



City of Bethel
Port Commission Meeting Agenda
Regularly Scheduled Meeting
March 16, 2015 - 7 pm
City Council Chambers, City Hall, Bethel, AK



Commissioners

Alan Murphy
Chair
Term Expires
(907)543-2805

Greg Roczicka
Vice-Chair
Term Expires
(907)543-2903

groczicka@hotmail.com

Mark Springer
Council Rep.
Term Expires
(907)543-1297

mspringer@cityofbethel.net

Richard Pope
Port Commissioner
Term Expires
(907)543-1900

bethelalaskapc@qci.net

Thomas Oosterman
Port Commissioner
Term Expires 2017
(907)543-

Ex-Officio

Peter A. Williams,
Port Director
(907)545-4150

pwilliams@cityofbethel.net

Edward Flores
Port Admin
(907)543-2310

eflores@cityofbethel.net

- i. **CALL TO ORDER**
- ii. **ROLL CALL**
- iii. **PEOPLE TO BE HEARD**
- iv. **APPROVAL OF AGENDA**
- v. **APPROVAL OF MINUTES FROM THE REGULAR MEETINGS**
APPROVAL OF MINUTES FROM THE REGULAR MEETINGS FROM, NOV. 2014 & FEB. 2015
- vi. **SPECIAL ORDER OF BUSINESS**
ELECTION OF CHAIR & VICE-CHAIR
- vii. **DEPARTMENT HEAD COMMENTS**
- viii. **UNFINISHED BUSINESS**
FY-15/FY-16 MUNICIPAL DOCK BUDGET
ORDINANCE #15-05
- ix. **NEW BUSINESS**
- x. **COMMISSION MEMBER'S COMMENTS**
- xi. **ADJOURNMENT**

Peter Williams, Port Director

City of Bethel, Alaska

Port Commission

17 November 2014

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Port Commission held on November 17th, 2014 at 7 p.m. in the City Council Chambers, Bethel, Alaska

Chair, Alan Murphy called the meeting to order at 7:10 p.m.

II. ROLL CALL

Comprising a quorum of the Commission, the following members were present for roll call: Comm. Murphy, Comm. Roczicka, Comm. Pope, Comm. Jennings

Members absent were:
Comm. Springer, Comm. Dickens

Ex-Officio members present were:
Peter Williams, Edward Flores

III. PEOPLE TO BE HEARD

None

IV. APPROVAL OF AGENDA

MOVED:	Comm. Roczicka	Approval of Agenda
SECONDED:	Comm. Jennings	
VOTE ON MAIN MOTION	All in favor.	

V. APPROVAL OF MINUTES

MOVED:	Comm. Jennings	Approval of Agenda with correction to Comm. Roczicka's comments
SECONDED:	Comm. Pope	
VOTE ON MAIN MOTION	All in favor.	

VI. DEPARTMENT HEAD COMMENTS

A report was submitted verbally & on paper by the Port Director.

VII. UNFINISHED BUSINESS

BMC Chapter 14

VIII. NEW BUSINESS

IX. COMMISSION MEMBERS COMMENTS

Comm. Roczicka – none

Comm. Pope – None before me

Comm. Jennings – End of term this year, will not be returning.

Comm. Murphy - none

X. ADJOURNMENT

Port Commission adjourned at 7:55 p.m.

Alan Murphy, Chairperson

ATTEST:

Edward Flores, Recorder

City of Bethel, Alaska Port Commission

February 17, 2015

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Port Commission held on February 17, 2015 at 7 p.m. in the City Council Chambers, Bethel, Alaska

Chair, Alan Murphy called the meeting to order at 7:11 p.m.

II. ROLL CALL

Comprising a quorum of the Commission, the following members were present for roll call:
Comm. Murphy, Comm. Roczicka, Comm. Pope, Comm. Springer

Members absent were:
none

Ex-Officio members present were:
Peter Williams, Edward Flores

III. PEOPLE TO BE HEARD

None

IV. APPROVAL OF AGENDA

MOVED:	Comm. Roczicka	Approval of Agenda
SECONDED:	Comm. Pope	
VOTE ON MAIN MOTION	4-0 All in favor.	

V. APPROVAL OF MINUTES

MOVED:	Comm. Roczicka	Motion to hold off approving minutes until copies of the minutes are made available at the next regular meeting
SECONDED:	Comm. Pope	
VOTE ON MAIN MOTION	4-0 All in favor.	

VI. DEPARTMENT HEAD COMMENTS

A report was submitted verbally & on paper by the Port Director.

VII. UNFINISHED BUSINESS

BMC Chapter 14.01-14.03

MOVED:	Comm. Roczicka	Motion to forward to City Council
SECONDED:	Comm. Pope	
VOTE ON MAIN MOTION	4-0 All in favor.	

VIII. NEW BUSINESS

FY-15/FY-16 MUNICIPAL DOCK BUDGET

TERMINAL TARIFF #004

ORDINANCE #15-05

MOVED:	Comm. Pope	Motion to forward to City Council
SECONDED:	Comm. Roczicka	
VOTE ON MAIN MOTION	4-0 All in favor.	

IX. COMMISSION MEMBERS COMMENTS

Comm. Roczicka - Been dealing with mainly fish stuff

Comm. Pope – Happy to have a meeting again, happy to have a quorum, happy to see everyone.

Chair Murphy – Happy to have a new commissioner next month. Questioned about working in slough for this year.

X. ADJOURNMENT

PORT COMMISSION ADJOURNED AT 8 p.m.

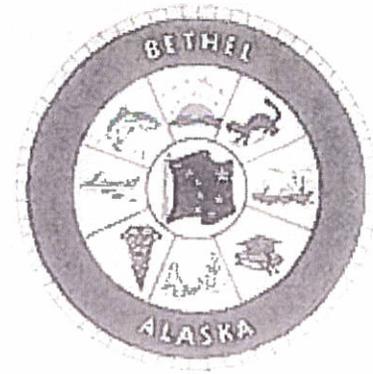
ATTEST:

Alan Murphy, Chairperson

Edward Flores, Recorder

PORT OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-2310
Fax: 907-543-2311



TO: Ann Capela
FROM: Peter A. Williams- Port Director
SUBJECT: - February, 2015 Managers Report
Out of the office Feb 4 to Feb.9, 2015

PORT ADMINISTRATION ACTION ITEMS AND ACTIVITIES

- **SMALL BOAT HARBOR-** The East Side of the Boat Harbor is being used by vehicles to get on and off the river.
We are going to start work on the access road this month.
- **Brown Slough-** Dredging/Excavating in the slough has been put on hold for this year due to the weather. We felt the ice was a little questionable for use of heavy equipment.
- **FY-15 Budget-** Reviewed our projected revenues and expenses. We made some purchases for maintenance along the waterfront. We will be requesting a line item transfer from our Planning/ Engineer Fees to cover some of these expenses.
- **FY-16 Budget-** We have spent most of the month shopping for materials, comparing prices and obtaining the cost of shipping the materials. Allen Wold and Ed Flores were a big help researching materials, cost of shipping and communicating with vendors.
We also tried to find as much information as we could find to produce accurate revenue projections for FY-16. There are no substantial increases in revenue for FY-16 compared to FY-15. The Finance Dept. should have the completed FY-16 Budget by 3/2/15.
- **Port Office-** There will be \$ 200,000 in the Port Office Fund (47-50) at the end of FY-15. For FY-16 the Port would like to request \$300,000 from the Ports unrestricted fund balance be transferred to the Port Office Fund. This will create a balance in the Port Office Fund of \$500,000. Expenses to move the current building, design and too build a new office would come from this fund. This will require three separate RFP's.
- **City Dock/Seawall-** Received three bids for gates for these areas. McKinney Fence was the winning bidder and they should start on 3/3/15 fabricating the gates for the Port.

MUNICIPAL DOCK REVENUE SUMMARY Small Boat Harbor

REVENUES:		FY 2012 Actuals	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Approved Budget	FY 2015 Revised Budget	FY 2016 Proposed Budget
52-41-410	PERS Contribution	15,511	36,940	38,678	15,511	15,511	2,694
52-40-403	City Dock-Penalties & Interest	227,299	12,831	20,146	10,000	10,000	-
52-43-402	City Dock-Storage	88,820	67,873	53,155	84,000	84,000	-
52-43-404	City Dock-Permits	6,240	13,380	11,100	3,000	3,000	-
52-43-405	City Dock-Wharfage	142,430	174,053	221,313	140,000	140,000	-
52-43-407	City Dock-Dockage	24,885	13,510	35,575	24,000	24,000	-
52-43-413	Slough Berth- Moorage	3,403	(11)	-	-	-	-
52-43-415	Slough Berth-Wharfage	-	-	-	-	-	-
52-43-417	Slough Berth-Dockage	-	-	-	1,000	1,000	-
52-43-424	Petro Yard-Storage	6,568	5,874	9,085	3,000	3,000	-
52-43-425	PetroPort - Wharfage	-	-	-	-	-	-
52-43-426	PetroPort-Fuel Thru-Put	727,190	460,608	629,928	650,000	650,000	125,000
52-43-427	PetroPort-Dockage	24,330	16,626	21,203	22,000	22,000	-
52-43-432	Seawall-Storage	38,520	24,936	12,702	15,000	15,000	-
52-43-433	Seawall-Moorage	39,354	45,240	46,410	31,200	31,200	-
52-43-434	Seawall Dockage	16,978	26,070	44,375	14,000	14,000	-
52-43-435	Seawall-Wharfage	3,229	2,239	-	2,000	2,000	-
52-43-437	Seawall Dockage	-	-	12	-	-	-
52-43-454	Beach-Storage	5,044	33,656	34,062	20,000	20,000	-
52-43-455	Beach-Wharfage	24,091	27,844	31,617	35,000	35,000	-
52-43-457	Beach-Dockage	13,196	18,033	16,638	17,000	17,000	-
52-43-460	East Addition-Storage	-	240	-	5,000	5,000	-
52-43-462	Boat Harbor-Storage	-	-	3,050	3,500	3,500	-
52-43-463	Boat Harbor-Moorage	24,620	21,531	16,582	24,000	24,000	-
52-45-462	Small Boat Harbor Storage	3,475	3,575	-	-	-	20,000
52-45-464	Boat Harbor-Permits	9,540	5,402	8,730	18,000	18,000	4,500
52-45-467	Extra Water Calls	38,704	29,817	33,124	25,000	25,000	12,000
52-44-467	Lease Revenue	21,466	19,800	21,600	21,600	21,600	-
52-49-487	Investment Income	3,046	12	-	1,000	1,000	-
52-46-490	Transfers from Other Funds	-	-	-	-	-	-
52-49-494	Proceeds-Sale of F.Assets	-	-	-	-	-	-
52-49-495	Miscellaneous Revenue	13,435	4,706	-	5,000	5,000	1,000
	Total Revenues	1,521,374	1,064,785	1,309,085	1,189,811	1,189,811	165,194
	<i>Designated 40% of Fuel Thru Put Revenue</i>	-	-	-	(325,000)	(325,000)	-
	<i>Designated 20% SBH</i>	(363,595)	(230,304)	(314,964)	(325,000)	(325,000)	-
	Total Undesignated Revenues	1,157,779	834,481	994,121	864,811	864,811	165,194

Note: Account 426-Petro Port Fuel Thru-Put. Ordinance to place 40% of revenue into Seawall Maintenance Account.

Municipal Dock 52-50

SMALL BOAT HARBOR

PERSONNEL			FY 2015 Budget	FY 2016 Budget
MIII	27401	Port Director 20%		
R4	27102	Administrative Assistant 33% 41687	97,000	19,600
R5	27901	Welder (160 hours @ \$25.00/hr)	40,866	13,757
R4	27103	City Dock Attendant 10%	4,000	-
	27902	City Dock Attendant 10%	45,055	4,926
	27903	Port Attendant (5 months @ 16.25/hr)	18,720	1,872
	27904	Port Attendant (5 months @ 16.25/hr)	14,083	14,083
	27905	Port Attendant (5 months @ 16.25/hr)	14,083	14,083
	27906	Port Attendant (5 months @ 16.25/hr)	14,083	14,083
	27907	Port Attendant (5 months @ 16.25/hr)	14,083	14,083
SALARIES			14,083	14,083
Annual Increase			276,056	110,570
Overtime & Shift Differential			-	315
Subtotal			6,000	6,000
Leave Cashout/Payout (5% of Base Salary)			6,000	6,315
Social Security (6.2% of Temp Salary)			9,494	1,914
Medicare (1.45% of Salary)			5,774	4,482
Employee Group Benefits (\$1,100 per month x 12 months x .63FTE)			4,090	1,690
Unemployment (0.80% of Salary)			39,600	8,316
Workers' Compensation			2,256	933
PERS On Behalf Of Allocation			15,000	3,150
PERS (22.00% of Salary)			15,511	2,694
Utility Benefit (\$425 per month x 12 months X 76% x 63% FTE)			31,252	8,492
BENEFITS & TAXES			7,357	2,442
TOTAL PERSONNEL			130,334	34,112
			412,390	150,997

Municipal Dock Small Boat Harbor		FY 2012 Actuals	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Approved Budget	FY 2015 Revised Budget	FY 2016 Proposed BUDGET
PERSONNEL:							
	Salaries, Benefits & Taxes minus ECHB	632,988	392,611	401,508			
	Overtime	4,866	5,392	10,160	366,790	366,790	135,539
	Employee Group Health Benefits	26,352	35,181	49,936	6,000	6,000	6,000
	Total Personnel	664,206	433,184	461,604	39,600	39,600	8,316
MATERIALS, SUPPLIES, & SERVICES					412,390	412,390	149,855
545	Training/Travel						128,367
561	Supplies	4,310	4,100	7,571	7,000	7,000	-
563	Wearing Apparel	7,682	6,737	8,205	8,000	8,000	1,800
600	Tires	1,320	2,297	3,048	3,000	3,000	1,700
601	Vehicle Maint/Repairs	-	-	15,454	20,000	20,000	-
602	Gasoline/Diesel/Oil	1,943	8,298	4,123	1,000	1,000	-
621	Electricity	28,040	39,926	38,088	30,000	30,000	10,000
622	Telephone	11,406	11,325	11,424	10,800	10,800	4,000
623	Heating Fuel	4,472	2,624	2,593	3,000	3,000	-
624	Water/Sewer/Garbage	1,671	1,525	2,055	2,400	2,400	-
626	Water for Barges	6,123	12,034	11,417	8,500	8,500	8,000
642	Legal Fees	13,390	3,289	10,972	13,000	13,000	-
643	Engineering Fees	3,924	6,853	5,045	10,000	10,000	-
661	Vehicle Maint/Repair (Int. Svc. Fund 57)	10,629	6,897	1,515	5,000	5,000	-
662	Property Maintenance	45,399	36,267	11,737	12,051	12,051	-
664	IT Services (Internal Service Fund)	-	-	-	-	-	-
665	City Safety	-	-	-	-	-	-
666	Municipal Dock Maintenance	-	-	-	-	-	-
667	Seawall Maintenance	9,836	10,959	16,579	7,500	7,500	-
668	Small Boat Harbor Maintenance	12,498	12,878	6,710	10,000	10,000	-
669	Other Purchased Services	10,127	8,108	2,668	500	500	7,000
683	Minor Equipment	15,358	11,992	9,760	7,500	7,500	-
687	Land Easement Acquisition	1,133	13,164	6,409	5,000	5,000	1,000
721	Insurance	40,482	-	15,906	25,000	25,000	-
722	Insurance -DED Exp & Other	23,188	21,710	19,826	22,000	22,000	-
724	Dues & Subscriptions	-	-	-	-	-	-
727	Advertising	598	493	979	1,000	1,000	-
738	Bad Debts Expense	432	1,105	598	1,000	1,000	-
779	Emergency Response Expense	13,005	248	-	-	-	-
799	Miscellaneous	-	-	-	-	-	-
996	Administrative Overhead - IT Services	1,256	470	411	500	500	500
998	Administrative Overhead	10,503	14,070	16,935	2,331	2,331	-
	Total MS&S	9,289	21,830	24,046	24,046	24,046	-
	Total Operating Expenses	288,014	259,199	254,074	240,128	240,128	34,000
DEBT PAYMENTS:		952,220	692,383	715,678	652,518	652,518	162,367
	Total Debt Payments	-	-	-	-	-	-
PROJECT EXPENSES (52-50-77X)							
695	Bank Stabilization Project-Cash Match*	-	-	-	-	-	-
773	Erosion Repair and Bank Stabilization *	-	-	-	-	-	-
774	Type B Rock	-	-	-	-	-	-
775	Gravel	-	-	-	-	-	-
776	Sand Shed Insulation	15,917	75,099	129,686	125,000	125,000	-
777	Contaminated Soil Processing	-	25,607	-	-	-	-
778	Port Facility Improvement Project	-	-	-	-	-	-
	Total Project Expenses	15,917	100,706	129,686	125,000	125,000	-
CAPITAL EXPENSES (52-50-69X)							
690	Capital Expenditures	-	-	-	-	-	-
694	HazMat Response Unit	-	-	-	-	-	-
696	Waterfront Facilities Improvements	-	-	-	-	-	-
697	Highlift Forklift	-	-	-	-	-	-
699	Transfer to Fleet Replacement Fund - 1 Truck	-	30,000	30,000	30,000	30,000	-
	Total Capital Expenses	-	30,000	30,000	30,000	30,000	-
TRANSFERS OUT							
990	Port Office Capital Improvement Fund	50,000	50,000	50,000	50,000	50,000	-
	Denali Commission Cash Match	550,000	-	-	-	-	-
	Total Transfers Out	600,000	50,000	50,000	50,000	50,000	-
	Total Operating, Debt, Projects & Capital	1,568,137	873,089	925,364	857,518	857,518	162,367

MUNICIPAL DOCK REVENUE SUMMARY (Excludes SBH)

REVENUES:		FY 2012 Actuals	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Approved Budget	FY 2015 Revised Budget	FY 2016 Proposed Budget
52-41-410	PERS Contribution	15,511	36,940	38,678	15,511	15,511	12,831
52-40-403	City Dock-Penalties & Interest	227,299	12,831	20,146	10,000	10,000	12,000
52-43-402	City Dock-Storage	88,820	67,873	53,155	84,000	84,000	50,000
52-43-404	City Dock-Permits	6,240	13,380	11,100	3,000	3,000	3,000
52-43-405	City Dock-Wharfage	142,430	174,053	221,313	140,000	140,000	140,000
52-43-413	Slough Berth- Moorage	24,885	13,510	35,575	24,000	24,000	24,000
52-43-415	Slough Berth-Wharfage	3,403	(11)	-	-	-	-
52-43-417	Slough Berth-Dockage	-	-	-	-	-	-
52-43-424	Petro Yard-Storage	-	-	-	1,000	1,000	-
52-43-425	PetroPort - Wharfage	6,568	5,874	9,085	3,000	3,000	2,000
52-43-426	PetroPort-Fuel Thru-Put	-	-	-	-	-	-
52-43-427	PetroPort-Dockage	727,190	460,608	629,928	650,000	650,000	625,000
52-43-432	Seawall-Storage	24,330	16,626	21,203	22,000	22,000	20,000
52-43-433	Seawall-Moorage	38,520	24,936	12,702	15,000	15,000	12,000
52-43-434	Seawall Dockage	39,354	45,240	46,410	31,200	31,200	31,000
52-43-435	Seawall-Wharfage	16,978	26,070	44,375	14,000	14,000	20,000
52-43-437	Seawall Dockage	3,229	2,239	-	2,000	2,000	1,000
52-43-454	Beach-Storage	-	-	12	-	-	-
52-43-455	Beach-Wharfage	5,044	33,656	34,062	20,000	20,000	20,000
52-43-457	Beach-Dockage	24,091	27,844	31,617	35,000	35,000	30,000
52-43-460	East Addition-Storage	13,196	18,033	16,638	17,000	17,000	17,000
52-43-462	Boat Harbor-Storage	-	240	-	5,000	5,000	-
52-43-463	Boat Harbor-Moorage	-	-	3,050	3,500	3,500	-
52-45-462	Small Boat Harbor Storage	24,620	21,531	16,582	24,000	24,000	-
52-45-464	Boat Harbor-Permits	3,475	3,575	-	-	-	-
52-45-467	Extra Water Calls	9,540	5,402	8,730	18,000	18,000	-
52-44-467	Lease Revenue	38,704	29,817	33,124	25,000	25,000	25,000
52-49-487	Investment Income	21,466	19,800	21,600	21,600	21,600	24,000
52-46-490	Transfers from Other Funds	3,046	12	-	1,000	1,000	-
52-49-494	Proceeds-Sale of F.Assets	-	-	-	-	-	-
52-49-495	Miscellaneous Revenue	-	-	-	-	-	-
	Total Revenues	1,521,374	1,064,785	1,309,085	1,189,811	1,189,811	1,072,831
	<i>Designated 40% of Fuel Thru Put Revenue</i>	-	-	-	(325,000)	(325,000)	(250,000)
	<i>Designated 20% SBH</i>	(363,595)	(230,304)	(314,964)	(325,000)	(325,000)	(125,000)
	Total Undesignated Revenues	1,157,779	834,481	994,121	864,811	864,811	697,831

Note: Account 426-Petro Port Fuel Thru-Put. Ordinance to place 40% of revenue into Seawall Maintenance Account.

Municipal Dock 52-50

(EXCLUDES SBH)

PERSONNEL			FY 2015 Budget	FY 2016 Budget
MIII	27401	Port Director 80%		
R4	27102	Administrative Assistant 67%	97,000	78,400
R5	27901	Welder (160 hours @ \$25.00/hr)	40,866	27,930
R4	27103	City Dock Attendant 90%	4,000	4,000
	27902	City Dock Attendant 90%	45,055	44,335
	27903	Port Attendant (5 months @ 16.25/hr)	18,720	16,848
	27904	Port Attendant (5 months @ 16.25/hr)	14,083	-
	27905	Port Attendant (5 months @ 16.25/hr)	14,083	-
	27906	Port Attendant (5 months @ 16.25/hr)	14,083	-
	27907	Port Attendant (5 months @ 16.25/hr)	14,083	-
SALARIES			14,083	-
Annual Increase			276,056	171,513
Overtime & Shift Differential			-	1,185
Subtotal			6,000	2,000
Leave Cashout/Payout (5% of Base Salary)			6,000	3,185
Social Security (6.2% of Temp Salary)			9,494	6,337
Medicare (1.45% of Salary)			5,774	1,293
Employee Group Benefits (\$1,100 per month x 12 months x 3 FTE)			4,090	2,516
Unemployment (0.80% of Salary)			39,600	31,284
Workers' Compensation			2,256	1,388
PERS On Behalf Of Allocation			15,000	11,850
PERS (22.00% of Salary)			15,511	12,831
Utility Benefit (\$425 per month x 12 months x 76% x 2.37 FTE)			31,252	33,407
BENEFITS & TAXES			7,357	9,186
TOTAL PERSONNEL			130,334	110,092
			412,390	284,790

Municipal Dock B (excludes SBH) (52-50)		FY 2012 Actuals	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Approved Budget	FY 2015 Revised Budget	FY 2016 Proposed BUDGET
PERSONNEL:							
	Salaries, Benefits & Taxes minus FGHB	632,988	392,611	401,508	366,790	366,790	251,506
	Overtime	4,866	5,392	10,160	6,000	6,000	2,000
	Employee Group Health Benefits	26,352	35,181	49,936	39,600	39,600	31,284
	Total Personnel	664,206	433,184	461,604	412,390	412,390	284,790
MATERIALS, SUPPLIES, & SERVICES							
545	Training/Travel						
561	Supplies	4,310	4,100	7,571	7,000	7,000	7,000
563	Wearing Apparel	7,682	6,737	8,205	8,000	8,000	4,700
600	Tires	1,320	2,297	3,048	3,000	3,000	1,300
601	Vehicle Maint/Repairs	-	-	15,454	20,000	20,000	-
602	Gasoline/Diesel/Oil	1,943	8,298	4,123	1,000	1,000	4,000
621	Electricity	28,040	39,926	38,088	30,000	30,000	18,000
622	Telephone	11,406	11,325	11,424	10,800	10,800	4,500
623	Heating Fuel	4,472	2,624	2,593	3,000	3,000	3,000
624	Water/Sewer/Garbage	1,671	1,525	2,055	2,400	2,400	2,000
626	Water for Barges	6,123	12,034	11,417	8,500	8,500	12,000
642	Legal Fees	13,390	3,289	10,972	13,000	13,000	12,000
643	Engineering Fees	3,924	6,853	5,045	10,000	10,000	10,000
661	Vehicle Maint/Repair (Int. Svc. Fund 57)	10,629	6,897	1,515	5,000	5,000	5,000
662	Property Maintenance	45,399	36,267	11,737	12,051	12,051	12,000
664	IT Services (Internal Service Fund)	-	-	-	-	-	-
665	City Safety	-	-	-	-	-	-
666	Municipal Dock Maintenance	-	-	-	-	-	-
667	Seawall Maintenance	9,836	10,959	16,579	7,500	7,500	7,000
668	Small Boat Harbor Maintenance	12,498	12,878	6,710	10,000	10,000	7,000
669	Other Purchased Services	10,127	8,108	2,668	500	500	-
683	Minor Equipment	15,358	11,992	9,760	7,500	7,500	10,000
687	Land Easement Acquisition	1,133	13,164	6,409	5,000	5,000	4,000
721	Insurance	40,482	-	15,906	25,000	25,000	20,000
722	Insurance -DED Exp & Other	23,188	21,710	19,826	22,000	22,000	22,000
724	Dues & Subscriptions	-	-	-	-	-	-
727	Advertising	598	493	979	1,000	1,000	500
738	Bad Debts Expense	432	1,105	598	1,000	1,000	500
779	Emergency Response Expense	13,005	248	-	-	-	-
799	Miscellaneous	-	-	-	-	-	-
996	Administrative Overhead - IT Services	1,256	470	411	500	500	500
998	Administrative Overhead	10,503	14,070	16,935	2,331	2,331	15,470
	Total MS&S	9,289	21,830	24,046	24,046	24,046	36,014
	Total Operating Expenses	288,014	259,199	254,074	240,128	240,128	218,484
	DEBT PAYMENTS:	952,220	692,383	715,678	652,518	652,518	503,274
	Total Debt Payments	-	-	-	-	-	-
PROJECT EXPENSES (52-50-77X)							
695	Bank Stabilization Project-Cash Match*	-	-	-	-	-	-
773	Erosion Repair and Bank Stabilization *	-	-	-	-	-	-
774	Type B Rock	-	-	-	-	-	-
775	Gravel	-	-	-	-	-	-
776	Sand Shed Insulation	15,917	75,099	129,686	125,000	125,000	125,000
777	Contaminated Soil Processing	-	25,607	-	-	-	30,000
778	Port Facility Improvement Project	-	-	-	-	-	-
	Total Project Expenses	15,917	100,706	129,686	125,000	125,000	155,000
CAPITAL EXPENSES (52-50-69X)							
690	Capital Expenditures	-	-	-	-	-	-
694	HazMat Response Unit	-	-	-	-	-	-
696	Waterfront Facilities Improvements	-	-	-	-	-	-
697	Highlift Forklift	-	-	-	-	-	-
699	Transfer to Fleet Replacement Fund - 1 Truck	-	-	-	-	-	-
	Total Capital Expenses	-	30,000	30,000	30,000	30,000	25,000
	TRANSFERS OUT	-	30,000	30,000	30,000	30,000	25,000
990	Port Office Capital Improvement Fund	50,000	50,000	50,000	50,000	50,000	300,000
	Denali Commission Cash Match	550,000	-	-	-	-	-
	Total Transfers Out	600,000	50,000	50,000	50,000	50,000	300,000
	Total Operating, Debt, Projects & Capital	1,568,137	873,089	925,364	857,518	857,518	983,274

MUNICIPAL DOCK REVENUE SUMMARY

REVENUES:		FY 2012 Actuals	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Approved Budget	FY 2015 Revised Budget	FY 2016 Proposed Budget
52-41-410	PERS Contribution	15,511	36,940	38,678	15,511	15,511	15,525
52-40-403	City Dock-Penalties & Interest	227,299	12,831	20,146	10,000	10,000	12,000
52-43-402	City Dock-Storage	88,820	67,873	53,155	84,000	84,000	50,000
52-43-404	City Dock-Permits	6,240	13,380	11,100	3,000	3,000	3,000
52-43-405	City Dock-Wharfage	142,430	174,053	221,313	140,000	140,000	140,000
52-43-407	City Dock-Dockage	24,885	13,510	35,575	24,000	24,000	24,000
52-43-413	Slough Berth- Moorage	3,403	(11)	-	-	-	-
52-43-415	Slough Berth-Wharfage	-	-	-	-	-	-
52-43-417	Slough Berth-Dockage	-	-	-	-	-	-
52-43-424	Petro Yard-Storage	-	-	-	1,000	1,000	-
52-43-425	PetroPort - Wharfage	6,568	5,874	9,085	3,000	3,000	2,000
52-43-426	PetroPort-Fuel Thru-Put	-	-	-	-	-	-
52-43-427	PetroPort-Dockage	727,190	460,608	629,928	650,000	650,000	625,000
52-43-432	Seawall-Storage	24,330	16,626	21,203	22,000	22,000	20,000
52-43-433	Seawall-Moorage	38,520	24,936	12,702	15,000	15,000	12,000
52-43-434	Seawall Dockage	39,354	45,240	46,410	31,200	31,200	31,000
52-43-435	Seawall-Wharfage	16,978	26,070	44,375	14,000	14,000	20,000
52-43-437	Seawall Dockage	3,229	2,239	-	2,000	2,000	1,000
52-43-454	Beach-Storage	-	-	12	-	-	-
52-43-455	Beach-Wharfage	5,044	33,656	34,062	20,000	20,000	20,000
52-43-457	Beach-Dockage	24,091	27,844	31,617	35,000	35,000	30,000
52-43-460	East Addition-Storage	13,196	18,033	16,638	17,000	17,000	17,000
52-43-462	Boat Harbor-Storage	-	240	-	5,000	5,000	-
52-43-463	Boat Harbor-Moorage	-	-	3,050	3,500	3,500	4,500
52-45-462	Small Boat Harbor Storage	24,620	21,531	16,582	24,000	24,000	20,000
52-45-464	Boat Harbor-Permits	3,475	3,575	-	-	-	-
52-45-467	Extra Water Calls	9,540	5,402	8,730	18,000	18,000	12,000
52-44-467	Lease Revenue	38,704	29,817	33,124	25,000	25,000	25,000
52-49-487	Investment Income	21,466	19,800	21,600	21,600	21,600	24,000
52-46-490	Transfers from Other Funds	3,046	12	-	1,000	1,000	8,000
52-49-494	Proceeds-Sale of F.Assets	-	-	-	-	-	-
52-49-495	Miscellaneous Revenue	-	-	-	-	-	-
	Total Revenues	1,521,374	1,064,785	1,309,085	1,189,811	1,189,811	1,121,025
	<i>Designated 40% of Fuel Thru Put Revenue</i>	(363,595)	(230,304)	(314,964)	(325,000)	(325,000)	(250,000)
	Total Undesignated Revenues	1,157,779	834,481	994,121	864,811	864,811	871,025

Note: Account 426-Petro Port Fuel Thru-Put. Ordinance to place 40% of revenue into Seawall Maintenance Account.

Municipal Dock Expenses (52-50)		FY 2012 Actuals	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Approved Budget	FY 2015 Revised Budget	FY 2016 Proposed BUDGET
PERSONNEL:							
	Salaries, Benefits & Taxes minus EGHB	632,988	392,611	401,508	366,790	366,790	387,499
	Overtime	4,866	5,392	10,160	6,000	6,000	8,000
	Employee Group Health Benefits	26,352	35,181	49,936	39,600	39,600	39,600
	Total Personnel	664,206	433,184	461,604	412,390	412,390	435,099
MATERIALS, SUPPLIES, & SERVICES							
545	Training/Travel						
561	Supplies	4,310	4,100	7,571	7,000	7,000	7,000
563	Wearing Apparel	7,682	6,737	8,205	8,000	8,000	6,500
600	Tires	1,320	2,297	3,048	3,000	3,000	3,000
601	Vehicle Maint/Repairs	-	-	15,454	20,000	20,000	-
602	Gasoline/Diesel/Oil	1,943	8,298	4,123	1,000	1,000	4,000
621	Electricity	28,040	39,926	38,088	30,000	30,000	30,000
622	Telephone	11,406	11,325	11,424	10,800	10,800	9,000
623	Heating Fuel	4,472	2,624	2,593	3,000	3,000	3,000
624	Water/Sewer/Carbage	1,671	1,525	2,055	2,400	2,400	2,000
626	Water for Barges	6,123	12,034	11,417	8,500	8,500	20,000
642	Legal Fees	13,390	3,289	10,972	13,000	13,000	12,000
643	Engineering Fees	3,924	6,853	5,045	10,000	10,000	5,000
661	Vehicle Maint/Repair (Int. Svc. Fund 57)	10,629	6,897	1,515	5,000	5,000	5,000
662	Property Maintenance	45,399	36,267	11,737	12,051	10,752	10,752
666	Municipal Dock Maintenance	-	-	-	-	-	-
667	Seawall Maintenance	9,836	10,959	16,579	7,500	7,500	7,000
668	Small Boat Harbor Maintenance	12,498	12,878	6,710	10,000	10,000	9,000
669	Other Purchased Services	10,127	8,108	2,668	500	500	7,000
683	Minor Equipment	15,358	11,992	9,760	7,500	7,500	20,000
687	Land Easement Acquisition	1,133	13,164	6,409	5,000	5,000	5,000
721	Insurance	40,482	-	15,906	25,000	25,000	20,000
722	Insurance -DED Exp & Other	23,188	21,710	19,826	22,000	22,000	22,000
724	Dues & Subscriptions	-	-	-	-	-	-
727	Advertising	598	493	979	1,000	1,000	500
738	Bad Debts Expense	432	1,105	598	1,000	1,000	500
779	Emergency Response Expense	13,005	248	-	-	-	10,000
799	Miscellaneous	-	-	-	-	-	-
996	Administrative Overhead - IT Services	1,256	470	411	500	500	500
998	Administrative Overhead	10,503	14,070	16,935	2,331	2,331	15,675
	Total MS&S	9,289	21,830	24,046	24,046	24,046	35,028
	Total Operating Expenses	288,014	259,199	254,074	240,128	238,829	269,455
		952,220	692,383	715,678	652,518	651,219	704,553
DEBT PAYMENTS:							
	Total Debt Payments						
PROJECT EXPENSES (52-50-77X)							
695	Bank Stablization Project-Cash Match*	-	-	-	-	-	-
773	Erosion Repair and Bank Stabilization *	-	-	-	-	-	-
774	Type B Rock	-	-	-	-	-	-
775	Gravel	-	-	-	-	-	-
776	Sand Shed Insulation	15,917	75,099	129,686	125,000	125,000	135,000
777	Contaminated Soil Processing	-	25,607	-	-	-	20,000
778	Port Facility Improvement Project	-	-	-	-	-	-
	Total Project Expenses	15,917	100,706	129,686	125,000	125,000	155,000
CAPITAL EXPENSES (52-50-69X)							
690	Capital Expenditures	-	-	-	-	-	-
694	HazMat Response Unit	-	-	-	-	-	-
696	Waterfront Facilities Improvements	-	-	-	-	-	-
697	Highlift Forklift	-	-	-	-	-	-
699	Transfer to Fleet Replacement Fund - 1 Truck	-	-	-	-	-	-
	Total Capital Expenses	-	30,000	30,000	30,000	30,000	25,000
TRANSFERS OUT							
990	Port Office Capital Improvement Fund	50,000	50,000	-	50,000	50,000	300,000
	Denali Commission Cash Match	550,000	-	-	-	-	-
	Total Transfers Out	600,000	50,000	-	-	-	-
	Total Operating, Debt, Projects & Capital	1,568,137	873,089	875,364	857,518	856,219	1,184,553

Municipal Dock 52-50

PERSONNEL			FY 2015 Budget	FY 2016 Budget
MIII	27401	Port Director		
R4	27102	Administrative Assistant	97,000	98,000
R5	27901	Welder (160 hours @ \$25.00/hr)	40,866	41,687
R4	27103	City Dock Attendant	4,000	4,000
	27902	City Dock Attendant (6 months @ \$18.00/hr)	45,055	49,261
	27903	Port Attendant (5 months @ 16.25/hr)	18,720	18,720
	27904	Port Attendant (5 months @ 16.25/hr)	14,083	14,083
	27905	Port Attendant (5 months @ 16.25/hr)	14,083	14,083
	27906	Port Attendant (5 months @ 16.25/hr)	14,083	14,083
	27907	Port Attendant (5 months @ 16.25/hr)	14,083	14,083
		SALARIES	14,083	14,083
		Bonus	276,056	282,083
		Overtime & Shift Differential	-	1,500
		Subtotal	6,000	8,000
		Leave Cashout/Payout (5% of Base Salary)	6,000	9,500
		Social Security (6.2% of Temp Salary)	9,494	7,563
		Medicare (1.45% of Salary)	5,774	5,774
		Employee Group Benefits (\$1,100 per month x 12 months x 3 FTE)	4,090	4,206
		Unemployment (0.80% of Salary)	39,600	39,600
		Workers' Compensation	2,256	2,321
		PERS On Behalf Of Allocation	15,000	15,000
		PERS (22.00% of Salary)	15,511	15,525
		Utility Benefit (\$425 per month x 12 months x 76% x 3 FTE)	31,252	41,899
		BENEFITS & TAXES	7,357	11,628
		TOTAL PERSONNEL	130,334	143,516
			412,390	435,099

Introduced by: City Manager Capela
Date: February 24, 2015
Public Hearing: March 10, 2015
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #15-05

AN ORDINANCE AMENDING THE CITY OF BETHEL TERMINAL TARIFF #004, NAMING RATES RULES AND REGULATION FOR TERMINAL SERVICES AT THE PORT OF BETHEL ALASKA

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska:

SECTION 1. Classification. This ordinance is of a non-permanent nature and shall not become a part of the Bethel Municipal Code.

SECTION 2. Severability. If any provisions of this ordinance or application thereof to any person or circumstances are held invalid, the remainder of this ordinance and the application to the other persons or circumstances shall not be affected thereby.

SECTION 3. Amending Section 2, Item Number 201 of the Bethel Terminal Tariff #4: (new language is underlined).

(i) HAUL OUTS

(1) When a vessel is hauled out of the water and placed partially or completely upon any Port facility, including, but not limited to, the City Dock and Beach #1, during June 1 and October 15 of each year, the vessel will be charged a daily dockage rate for the length of the vessel unless:

a) The owner or authorized representative for the vessel submits a completed Property Storage Request; and

b) The Property Storage Request is approved, in writing, by the Port Director; and

c) The vessel is parked only in one of the two (2) designated storage areas.

(2) Vessels that do not follow all three conditions or that are returned to the water, however briefly, will incur dockage fees and charges as set out in the Bethel Tariff.

(3) Upon an advanced written showing of significant need, the Port Director may authorize, in writing, storage at a different location. Such authorizations are not guaranteed, even when boats are inoperable and unable to easily move to the designated areas.

SECTION 4. Effective Date. This ordinance shall become effective June 1, 2015.

ENACTED THIS ___ DAY OF _____ 2015, BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED.

Introduced by: City Manager Capela
Date: February 24, 2015
Public Hearing: March 10, 2015
Action:
Vote:

Richard Robb, Mayor

ATTEST:

Lori Strickler, City Clerk