year 2015

State of Alaska, Capital Budget	FY 2016 Capital Budget	Capital priorities being decided by Bethel City Council	Admin.	12/8/14	\$22,977,400 None
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June 23, 2015

To: Deb Jones, 4-H Program Chair

Ann Capela, City Manager

From: Ronda Sargent

Former Parks and Recreation Department Director

Current 4-H Youth Program Director

RE: June first three weeks report

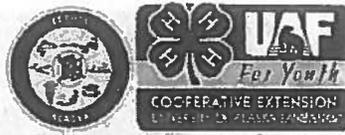
Wow! What exciting times!

We have been moving through this transition with high spirits.

Since June 1, Matt and I have been operating as the supervisors of our divisions with me mentoring and advising as needed concerning Parks and the 4th of July. The 4th event is coming together nicely. The majority of the checklist is complete. The biggest item we are missing is the agreement for the flatbed for the stage. Matt has successfully transferred/hired his employees for the summer and they have begun the regular season parks maintenance.

I have been the only 4-H employee so far through June. I have spoken with quite a few people about the position opening but have yet to have someone apply. I have spoken with lots of afterschool parents and other supporters that have been upset about losing the program. I have taken the time with each parent and sometimes the participants to explain what 4-H will be looking like and how they can participate now and in the future.

The children that have been attending the programming have been excited to be here and doing some different things than we could have done in the larger group set up of the summer program. We have also had some new participants. The numbers are not as big and I am still not used to having much more quieter days. The late afternoon and evenings have been busy.



The most successful is the soccer program lead by the Iversons. Sharon, my extension coworker in FNEP, and I have worked together to get some more healthy food education to different age groups. We are both really excited about the possibilities that extension has with the use of the building. We are planning to do more and some combination events to get more families in and served by extension resources and training.

Campfire has successfully managed the curve balls I threw at them and we are doing well. Participation has been up to about 15, which I am grateful for. Campfire has been providing lunch for the kids and dinner numbers are higher on campfire program days.

I have attached the first three week schedules and flyers of the programming that is being delivered. As you can see, busy did not go away! Just looking and working at things from a different perspective. My biggest hurdle is still getting the word out to people.

My goals are to have all of afterschool and soccer participation verified in the new enrollment system so I can begin to do broadcast emails, get some SPIN activities planned for July, and get the CACFP food program finances closed out.

I am looking forward to having Eden back, the rest of the month, my last 4th of July with some responsibility, and the programming possibilities for July!

#	Date	Activity Description	Location	My Hours	Staff Hours	Volunteer Hours	Employee/Volunteer Management/Training	Finance	Grants/other funding	Projects/Events	Planning/Programming	Agreements	4-H Summer	4-H After School	4-H State	4-H Bethel	Conference/Meeting	Face to Face	Phone/Email	Presentation	Instruct-Non-Credit	Instruct-Non-Credit Leadership/Arranging	Media-Newspaper/Magazine Articles	Websites, Publications, DVDs, Web Modules	Pubs-Journal Articles Not From Original Research	TV/Radio	Outreach Led By Volunteers	Knowledge Area Code	Audience Type	
1		soccer leaders meeting	BYC	1	1	1	1				1	1	1				1		1			1				1	EDA	leaders		
2		leader meetings with soccer leaders	BYC	4	4	4	1	1			1	1	1				1	1	1					1			EDA	leaders		
3		disseminated program information	BYC	6							1	1	1					1				1					GCC	leaders		
4		met with garden leader	BYC	1		1	1				1	1	1				1	1	1			1					EDA	leaders		
5		met with karate leader	BYC	1		1	1				1	1	1				1	1	1			1					EDA	leaders		
6		4-H online training	BYC	2												1														
7		enrolled soccer leaders	BYC	2			1									1														
8		SFSP Dinner 15 days	BYC	11		4			1																					
9		arrange with Sharon from FNEP to do youth class	BYC	1							1	1	1				1	1	1			1					ECA	leaders		
10		babysitters club- called youth and discussed with potential leader	BYC	2								1	1					1	1			1					CA	youth, leaders		
11		Fit and Healthy camp with nursing students	BYC	5		4					1	1	1				1				1					1	EDB	youth		
12		health rocks games with nursing students	BYC	3		3						1	1									1				1	EDBA	youth		
13		Fun with food and friends wk 1 w/Sharon	BYC		10							1	1									1					ECA	youth		
14		Family Gardening	BYC			7						1	1									1				1	GCC	families		
15		CAMPFIRE	BYC	20		32					1	1	1				1	1	1			1				1	FFA	youth		
16		TAAY leadership camp dance	BYC	1						1									1			1								
17		Office hours	BYC	40				1		1	1	1	1			1	1	1	1	1		1								
18		Teen Time	BYC	4																										
34		Totals		104	10	57	5	2	1	2	9	0	13	0	0	2	6	7	7	1	1	12	0	2	2	5	0	0		



SCHEDULE JUNE 1-6, 2015

Mon Jun 1	10:30am – 12:30pm	Office hours
	12:30pm – 2:30pm	Volunteer Hours- Registration & Training
	4:00pm – 7:00pm	Teen Time
	5:30pm – 6:30pm	Dinner- Free to Youth 18 and under. \$5 for adults
	6:00pm – 7:00pm	Soccer Leaders Meeting <i>EDA</i>
	6:30pm – 7:30pm	Youth/Family Gardening <i>GCC</i>
Tue Jun 2	10:30am – 12:30pm	Office hours
	12:30pm – 2:30pm	Volunteer Hours- Registration & Training
	4:00pm – 7:00pm	Teen Time
	5:30pm – 6:30pm	Dinner- Free to Youth 18 and under. \$5 for adults
	7:00pm – 8:00pm	4-H Shotokan Karate <i>EDA</i>
Wed Jun 3	10:30am – 12:30pm	Office hours
	12:30pm – 2:30pm	Volunteer Hours- Registration & Training
	4:00pm – 7:00pm	Teen Time
	5:30pm – 6:30pm	SFSP Dinner- Free to Youth 18 and under. \$5 for adults
	6:30pm – 7:30pm	Youth/Family Gardening
Thu Jun 4	10:30am – 12:30pm	Office hours
	12:30pm – 2:30pm	Volunteer Hours- Registration & Training
	4:00pm – 7:00pm	Teen Time
	5:30pm – 6:30pm	Dinner- Free to Youth 18 and under. \$5 for adults
	6:30pm – 7:30pm	Soccer: Kusko Kickers K-1: Pinky's ball field
	7:00pm – 8:00pm	4-H Shotokan Karate
	7:30pm – 8:30pm	Soccer: Kusko Kickers 4th-6th: Pinky's ball field
	7:30pm – 8:30pm	Soccer: Kusko Kickers 2nd-3rd: Pinky's ball field
Fri Jun 5	10:30am – 12:30pm	Office hours
	12:30pm – 2:30pm	Volunteer Hours- Registration & Training
	3:30pm – 5:30pm	Babysitter's club <i>LA</i>
	5:30pm – 6:30pm	Dinner- Free to Youth 18 and under. \$5 for adults
	6:30pm – 9:30pm	Teen Time
Sat Jun 6	10:30am – 12:00pm	4-H Shotokan Karate

**Activities take place at the Bethel 4-H Youth Center, 519 Mission Dr
Unless otherwise noted on the schedule
Phone 543-2088**



SCHEDULE JUNE 8-13, 2015

Mon Jun 8	12:30pm – 2:30pm	4-H Office Hours- Member & Volunteer Registration & Training
	3:30pm – 5:30pm	Fit & Healthy Camp ages 11-13 <i>EDB</i>
	5:30pm – 6:30pm	SFSP Dinner- Free to Youth 18 and under. \$5 for adults
	6:30pm – 7:30pm	Soccer: Kusko Kickers K-1: Pinky's ball field
	6:30pm – 7:30pm	Youth/Family Gardening
	7:00pm – 9:00pm	Teen Time-Health Rocks
	7:30pm – 8:30pm	Soccer: Kusko Kickers 4th-6th: Pinky's ball field
	7:30pm – 8:30pm	Soccer: Kusko Kickers 2nd-3rd: Pinky's ball field
Tue Jun 9	11:00am – 2:30pm	4-H Office Hours- Member & Volunteer Registration & Training
	3:30pm – 5:30pm	Fit & Healthy Camp ages 11-13
	5:30pm – 6:30pm	SFSP Dinner- Free to Youth 18 and under. \$5 for adults
	7:00pm – 8:00pm	4-H Shotokan Karate
Wed Jun 10	12:30pm – 2:30pm	4-H Office Hours- Member & Volunteer Registration & Training
	1:00pm – 2:30pm	Family Nutrition for Parents of Young Children
	3:30pm – 5:30pm	Fit & Healthy Camp ages 11-13
	5:30pm – 6:30pm	SFSP Dinner- Free to Youth 18 and under. \$5 for adults
	6:30pm – 7:30pm	Youth/Family Gardening
7:00pm – 9:00pm	Teen Time-Health Rocks <i>EDBA</i>	
Thu Jun 11	11:00am – 2:30pm	4-H Office Hours- Member & Volunteer Registration & Training
	3:30pm – 5:30pm	Fit & Healthy Camp ages 11-13
	5:30pm – 6:30pm	SFSP Dinner- Free to Youth 18 and under. \$5 for adults
	6:30pm – 7:30pm	Soccer: Kusko Kickers K-1: Pinky's ball field
	7:00pm – 8:00pm	4-H Shotokan Karate
	7:30pm – 8:30pm	Soccer: Kusko Kickers 4th-6th: Pinky's ball field
7:30pm – 8:30pm	Soccer: Kusko Kickers 2nd-3rd: Pinky's ball field	
Fri Jun 12	11:00am – 3:00pm	Babysitter club
	12:30pm – 2:30pm	4-H Office Hours- Member & Volunteer Registration & Training
	3:30pm – 5:30pm	Fit & Healthy Camp ages 11-13
	5:30pm – 6:30pm	SFSP Dinner- Free to Youth 18 and under. \$5 for adults
7:00pm – 9:00pm	4-H Teen Time-Health Rocks	
Sat Jun 13	10:30am – 12:00pm	4-H Shotokan Karate

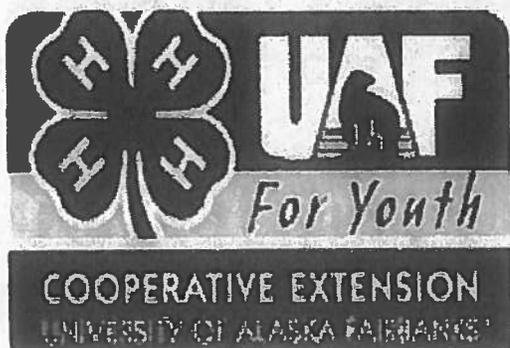
**Activities take place at the Bethel 4-H Youth Center, 519 Mission Dr
Unless otherwise noted on the schedule
Phone 543-2088**



SCHEDULE JUNE 15-21, 2015

Mon Jun 15	4:00pm – 5:30pm 5:30pm – 6:30pm 6:30pm – 7:30pm 7:30pm – 8:30pm <u>7:30pm – 8:30pm</u>	Fun with Food and Friends 12-17yrs SFSP Dinner- Free to Youth 18 and under. \$5 for adults Soccer: Kusko Kickers K-1: Pinky's ball field Soccer: Kusko Kickers 4th-6th: Pinky's ball field <u>Soccer: Kusko Kickers 2nd-3rd: Pinky's ball field</u>
Tue Jun 16	4:00pm – 5:30pm 5:30pm – 6:30pm <u>7:00pm – 8:00pm</u>	Fun with Food and Friends 12-17yrs <i>ECA</i> SFSP Dinner- Free to Youth 18 and under. \$5 for adults <u>4-H Shotokan Karate</u>
Wed Jun 17	12:00pm – 1:00pm 1:00pm – 2:30pm 1:00pm – 5:30pm 4:00pm – 5:30pm 5:30pm – 6:30pm <u>7:00pm – 9:30pm</u>	Campfire Activity - call 543-2088 for details <i>FFA</i> Family Nutrition for Parents of Young Children <i>ECA</i> Campfire Activity-call 543-2088 for details Fun with Food and Friends 12-17yrs SFSP Dinner- Free to Youth 18 and under. \$5 for adults <u>Campfire Activity-call 543-2088 for details</u>
Thu Jun 18	12:00pm – 1:00pm 1:00pm – 5:30pm 4:00pm – 5:30pm 5:30pm – 6:30pm 6:30pm – 7:30pm 7:00pm – 8:00pm 7:00pm – 9:30pm 7:30pm – 8:30pm <u>7:30pm – 8:30pm</u>	Campfire Activity - call 543-2088 for details Campfire Activity-call 543-2088 for details Fun with Food and Friends 12-17yrs SFSP Dinner- Free to Youth 18 and under. \$5 for adults Soccer: Kusko Kickers K-1: Pinky's ball field 4-H Shotokan Karate Campfire Activity-call 543-2088 for details Soccer: Kusko Kickers 4th-6th: Pinky's ball field <u>Soccer: Kusko Kickers 2nd-3rd: Pinky's ball field</u>
Fri Jun 19	12:00pm – 1:00pm 1:00pm – 5:30pm 4:00pm – 5:30pm 5:30pm – 6:30pm <u>7:30pm – 9:30pm</u>	Campfire Activity - call 543-2088 for details Campfire Activity-call 543-2088 for details Fun with Food and Friends 12-17yrs SFSP Dinner- Free to Youth 18 and under. \$5 for adults <u>Campfire Activity-Community Event Potluck</u>
Sat Jun 20	10:30am – 12:00pm 12:00pm – 1:00pm 1:00pm – 5:30pm <u>7:00pm – 9:30pm</u>	4-H Shotokan Karate Campfire Activity - call 543-2088 for details Campfire Activity-call 543-2088 for details <u>Campfire Activity-call 543-2088 for details</u>
Sun Jun 21	1:00pm – 5:30pm <u>7:00pm – 9:30pm</u>	Campfire Activity-call 543-2088 for details <u>Campfire Activity-call 543-2088 for details</u>

**Activities take place at the Bethel 4-H Youth Center, 519 Mission Dr
 Unless otherwise noted on the schedule
 Phone 543-2088**



Kuskokwim Kickers

Bethel Youth Soccer

Soccer
Coordinators
Shane and
Carolyn
Iverson
545-5338

June 2- August 7 at Pinky's Park

PreK

Mon 6-7pm, Sat. 10-11am

Fee: \$15 - must have parental supervision

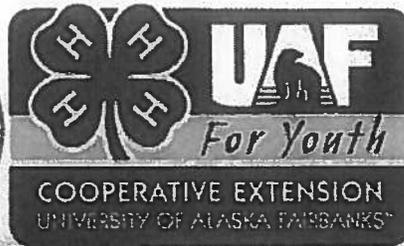
K-6

K-1st Grade: Mon & Thurs. 6:30-7:30pm

2nd-3rd Grade: Mon & Thurs 7:30-8:30pm

4th-6th Grade: Mon & Thurs 7:30-8:30pm

Fee: \$25



Dinner
Monday-
Friday
5:30-6:30
pm

TEEN TIME!

For Grades 7-12
Ages 13-17

June 8-12, 2015

Monday-

Wednesday-

Friday

5:30-9:00 pm

THIS WEEK:

HEALTH

ROCKS!

519 Mission Drive
Phone: 543-2088
Email: rsargent@cityofbethel.net

BETHEL 4-H YOUTH CENTER



Youth/Family Garden



For teens 14 & up or families with kids ages 5-17

Monday & Wednesday 6:30-7:30 pm

**With Master Gardener John Sargent
At the 4-H Youth Center, 519 Mission Dr**

**For more information about membership and fees,
please call 543-2088**



4-H SHOTOKAN KARATE

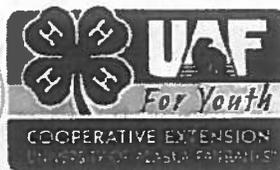


***FOR AGES 8 AND UP.**

***4-H SHOTOKAN KARATE TAKES PLACE AT
THE 4-H YOUTH CENTER, 519 MISSIN DR**

***TUESDAY & THURSDAY 7:00-8:00 PM
SATURDAY 10:30 AM-12:00 PM**

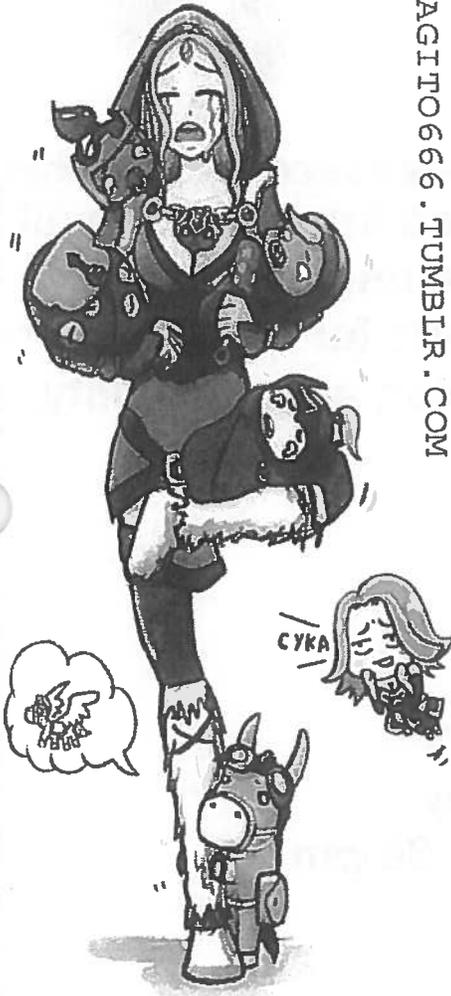
***FOR MORE INFORMATION ABOUT MEM-
BERHIP AND FEES CALL 543-2088.**



Babysitters Club



u19436872 fotosearch.com



AGITO666.TUMBLR.COM

Are you age 12 or older and like working with children?

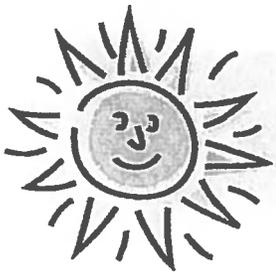
The 4-H Babysitters club is beginning Friday, June 5, 2015 3:30 pm at the 4-H Youth Center, 519 Mission Dr.

We are beginning club organization, working on hours of operations. and training sitters.

For more information, please call 543-2088

JOIN THE REVOLUTION OF RESPONSIBILITY

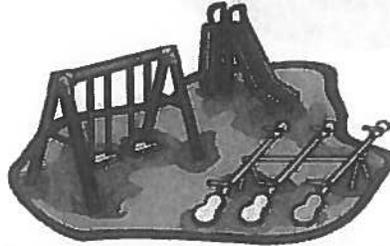




FREE!



Summer Meals For Kids!



The Summer Food Service Program serves free meals to all kids and teens, 18 years and younger.

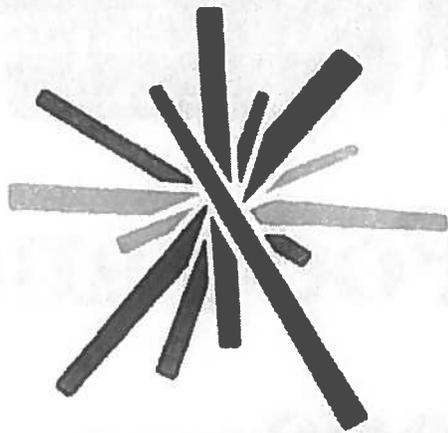
Acceptance and participating requirements for the Program are the same regardless of race, sex, color, age, disability, or national origin.

**Place: Bethel 4-H Youth Center
519 Mission Drive
Bethel, AK**

**Days and Times: June 1-30, 2015
Monday – Friday
Dinner 5:30 – 6:30 pm**

For more information call: 543-2088

**Parents can eat with their children every day
The fee is \$5 for dinner**



Camp Fire

is coming to

BETHEL



With exciting day camp fun!

WHEN: June 17 - July 5, 2015

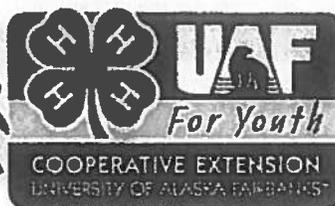
AGES: All kids are invited!
(under 5 need to be accompanied by an older sibling or guardian)
The whole community is welcome too!

ACTIVITIES: Playing games and sports, swimming, cooking, and just having a fun time!
We will also be hosting the
SUPER SUMMER CHALLENGE!

HOW TO SIGN UP: Kids: bring a parent the first day of camp.
Bethel 4-H Youth Center
Volunteers are welcome! Please contact
Camp Fire if you want to help out.

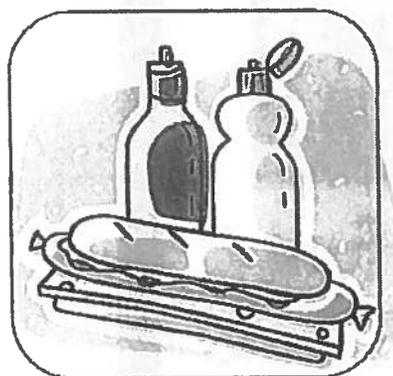
Questions? Contact: 543-2088
619 MISSION DR

Camp Fire is an equal opportunity provider

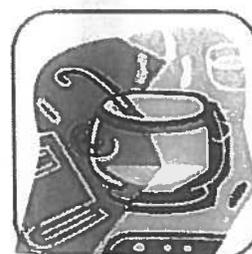


Fun with Food and Friends

June 15-19 & July 6-10, 2015



4:00-5:30 pm



Register at the 4-H Youth Center 543-4583

Camp at the 4-H Youth Center

519 Mission Dr

12 slots for kids

12-17 years old

Learning safe food handling, making healthy food choices, knowing the 5 food groups, having fun.



FREE 4-H Mini Camp



Bethel 4-H Youth Center

FREE

Fit & Healthy Camp

for ages 11-13

Monday-Friday

June 8-12, 2015

3:30-5:30 pm

**with students from St.
Francis School of Nursing.**



519 Mission Drive 543-2088

Clerk's Report



City of Bethel, Alaska

City Clerk's Office

Council Meetings and Events

July 15, Joint Task Force Meeting

July 28, Regular City Council Meeting

City of Bethel Regular Election, October 6, 2015

The Office is updating the election information and forms for the coming election as well as preparing a draft ballot.

The ballot propositions have been sent to an approved translator for written translation of the ballot.

Precinct Agreements are in place/reserved.

Election Dates of Interest:

July 29, Declaration of Candidacy packets will be available.

August 5-20 Declaration of Candidacy packets submission time frame.

August 20, Deadline for Ordinance adoption for ballot propositions.

Joint Task Force Meeting

The Joint Councils have scheduled a joint meeting July 15th at ONC Council Chambers, 6:30p. The public is welcome to attend.

Cemetery

We continue to input information into the newly established cemetery system which is part of the City's accounting software.

The Office will be conducting an audit on the Bethel Memorial Cemetery the second week of July to ensure all of the internments at the cemetery have the corresponding permit. Every year the City has encountered at least one internment that had not previously obtained a permit.

Three loads of gravel was purchased and placed at the Bethel Memorial Cemetery to correct some erosion issues.

Administration and the Public Works Director were advised, next summer the civilian side of the Bethel Memorial Cemetery will need to have the grounds extended to accommodate more grave locations.

The City Clerk's Office is working with Property Maintenance to get the gate at the Owl Street Cemetery repaired within the next month. Additionally, we are coordinating with Public Works on getting seed and fertilizer purchased and spread at the Bethel Memorial Cemetery.

Electronic Records Management

We have picked up the electronic records filing project, put on the burner a few months ago. This includes the scanning and filing of the electronic records and hard copies of the City's MOA, Contracts, Leases and other long term retention documents held in the Clerk's Office. The Office is still waiting to obtain a number of these documents from other departments; this will be a long term project for the office.

The City Clerk has gone through Ordinances from 1958 to current to track City of Bethel property transfers with the intent of assisting administration in obtaining an exact list of properties owned by the City.

**Additional
Information**



City of Bethel

Finance Department

Monthly City Council Financial Report

Period thru May 31, 2015

Note 1: When reviewing this report it is important to remember that sales tax revenues, including transient lodging tax and gaming fees, are due the month following the period collected; therefore, these revenues always appear to be lagging behind budget until the after the end of the fiscal year, when June revenue is remitted to the City in July.

Note 2: This report represents recorded revenues, expenditures, budget modifications and line items transfers with balance sheet account balances through May 31, 2015. It is possible that not all of the May 31, 2015 aforementioned transactions may be recorded by the date of this report. The unaudited figures in this report, especially the balance sheet accounts are subject to further modification and correction by the Finance Department, if necessary, and should not be considered final.

PLEASE, if you have any questions. contact Finance Director Hansel L Mathlaw,
(907) 543-1376. hmathlaw@cityofbethel.net

CITY OF BETHEL
FINANCIAL REPORT
Bank and Investment Accounts

A. Introduction

The City of Bethel operates under a central treasury. A central treasury concentrates cash in order to maximize the return on the investments and to provide adequate liquidity for planned cash flows. Therefore, cash accounts do not correspond to "funds" in the City's financial records. All transactions between funds are accounted for in interfund receivables and payables which are also called "Due To" and "Due From" accounts.

Cash and investments accounts marked with an asterisk are not part of the central treasury. These accounts are legally restricted from being part of the central treasury or segregated because of policy or purpose.

Investments in the Bethel Endowment Fund are physically segregated by ordinance. The assets of this fund are invested in accounts with Piper Jaffray Investments.

All investments are categorized as "Category 1" for credit risk according to the categories described in Governmental Accounting Standards Board Statement No. 3, *Deposits with Financial Institutions, Investments [Including Repurchase Agreements], and Reverse Repurchase Agreements*. This means that the City's investments are either insured or registered, or that the securities are held by the City or its agent in the City's name. Category 1 investments contain less credit risk than other categories; therefore, City funds are invested with the lowest reasonable credit risk. The City's investments are earning a competitive yield.

Summary of Cash and Investments as of May 31, 2015

1. Cash, Deposits, and Certificates of Deposit

<u>Description</u>	<u>Balance 4/30/2015</u>	<u>Balance 5/31/2015</u>	<u>Year-to-Date Increase (Decrease)</u>
Wells Fargo-General/Sweep Accounts	\$8,816,577	\$8,535,463	\$ (281,114)
Wells Fargo-Payroll Account	140,444	383,515	243,071
Wells Fargo-Asset Forfeiture Account (Police) *	5,432	5,432	-
Wells Fargo-Evidence Holding Account (Police) *	8,671	8,671	-
First National Bank CD (Lease Revenue Bond Reserve) *	425,113	425,113	50
Petty Cash-Finance	261	250	(11)
Petty Cash-Police	300	300	-
Petty Cash-Port	-	50	50
Petty Cash-Youth Center	70	70	-
Petty Cash-Recycling	8	-	(8)
Petty Cash-Public Works	-	-	-
Total	<u>\$9,396,876</u>	<u>\$9,358,864</u>	<u>(\$37,962)</u>

* - Restricted Funds

CITY OF BETHEL
FINANCIAL REPORT
Bank and Investment Accounts

**2. Investments held in the Central Treasury:
As of May 31, 2015**

Description	Market Value 4/30/2015	Market Value 5/31/2015	Year-to-Date Increase (Decrease)
01-12700 Wells Fargo Investments	\$1,731,944	\$1,731,944	\$0
01-12800 Wells Fargo Investments (Lease Revenue Bond Pmt Acct)	\$319,181	\$319,181	-
01-12900 Time Value Investments	\$1,129,451	\$1,129,451	-
01-12500 Alaska Municipal League Investment Pool	\$154,789	\$154,791	2
Total	\$3,335,365	\$3,335,367	\$2

**3. Restricted Accounts *
As of May 31, 2015**

Description	Market Value 4/30/2015	Market Value 5/31/2015	Year-to-Date Increase (Decrease)
90-12600 Piper Jaffray Investments *	\$ 1,879,862	\$ 1,879,143	\$ (719)
40-12200 BATH Center Account *	4,643,109	4,643,109	-
52-12300 Deferred Seawall Maintenance Account *	1,870,037	1,870,037	-
52-12500 Pro Equities - Dock Deferred Maintenance *	482,163	482,163	-
Total	8,875,171	8,874,452	(719)

**TOTAL BANK AND INVESTMENT FUNDS ON HAND
As of May 31, 2015**

Description	Balance 4/30/2015	Balance 5/31/2015	Year-to-Date Increase (Decrease)
Cash, Deposits, and Certificates of Deposit	\$9,396,876	\$9,358,864	(\$38,012)
Investments	\$3,335,365	\$3,335,367	\$2
Restricted Accounts	8,875,171	8,874,452	(\$719)
Total	\$21,607,412	\$21,568,683	(\$38,729)

Total Central Treasury and Unrestricted Funds as of May 31, 2015:

\$ 12,255,015

Total Restricted Funds as of May 31, 2015:

9,313,668

\$ 21,568,683

* - Restricted Funds

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 11 MONTHS ENDING MAY 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
TAXES	1,640.43	5,639,875.41	8,132,000.00	2,492,124.59	69.4
STATE & FEDERAL REVENUES	.00	1,267,760.50	1,763,960.00	496,199.50	71.9
CHARGES FOR SERVICES	157.35	143,442.08	247,500.00	104,057.92	58.0
RENTAL INCOME	75.00	1,500.00	10,000.00	8,500.00	15.0
LICENSES, PERMITS & FEES	27,126.50	561,162.08	782,650.00	221,487.92	71.7
OTHER FINANCING SOURCES	.00	.00	62,949.00	62,949.00	.0
MISCELLANEOUS	6,767.71	93,296.62	51,650.00	(41,646.62)	180.6
TOTAL FUND REVENUE	35,766.99	7,707,036.69	11,050,709.00	3,343,672.31	69.7
EXPENDITURES					
ADMINISTRATION	39,933.78	341,390.86	553,979.00	212,588.14	61.6
CITY CLERKS OFFICE	9,001.92	132,492.88	179,792.00	47,299.12	73.7
FINANCE	49,103.50	568,001.63	728,869.00	160,867.37	77.9
PLANNING	5,850.74	173,150.51	276,440.00	103,289.49	62.6
TECHNOLOGY DEPARTMENTS	41,597.41	474,632.35	528,145.00	53,512.65	89.9
CITY ATTORNEY'S OFFICE	15,869.60	165,044.40	241,787.00	76,742.60	68.3
FIRE DEPARTMENT	67,603.09	858,828.14	1,128,079.00	269,250.86	76.1
POLICE	156,041.33	2,156,153.80	2,875,778.00	718,624.20	75.0
PUBLIC WORKS-ADMIN	19,357.80	173,976.71	227,989.00	54,012.29	76.3
PW-STREETS & ROADS	82,890.74	1,144,847.99	1,710,855.00	566,007.01	66.9
PROPERTY MAINTENANCE	32,976.14	480,807.08	748,205.00	267,397.92	64.3
PARKS & REC/BYC	22,876.42	357,746.41	608,371.00	248,624.59	59.0
COMMUNITY SERVICE	2,509.50	42,625.15	112,813.00	70,187.85	37.8
IN KIND MATCH & TRANSFERS	.00	235,948.00	935,581.00	699,633.00	25.2
TOTAL FUND EXPENDITURES	545,611.97	7,305,645.91	10,854,683.00	3,549,037.09	67.3
NET REVENUE OVER EXPENDITURES	(509,844.98)	401,390.78	196,026.00	(205,364.78)	204.8

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 11 MONTHS ENDING MAY 31, 2015

LAND PLANNING AND DEVELOPMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
TRANSFERS IN	.00	35,000.00	35,000.00	.00	100.0
TOTAL FUND REVENUE	.00	35,000.00	35,000.00	.00	100.0
EXPENDITURES					
DEPARTMENT 50	.00	7,059.00	35,000.00	27,941.00	20.2
TOTAL FUND EXPENDITURES	.00	7,059.00	35,000.00	27,941.00	20.2
NET REVENUE OVER EXPENDITURES	.00	27,941.00	.00	(27,941.00)	.0

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 11 MONTHS ENDING MAY 31, 2015

PARKS DEVELOPMENT FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>EXPENDITURES</u>					
PARKS DEVELOPMENT	.00	.00	73,277.00	73,277.00	.0
TOTAL FUND EXPENDITURES	.00	.00	73,277.00	73,277.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	(73,277.00)	(73,277.00)	.0

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 11 MONTHS ENDING MAY 31, 2015

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
SOURCE 42	.00	2,055,056.18	3,123,988.42	1,068,932.24	65.8
SOURCE 43	54,199.60	267,184.98	351,380.00	84,195.02	76.0
TRANSFERS IN	.00	.00	993,767.00	993,767.00	.0
MISCELLANEOUS	.00	328.55	1,000.00	671.45	32.9
TOTAL FUND REVENUE	54,199.60	2,322,569.71	4,470,135.42	2,147,565.71	52.0
EXPENDITURES					
LOCAL FUNDED EXPENDITURES	96,678.39	1,052,667.12	1,472,091.00	419,423.88	71.5
STATE FUNDED EXPENDITURES	689.17	2,054,245.35	3,123,988.42	1,069,743.07	65.8
TOTAL FUND EXPENDITURES	97,367.56	3,108,912.47	4,596,079.42	1,489,166.95	67.6
NET REVENUE OVER EXPENDITURES	(43,167.96)	(784,342.76)	(125,944.00)	658,398.76	(622.8)

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 11 MONTHS ENDING MAY 31, 2015

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
E-911 SURCHARGE	14,244.98	193,106.35	218,000.00	24,893.65	88.6
TOTAL FUND REVENUE	14,244.98	193,106.35	218,000.00	24,893.65	88.6
EXPENDITURES					
E-911 SERVICES	7,003.11	87,127.00	168,001.00	80,874.00	51.9
TOTAL FUND EXPENDITURES	7,003.11	87,127.00	168,001.00	80,874.00	51.9
NET REVENUE OVER EXPENDITURES	7,241.87	105,979.35	49,999.00	(55,980.35)	212.0

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 11 MONTHS ENDING MAY 31, 2015

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
STATE AND FEDERAL SOURCES	.00	75.00	59,510.00	59,435 00	.1
SOLID WASTE & RECYLING	105,738.73	1,133,417 64	1,125,000.00	(8,417 64)	100.8
TOTAL FUND REVENUE	105,738.73	1,133,492.64	1,184,510.00	51,017 36	95.7
EXPENDITURES					
HAULED REFUSE	14,282.50	243,938.36	326,910.00	82,971 64	74.6
LANDFILL OPERATIONS	11,564.06	261,214.21	513,581.00	252,366 79	50.9
RECYCLING OPERATIONS	859.82	79,920.64	144,463.00	64,542 36	55 3
TOTAL FUND EXPENDITURES	26,706 38	585,073.21	984,954.00	399,880.79	59 4
NET REVENUE OVER EXPENDITURES	79,032 35	548,419.43	199,556 00	(348,863 43)	274 8

CITY OF BETHEL
FUND SUMMARY
FOR THE 11 MONTHS ENDING MAY 31, 2015

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
STATE FUNDING	.00	.00	270,048.00	270,048.00	.0
WATER	287,612.54	3,063,434.37	3,374,486.00	311,051.83	90.8
SEWER	222,419.40	2,273,823.77	2,454,762.00	180,938.23	92.6
MISCELLANEOUS	(835.28)	98,999.37	192,800.00	93,800.83	51.4
TRANSFERS	.00	200,948.00	(200,948.00)	(401,896.00)	100.0
MISCELLANEOUS	293.57	4,914.78	200.00	(4,714.78)	2457.4
TOTAL FUND REVENUE	509,490.23	5,642,120.29	6,091,348.00	449,227.71	92.6
EXPENDITURES					
UTILITY BILLING	947.21	62,461.20	137,369.00	74,907.80	45.5
HAULED WATER	56,204.35	1,203,802.21	1,821,970.00	418,167.79	74.2
PIPED WATER	23,220.27	308,822.60	463,776.00	154,953.40	68.8
BETHEL HTS WTR TREATMENT	58,184.86	821,091.98	810,867.00	(10,224.98)	101.3
CITY SUB WTR TREATMENT	28,519.45	588,951.82	775,248.00	186,296.18	76.0
HAULED SEWER	66,050.03	1,297,387.68	1,681,537.00	384,149.32	77.2
PIPED SEWER	44,746.40	499,842.10	783,503.00	283,860.90	63.8
SEWER LAGOON	5,606.73	82,074.24	134,580.00	52,505.76	61.0
TOTAL FUND EXPENDITURES	283,479.30	4,864,233.83	6,408,850.00	1,544,616.17	75.9
NET REVENUE OVER EXPENDITURES	226,010.93	777,886.46	(317,502.00)	(1,095,388.46)	245.0

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 11 MONTHS ENDING MAY 31, 2015

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
INTEREST & PENALTIES	.00	8,730.87	10,000.00	1,269.13	87.3
STATE FUNDING	.00	.00	36,940.00	36,940.00	.0
CHARGES FOR SERVICES	9,199.00	838,990.84	1,021,500.00	382,509.18	62.6
LEASE REVENUE	.00	22,850.00	21,600.00	(1,250.00)	105.8
MISCELLANEOUS	7,210.00	23,814.04	48,000.00	24,385.98	49.2
MISCELLANEOUS	906.00	22,652.28	11,000.00	(11,652.28)	205.9
TOTAL FUND REVENUE	17,315.00	718,838.03	1,149,040.00	432,201.97	62.4
EXPENDITURES					
DOCK EXPENDITURES	38,571.33	647,305.34	805,035.00	157,729.66	80.4
DOCK ADMINISTRATION	.00	200.00	.00	(200.00)	.0
TOTAL FUND EXPENDITURES	38,571.33	647,505.34	805,035.00	157,529.66	80.4
NET REVENUE OVER EXPENDITURES	(21,256.33)	69,332.89	344,005.00	274,672.31	20.2

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 11 MONTHS ENDING MAY 31, 2015

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
LEASE INCOME	.00	616,659.42	734,098.00	117,438.58	84.0
MISCELLANEOUS	.00	14,674.02	14,000.00	(674.02)	104.8
TOTAL FUND REVENUE	.00	631,333.44	748,098.00	116,764.56	84.4
EXPENDITURES					
LEASED PROPERTIES-MISC	473.64	13,612.86	23,900.00	10,287.14	57.0
LEASED PROP-COURT COMPLEX	28,346.26	485,092.38	569,787.00	84,894.62	85.1
TOTAL FUND EXPENDITURES	28,819.90	498,705.24	593,687.00	94,981.76	84.0
NET REVENUE OVER EXPENDITURES	(28,819.90)	132,628.20	154,411.00	21,782.80	85.9

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 11 MONTHS ENDING MAY 31, 2015

EMPLOYEE GROUP HEALTH BEN.

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
EMP GROUP BENEFITS REVENUES	31,980.45	1,584,680.75	1,482,680.00	(102,000.75)	106.9
TOTAL FUND REVENUE	31,980.45	1,584,680.75	1,482,680.00	(102,000.75)	106.9
<u>EXPENDITURES</u>					
EMPLOYEE GROUP HEALTH BENEFITS	24,551.43	2,162,328.41	1,482,680.00	(679,648.41)	145.8
TOTAL FUND EXPENDITURES	24,551.43	2,162,328.41	1,482,680.00	(679,648.41)	145.8
NET REVENUE OVER EXPENDITURES	7,429.02	(577,647.66)	.00	577,547.66	.0

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 11 MONTHS ENDING MAY 31, 2015

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
LOCAL SOURCES	.00	47,313.79	60,000.00	12,886.21	78.9
FEDERAL SOURCES	.00	213,657.88	268,790.00	55,132.12	79.5
CHARGES FOR SERVICES	2,484.00	30,063.00	37,400.00	7,337.00	80.4
MISC REVENUE	.00	.00	700.00	700.00	.0
TOTAL FUND REVENUE	2,484.00	291,034.67	366,890.00	75,855.33	79.3
EXPENDITURES					
TRANSIT SYSTEM EXPENDITURES	21,736.48	329,317.79	449,998.00	120,680.21	73.2
TOTAL FUND EXPENDITURES	21,736.48	329,317.79	449,998.00	120,680.21	73.2
NET REVENUE OVER EXPENDITURES	(19,272.48)	(38,283.12)	(83,108.00)	(44,824.88)	(46.1)

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 11 MONTHS ENDING MAY 31, 2015

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
STATE AND FEDERAL FUNDING	.00	.00	58,203.00	58,203.00	.0
CHARGES FOR SERVICES	.00	874,008.49	1,218,238.00	344,229.51	71.7
SOURCE 49	.00	579.82	.00	(579.82)	.0
TOTAL FUND REVENUE	.00	874,588.31	1,276,441.00	401,852.69	68.5
EXPENDITURES					
VEHICLE & EQUIP MAINT	65,536.05	940,124.36	1,276,440.00	336,315.64	73.7
TOTAL FUND EXPENDITURES	65,536.05	940,124.36	1,276,440.00	336,315.64	73.7
NET REVENUE OVER EXPENDITURES	(65,536.05)	(65,536.05)	1.00	65,537.05	(65.536)

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 11 MONTHS ENDING MAY 31, 2015

FLEET REPLACEMENT FUND

<u>REVENUE</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
LOCAL SOURCES	.00	105,000.00	105,000.00	.00	100.0
TOTAL FUND REVENUE	.00	105,000.00	105,000.00	.00	100.0
NET REVENUE OVER EXPENDITURES	.00	105,000.00	105,000.00	.00	100.0

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 11 MONTHS ENDING MAY 31, 2015

BETHEL ENDOWMENT FUND

<u>REVENUE</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
TRANSFERS	.00	.00	8,400.00	8,400.00	0
MISCELLANEOUS	.00	17,926.25	12,000.00	(5,926.25)	149.4
TOTAL FUND REVENUE	.00	17,926.25	20,400.00	2,473.75	87.9
NET REVENUE OVER EXPENDITURES	.00	17,926.25	20,400.00	2,473.75	87.9