

# City of Bethel

P.O. BOX 1388

Bethel, Alaska 99559

Phone: 907- 543-2047

Fax: 907-543-4171

**Regular City Council Meeting**

March 27, 2012

6:30 P.M.

Council Chambers; Bethel, Alaska

MEMORANDUM FOR THE RECORD

DATE: 10/10/50

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**City Council Meeting Agenda  
Regularly Scheduled Meeting  
March 27, 2012-6:30 pm  
City Hall 300 State Highway, Bethel, AK  
City of Bethel Council Chambers**

Joseph Klejka  
Mayor  
Term Expires 2012  
543-2984  
[jklejka@cityofbethel.net](mailto:jklejka@cityofbethel.net)

Gene Peltola Jr.  
Vice-Mayor  
Term Expires 2013  
543-3151  
[gpeltola@cityofbethel.net](mailto:gpeltola@cityofbethel.net)

Rick Robb  
Council Member  
Term Expires 2013  
543-1879  
[rrobb@cityofbethel.net](mailto:rrobb@cityofbethel.net)

Mary Sattler  
Council Member  
Term Expires 2013  
543-1588  
[msattler@cityofbethel.net](mailto:msattler@cityofbethel.net)

Gene Peltola Jr.  
Council Member  
Term Expires 2013  
543-3151  
[gpeltola@cityofbethel.net](mailto:gpeltola@cityofbethel.net)

Kent Harding  
Council Member  
Term Expires 2012  
543-2276  
[kharding@cityofbethel.net](mailto:kharding@cityofbethel.net)

Mark Springer  
Council Member  
Term Expires 2013  
545-1450  
[mspringer@cityofbethel.net](mailto:mspringer@cityofbethel.net)

Eric Whitney  
Council Member  
Term Expires 2012  
545-1309  
[ewhitney@cityofbethel.net](mailto:ewhitney@cityofbethel.net)

Lee Foley  
City Manager  
543-2047  
[lfoley@cityofbethel.net](mailto:lfoley@cityofbethel.net)

Lori Strickler  
City Clerk  
[lstrickler@cityofbethel.net](mailto:lstrickler@cityofbethel.net)

Michael Gatti  
City Attorney

Paul Richards  
Lobbyist  
[paul\\_richards@qci.net](mailto:paul_richards@qci.net)

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**IV. PEOPLE TO BE HEARD – Five minutes per person**

**V. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA**

**VI. APPROVAL OF MEETING MINUTES**

- a) **P3** \*3-9-2012 Special City Council Meeting
- b) **P5** \*3-13-2012 Regular City Council Meeting
- c) **P11** \*3-16-2012 Special City Council Meeting

**VII. REPORTS OF STANDING COMMITTEES**

- a) Public Safety and Transportation Commission
- b) Finance Committee
- c) Energy Committee
- d) Port Commission
- e) Parks and Recreation Committee
- f) Planning Commission
- g) Public Works Committee

**VIII. SPECIAL ORDER OF BUSINESS**

- a) **P23** Proclaiming July 1<sup>st</sup> Through July 7<sup>th</sup> Alaska Territorial Guard Week In The City Of Bethel (Council Member Harding)
- b) **P25** Proclaiming April 6<sup>th</sup>, 2012 Pete Kaiser Team Day In The City Of Bethel (Mayor Klejka)

**IX. UNFINISHED BUSINESS**

- a) **P29** Public Hearing Of Ordinance 12-03: Amending Bethel Municipal Code Section 1.08 General Penalties To Increase The Maximum Penalties For A Violation Of The Bethel Municipal Code From \$500 to \$1,000 (City Manager Foley)
- b) **P35** Public Hearing Of Ordinance 12-04: Amending Planning Office Fees And Charges Schedule For Commercial Site Plan Application For Institutional (Hospital, Educational, And Government)

**X. NEW BUSINESS**

- a) **P43** \*Resolution 12-07: Supporting The 2012 Cama-i Dance Festival By Providing A Donation In The Amount Of Sales Taxes Collected On Admissions Sold To Attend The Festival (Mayor Klejka)
- b) \*Resolution 12-08: Requesting Payment In Lieu Of Taxes Funding From The Department Of Commerce, Community And Economic Development (City Manager Foley)

Agenda posted March 21st, at City Hall, AC Co., Swansons, and the Post Office.

Lori Strickler, City Clerk's Office

(Items on the agenda noted with an asterisk (\*) are considered the consent agenda.

All Resolutions noted with an asterisk (\*) will automatically be adopted on the consent agenda unless removed from the consent agenda by Council.

Ordinances introduced with an asterisk (\*) on the consent agenda will automatically be introduced and set for **Public Hearing April 10, 2012**)





**City Council Meeting Agenda  
Regularly Scheduled Meeting  
March 27, 2012-6:30 pm  
City Hall 300 State Highway, Bethel, AK  
City of Bethel Council Chambers**

- c) **P45** \*Introduction Of Ordinance 12-05: Placing Before The Voters At The Regular Municipal Election A Question To Exempt The City Of Bethel From The State Of Alaska Official Financial Disclosure Provisions (Council Member Robb)
- d) **P59** \*AM 12-16: Appointment Of Scott Guinn To The Public Works Committee (Mayor Klejka)
- e) **P63** \*AM 12-17: Administrative Leave Request For The City Manager April 19<sup>th</sup> and 20<sup>th</sup> (City Manager Foley)
- f) **P65** \*AM 12-18: Personal Leave Request For The City Clerk April 17<sup>th</sup> and 18<sup>th</sup> (Mayor Klejka)
- g) **P67** AM 12-19: Council's Approval Of FY 2031 Budget Meeting Dates And Times (City Manager Foley)
- h) **P71** Saint Sophia Church Land And Bridge Access (Mayor Klejka)
- i) Council's Consideration Of Vender Donations For The Alaska Municipal League Conference (Mayor Klejka)

**XI. MAYOR'S REPORT**

**XII. MANAGER'S REPORT**

**XIII. CLERK'S REPORT**

**XIV. COUNCIL MEMBER COMMENTS**

**XV. ADJOURNMENT**

Agenda posted March 21st, at City Hall, AC Co., Swansons, and the Post Office.

Lori Strickler, City Clerk's Office

(Items on the agenda noted with an asterisk (\*) are considered the consent agenda.

All Resolutions noted with an asterisk (\*) will automatically be adopted on the consent agenda unless removed from the consent agenda by Council.

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Handwritten notes or a list of items, possibly including names and dates, located in the upper right quadrant of the page.

A vertical line of text or a list of items, possibly a date or a sequence of numbers, running down the right side of the page.

Printed text at the bottom of the page, likely a footer or a page number, containing some illegible characters and possibly a date.

# **Approval of the Minutes**

and to leverage  
return

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# City of Bethel City Council Meeting Minutes

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March 9, 2012

Special Meeting

Bethel, Alaska

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## I. CALL TO ORDER

A Special Meeting of the Bethel City Council was held on March 9, 2012 at 12:00p, in the Council Chambers, Bethel, Alaska.

Mayor Klejka called the meeting to order at 12:00p.

## II. PLEDGE OF

## III. ROLL CALL

### PRESENT:

Council Member Kent Harding  
Council Member Gene Jr. Peltola  
Council Member Joseph Klejka  
Council Member Rick Robb  
Council Member Eric Whitney  
Council Member Mark Springer (arrive at 12:02)

### ABSENT:

Council Member Mary Sattler

### STAFF:

City Clerk Lori Strickler  
City Manager Lee Foley

## IV. PEOPLE TO BE HEARD

No one wished to be heard.

## V. APPROVAL OF THE AGENDA

<b>MOVED:</b>	Robb	Motion to approve the agenda.
<b>SECONDED:</b>	Peltola	
<i>Council Member Springer arrived.</i>		
<b>VOTE ON MAIN MOTION</b>	All in favor	

## VI. NEW BUSINESS

**Item A-** Alaska Municipal League 2012 Summer Conference And Welcoming Reception Planning.

*The Council directed the clerk to look into outdoor reception areas as well as possible donations toward wine and beer to be served at the AML Reception.*

<b>MOVED:</b>	Springer	Motion to adjourn.
<b>SECONDED:</b>	Harding	
<b>VOTE ON MAIN MOTION</b>	All in favor	

**VII. ADJOURNMENT**

*Council adjourned the meeting at 12:40 p.m.*

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Joseph A. Klejka, Mayor

ATTEST:

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Lori Strickler, City Clerk

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# City of Bethel City Council Meeting Minutes

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March 13, 2012

Regular Meeting

Bethel, Alaska

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## **I. CALL TO ORDER**

A Regular Meeting of the Bethel City Council was held on March 13, 2012 at 6:30pm, at the City Council Chambers, Bethel, Alaska.

Mayor Joseph Klejka called the meeting to order.

## **II. PLEDGE OF ALLEGIANCE**

## **III. ROLL CALL**

### **PRESENT:**

Council Member Kent Harding  
Council Member Joseph Klejka  
Council Member Mark Springer  
Council Member Eric Whitney  
Council Member Rick Robb (arrived at 6:40 attended telephonically)

### **ABSENT:**

Council Member Gene Jr. Peltola  
Council Member Mary Sattler

### **STAFF:**

City Clerk Lori Strickler  
City Manager Lee Foley

## **IV. PEOPLE TO BE HEARD**

Willy Keppel-

Requested the council hold off on the decision on the Armory.

Barbara Mosier-

Chair of the Parks and Recreation Committee Report

Cyber summit held for 4H groups from all over the state.

Tundra Ridge Park revamp, the money for the fix has been secured.

Greg Roczicka-

Provided background information to the council on the Saint Sophia's Church land.

**V. APPROVAL OF THE CONSENT AND REGULAR AGENDA**

*Council Member Robb connected to the meeting.*

<b>MOVED:</b>	Whitney	Motion to approve the consent and regular agenda.
<b>SECONDED:</b>	Springer	
<b>VOTE ON MAIN MOTION</b>	All in favor	

<b>MOVED:</b>	Springer	Motion to suspend the rules to reconsider the meeting minutes from the last Regular meeting held 2-14-2012.
<b>SECONDED:</b>	Whitney	
<b>VOTE ON MAIN MOTION</b>	All in favor	

**VI. APPROVAL OF THE MEETING MINUTES**

2-14-2012 Regular City Council Meeting

<b>MOVED:</b>	Springer	Motion to approve the meeting minutes from 2-14-2012.
<b>SECONDED:</b>	Whitney	
<b>MOVED:</b>	Springer	Motion to amend the meeting minutes "request the Army National Guard identify funds and commit them for the eventual removal of the building at the end of its life expectancy."
<b>SECONDED:</b>	Harding	
<b>VOTE ON MOTION</b>	All in favor	
<b>VOTE ON MAIN MOTION</b>	All in favor	

**VII. REPORTS OF STANDING COMMITTEES**

Planning Commission –

Discussion of the creation of the Alaska Territorial Guard Park.  
 Discussion on the Alaska National Guard Armory.  
 The City Planner announced his resignation from the City of Bethel today.

Public Safety and Transportation Commission –  
 A quorum was not established, a meeting was not held.

Finance Committee –  
 Selection of chair is Carol Ann Willert and vice-chair is Clark Davis.

Port Commission –  
 Pete Williams, Port Director  
 No action was taken but the Corp of Engineers did receive funding for the dredging of the entrance channel.

Parks & Recreation Committee-  
 Reported under people to be heard.

Public Works Committee-  
 No report.

Energy Committee-  
 There are positions open on the Energy Committee, anyone interested can contact the City Clerk.

**VIII. UNFINISHED BUSINESS**

**Item A- Public Hearing Of Ordinance 12-01: Amending Bethel Municipal Code 2.24 Planning Commission.**

*Mayor Klejka opened the public hearing.*

*Willy Keppel- Spoke in favor of Ordinance 12-01.*

*Mayor Klejka closed the public hearing.*

<b>MOVED:</b>	Springer	Motion to adopt Ordinance 12-01.
<b>SECONDED:</b>	Whitney	
<b>VOTE ON MAIN MOTION</b>		
		All in favor

**Item B- Public Hearing Of Ordinance 12-03: Amending Bethel Municipal Code Section 1.08 General Penalties To Increase The Maximum Penalties For A Violation Of The Bethel Municipal Code From \$500 to \$1,000.**

*Mayor Klejka opened the public hearing.*

*No one wished to be heard.*

*Mayor Klejka closed the public hearing.*

<b>MOVED:</b>	Whitney	Motion to adopt Ordinance 12-03.
<b>SECONDED:</b>	Harding	
<b>MOVED:</b>	Springer	Motion to suspend the rules to hear from the Finance Director, Bobby Sutton.
<b>SECONDED:</b>	Whitney	
<b>VOTE ON MOTION</b>	All in favor	
<b>MOVED:</b>	Springer	Motion to postpone until the next regular meeting.
<b>SECONDED:</b>	Whitney	
<b>VOTE ON MOTION</b>	All in favor	

**IX. NEW BUSINESS**

**Item A- \*Resolution 12-06: Department of Transportation TIGER IV Grant Application.**

*Passed on the consent agenda.*

**Item B- \*Introduction Of Ordinance 12-04:Amending Planning Office Fees And Charges Schedule For Commercial Site Plan Application For Institutional (Hospital, Educational, And Government).**

*Passed on the consent agenda.*

**Item C- \*AM 12-14: Administrative And Personal Leave Request For City Manager Foley March 5<sup>th</sup> Through March 8<sup>th</sup>.**

*Passed on the consent agenda.*

**Item D- AM 12-15: Transfer Of Army National Guard Land and Buildings Determination.**

<b>MOVED:</b>	Robb	Motion to adopt 12-15.
<b>SECONDED:</b>	Whitney	
<b>MOVED:</b>	Whitney	Motion to amend the language, to match the amended meeting minutes from the February 14, 2012.
<b>SECONDED:</b>	Harding	
<b>VOTE ON MOTION</b>	All in favor	
<b>VOTE ON MAIN MOTION</b>	All in favor	

**XII. MAYOR'S REPORT  
XIII. MANAGERS REPORT**

<b>MOVED:</b>	Mark	Motion to suspend the rules to hear from the gallery.
<b>SECONDED:</b>	Harding	
<b>VOTE ON MAIN MOTION</b>	All in favor	

David Trantham and Willy Keppel spoke on the Saint Sophia Church issue.

**XIV. CITY CLERK'S REPORT  
XV. COUNCIL MEMBER COMMENTS**

Council Member Robb-  
Thanked the council for their patience during his telephonic communication e at the meeting.  
Wished Pete Keiser all the best on his finish in the Iditarod.

Council Member Harding-  
Thanked the council for their hard work, it is a pleasure to be a member of this council.

Council Member Springer-  
Public Works has been doing a very good job this winter.  
Thanked the City Manager for updating the Kaysulie Subdivision street signs.

Cama-i is next week, welcome to all of the dancers and visitors.  
 Amazed at how busy all of the EMT and Fire staff are, anyone interested in  
 volunteering please contact the Fire Chief.  
 Amateur radio meeting happening next month,  
 It is very pleasant serving on this council.

Council Member Whitney-  
 Very impressed with the two mushers representing the Yukon Kuskokwim Region  
 in the Iditarod.  
 Two young men from Bethel who participated in the Iron Dog race did very well.

Mayor Klejka-  
 Will not be attending the next meeting in person but will participate  
 telephonically.  
 Condolences to the Peltola Family.

<b>MOVED:</b>	Springer	Motion to adjourn.
<b>SECONDED:</b>	Harding	
<b>VOTE ON MAIN MOTION</b>	All in favor	

**XVI. ADJOURNMENT**

*Council adjourned at 7:55 pm*

\_\_\_\_\_  
 Joseph A. Klejka, Mayor

ATTEST:

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 Lori Strickler, City Clerk

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# City of Bethel City Council Meeting Minutes

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March 16, 2012

Special Meeting

Bethel, Alaska

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## **I. CALL TO ORDER**

A Special Meeting of the Bethel City Council was held on March 16, 2012 at 12:00p, at the City Council Chambers, Bethel, Alaska.

Mayor Joseph Klejka called the meeting to order.

## **II. PLEDGE OF ALLEGIANCE**

## **III. ROLL CALL**

**PRESENT:** Council Member Kent Harding  
Council Member Mark Springer  
Council Member Eric Whitney  
Mayor Joseph Klejka

**ABSENT:** Council Member Mary Sattler  
Council Member Rick Robb  
Vice-Mayor Gene Peltola Jr.

**STAFF:** City Clerk Lori Strickler  
City Manager Lee Foley

## **IV. PEOPLE TO BE HEARD**

## **V. APPROVAL OF AGENDA**

## **VI. NEW BUSINESS**

- a) Teleconference With Meera Kohler, CEO and President of Alaska Villages Electrical Cooperative.

## **ADJOURNMENT**

*Council adjourned at 12:38p*

Joseph Klejka, Mayor

ATTEST:

Lori Strickler, City Clerk

APPROVED AND FORWARDED:  
Lori Strickler, City Clerk

APPROVED AND FORWARDED:  
Joseph Klejka, Mayor

APPROVED AND FORWARDED:  
[Signature]

RESOLUTION NO. 2012-001

APPROVED AND FORWARDED:

NEW BUSINESS

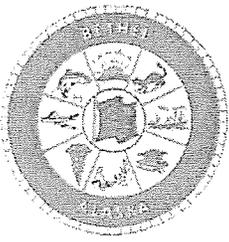
2) [Illegible text]

ADJOURNMENT

[Illegible text]

# **Reports of Standing Committees**

Committee  
Standing  
Reports of



# City of Bethel

## Finance Committee Agenda

Regular Meeting

Thursday March 22, 2012 – 6:45 p.m.

City Hall, Bethel, Alaska

Carol Ann Willard  
Finance Committee Chair

Clark Davis  
Finance Committee Vice Chair

Gene Peltola Jr  
Council Representative

Kevin Kristof  
Finance Committee Member

Sadie McDaniel  
Finance Committee Member

Dave Trantham, Jr.  
Finance Committee Member

Ann Willert  
Finance Committee Member

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Lee Foley  
City Manager  
543-1373  
[lfoley@cityofbethel.net](mailto:lfoley@cityofbethel.net)

Bobby Sutton  
Finance Director  
543-1376  
[bsutton@cityofbethel.net](mailto:bsutton@cityofbethel.net)

LaRae Sullivan  
Assistant Finance Director  
543-1375  
[lsullivan@cityofbethel.net](mailto:lsullivan@cityofbethel.net)

### **I. CALL TO ORDER**

### **II. ROLL CALL**

### **III. PEOPLE TO BE HEARD** – Five minutes per person

### **IV. APPROVAL OF AGENDA**

### **V. APPROVAL OF MINUTES OF REGULAR MEETING February 23, 2012**

### **VI. UNFINISHED BUSINESS**

**A: Review of Ordinance Purchasing 4.20.090(E) (G), 4.20.100 (E) and 4.20.160 (A) (1). In reference to Local Business Preference.**

### **VII. NEW BUSINESS**

**A: Rescheduling Finance Committee Meeting**

**B: Review of FY 2011 Finance Statements and Annual Audit by Finance Director**

### **VIII. FINANCE DIRECTOR'S COMMENTS**

### **IX. FINANCE COMMITTEE MEMBER COMMENTS**

### **X. ADJOURNMENT**

Posted on March 15, 2012 at City Office, AC Co., Swanson's & Post Office

Sharri Salyers, Recorder



# City of Bethel, Alaska

## Planning Commission

March 8, 2012

Regular Meeting

Bethel, Alaska

### I. CALL TO ORDER

A regular meeting of the Planning Commission was held on March 8, 2012 at 6:30 pm in the City Hall Council Chambers, Bethel, Alaska.

Chairman, John Guinn, called the meeting to order at 6:30 pm.

### II. ROLL CALL

Compromising a quorum of the Commission, the following members were present for roll call: John Guinn, Joy Shantz, Rick Robb, Mike Walter, Abe Palacios, David Hames; Unexcused: Cliff Linderoth.

Ex -Officio members present were the following:

Daniel Shea, Planning Director

Betsy Jumper, Recorder

**III. PEOPLE TO BE HEARD:** Citizen David Trantham informed the Commission about upcoming plans for constructing an Alaska Territorial Guard Memorial at the Veteran's Cemetery.

### IV. APPROVAL OF AGENDA

#### MOTION TO APPROVE THE AGENDA OF March 8, 2012

<b>MOVED:</b>	Mike Walter	To approve the agenda for the Mar. 8, 2012 meeting.
<b>SECONDED:</b>	Abe Palacios	
<b>VOTE ON MAIN MOTION</b>		
All in favor 6-0 Motion passes; 6 yes and 0 opposed.		

### V. APPROVAL OF MINUTES

#### MOTION TO APPROVE THE MINUTES FROM the February 9, 2012 Meeting

<b>MOVED:</b>	Joy Shantz	To approve the minutes of the Feb. 9, 2012 meeting.
<b>SECONDED:</b>	Abe Palacios	
<b>VOTE ON MAIN MOTION</b>		
All in favor 6-0 Motion passes; 6 yes and 0 opposed.		

**VI. COMMUNICATIONS:** Two projects are in the beginning stages, they haven't submitted any site plans yet, one is with the Bethel Native Corp. looking to do a "mall"; and the other is YKHC that plans to do a pre-maternal home. The Planner is also working on the Community Economic Development Strategy (CEDs).

**VII. PLANNER'S REPORT:** The monthly Planner's report was presented.

**VIII. COMMISSIONER'S COMMENTS:** Bubba: sorry I missed last meeting; Joy: kudos to Dan and Betsy; signs needed for snogo trails?; Rick: first meeting, apologized, things beyond his control, APOC a pain; Mike and John welcomed Rick to the Planning Commission.

**IX. UNFINISHED BUSINESS:** None

**X. NEW BUSINESS:**

**1. Review of the National Guard Armory Property located at 370 4<sup>th</sup> Ave. (action item)** The Planning Commission decided that this wouldn't be an action item; it was a discussion item. The Commission also decided they would need more information before any action would be taken/needed.

**XI. ADJOURNMENT, Motion to adjourn the meeting.**

<b>MOVED:</b>	Joy Shantz	To adjourn the meeting at 7:30 pm.
<b>SECONDED:</b>	Mike Walter	
<b>VOTE ON MAIN MOTION</b>	All in favor 6-0 Motion passes; 6 yes and 0 opposed.	

Next meeting will be on April 12, 2012.

\_\_\_\_\_  
John Guinn, Chairman

\_\_\_\_\_  
Betsy Jumper, Recorder



## Public Works Committee Agenda

Regular Meeting Wednesday March 21, 2012 – 6:30PM  
City Shop Conference Room

### MEMBERS

Frank Neitz  
Chair  
Term Expires  
12/2013

Jennifer Dobson  
Vice-Chair  
Term Expires  
12/2014

Joseph A Klejka  
Council Rep.  
Term Expires  
11/2012

Bill Schreiner  
Committee Member  
Term Expires  
12/2013

Jeff Sanders  
Committee Member  
Term Expires  
12/2012

VACANT  
Committee Member  
Term Expires

VACANT  
Committee Member  
Term Expires

Chuck Willert  
Ex-Officio Member

Cheryl Roberts  
Secretary/Recorder

### AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD – (15 Minute Limit)  
Bill Arnold, City of Bethel - Public Utilities Foreman  
- Update on Neptune - Metering System
- IV. APPROVAL OF MINUTES  
A. Minutes from the previous regular meeting - February 15, 2012
- V. APPROVAL OF AGENDA
- VI. DIRECTOR'S REPORT
- VII. UNFINISHED BUSINESS  
A. Update - Closeout of 2 Outstanding Grants  
B. Update - Sewer Lagoon  
C. Update - 5 Year Plan  
D. Update - Armory  
E. Update - Recycling Center - Information Only - Jennifer Dobson
- VIII. NEW BUSINESS  
A. Update - Institutional Corridor - Mayor Klejka  
B. Log Cabin - Work/Repairs Being Done - Mayor Klejka
- IX. MEMBER COMMENTS
- X. ADJOURNMENT



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*Bethel City Council*

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# **Special Order of Business**

Special Order  
of Business



*City of Bethel Proclamation*  
*Proclaiming July 1 through July 7, 2012*  
*Alaska Territorial Guard Week in the City of Bethel*

WHEREAS, the Alaska Territorial Guard (ATG) Park Planning Group has set July 3, 2012 as the Alaska Territorial Guard Memorial Park dedication;

WHEREAS, the Memorial Park will be located near the Veterans Memorial Cemetery and will be the permanent location for the Alaska Territorial Guardsman statue;

WHEREAS, the ATG Memorial Park is established to remember and honor these 6,368 individuals ranging in age from twelve to eighty, for their heroism in defending the Alaska coast during WWII;

WHEREAS, the ATG was a military reserve force of the US Army, organized in 1942 in response to attacks on United States soil in Hawaii and occupation of parts of Alaska by Japan during World War II;

WHEREAS, the ATG volunteers also known as Eskimo Scouts consisted of members from 107 communities throughout Alaska, for the first time into a joint effort the ATG brought together members of many ethnic groups such as: Aleut, Athabascan, White, Inupiaq, Haida, Tlingit, Tsimshian, Yup'ik and more, the ATG was monumental in promoting racial equality in the communities they were serving in;

WHEREAS, with the mission of playing a defensive role for the entire cost of Alaska, the ATG was organized in June of 1942 until March 31, 1947 and served many vital strategic purposes during the War such as, safeguarding the only source of strategic metal (Platinum) in the Western Hemisphere against Japanese attack; secured the terrain around the vital Lend-Lease air route between the United States and Russia; and placed and maintained survival caches primarily along transportation corridors and costal regions;

WHEREAS, the City would like to recognize the ATG members who worked so hard to protect not only this great state, but the nation;

THEREFORE, the City of Bethel, City Council, does hereby proclaim July 1 through July 7, 2012 Alaska Territorial Guard Week in the City of Bethel, and invites all citizens of Bethel and the surrounding communities to support and participate in this time of remembrance and commemoration of their heroic actions during World War II. .

Signed this 27<sup>th</sup> day in March, 2012.

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Joseph A. Klejka, Mayor

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Lori Strickler, City Clerk



## *City of Bethel Proclamation*

*Proclaiming April 6, 2012 Peter Kaiser Team Day in the City of Bethel and  
Recognizing Peter Kaiser and His Team For Their Exceptional Display  
During the 2012 Iditarod*

WHEREAS, Pete Kaiser, 23, born and raised in Bethel, Alaska finished fifth in this year's Iditarod taking only 9 days, 11 hours, 6 minutes and 23 seconds to journey 1150 miles by dog sled;

WHEREAS, Peter Kaiser and his family run the Kaiser Racing Kennels in Bethel, Alaska where Kaiser has given his dogs valuable experience by competing in Bethel's K300 races as well as participating in the 2011 Iditarod;

WHEREAS, competing in the Iditarod Trail Sled Dog Race is a year-long commitment to training and caring for the team consisting of: Droopy, Arlo, Norman, Rebel, Yogi, Kronkite, Satler, Frosty, Dollar, Kerry, Hermie, Shannon, Marion, and Brock;

WHEREAS, Peter Kaiser placing 5<sup>th</sup> in the 2012 Iditarod is a monumental achievement as the race is a grueling experience across Alaska's dense forests, mountain ranges, frozen rivers, and windswept tundra;

WHEREAS, "As we reach the end of any trail, it's natural to reflect upon the experiences of the journey." (a musher and his reflections of a long, arduous journey by dog sled April 1865);

THEREFORE, the City of Bethel, City Council, does hereby recognize and applaud Peter Kaiser and his team for their courageous efforts in the running of the 2012 Iditarod Trail Sled Dog Race and do hereby proclaim April 6, 2012 as Peter Kaiser Team Day in Bethel, Alaska.

Signed this 27<sup>th</sup> day in March, 2012.

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Joseph A. Klejka, Mayor

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Lori Strickler, City Clerk

1. The first part of the document is a letter from the Secretary of the Department of Health and Human Services to the Secretary of the Department of Education. The letter discusses the need for a coordinated effort between the two departments to address the health care needs of students and faculty members.

2. The second part of the document is a report from the Secretary of the Department of Health and Human Services to the Secretary of the Department of Education. The report provides a detailed overview of the current health care needs of students and faculty members and outlines a plan for addressing these needs.

3. The third part of the document is a report from the Secretary of the Department of Education to the Secretary of the Department of Health and Human Services. The report provides a detailed overview of the current health care needs of students and faculty members and outlines a plan for addressing these needs.

4. The fourth part of the document is a report from the Secretary of the Department of Health and Human Services to the Secretary of the Department of Education. The report provides a detailed overview of the current health care needs of students and faculty members and outlines a plan for addressing these needs.

5. The fifth part of the document is a report from the Secretary of the Department of Education to the Secretary of the Department of Health and Human Services. The report provides a detailed overview of the current health care needs of students and faculty members and outlines a plan for addressing these needs.

6. The sixth part of the document is a report from the Secretary of the Department of Health and Human Services to the Secretary of the Department of Education. The report provides a detailed overview of the current health care needs of students and faculty members and outlines a plan for addressing these needs.

7. The seventh part of the document is a report from the Secretary of the Department of Education to the Secretary of the Department of Health and Human Services. The report provides a detailed overview of the current health care needs of students and faculty members and outlines a plan for addressing these needs.

8. The eighth part of the document is a report from the Secretary of the Department of Health and Human Services to the Secretary of the Department of Education. The report provides a detailed overview of the current health care needs of students and faculty members and outlines a plan for addressing these needs.

9. The ninth part of the document is a report from the Secretary of the Department of Education to the Secretary of the Department of Health and Human Services. The report provides a detailed overview of the current health care needs of students and faculty members and outlines a plan for addressing these needs.

10. The tenth part of the document is a report from the Secretary of the Department of Health and Human Services to the Secretary of the Department of Education. The report provides a detailed overview of the current health care needs of students and faculty members and outlines a plan for addressing these needs.

# **Unfinished Business**



Introduced by: City Manager Lee Foley  
Introduction Date February 14, 2012  
Public Hearing: March 13, 2012  
March 27, 2012

Action:  
Vote:

## *CITY OF BETHEL, ALASKA*

### **Ordinance #12-03**

#### **AN ORDINANCE AMENDING THE BETHEL MUNICIPAL CODE SECTION 1.08 GENERAL PENALTIES**

**BE IT ORDAINED** by the City Council of Bethel, Alaska, that:

**SECTION 1. Classification.** This ordinance is of permanent nature and shall be codified within the Bethel Municipal Code.

**SECTION 2. Amendment.** Section 1.08 of the Bethel Municipal Code, is amended as follows (new language is underlined and old language is stricken out).

#### **1.08 General Penalties**

Sections:

~~1.08.010~~ — Designated.

~~1.08.020~~ — Penalty surcharge authorization and collection.

#### **~~1.08.010~~ Designated.**

~~Unless otherwise provided, any person, firm or corporation who shall violate any provision of this code shall upon conviction thereof be fined in any sum not to exceed five hundred dollars (\$500) or be imprisoned in the city jail for a period not to exceed thirty (30) days, or both such fine and imprisonment.~~

#### **~~1.08.020~~ Penalty surcharge authorization and collection.**

~~The surcharge required to be imposed pursuant to AS 12.55.039 is authorized and shall be imposed as a surcharge on penalties imposed for the violation of an ordinance, code provision, or regulation of the city brought under a citation or criminal complaint that would require a proceeding in the Alaska Court System if the defendant were to enter a plea of not guilty. The court may impose and collect the surcharge on all penalties imposed by the court where fines and bail forfeitures are paid to the court. For all criminal proceedings in which the fine or bail forfeiture is collected by the city, the surcharge imposed shall be collected by the city with the payment of the fine or forfeited bail and regularly paid over to the appropriate agency of the state less any collection~~

~~and administration fee or reimbursement authorized by the state to be retained by the city.~~

### **1.08.010 General penalty.**

- A. Penalty. Unless another penalty is specifically provided by this code for the violation of any particular provision, any person who violates any of the provisions or fails to comply with any of the mandatory requirements of this code, upon conviction, shall be punished by a fine not to exceed three hundred dollars (\$300.00) and the violation shall be treated as an infraction.
- B. Procedure. The charge for the violation of a code provision may be brought by a city police officer, or that city official responsible for the administration and enforcement of the code provision which has been violated. A person charged by dispose of an infraction offense by paying the fine set for the violation charged and pleading "no contact" in person or by mail, or may appear in court to contest the charge. As an infraction, trial is by the court without a jury, and there is no right to court-appointed defense council.
- C. Separate Violations. Each day of a continuing violation of this code shall constitute a separate offense.
- D. Civil Action Alternatives. In addition to any other remedies or penalties which may be provided in this code, or may otherwise be available, the city or any aggrieved person may institute a civil action against a person who violates any provision of the code. In addition to injunctive and compensatory relief, a civil penalty not to exceed one thousand dollars (\$1,000.00) may be imposed for each violation. An action to enjoin a violation may be brought notwithstanding the availability of any other remedy. On application for injunctive relief and a finding of violation or threatened violation, the superior court shall grant the injunction.

### **1.08.020 Penalty surcharge authorization and collection.**

The surcharge required to be imposed pursuant to AS 12.55.039 is authorized and shall be imposed as a surcharge on penalties imposed for the violation of an ordinance, code provision, or regulation of the city brought under citation or criminal complaint that would require a preceding in the Alaska Court system if the defendant were to enter a plea of not guilty. This surcharge is imposed in addition to any other fine or other penalty provided by law. The court may impose and collect the surcharge on all penalties imposed by the court or fines and bail forfeitures that are paid to the court. The surcharge shall be deposited into the general fund of the state of Alaska in accordance with AS 29.25.072.

Introduced by: City Manager Lee Foley  
Introduction Date February 14, 2012  
Public Hearing: March 13, 2012  
March 27, 2012

Action:  
Vote:

**SECTION 3. Effective Date.** This ordinance shall become effective immediately, upon passage by the City Council.

**ENACTED THIS \_ DAY OF \_ 2012, BY A VOTE OF \_ IN FAVOR AND \_ OPPOSED.**

ATTEST:

\_\_\_\_\_  
Joseph A. Klejka, Mayor

\_\_\_\_\_  
Lori Strickler, City Clerk



## **AS 29.25.070. Penalties.**

- (a) For the violation of an ordinance, a municipality may by ordinance prescribe a penalty not to exceed a fine of \$1,000 and imprisonment for 90 days. For a violation that cannot result in incarceration or the loss of a valuable license, a municipality may allow disposition of the violation without court appearance and establish a schedule of fine amounts for each offense.
- (b) The municipality or an aggrieved person may institute a civil action against a person, including a minor as provided in AS 29.25.072 , who violates an ordinance. In addition to injunctive and compensatory relief, a civil penalty not to exceed \$1,000 may be imposed for each violation. An action to enjoin a violation may be brought notwithstanding the availability of any other remedy. On application for injunctive relief and a finding of a violation or a threatened violation, the superior court shall grant the injunction. Each day that a violation of an ordinance continues constitutes a separate violation.
- (c) The penalties authorized under this section may be imposed only if copies of the ordinance are made available for distribution to the public at no more than cost.
- (d) This section does not apply to an ordinance adopted under AS 04.11.501(c).
- (e) The municipality shall provide written notice to the commissioner of health and social services or to the commissioner's designee of the commencement of a civil enforcement action for the violation of an ordinance under (b) of this section against a minor. Unless the commissioner and the municipality have negotiated an agreement making other arrangements for the municipality to provide the notice required by this subsection, the municipality shall provide the notice by mailing a copy of the citation or other document setting out the notice of the commencement of the civil enforcement action. This subsection applies to home rule and general law municipalities.
- (f) In this section, "minor" means a person under 18 years of age.

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the success of any business and for the protection of the interests of all parties involved. The document then goes on to describe the various methods and techniques used to collect and analyze data, highlighting the need for consistency and reliability in the information gathered. It also discusses the challenges associated with data collection and analysis, such as the need for specialized equipment and the potential for human error. The document concludes by emphasizing the importance of regular review and updating of records to ensure that they remain accurate and up-to-date.

Introduced by: Planning Commission  
Date: March 13, 2012  
Public Hearing: March 27, 2012  
Action:  
Vote:

## *CITY OF BETHEL, ALASKA*

### **Ordinance #12-04**

#### **AN ORDINANCE AMENDING PLANNING OFFICE FEES AND CHARGES SCHEDULE FOR COMMERCIAL SITE PLAN APPLICATION FOR INSTITUTIONAL (HOSPITAL, EDUCATIONAL, AND GOVERNMENT).**

**WHEREAS** the City Council of Bethel has determined that the City of Bethel Planning Department offers services not currently addressed in the fees and charges schedule;

**WHEREAS** the City Council of Bethel has determined these services are requested by individuals and businesses;

**WHEREAS** the City Council of Bethel has determined that these services provided by the Planning Department are of value;

**WHEREAS** the City Council of Bethel has determined that the fees associated with these services should be based on the cost of the most similar services currently provided;

**WHEREAS** the City Council of Bethel has determined that the current Site Plan Application for Commercial in Section A is not representative of the cost to provide a friendly environment for Institutional (Hospitals, Educational, and Governmental) status;

**WHEREAS** the City Council of Bethel has determined that the current cost of \$600 for the first \$100,000 of the total construction costs, plus an additional fee one half of one percent for the portion over \$100,000 of the total construction costs for the submittal of a commercial site plan is not most representative of the cost to development;

**WHEREAS** the City Council of Bethel has determined that the new fee of \$600.00 for an Commercial Site Plan Application for Institutional (Hospital, Educational and Governmental) will be assessed a flat fee of \$600 for the total cost of the construction;

**THEREFORE BE IT ORDAINED** by the City Council of Bethel, Alaska, that:

Introduced by: Planning Commission  
Date: March 13, 2012  
Public Hearing: March 27, 2012  
Action:  
Vote:

**SECTION 1. Classification.** This ordinance is not permanent in nature and shall not be placed in the Bethel Municipal Code.

**SECTION 2.** The Fees and Charges schedule is hereby amended, new language is underlined and old language is stricken. It shall be adhered to by all City Departments.

**NEW PLANNING FEES**

Site plan, infill/moving of residential single family ..... \$25.00  
**A \$500.00 fine if infill/moving of residential without site plan application: Contractor/Owner Responsibility**

Site plan, residential single family new .....\$25.00  
**A \$500.00 fine if developments of a new residential without site plan application Owner responsibility**

Site plan residential duplex ..... \$100.00  
**A \$500.00 fine if developments of a new residential duplex without site plan application Owner responsibility**

Site plan residential triplex ..... \$200.00  
**A \$1000.00 fine if developments of a new residential duplex without site plan application Owner responsibility**

Site Plan, infill Commercial ..... \$100.00  
**A fine of \$1000.00 if infill is done without site plan application: Developers Responsibility**

Site Plan, Demolition of Building either residential or commercial ..... \$100.00  
**A fine of \$1000.00 for torn down**

Site plan, commercial, major (New Development or existing site improvement)

- A. A. Site plan Application Commercial: The application fee for a commercial, institutional, industrial or other non residential development shall be \$600 for the first \$100,000 of the total construction costs, plus an additional fee one half of one percent for the portion over \$100,000 of the total construction costs. Typical construction costs shall include all costs associated with the development for which the application is being submitted, including, but not limited to site improvement for which the application is being submitted, including, but not

Introduced by: Planning Commission  
Date: March 13, 2012  
Public Hearing: March 27, 2012  
Action:  
Vote:

limited to, site improvement and building improvement costs including new or additional buildings, but shall include interior furnishings, atypical features, decorative materials or other similar features. For fees calculated based the percentage of construction costs, such costs shall be supported by the sworn statement of a licensed architect, licensed engineer or other qualified individual if an architect or engineer has not been retained for the project as the expected construction costs for projects over \$1,000,000 . Institutional (Hospital, Educational and Governmental) will be assessed a flat fee of \$600 for the total cost of the construction.

- B. For a proposed linear development, the application fee shall be \$150.00 per acre of all land included in the right of way of the proposed linear development project plus \$150.00 per acre located outside of the right of way that will be disturbed as part of a linear development project. A Linear development means land uses such as roads, trails, sewerage and management of pipes, gas and water pipelines, electric, telephone and other transmission or distribution lines, which have the basic function of connecting two points, the rights-of-way therefore, and any accessory structures or uses directly associated therewith. Linear development shall not include residential, commercial, office or industrial buildings, improvements within a development such as utility lines or pipes, or internal circulation roads;
1. For a resource extraction permit application or permit renewal application, the application fee shall be \$1,500.00 plus \$30.00 per acre to be mined within each permit period (Yearly);
  2. For a change of use with no additional development or home occupations, the application fee shall be \$200.00; and

The application fee for mixed residential and non-residential development shall be the sum of the residential and non-residential development fees as calculated according to the relevant fee schedules in (A) above.

~~The application fee required at the time of submission of a development application in accordance with commercial shall:~~

- ~~1. Equal 50 percent of the calculated fee if a public agency is the applicant; and~~
- ~~3. Not exceed \$50,000 unless a public agency is the applicant, in which case the fee shall not exceed \$25,000.~~

Introduced by: Planning Commission  
Date: March 13, 2012  
Public Hearing: March 27, 2012  
Action:  
Vote:

Variance.....\$200.00  
Vacation.....\$300.00  
Conditional uses permit .....\$200.00  
Re-plat, short subdivision, abbreviated plat, supplemental plat, waiver, floodplain land use.....\$100.00  
.....plus recording fees  
Preliminary subdivision plat.....\$300.00  
.....plus \$15.00/lot  
Final Subdivision plat.....\$300.00 plus recording fees  
Site plan submitted after work has begun.....\$300.00  
Utility Permit .....\$400.00  
Platting Waiver .....\$100.00

Appeal.....\$100.00

**MAPS**

Xerographic type single sheet map copy..... \$5.00 per sheet  
Computer generated retracement of single lot or tract with legal Description.....\$25.00  
Computer generated single sheet maps-plats.....\$50.00 first sheets  
.....\$25.00 each additional sheet  
Land Status Map ..... \$30.00  
Street Map (Addresses) ..... \$50.00  
Comprehensive Plan on CD (*also available at no cost on City website*) ..... \$25.00

Introduced by: Planning Commission  
Date: March 13, 2012  
Public Hearing: March 27, 2012  
Action:  
Vote:

The fee for a Letter of Interpretation or Amended Letter of Interpretation pursuant to Bethel Municipality Code shall be determined according to the following:

1. The application fee for any other Letter of Interpretation or Amended Letter of Interpretation shall be \$200.00.

(a) The application fee for the review and processing of a request for a letter stating information that is available in a municipal land use ordinance or stating other information readily available to the public from a source other than the Bethel Planning Commission shall be \$200.00.

(b) The application fee for an Amended Certificate of Filing shall be \$200.00 or 10 percent of the original permit fee, whichever is greater, with a maximum fee of \$3,000. If a request for an Amended Certificate of Filing is submitted more than five years following the issuance of the original Certificate of Filing, the fee shall be calculated as if a new application had been submitted.

(c) The fee for the review of any study or survey prior to the submission of a development application, including, but not limited to, any threatened or endangered species protocol, threatened or endangered species protocol results or a cultural resource survey, shall be one-third of the estimated application fee calculated in accordance with (a) through (b) above. Any fee submitted in accordance with this provision shall be deducted from the application fee due at the time of submission of the application for the proposed development for which the study or survey was prepared or conducted.

## Code Enforcement

### Vehicles

Junk Vehicles Removal, per vehicle ..... \$200.00  
Based on City of Bethel removing vehicle.

Impound fee, first day ..... \$25.00  
Each day after ..... \$20.00

Removal of non-vehicles junk/honey buckets (percentage of cost of removal) ..... 100%  
Disposal of items plus city man power (wages), city vehicles usage (gas), court cost, attorney fees, only if property owners don't remove the debris from their property.

Introduced by: Planning Commission  
Date: March 13, 2012  
Public Hearing: March 27, 2012  
Action:  
Vote:

**SECTION 3.** Effective Date. This ordinance becomes effective ten (10) days after the passage of this ordinance.

**ENACTED THIS DAY OF 2012, BY A VOTE OF IN FAVOR AND OPPOSED.**

---

Joseph Klejka, Mayor

ATTEST:

---

Lori Strickler, City Clerk

# **New Business**

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is crucial for ensuring transparency and accountability in the organization's operations.

## *CITY OF BETHEL, ALASKA*

### **RESOLUTION #12-07**

#### **A RESOLUTION SUPPORTING THE 2012 CAMA-I DANCE FESTIVAL BY PROVIDING A DONATION IN THE AMOUNT OF SALES TAXES COLLECTED ON ADMISSIONS SOLD TO ATTEND THE FESTIVAL**

**WHEREAS**, the Cama-i Dance Festival is a celebration of culture and dance;

**WHEREAS**, more than 20 dance groups and more than 400 dancers, drummers and singers between the ages of 2 and 92 will celebrate the Yup'ik Eskimo tradition of dance;

**WHEREAS**, Cama-i promotes cultural diversity as Native Alaskan, Native American and international groups share in the common language of dance;

**WHEREAS**, Cama-i also provides for additional activities during the festival such as a Miss and Mr. Cama-i contest, native foods dinner for everyone, a quilt show and arts and crafts sales;

**WHEREAS**, through dance, song and crafts, the traditions of Alaskan Native tribes are communicated to hundreds of people during the three-day festival;

**WHEREAS**, the Cama-i Dance Festival promotes positive activities in the Bethel community and generates positive statewide publicity for the City of Bethel while bringing many visitors to the Bethel community;

**WHEREAS**, the City of Bethel recognizes the significance of the Cama-i Dance Festival and supports the dancers.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Bethel, Alaska, supports the Cama-i Festival and will donate an amount equal to the amount of sales taxes collected on the admissions sold to attend the 2012 Cama-i Dance Festival.

**Be it further resolved** that the Cama-i organizers would first file a tax return on the event and remit the sales tax to the City. The City would then make a donation equal to the amount of sales tax collected on admissions.

**PASSED AND APPROVED THIS 27th DAY OF MARCH 2012, BY A VOTE OF \_ IN FAVOR AND \_ IN OPPOSITION.**

\_\_\_\_\_  
Joseph A. Klejka, Mayor

ATTEST:

\_\_\_\_\_  
Lori Strickler, City Clerk

Faint, illegible text, possibly bleed-through from the reverse side of the page. The text is too light to transcribe accurately.

## *CITY OF BETHEL, ALASKA*

### **Ordinance #12-05**

#### **AN ORDINANCE PLACING THE QUESTION OF EXEMPTION FROM THE ALASKA PUBLIC OFFICIAL FINANCIAL DISCLOSURE LAW (AS 39.50) BEFORE THE CITY VOTERS FOR THE 2012 REGULAR ELECTION AND PROVIDING FOR LOCAL ADOPTION OF PUBLIC OFFICIAL DISCLOSURE**

WHEREAS, the legislative power of the City of Bethel is vested with the City of Bethel pursuant to Alaska State Statute 29.20.050;

WHEREAS, in 2007, the State of Alaska amended its public official financial disclosure law in a manner that significantly increases the burden of local public officials;

WHEREAS, the Alaska Public Official Financial Disclosure statutes (Alaska Statutes Chapter 39.50) authorize municipalities to "opt-out" of the state law by a majority vote at a regular municipal election; many of Alaska's 200+ communities have elected to "opt-out" of the state system without negative effects;

WHEREAS, it is the intent of the City Council to create its own financial disclosure provisions and forms for public official disclosure using the State of Alaska Public Official Financial Disclosure Statement used prior to the 2007 amendment.

**BE IT ORDAINED** by the City Council of Bethel, Alaska, that:

**SECTION 1. Classification.** This ordinance is a non codified ordinance and shall not be placed in the Bethel Municipal Code of ordinances.

**SECTION 2. Purpose.** The City of Bethel declares that:

The purpose of this ordinance is to place before the voters of the City of Bethel the question, "Shall the municipal officers, candidates for elective office to include elected and appointed officials of the City of Bethel, be exempt from the requirements of the State of Alaska Public Official Financial Disclosure Law (AS 39.50) and instead adopt local ordinances that are similar to the requirements prior to the 2007 amendments, starting July 1, 2013?"



## Opting Out of Reporting Requirements Under Alaska Statute 39.50, Public Official Financial Disclosure

In response to numerous requests from municipalities and individuals subject to Alaska Statute 39.50, the Public Official Financial Disclosure (POFD) law, the Alaska Public Offices Commission (APOC) has prepared the following information on how a municipality may opt out of these reporting requirements.

Under the same law that requires your municipal officials to file Public Official Financial Disclosure Statements, there is an option for a municipality to exempt their officials from reporting.

The authority to opt out of the POFD reporting requirements can be found in AS 39.50.145, Alaska's Public Official Financial Disclosure Law:

Sec. 39.50.145. Participation by municipalities. A municipality may exempt its municipal officers from the requirements of this chapter if a majority of the voters voting on the question at a regular election, as defined by AS 29.71.800(20), or a special municipality-wide election, vote to exempt its municipal officers from the requirements of this chapter. The question of exemption from the requirements of this chapter may be submitted by the city council or borough assembly by ordinance or by initiative election. (§ 16 ch 25 SLA 1975; am § 1 ch 211 SLA 1975; am § 62 ch 74 SLA 1985)

Some municipalities have chosen to discontinue the reporting requirement entirely and some municipalities have chosen to opt out but to create a simpler version of the requirements and forms.

If your municipality votes to opt out of the reporting requirements, the information is no longer required by the state. If your municipality votes to opt out of the POFD law and substitute a simplified version of financial disclosure reporting requirements, there will be no further requirement for you to provide the information to the Alaska Public Offices Commission.

Of those municipalities that have opted out of the current Public Official Financial Disclosure reporting requirements under AS 39.50, some have modified previous APOC forms and now administer their own version of financial disclosure reporting.

## PROCESS FOR OPTING OUT

- Step 1:** The question of exemption from AS 39.50 is submitted by your city council or borough assembly, by ordinance or by initiative election. The city council must approve the ordinance to place the question of exemption from the law on the ballot. (See attached sample language.)
- Step 2:** Educate voters on the ballot question. There are specific guidelines under state law that a municipality must follow if municipal funds are to be used to influence the outcome of a ballot proposition or question. (See AS 15.13.145 below)
- Step 3:** Voters decide at a regular or special municipality-wide election whether or not to opt out of AS 39.50.
- Step 4:** If a majority of voters decide to opt out of POFD reporting requirements, your municipal officials are no longer subject to AS 39.50.
- Step 5:** You must provide APOC with a copy of the official election results indicating that your municipality is no longer subject to the POFD law administered by APOC. Your officials and candidates will not be required to file POFD statements the following year.
- (If a majority of voters decide not to opt out of the POFD reporting requirements, your officials will continue reporting under AS 39.50.)

## **MUNICIPAL APPROPRIATION OF FUNDS TO INFLUENCE THE OUTCOME OF AN ELECTION**

**Sec. 15.13.145. Money of the state and its political subdivisions.** (a) Except as provided in (b) and (c) of this section, each of the following may not use money held by the entity to influence the outcome of the election of a candidate to a state or municipal office:

- (1) the state, its agencies, and its corporations;
- (2) the University of Alaska and its Board of Regents;
- (3) municipalities, school districts, and regional educational attendance areas, or another political subdivision of the state; and
- (4) an officer or employee of an entity identified in (1) - (3) of this subsection.

**(b) Money held by an entity identified in (a)(1) - (3) of this section may be used to influence the outcome of an election concerning a ballot proposition or question, but only if the funds have been specifically appropriated for that purpose by a state law or a municipal ordinance.**

(c) Money held by an entity identified in (a)(1) - (3) of this section may be used

(1) to disseminate information about the time and place of an election and to hold an election;

(2) to provide the public with nonpartisan information about a ballot proposition or question or about all the candidates seeking election to a particular public office.

**(d) When expenditure of money is authorized by (b) or (c) of this section and is used to influence the outcome of an election, the expenditures shall be reported to the commission in the same manner as an individual is required to report under AS 15.13.040 . (§ 24 ch 48 SLA 1996)**

**SAMPLE ORDINANCE FOR PLACING THE QUESTION OF EXEMPTION FROM THE AS 39.50, PUBLIC OFFICIAL FINANCIAL DISCLOSURE LAW ON THE BALLOT**

ORDINANCE NO. \_\_\_\_\_

THE BOROUGH / CITY OF \_\_\_\_\_ ORDAINS:

*That the question of whether or not to exempt municipal officers and candidates for elective office from the requirements of the State of Alaska Public Official Financial Disclosure Law (AS 39.50) shall be placed on the ballot*

(1) *at the regular election to be held on \_\_\_\_\_ (date of the election).*

- OR -

(2) *at a special election called for that purpose and scheduled to be held on \_\_\_\_\_ (date of special election).*

**SAMPLE BALLOT LANGUAGE FOR PLACING THE QUESTION OF EXEMPTION FROM THE PUBLIC OFFICIAL FINANCIAL DISCLOSURE LAW (AS 39.50) ON THE BALLOT**

**OFFICIAL BALLOT**

BOROUGH/CITY OF \_\_\_\_\_ DATE: \_\_\_\_\_ PROPOSITION NUMBER \_\_\_\_\_

*Shall the municipal officers and candidates for elective office of the Borough/City of \_\_\_\_\_ exempt from the requirements of the AS 39.50, Public Official Financial Disclosure Law*

YES \_\_\_\_\_  
NO \_\_\_\_\_

## ALASKA PUBLIC OFFICES COMMISSION 2005 PUBLIC OFFICIAL FINANCIAL DISCLOSURE STATEMENT

### BACKGROUND INFORMATION

1. This report is for judges and magistrates; board and commission members; candidates for governor and lieutenant governor; the incumbent governor and lieutenant governor; executive branch public officials; incumbent municipal officials and municipal candidates; and candidates for the legislature who are NOT incumbent legislators.
2. This report is for the preceding calendar year, so include any information about financial interests held between January 1, 2004 and December 31, 2004.
3. You must show your financial interests and those held by your spouse, domestic partner, or dependent children during the preceding calendar year. **NOTE:**  
*Municipal officers are not required to disclose information about their domestic partner.*
4. If you need help, call APOC at 276-4176.
5. **SIGN THIS REPORT ON THE LAST PAGE**

NAME: \_\_\_\_\_

Phone

Fax Number

OCCUPATION: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

(Street Address or Post Office Box)

E-Mail Address

(City/Town and Zip Code)

OFFICE HELD OR SOUGHT (CHECK ONE): State  Municipal

OFFICE: \_\_\_\_\_ TERM OF OFFICE: From \_\_\_\_\_ to \_\_\_\_\_

TITLE: \_\_\_\_\_

TYPE OF STATEMENT (CHECK ONE):

- CANDIDATE STATEMENT** Must be filed with your declaration of candidacy  
 **INITIAL STATEMENT** For newly appointed state and municipal officials  
 **ANNUAL STATEMENT** Due by March 15

SPOUSE OR DOMESTIC PARTNER: \_\_\_\_\_

DEPENDENT CHILDREN: \_\_\_\_\_

SCHEDULE A

SOURCES OF INCOME OVER \$5,000

Salaried Employment

If NONE reportable, check box →

Report the name of each employer who paid you, your spouse, domestic partner or dependent children more than \$5,000 during calendar year 2004. See page 12 of the instruction manual for more help.

Name of filer, spouse, domestic partner, or child: \_\_\_\_\_

Employer's Name: \_\_\_\_\_

Name of filer, spouse, domestic partner, or child: \_\_\_\_\_

Employer's Name: \_\_\_\_\_

Name of filer, spouse, domestic partner, or child: \_\_\_\_\_

Employer's Name: \_\_\_\_\_

Name of filer, spouse, domestic partner, or child: \_\_\_\_\_

Employer's Name: \_\_\_\_\_

Self-Employment

If NONE reportable, check box →

List the name and address of each self-employment business that was a source of income of more than \$5,000 for you, your spouse, domestic partner or dependent child during calendar year 2004.

If the business is non-retail, list the first and last name of each client or customer who paid the business over \$5,000.

Self-employment includes: sole proprietor, partnership, limited liability company, shareholder in a professional corporation; or if you held (individually or with another family member) more than 50% of the stock in a corporation. For more help with this section, see pages 13-15 of the Manual.

Name of filer, spouse, domestic partner, or child: \_\_\_\_\_

Business Name: \_\_\_\_\_

Retail  Non-Retail  (If you check non-retail, list clients/customers below.)

Name of client/customer: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of filer, spouse, domestic partner, or child: \_\_\_\_\_

Business Name: \_\_\_\_\_

Retail  Non-Retail  (If you check non-retail, list clients/customers below.)

Name of client/customer: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SCHEDULE A

SOURCES OF INCOME OVER \$5,000

Rental Income

If NONE reportable, check box →

List the first and last name of each tenant from whom over \$5,000 was received during calendar year 2004. If property is located outside Alaska and managed by a person other than you, your spouse, domestic partner or dependent child, you may list the managing agent instead of listing each tenant. See page 16 of the manual for more help with this section.

Owner (filer, spouse, domestic partner, or child)

Tenant(s)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dividends and Interest

If NONE reportable, check box →

Report the name of the source of all dividends, interest and capital gains over \$5,000 earned during calendar year 2004 such as Dean Witter Money Market Acct. or CD's in ABC Bank.

- List the name(s) of the asset(s) (not in a retirement account) which paid you, your spouse, domestic partner or child dividends, interest or capital gains of more than \$5,000 last year such as IBM stock or Cordova Municipal Bonds. See page 17 of the manual for more help.
- (Report the assets of a retirement account or trust on page 6)

Recipient (filer, spouse, domestic partner, or child)

Name of Source of Income

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other Income

If NONE reportable, check box →

List each source of income over \$5,000 not listed elsewhere on this statement, including income from public assistance, workman's compensation, unemployment, the name of the buyer of real property; social security; retirement; the name of the person who paid alimony or child support; government entitlements; honoraria and shared living expenses.

See page 18 of the manual for more help.

Recipient (filer, spouse, domestic partner, or child)

Name of Source

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Gifts

If NONE reportable, check box →

List the source of gifts which have a value of or cumulative value of more that \$250 except gifts received from a spouse, domestic partner, parent, child, sibling, grandparent, aunt, uncle, niece or nephew. Some examples of gifts include: cash, a debt that is forgiven, scholarships, and discounts not extended to the general public. See page 19 of the manual for more examples and help with this section.

Recipient (filer, spouse, domestic partner or child)

NAME OF SOURCE

\_\_\_\_\_

\_\_\_\_\_

SCHEDULE B

BUSINESS INTERESTS

Business Interests

If NONE reportable, check box →

Report all business interests even if they were not sources of income to you, your spouse, domestic partner, or dependent child during calendar year 2004.

- List ownership interests of more than \$5,000 as a shareholder in publicly traded stocks, that are not listed elsewhere on this form. (A list of the names of publicly traded stocks such as IBM or Intel may be listed by name only on a separate page.)
- List ownership interests in non-publicly traded companies such as a sole proprietor, shareholder, owner, partner, officer, or director including ownership interests in native corporations.
- List director or officer position in profit and non-profit organizations.

Describe the business activity with sufficient detail to tell a reader what the organization actually does.

See page 20 of the manual for more help.

Name of filer, spouse, domestic partner, or child: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Nature of Interest: \_\_\_\_\_

Description of Business's Activity: \_\_\_\_\_

Name of filer, spouse, domestic partner, or child: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Nature of Interest: \_\_\_\_\_

Description of Business's Activity: \_\_\_\_\_

Name of filer, spouse, domestic partner, or child: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Nature of Interest: \_\_\_\_\_

Description of Business's Activity: \_\_\_\_\_

Name of filer, spouse, domestic partner, or child: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Nature of Interest: \_\_\_\_\_

Description of Business's Activity: \_\_\_\_\_

SCHEDULE C

REAL PROPERTY INTERESTS/RENT TO OWN

Real Property Interests

If NONE reportable, check box →

Report all property interests such as your home, neighboring lots, rent to own home, rental property, vacant, recreational, business property or limited partnerships including real estate held through a trust or sold during calendar year 2004.

Include a street address, city and state or complete legal description for each piece of property listed. Do not use mile post markers or post offices boxes.

Use copies of this page if you need additional space to complete this section. See page 21 of the manual for more help.

Name of filer, spouse, domestic partner, or child: \_\_\_\_\_
Street Address or Legal Description: \_\_\_\_\_
City or Borough and State: \_\_\_\_\_
Nature of Interest: \_\_\_\_\_
(Option to Buy, Ownership, Leasehold) Current Use (Optional)

Name of filer, spouse, domestic partner, or child: \_\_\_\_\_
Street Address or Legal Description: \_\_\_\_\_
City or Borough and State: \_\_\_\_\_
Nature of Interest: \_\_\_\_\_
(Option to Buy, Ownership, Leasehold) Current Use (Optional)

Name of filer, spouse, domestic partner, or child: \_\_\_\_\_
Street Address or Legal Description: \_\_\_\_\_
City or Borough and State: \_\_\_\_\_
Nature of Interest: \_\_\_\_\_
(Option to Buy, Ownership, Leasehold) Current Use (Optional)

Name of filer, spouse, domestic partner, or child: \_\_\_\_\_
Street Address or Legal Description: \_\_\_\_\_
City or Borough and State: \_\_\_\_\_
Nature of Interest: \_\_\_\_\_
(Option to Buy, Ownership, Leasehold) Current Use (Optional)

Name of filer, spouse, domestic partner, or child: \_\_\_\_\_
Street Address or Legal Description: \_\_\_\_\_
City or Borough and State: \_\_\_\_\_
Nature of Interest: \_\_\_\_\_
(Option to Buy, Ownership, Leasehold) Current Use (Optional)



**SCHEDULE E  
LOANS, LOAN GUARANTEES, AND DEBTS  
OF \$5,000 OR MORE**

**NATURAL RESOURCE LEASES**

**Loans, Loan Guarantees, and Debts**

If NONE reportable, check box →

Report the name of each creditor or lender to whom more than \$5,000 was owed during calendar year 2004 by you, your spouse, domestic partner, or dependent children.

List financial obligations including mortgages on property sold during calendar year 2004; loans that have been guaranteed; delinquent taxes, alimony, child support payments; medical bills; mortgage, boat and auto loans; business and personal loans; escrow's; student loans; signature loans; and promissory notes. Loans include secured, unsecured and contingent loans. Do not report credit card obligations or revolving charge accounts.

Circle whether the entity is a lender, creditor or guarantor. See page 23 of the manual for more help with this section.

\_\_\_\_\_  
Name of Debtor (filer, spouse, domestic partner or child)

\_\_\_\_\_  
Name of Lender/Creditor/Guarantor

\_\_\_\_\_  
Name of Debtor (filer, spouse domestic partner or child)

\_\_\_\_\_  
Name of Lender/Creditor/Guarantor

\_\_\_\_\_  
Name of Debtor (filer, spouse, domestic partner or child)

\_\_\_\_\_  
Name of Lender/Creditor/Guarantor

\_\_\_\_\_  
Name of Debtor (filer, spouse, domestic partner or child)

\_\_\_\_\_  
Name of Lender/Creditor/Guarantor

\_\_\_\_\_  
Name of Debtor (filer, spouse, domestic partner or child)

\_\_\_\_\_  
Name of Lender/Creditor/Guarantor

\_\_\_\_\_  
Name of Debtor (filer, spouse, domestic partner or child)

\_\_\_\_\_  
Name of Lender/Creditor/Guarantor

**Natural Resource Leases**

If NONE reportable, check box →

List all natural resource leases, including mineral, timber, or oil leases bid held or offered during calendar year 2004. Report this information for yourself, your spouse, domestic partner or dependent child who was a sole proprietor, a partnership or professional corporation of which you are a member; or a corporation in which you or your family members listed above (or a combination of them) held a controlling interest.

See page 24 of the manual for more help.

\_\_\_\_\_  
Leaseholder

\_\_\_\_\_  
Nature of Lease

\_\_\_\_\_  
Indicate: Bid, held or offer made

\_\_\_\_\_  
Identity of Lease and Description

\_\_\_\_\_  
Leaseholder

\_\_\_\_\_  
Nature of Lease

\_\_\_\_\_  
Indicate: Bid, held or offer made

\_\_\_\_\_  
Identity of Lease and Description

**SCHEDULE F  
GOVERNMENT CONTRACTS AND LEASES**

**CERTIFICATION**

**Contracts and Offers to Contract**

If NONE reportable, check box →

List all contracts and offers to contract with the state or instrumentality of the state or a municipality during calendar year 2004 held, bid or offered. Report this information for yourself, your spouse, domestic partner or dependent children who was a sole proprietor, a partnership or professional corporation of which you are a member, or a corporation in which you or your family members listed above (or a combination of them) held a controlling interest.

See page 25 of the manual for more help.

\_\_\_\_\_  
Name(s) of Contractor

\_\_\_\_\_  
Contracting Agency/Department

\_\_\_\_\_  
Indicate: Bid, held or offer made

\_\_\_\_\_  
Contract number and description

\_\_\_\_\_  
Name(s) of Contractor

\_\_\_\_\_  
Contracting Agency/Department

\_\_\_\_\_  
Indicate: Bid, held or offer made

\_\_\_\_\_  
Contract number and description

**CERTIFICATION**

I certify under penalty of perjury that the information in this Statement is, to the best of my knowledge, true, correct and complete. A person who makes a false sworn certification which he or she does not believe to be true is guilty of perjury.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Printed Name of Filer

\_\_\_\_\_  
Place

**Where to file this Statement**

**MUNICIPAL OFFICIALS AND CANDIDATES** - File Statements with the local City or Borough Clerk in the jurisdiction where you hold or seek office

**STATE CANDIDATES**: - File Candidate Statements with the Division of Elections along with your Declaration of Candidacy

**State officials**: - File initial and annual Statements with the Alaska Public Offices Commission at:

2221 E. Northern Lights #128  
Anchorage, AK 99508-4149  
Telephone 907/276-4176  
FAX 907/276-7018

OR

PO Box 110222  
Juneau, AK 99811-0222  
240 Main, Rm. 201  
Telephone 907/465-4864  
FAX 907/465-4832

# City of Bethel Action Memorandum

Action memorandum No.	AM 12-16		
Date action introduced:	03-27-2012	Introduced by:	Mayor Klejka
Date action taken:		<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied
Confirmed by:			

SUBJECT/ACTION:

*Approve Mayor Klejka's appointment Scott Guinn to Public Works Committee*

Route to:	Department/Individual:	Initials:	Remarks:
Chuck Willert	Public Works Department		

Attachment(s): Application

Amount of fiscal impact		Account information:
X	No fiscal impact	
	Funds are budgeted for.	
	Funds are not budgeted. Budget modification is required. Affected account number:	

Action memorandum 12-16 is sponsored by Mayor Klejka at the request of the City Clerk.

Scott Guinn has requested to be appointed to the Public Works Committee. If appointed, he will serve a two-year term.

\*\*\*\*\*



2. Are you (or an immediate family member) a member of a board of directors, officer of, or hold a management position with, an organization that has financial dealings of one thousand dollars or more in value with the city of Bethel? If so please provide the name and the type of business.

No

3. Do you currently have a direct or indirect financial of business interest with the City of Bethel, to include contracting, leaseholder, employee? If so please provide the name and the type of business.

No

4. Are you a resident of the City of Bethel?  Yes \_\_\_ No If so, for how long?

5. Does your schedule permit you to regularly attend required meetings:  Yes \_\_\_ No

I understand that this is a voluntary, appointed position to be confirmed by the Bethel City Council. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media outlet.

I have read Chapter 2.05 of the Bethel Municipal Code regarding Responsibilities of city council members, municipal officers, appointed officials and employees-conflict of interest. I agree to comply with the code and understand that my tenure as a commission/committee member requires such compliance.

I certify that the information in this application is true and accurate.

Signature of Applicant:



Date:

3/13/12

**FOR OFFICE USE ONLY**

Date Received: 3-13-2012.

Date of Council Approval:

Action Memorandum Number: 12-16

Date Applicant Notified:

Term Expiration:

Registered voter of the City  Yes \_\_\_ No

# City of Bethel Action Memorandum

Action memorandum No.	12-17		
Date action introduced:	March 27, 2012	Introduced by:	City Manager
Date action taken:	March 27, 2012	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied
Confirmed by:			

SUBJECT/ACTION:

Approving the City Manager's travel and training request to attend a Human Resources training, in Anchorage April 19<sup>th</sup> and 20<sup>th</sup>.

Route to:	Department/Individual:	Initials:	Remarks:
X	Finance Director		

Attachment(s):

Amount of fiscal impact		Account information:
	No fiscal impact	
X	Funds are budgeted for.	10-51-541
	Funds are not budgeted. Budget modification is required. Affected account number:	

As the City's Personnel Director, I'm required to keep abreast of the latest Human Resources rules and regulations. Accordingly, I am seeking authorization to attend a 2-day Human Resources & the Law Workshop in Anchorage on April 19-20, 2012. Attendance would require that I depart Bethel on April 18. Since April 19-20 is a Thursday & Friday respectively, I would return to work on Monday, April 23, 2012.

Handwritten notes in the top right corner, possibly a date or reference number.

Handwritten notes in the middle right section, appearing to be a list or series of entries.

Handwritten notes in the lower middle section, possibly a paragraph or a set of instructions.

Handwritten notes at the bottom of the page, possibly a signature or a final note.

# City of Bethel Action Memorandum

Action memorandum No.	12-18		
Date action introduced:	March 27, 2012	Introduced by:	Mayor Joseph Klejka
Date action taken:	March 27, 2012	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Confirmed by:			

Approve the City Clerk's personal leave April 17<sup>th</sup> and 18<sup>th</sup>.

SUBJECT/ACTION:

Route to:	Department/Individual:	Initials:	Remarks:

Attachment(s): None

Amount of fiscal impact		Account information:
X	No fiscal impact	
	Funds are budgeted for.	
	Funds are not budgeted. Budget modification is required. Affected account number:	

The City Clerk would like to use 16 of her available Personal Time Off hours on April 17<sup>th</sup> and April 18<sup>th</sup>. If Council approves of the leave, the City Clerk's Assistant will be available from 1p to 5p the days of leave for any assistance the public, administration or the council may need. This leave does not interfere with any currently scheduled council events.



# City of Bethel Action Memorandum

Action memorandum No.	12-19		
Date action introduced:	March 27, 2012	Introduced by:	City Manager
Date action taken:		<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Confirmed by:			

SUBJECT/ACTION: ESTABLISHING MEETING DATES FOR FY 2013 BUDGET MEETINGS FOR CITY COUNCIL

Route to:	Department/Individual:	Initials:	Remarks:

Attachment(s): Please see attached justification memorandum.

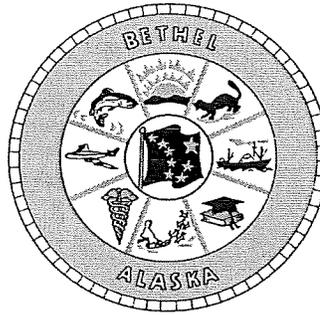
Amount of fiscal impact	Account information:
No fiscal impact	
Funds are budgeted for.	
Funds are not budgeted. Budget modification is required. Affected account number:	

Establishing meeting dates for FY 2013 Budget Meetings for City Council as being April 5<sup>th</sup>, 2012, April 12, 2012, May 3, 2012, and May 17, 2012. All meetings would be scheduled to begin at 6:30 pm.



# CITY OF BETHEL

Post Office Box 1388  
Bethel, Alaska 99559  
Voice: 907-543-2297  
Fax: 907-543-4171



## MEMORANDUM

Date: March 21, 2012

From: City Manager

To: City Council

### **Subj: Establishing Meeting Dates for FY 2013 Budget Meetings for City Council**

The Administration is proposing four meetings be scheduled to address the FY 2013 Budget in addition to the introduction and public hearings for the budget which will convene during the regular City Council meetings. We believe it is reasonable to expect four meetings of two hours length each to be sufficient for discussion of the budget. We propose the dates of the meetings be as follows: April 5, 2012, April 12, 2012, May 3, 2012, and May 17, 2012. Each meeting would begin at 6:30 pm.



# MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (MOA) is between the City of Bethel (City) and the St. Sophia Russian Orthodox Church of Bethel (Church) limited to the exchange of property between the two entities.

WHEREAS the Church is desirous of building a new building and a parsonage suitable for the congregation and those who have been given stewardship for this congregation; and,

WHEREAS the City and the Church have identified a parcel of property which meets the needs of the Church (parcel A) and said property does not have immediate or long range uses identified by the City; and,

WHEREAS the City Council of the City is considering an ordinance which would facilitate the exchange of property which the Church owns (parcel B) for property which the City owns, parcel A; and,

WHEREAS this agreement would identify various aspects of the proposed exchange not included in the ordinance and subject to negotiation.

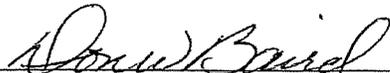
NOW THEREFORE the following components of this agreement have been reached by mutual agreement between the parties of this agreement.

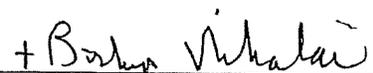
1. The Church agrees to secure a full street easement of 60 feet to parcel B from an existing public right-of-way.
2. The Church agrees to accept the liability of the existing bridge to parcel B until such time the bridge is removed and replaced by a transportation system across the slough acceptable to the City.
3. The Church agrees to remove the existing building on parcel B and restore the site of the existing building by removal of all material and debris associated with the building.
4. Future burials on parcel B shall be limited to members of the Church and to those whose deceased members of their immediate family are currently buried on parcel B.
5. Any monuments or identifying an historical designation of the Church site shall be designed, constructed, placed and maintained by the Church.
6. The City agrees that parcel A shall be a subdivided lot which is zoned to permit the construction of a church and the associated uses to a church as a conditional use.

7. The City agrees to pay the cost of the survey and associated plating as required for planning commission approval and a required appraisal for parcel (A).

This agreement has been reached by the representatives of the parties identified and signed this 4th day of December, 2005.

By:

  
Don W. Baird  
City Manager  
City of Bethel

  
His Grace, the Right Reverend Nikolai  
Bishop, Sitka, Anchorage, and Alaska  
Russian Orthodox Church

Introduced by: City Manager Herron  
Date: October 22, 2002  
Public Hearing: November 26, 2002  
Public Hearing: December 10, 2002  
Action: Adopted  
Vote: Unanimous

## CITY OF BETHEL, ALASKA

### ORDINANCE #02-35

#### AN ORDINANCE DESIGNATING APPROXIMATELY 9.5 ACRES OF THE AREA COMMONLY KNOWN AS THE "SAND PIT" AS A THIRD CITY CEMETERY SITE AND RELATING TO THE PROCESS FOR SURVEYING CITY CEMETERIES

BE IT ORDAINED by the City Council of Bethel, Alaska, that:

**Section 1. Classification.** This ordinance is permanent in nature and shall be placed in the Bethel Municipal Code.

**Section 2. Amendment of Section 13.20.070** Section 13.20.070 of the Bethel Municipal Code is amended as follows (new language underlined; deleted language stricken out):

13.20.070 City Cemeteries Designated.

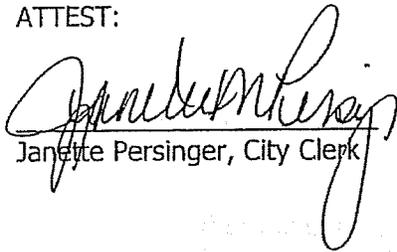
- A. The municipal cemetery owned and operated by the City, located at PLAT #81-4, known as Ridgecrest Memorial Cemetery; ~~and the municipal cemetery owned and operated by the City, located at PLAT #97-24, known as Ptarmigan Memorial Cemetery; and~~ approximately 9.5 acres adjoining the west boundary of the Bethel Airport in the area commonly known as the "Sand Pit" located within Sections 13 and 14, T. 8 N., R. 72 W., Seward Meridian are hereby dedicated for burial purposes and shall be made available subject to the provisions of this chapter to all persons regardless of sex, race, creed, color, age, religion, disability, national origin or other legally protected status. The above referenced cemeteries are designated as City cemeteries. After the 9.5 acres in the "Sand Pit" is formally surveyed as provided for in 13.20.070.B, the formally surveyed area shall be designated as a municipal cemetery, and the City shall name the cemetery.
- B. ~~The City Clerk will cause the City cemeteries to be surveyed, laid out and platted into burial lots, duly numbered, and a map thereof made and kept on file at the City. The City Manager will cause the boundaries of the City cemeteries to be surveyed, platted and the plats recorded with the District Records Office. The City Clerk will cause a map to be developed within the platted boundaries of the City cemeteries that depicts burial lots, an identification system of burial lots, access ways, fencing, open spaces and all other features that will facilitate the orderly use and maintenance of the cemeteries. The map shall be kept on file at the City.~~

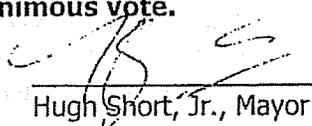
- C. By resolution, the City Council may close City cemeteries, or portions thereof, for additional burial due to capacity limits or other reasons consistent with protection of the public safety, health, and welfare.
- D. The City may, in its sole and exclusive discretion, limit or deny access to certain or all areas of a City cemetery, or limit or deny use of burial lots at City cemeteries. Any person who does not comply with such closure or limited access shall be in violation of this Chapter.

**Section 3. Effective Date.** This ordinance shall become effective immediately upon its adoption.

**ENACTED THIS 10<sup>th</sup> DAY OF January 2002, by unanimous vote.**

ATTEST:

  
 Janette Persinger, City Clerk

  
 Hugh Short, Jr., Mayor

Introduced by: Mayor Dymment  
Date: October 11, 2005  
Public Hearing: October 25, 2005  
Action: Passed  
Vote: 6-1

## ***CITY OF BETHEL, ALASKA***

### **ORDINANCE #05-17**

#### **AN ORDINANCE AUTHORIZING THE ACQUISITION OF LAND FROM THE ST. SOPHIA ORTHODOX CHURCH IN EXCHANGE FOR CITY OF BETHEL LAND**

**WHEREAS** the City of Bethel ("City") has a 2.02 acre parcel ("City Parcel") of land next to the cemetery adjacent to Owl Street which the City views as not appropriate for cemetery expansion;

**WHEREAS** the City was contacted by St. Sophia Russian Orthodox Church to trade the parcels owned by St. Sophia totaling 2.4 acres ("St. Sophia Parcel") for the City Parcel;

**WHEREAS** the City views the land exchange as beneficial to the citizens of Bethel and allows St. Sophia Russian Orthodox Church to construct a new church building and continue its community work on a parcel with better access;

**BE IT ORDAINED** by the City Council of Bethel, Alaska that:

**SECTION 1. Classification.** This ordinance is not permanent in nature and shall not be placed in the Bethel Municipal Code.

**SECTION 2. Authorization of Acquisition by Land Exchange.** Subject to the conditions listed in Section 4 below, in accordance with Section 4.08.020(A) of the Bethel Municipal Code ("BMC"), the City Council hereby authorizes the acquisition of 2.4 acres of land owed by St. Sophia Russian Orthodox Church more particularly described as:

Lot 1 of U.S.S. 4440, within Section 9, Township 8 North, Range 71 West, Seward Meridian (2.25 acres more or less); and

Lot 2 of the U.S.S. 4440 with Section 9, Township. 8 North, Range 71 West, Seward Meridian, Alaska as shown on Sheet 6 of 20 of the plat of the Dependant Resurvey and Subdivision of Township 8 North, Range 71 West, Seward Meridian, Alaska approved on

March 18, 2004 and official filed at Bureau of Land Management on July 29, 2004 (0.15 acres more or less).

The City Council authorizes the Mayor to execute all documents and the City Manager to perform all actions necessary to carry out the land exchange acquisition. This authorization shall be effective for all actions of the City administration taken to negotiate the land exchange acquisition.

**SECTION 3. Authorization of Disposal to Accomplish Acquisition by Land Exchange.** Subject to the conditions listed in Section 4 below, in accordance with section 4.08.020(A) of the BMC, the City Council hereby authorizes the disposal by exchange of 2.02 acres of land owned by the City of Bethel more particularly described as:

Lots 2, 3, 4 and 5 City of Bethel Cemetery and Vacation of 20 feet of open space situation within the NW  $\frac{1}{4}$ , section 5, Township 8 North, Range 71 West, Seward Meridian, Alaska.

The City Council authorizes the Mayor to execute all documents and the City Manager to perform all actions necessary to carry out the disposal to accomplish acquisition by land exchange. This authorization shall be effective for all actions of the City administration taken to negotiate the disposal to accomplish acquisition by land exchange.

**SECTION 4. Conditions for Land Exchange.** The following conditions must be satisfied prior to the City executing quit claim deeds to dispose of land and accepting quit claim deeds to acquire land to accomplish the land exchange:

1. St. Sophia Russian Orthodox Church shall establish to the satisfaction of the City Manager that it has title, free and clear of liens and encumbrances, to the St. Sophia Parcel.
2. St. Sophia Russian Orthodox Church shall provide legal public access from a currently constructed public right of way, and shall construct such public access to the St. Sophia Parcel to the satisfaction of the City Manager.
3. St. Sophia Russian Orthodox Church and the City shall enter into a Memorandum of Understanding, satisfactory to the City Manager, in which the St. Sophia Russian Orthodox Church agrees to continuously maintain the graves located on the St. Sophia Parcel.
4. St. Sophia Russian Orthodox Church and the City of shall enter into a Memorandum of Understanding, satisfactory to the City Manager, in which St. Sophia

Russian Orthodox Church will remove all buildings on the St. Sophia parcel within 3 months after the exchange of quit claim deeds.

5. The form of the quit claim deeds shall be as set out in Alaska Statutes, and shall be acceptable to the City Manager and the City Attorney. BLM shall have consented to the transfer by St. Sophia Russian Orthodox Church of Lot 1.

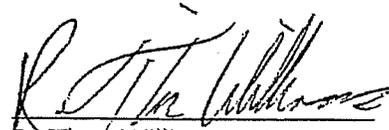
6. The City Manager shall review fair market appraisals for the City Parcel and the St. Sophia Parcel. If the difference between the appraised values of the two parcels is ten percent or less, then the City Manager may proceed with the land exchange, if all other conditions are met. If the difference between the appraisal values of the two parcels is greater than ten percent, the City Manager is required to bring this land exchange proposal before the City Council for the approval of another ordinance, or reduce the total acreage of the land to be transferred to the Church to conform with the fair market appraisal value to conform with the ten percent requirement.

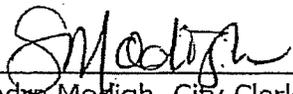
**SECTION 5. Name.** In accordance with BMC at Section 4.08.020(B), the land acquired shall be held in the name of the "City of Bethel."

**SECTION 6. Effective Date.** This ordinance shall become effective immediately upon passage by the City Council, and shall have retroactive effect back to the first date that the City administration began to negotiate for the land exchange.

**PASSED AND APPROVED THIS 25<sup>th</sup> DAY OF OCTOBER 2005, BY A VOTE OF 6 IN FAVOR AND 1 OPPOSED.**

ATTEST:

  
R. Thor Williams, Mayor

  
Sandra Modigh, City Clerk



Legal Description of

## St. Sophia Church Boardwalk Easement

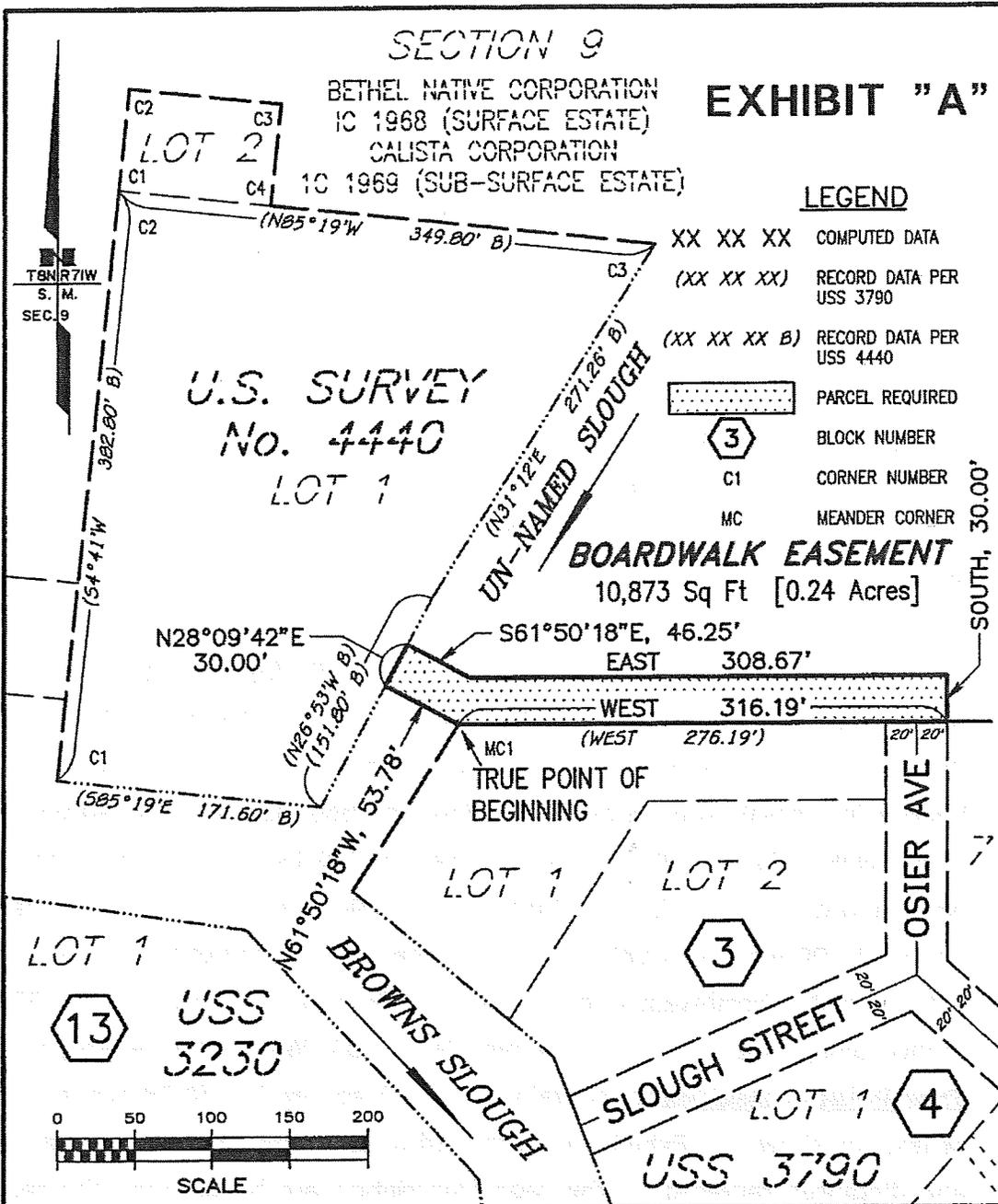
The purpose of this legal description is to describe a 30 foot wide boardwalk easement located in Bethel, Alaska, within Interim Conveyance No. 1968 (recorded as Document No. 2006-000647-0, Bethel Recording District) and the Southwest Quarter (SE¼) of Section 9, Township 8 North, Range 71 West, Seward Meridian, Alaska, and more particularly described as follows:

Commencing at Meander Corner 1 of U.S. Survey No. 3790, East Addition to the Townsite of Bethel, and the **True Point of Beginning**, thence N61°50'18"W, 53.78 feet, to a point on the Easterly boundary of U.S. Survey No. 4440; thence along the Easterly boundary of U.S. Survey No. 4440, N28°09'42"E, 30.00 feet; thence S61°50'18"E, 46.25 feet; thence parallel with Line 1 - 2, U.S. Survey No. 3790, East, 308.67 feet; thence South, 30.00 feet, to a point on the Northerly boundary of U.S. Survey No. 3790 and the Northwest Corner of Lot 7, Block 2, U.S. Survey No. 3790; thence along Line 2 - 1, U.S. Survey No. 3790, West, 316.19 feet, to the **True Point of Beginning**, containing 10,873 square feet (0.24 acres), more or less, as shown on Exhibit "A", attached to and a part hereof. All bearings and distances reported on this legal description are based upon the record information of U.S. Survey No.'s 3790 and 4440. The location of the boardwalk easement and its correlating bearings and distances are subject to change subsequent to a field survey.

SECTION 9

BETHEL NATIVE CORPORATION  
 10 1968 (SURFACE ESTATE)  
 CALISTA CORPORATION  
 10 1969 (SUB-SURFACE ESTATE)

EXHIBIT "A"



SAINT SOPHIA CHURCH CEMETERY BOARDWALK EASEMENT - EXHIBIT MAP

DRAWN BY: JC  
 SCALE: 1"=100'  
 DATE: 11-07-07

GROSS TAKE: 10,873 Sq Ft  
 NET TAKE: 10,873 Sq Ft  
 REMAIN: LARGE  
 PAGE NUMBER: 2 of 2

**McCLINTOCK LAND ASSOCIATES, INC.**  
 11940 BUSINESS BLVD., SUITE 205  
 EAGLE RIVER, ALASKA 99577  
 (907) 694-4499

# **Mayor's Report**



# STATE OF ALASKA

## DEPT. OF ENVIRONMENTAL CONSERVATION DIVISION OF WATER

WATER QUALITY STANDARDS, ASSESSMENT AND RESTORATION PROGRAM

SEAN PARNELL, GOVERNOR  
410 Willoughby Ave., Suite 303  
P.O. Box 111800  
Juneau, AK 99811-1800  
PHONE: (907) 465-5300  
FAX: (907) 465-5274  
<http://www.dec.alaska.gov>

February 27, 2012

Dear Alaskans:

Every three years, the Alaska Department of Environmental Conservation (DEC) conducts a comprehensive review of the water quality standards in 18 AAC 70. This "*Triennial Review*" helps update pollution limits for Alaska's waters by integrating the latest science, technology, and federal requirements into state water quality regulations.

DEC considers public comment, department staff comments, potential actions by the U.S. Environmental Protection Agency (EPA), and existing workload when determining which topics to review during the next three years. Issues are prioritized and high priority issues form the basis of the department's work plan for the *2011-2013 Triennial Review*. A summary of current *2011-2013 Triennial Review* issues, the overall review process, and fact sheets are available at DEC's offices statewide; by mail; by contacting Jim Powell at [jim.powell@alaska.gov](mailto:jim.powell@alaska.gov) or (907) 465-5185; or on DEC's Water Quality Standards, Assessment, and Restoration webpage at <http://www.dec.state.ak.us/water/wqsar/trireview/index.htm>.

During the *Triennial Review* process, the public may also submit nominations for a specific water body to be designated as an outstanding national resource due to exceptional recreational or ecological significance.

DEC is providing an additional 60 days for public comments on high priority issues for potential revisions to water quality standards regulations and outstanding national resource nominations. The additional public comment period will be from February 27 to April 27, 2012. No revisions to existing regulations are being proposed in this public notice.

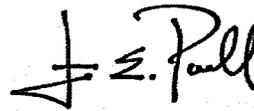
There are more potential issues than can realistically be addressed during this three-year period. The final 2011-2013 *Triennial Review* work plan may also include information-gathering tasks for potential revisions that may not occur until the following *Triennial Review*.

**THE DEADLINE FOR COMMENTS IS 5:00 PM ALASKA TIME ON APRIL 27, 2012.**

Please submit comments to Jim Powell at:  
 Department of Environmental Conservation  
 410 Willoughby Ave. Suite 303  
 P.O. Box 111800  
 Juneau, Alaska 99801-1800  
 Jim.Powell@alaska.gov  
 Telephone: (907) 465-5185  
 Fax: (907) 465-5274

DEC appreciates your feedback. Thank you for your participation.

Sincerely,



**Jim Powell**  
**Water Quality Standards**  
**Section Manager**



March 5, 2012

To All Interested Parties:

Subject: Nuvista Light & Electric Cooperative, Inc.  
Chikuminuk Lake Hydroelectric Project - FERC No. 14369  
Application for Preliminary Permit

On March 2, 2012, Nuvista Light & Electric Cooperative, Inc. (Nuvista) filed with the Federal Energy Regulatory Commission (Commission or FERC) its Application for Preliminary Permit for the proposed Chikuminuk Lake Hydroelectric Project - FERC No. 14369. The sole purpose of a preliminary permit is to secure priority of application for license for a water power project under Part I of the Federal Power Act while the permittee obtains the data and performs the acts required to determine the feasibility of the project and to support an application for license pursuant to 18 CFR 4.80 Applicability.

Chikuminuk Lake is located in a remote area of southwest Alaska, 305 miles southwest of Anchorage and 118 miles southeast of Bethel in the Yukon-Kuskokwim region. The proposed Project and transmission line would traverse lands within the Wood-Tikchik State Park; other lands owned by the Alaska Department of Natural Resources; lands of the U.S. Fish and Wildlife Service within the Yukon Delta National Wildlife Refuge; and private and native-owned lands.

Nuvista is a non-profit corporation governed by a twelve (12) member Board of Directors representing native tribal, business and regional entities across a 59,000 square mile area. Nuvista proposes to develop a new dam and powerhouse with an installed capacity of 13.4 MW of clean, renewable energy. This would be the first clean, renewable hydroelectric project in a region that currently uses diesel fuel for heat, resulting in the highest energy costs in the nation at \$7 to \$12 per gallon for fuel, and diesel-generated electric service delivered at a cost ranging from \$0.58 to \$1.05 per kilowatt hour. The Project has the potential to displace 5 million gallons of diesel fuel consumption on an annual basis, and eliminating over 55,000 tons of CO<sub>2</sub> emissions.

*301 Calista Court, STE A, Anchorage, AK 99518  
(907) 279-5516 ~ (907) 272-5060 Fax ~ [NuvistaCoop.org](http://NuvistaCoop.org)*

Nuvista encloses herein a copy of the Application for Preliminary Permit as filed with the FERC on March 2, 2012. If you have questions concerning this Application, please do not hesitate to contact me at 907-868-2460.

Sincerely,



Elaine Brown, Executive Director  
Nuvista Light & Electric Cooperative, Inc.

Enclosure: Application for Preliminary Permit  
Chikkuminuk Lake Hydroelectric Project - FERC No. 14369

cc: Distribution List

301 Calista Court, STE A, Anchorage, AK 99518  
(907) 279-5516 ~ (907) 272-5060 Fax ~ [NuvistaCoop.org](http://NuvistaCoop.org)



Electronic Filing

March 1, 2012

Kimberly D. Bose, Secretary  
Office of the Secretary  
Federal Energy Regulatory Commission  
888 First Street, NE  
Washington, D.C. 20426

Re: Application for Preliminary Permit  
Chikuminuk Lake Hydroelectric Project

Dear Secretary Bose:

Nuvista Light & Electric Cooperative, Inc. (Nuvista), is herein applying to the Federal Energy Regulatory Commission (FERC or Commission) for a Preliminary Permit for the proposed Chikuminuk Lake Hydroelectric Project (Project), as described in the attached exhibits (Application). This Application is filed pursuant to 18 CFR 4.32 and 4.81 of the Commission's regulations. Chikuminuk Lake is located in a remote area of southwest Alaska, 305 miles southwest of Anchorage and 118 miles southeast of Bethel. The proposed Project and transmission line would traverse lands within the Wood-Tikchik State Park; other lands owned by the Alaska Department of Natural Resources (ADNR); lands of the U.S. Fish and Wildlife Service (USFWS) within the Yukon Delta National Wildlife Refuge; and private and native-owned lands.

Nuvista is a non-profit corporation governed by a twelve (12) member Board of Directors representing native tribal, business and regional entities across a 59,000 square mile area. Nuvista proposes to develop a new dam and powerhouse with an installed capacity of 13.4 MW of clean, renewable energy to be located on federal and state lands in the Bethel and Dillingham Census Area of Western Alaska. This would be the first hydropower energy project of its kind in a region that has very little if any infrastructure and currently uses diesel for both heat and power. The Project would be located approximately 118 miles southeast of Bethel, Alaska, in the Yukon-Kuskokwim (YK) region. The YK region of Alaska consists of, a 59,000 square mile area, includes 56 remote communities, a population of approximately 30,000 Yupik, Cupik, and Athabascan indigenous native peoples, and the largest concentrations of rural communities in all of Alaska.

*301 Calista Court, STE A, Anchorage, AK 99518  
(907) 279-5516 ~ (907) 272-5060 Fax ~ NuvistaCoop.org*

1

A primary purpose of the Project during the initial operations phase is to deliver electric power to Bethel and 13 surrounding villages within the region. These remote villages are currently entirely dependent on annual delivery of diesel fuel by marine barge that must be transferred to a shallow draft barge and delivered upriver for heating and electrical generation purposes. Power generated by the Project would be delivered via a 138-kV single-circuit line supported on X-braced H-style structures extending approximately 118 miles from the Project switchyard to a substation located in Bethel.

Residents of the region have the highest energy costs in the nation at \$7 to \$12 per gallon for diesel heating fuel; and diesel generated electricity is delivered at a cost ranging from \$0.58 to \$1.05 per kilowatt hour. In less than five years the percentage of income that must be utilized for home heating and electricity has risen from 40% total income, to over 60% total family income. Yukon-Kuskokwim residents are largely people of native descent living a subsistence lifestyle; they earn the lowest U.S. per capita incomes; have triple the level of suicide rates in the nation; and have the highest levels of poverty due to the high cost of living and lack of jobs in the region. In addition to greatly improving the basic quality of life, the Project will provide clean, renewable hydroelectric power to 14 villages (Akiachak, Akiak, Kwethluk, Tuluksak, Bethel, Oscarville, Napakiak, Napaskiak, Atmautluak, Kasigluk, Nunapitchuk, Tuntutuliak, Eek and Quinhagak) and has the potential to displace 5 million gallons of diesel consumption per year; thereby eliminating over 55,000 tons annually of CO2 emissions and reducing the world wide carbon footprint.

Nuvista has received an appropriation from the Alaska State Legislature to concurrently conduct: a detailed feasibility assessment; develop and carry out a comprehensive resource agency and public consultation program; research, design and implement comprehensive field studies programs; conduct on-site field investigations; and, based on the outcome of these studies establish measures to address project-related effects on lands and resources in order to prepare and file an Application for License.

Nuvista is dedicated to developing clean, renewable energy as part of its comprehensive energy strategy for the Yukon-Kuskokwim region. This application is made in order that Nuvista may secure and maintain priority of application for a license for the project under Part I of the Federal Power Act; while, obtaining the data and performing actions required to determine the feasibility of the project and support an application for a license.

Nuvista thanks the Commission for consideration of this Application and looks forward to working with the State of Alaska, federal and state resource agencies, residents within the Yukon-Kuskokwim region, and any third parties that will be involved in developing this important new source of clean renewable power. Please do not hesitate to contact me at 907-868-2460 or [ebrown@nuvistacoop.org](mailto:ebrown@nuvistacoop.org).

*301 Calista Court, STE A, Anchorage, AK 99518  
(907) 279-5516 ~ (907) 272-5060 Fax ~ [NuvistaCoop.org](http://NuvistaCoop.org)*

Sincerely



Elaine Brown, Executive Director  
Nuvista Light & Electric Cooperative, Inc.

Enclosure: Application for Preliminary Permit for the Chikuminuk Lake Hydroelectric Project

cc: Douglas Johnson, FERC Portland Regional Office  
FERC Division of Hydropower Licensing, Washington, D.C.  
Department of the Interior, Office of Environmental Affairs – Washington, D.C.  
Bureau of Land Management, Department of the Interior, Alaska State Office  
U.S. Army Corps of Engineers, Anchorage District  
Distribution List (attached)

*301 Calista Court, STE A, Anchorage, AK 99518  
(907) 279-5516 ~ (907) 272-5060 Fax ~ NuvistaCoop.org*

APPROVED BY THE BOARD OF DIRECTORS OF THE COMPANY  
ON 15/03/2011

# STATE OF ALASKA

DEPARTMENT OF NATURAL RESOURCES  
DIVISION OF PARKS & OUTDOOR RECREATION  
ALASKA HISTORICAL COMMISSION

SEAN PARNELL, GOVERNOR

550 WEST 7<sup>TH</sup> AVENUE, SUITE 1310  
ANCHORAGE, ALASKA 99501-3565  
PHONE: (907) 269-8721  
FAX: (907) 269-8908

February 28, 2012

The Honorable Joe Klejka  
Mayor of the City of Bethel  
P.O. Box 1388  
Bethel, AK 99559

Dear Mayor Klejka,

As Chair of the Alaska Historical Commission, I am reaching out to Alaskans for their ideas. Alaska has many exciting and significant anniversaries just around the corner. And they're worthy of reflection, recognition and celebration.

The Alaska Historical Commission (AHC) would like your input as we create the list of anniversaries of significant events in Alaska's history between 2012 and 2017. In addition to creating a list of local celebrations that will be posted on the AHC's web site ([dnr.alaska.gov/parks/oha/histcomm/ahc.htm](http://dnr.alaska.gov/parks/oha/histcomm/ahc.htm)), the AHC is asking communities, historical associations, citizens and industry to generate ideas for projects for two anniversaries in particular:

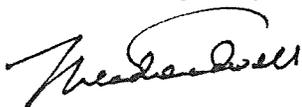
- 1) In 2017-2018 we celebrate the 150<sup>th</sup> anniversary of Russia's transfer of Alaska to the United States. We are interested in fostering education on historical details, and welcome an appropriate academic examination of the past, present and future effect of the transfer. Was Alaska worth it? What does it mean to be indigenous under the U.S. Flag?
- 2) From 2013-2016 we celebrate the 25<sup>th</sup> anniversary of opening the border between Alaska and Russia and the end of the Cold War. We're interested in how this anniversary might improve current relations with our neighbor.

We have many important milestones in our state to recall and study. Anniversaries are an opportunity to look at how far we've come together as a community and be proud of the tremendous role we've played in national and global history.

Suggestions and comments about these anniversaries, and your ideas for other milestone events during this timeframe should be sent to the AHC at [oha@alaska.net](mailto:oha@alaska.net).

We look forward to sharing your ideas for commemorations with Alaskans throughout the state and hope you will join us as we identify additional anniversary projects. The list will continue to be updated on the website. The Alaska Historical Commission will be meeting on March 27-28, and would appreciate your comments and information by March 20<sup>th</sup> to share with the members of the commission.

With Best Regards,



Mead Treadwell  
Lieutenant Governor  
Chair, Alaska Historical Commission

*"To responsibly develop Alaska's resources by making them available  
for maximum use and benefit consistent with the public interest."*



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# City of Bethel, Alaska

## Bethel Transit Committee Minutes

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March 15, 2012

Regular Meeting

Bethel, Alaska

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### CALL TO ORDER

A regular meeting of the Bethel Transit Committee was held on March 15, 2012 at 6:30 p.m. at the Public Works Upstairs Conference Room.

Committee Chairman Glen Watson called the meeting to order at 6:35 p.m.

### ROLL CALL

Comprising a quorum of the Committee, the following were present:  
Luke Smith, Dana Peltola and Mayor Joseph Klejka.

Excused absence(s): Arvin Dull and John Sargent  
Unexcused absence(s): None

Also in attendance were the following:

City Manager Lee Foley, Ex-Officio  
Christi Woods, Transit Manager/Recorder of Minutes

### PEOPLE TO BE HEARD

None

### APPROVAL OF THE MINUTES

<b>MOVED BY:</b>	L. Smith	Motion carried by unanimous vote.
<b>SECONDED BY:</b>	J. Klejka	

### APPROVAL OF AGENDA

<b>MOVED BY:</b>	D. Peltola	Amend the agenda by removing Item-B from the agenda.
<b>SECONDED BY:</b>	J. Klejka	

<b>VOTE ON MOTION AS AMENDED</b>	Motion carried by unanimous vote.
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### NEW BUSINESS

#### Item A — Tundra Ridge Route Scheduling

After much discussion, this item was tabled until next meeting so more information can be gathered.

## Item B— Long Range Transit Plan with City of Bethel and ONC

Discussion ensued with the result being that John and Christi will work on a plan to expand to the airport, present it to the Transit Committee, then the committee will come up with a plan to approach other entities to join with the City of Bethel and ONC in providing transit service to the people of the YK Delta.

### MEMBER COMMENTS

**Luke Smith** There is a tribal gathering on the 28<sup>th</sup> April 2012 for ONC would like a bus for shuttling delegates around.

**Dana Peltola** none at this time

**Joe Klejka** Would like to get meeting data ahead of time.

**Lee Foley** We will need to advertise for a new member since there is an opening.

**Glen Watson** Glad we are working towards trying to see "Sunrise" instead of the "Sunset" of the Transit System.

### ADJOURNMENT

<b>MOVED BY:</b>	J. Klejka	To adjourn the meeting.
<b>SECONDED BY:</b>	D. Peltola	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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With no further business before the Committee, the meeting adjourned at 7:30 p.m.

APPROVED THIS \_\_\_ DAY OF \_\_\_ 2012

\_\_\_\_\_  
Glen Watson, Chair

\_\_\_\_\_  
Christi Woods, Recorder

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*Bethel City Council*

*Office of the City Manager*

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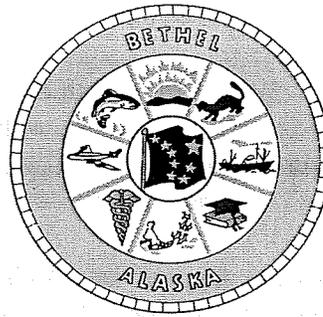
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# **Manager's Report**



# CITY OF BETHEL

Post Office Box 1388  
Bethel, Alaska 99559  
Voice: 907-543-1373  
Fax: 907-543-1394



March 27, 2012

**From:** Lee M. Foley, City Manager

**To:** Bethel City Council

**Info:** Lori Strickler, City Clerk

**Subj:** City Manager's Report

Listed below are some of the action items and activities that I've been working on, and involved in, for the period March 6-21, 2012

## CITY ADMINISTRATION ACTION ITEMS AND ACTIVITIES

### **Projects:**

- **Institutional Corridor** – The City submitted an application to the Alaska Department of Environmental Conservation (DEC), Division of Water, to be considered as an eligible loan applicant to obtain funding for this project. The submission was accepted, but does not guarantee that the City will be placed on the eligibility list. The submission does, however, enable us to be considered. Being considered favorably and placed on the eligibility list *does not* obligate the City for a loan, but it does get Bethel on the eligibility list for a loan during the period July 1, 2012 through June 30, 2013, should Council elect to formally apply for funding.
- **Alaska Territorial Guard Memorial** – I spoke with General Bridges recently while he was in Nome, and will be hand-delivering a letter and memorial working schedule (enclosed) to him on Thursday, March 22, 2012, at the new NG Armory.
- **Recycle Center** – In response to the City's RFP to operate the recycling program, one proposal was submitted by Mr. Eddie Collins. After careful review, the Administration has decided to accept Mr. Collins' proposal and will be working with him to put his plan in place. As we move forward in the process, the Administration will keep Council and the general public apprised of developments and progress.

**Legal Issues:**

- **Port** – Several large entities who use the Port and its facilities have failed to satisfy their financial obligations with the City. Accordingly, steps have been implemented in accordance with the BMC, and as advised from a legal perspective, to deny further use of said facilities until past due accounts are brought current.
- **Sales Tax Appeals by AVCP Allanivik Hotel** – The Administration has appointed Chief Larry Elarton as the hearing officer for these two (2) separated tax appeals.
- **Legality of Water/Sewer Billing in City Sub** – Significant concerns have been raised over whether the City can legally bill one subdivision based on actual usage for piped water when another subdivision, also on the piped system, is paying a set price regardless of actual usage. Because the potential for possible liability exists, this matter was turned over to the City Attorney for an in-depth review followed by a legal opinion to be provided to Council.
- **Sales Tax Enforcement Plan** – The Finance Department is working with Attorney Leila Kimbrell to develop changes to the BMC to strengthen the City's ability to enforce the code.
- **Individual Claim of Non-Payment** – This matter pertains to a claim by an individual property owner that payment for an easement acquisition that took place in 2002. The claim is being researched with the hope for resolution in early April 2012.

**Miscellaneous:**

- **Landfill** – The City's application for a new permit was approved and became effective on March 16, 2012. The permit is good through March 16, 2017. Following guidance provided by the Public Works Director, Chuck Willert, Landfill Technician and OSHA Coordinator David Stovner played a key role in bringing this process to a successful conclusion.
- **Sewer Lagoon** – The City's Wastewater Disposal Permit No. 9725-DB005 has been extended indefinitely rather than renewed. It will remain in a state of extension while we work through the USDA/RD process as it pertains to the lagoon.
- **Old Armory Facility** – A response to the City's request for demolition funding of the old Armory building has not yet been received. I've been told informally and unofficially that the request is still under consideration.

March 20, 2012

- **Bethel Transit System** – The City of Bethel and ONC are developing a plan to approach prospective partners to assist in sharing the costs of operating the system. The “at large” Transit Committee member resigned for personal reasons. To fill the position, the City has placed an advertisement in the Delta Discovery and the Tundra Drums.

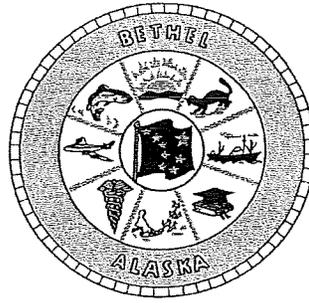
Thank you.

Enclosures



# CITY OF BETHEL

Post Office Box 1388  
Bethel, Alaska 99559  
Voice: 907-543-1373  
Fax: 907-543-1394



March 19, 2012

**Brigadier General Mike Bridges, Commander – Hand Delivered**  
**Alaska Army National Guard**  
Post Office Box 5800  
JBER, Alaska 99505

**RE: Alaska Territorial Guard Memoriam**

Dear General Bridges:

Thank you for taking time out from your busy schedule to speak with me telephonically from Nome last week.

As we discussed, The City Council, Administration, and a local citizen's committee, "Friends of ATG Memorial Park," are working together to honor the men and women who volunteered to protect our Country and Alaska during those dark days of World War II. All of the parties involved are gratified that the Alaska Army National Guard has graciously agreed to assist in funding this project up to a total amount of \$140,000.00. It is doubtful if we could have moved forward without this commitment.

Initial plans for the memorial have been discussed with representatives from the Governor's office, as well as staff personnel working with each member of our Congressional delegation, to gain support for this long overdue honor.

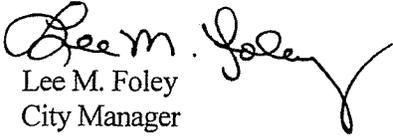
A place of honor has been designated for the memorial at Bethel's VA cemetery, a tentative design for the statute mounting platform has been conceived, chain link fencing has been donated to protect the monument, the name Anguyagta (Warrior) has been chosen as most representative of the spirit of those who served, and plans for a full-scale park that includes the monument have been developed. Separate plaques denoting each village, and the ATG volunteers from those villages, are being considered for the base of the monument itself. Due to the magnitude of the project, it is envisioned that it will take approximately two (2) years to complete although a dedication ceremony is currently planned for July 3, 2012.

Please accept this letter as the City's formal request to accept the Alaska Army National Guard's offer for funding assistance. It is our understanding that the funding is grant based and will be managed by a member of your staff working with our representatives.

March 19, 2012

Enclosed please find a working schedule for the ATG project. I hope you'll find that it reflects our commitment to making the memorial a reality.

Sincerely,

  
Lee M. Foley  
City Manager

Enclosure

Cc: City Council  
Friends of ATG Memorial Park

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*Bethel City Council*

*Office of the City Clerk*

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# **Clerk's Report**

Handwritten text, possibly a signature or name, located in the center of the page.



# City of Bethel, Alaska

City Clerk's Office

**To:** City Council  
**From:** Lori Strickler  
**Subject:** Clerk's Report

## **Upcoming Council Events:**

April 10, 2012 Regular Meeting

April 27, 2012 Regular Meeting

## **Alaska Municipal League Summer Meeting**

Betty Svensson will be in Bethel May 31<sup>st</sup> to meet with local officials as well as to go over details of the AML meetings with the City Clerk's Office.

In preparation for the AML meetings and reception the City Clerk's Office has:

- Held a meeting with a local caterer to discuss menu options for the reception.
- Contacted local vendors in the hopes to obtain donations for the reception.
- Requested and received a written statement from the Alcohol Beverage Control Board regarding the distribution of alcoholic beverages at a private function. They have confirmed that as long as the event is by invitation only and there is no transfer of money to attend the event or to obtain alcoholic beverages, the City would not need a permit.
- Requested the Finance Department contact the insurance company to make sure our insurance would cover any liability for the reception and will obtain a copy of the Alaska Municipal League's certificate of insurance, prior to the event.
- Spoke to AML about the possibility of having lists of items/events during the registration process to see what participants may be interested in. They would rather the City provide a flyer with information on optional events for the attendees to sign up for with the City's contact information provided.
- Working on a pamphlet to provide to the guests in advance of their visit with information about Bethel.
- Looking into inexpensive gift bag options to provide to the attendees.
- Contacted YKHC to request the dimensions of the reception tent however, have not yet requested to use it for the reception. If the dimensions will work in the area suggested by the council, I will follow through with the final request to YKHC.
- Contacted the Lion's Club about the use of their clubhouse during the reception. They are more than happy to provide the space for not only that

night but for the other days as well in the case the City would need the extra space or would like to hold a craft fair.

- I am drafting a letter to request the use of the school buses while the conference is going on. The use would only be for transportation to and from the hotel and the conference site as well as the reception.
- Spoke with TWC about renting place settings for the reception and they are willing to provide the settings for very little cost.

### **Election Preparation**

Holding off on additional election preparation until the results on the redistricting request come back from the Department of Justice.

### **Documentation**

Ordinance 11-13 Substitute:

Much of the City Clerk's time has been spent finalizing the election ordinance. The document is in the final stages of the attorney's review and will be ready for the April 10<sup>th</sup> packet. The final ordinance must be received by the Department of Justice by May 28<sup>th</sup> in order for the changes in the code to effect the 2012 Regular Election.

Proclamations for the ATG Memorial as well as for Pete Kaiser.

Ordinance 12-05:

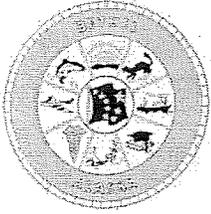
Placing before the voters a question to opt out of the state's financial disclosure requirements.

### **APOC**

All of the public official's financial disclosure statements were submitted to the Alaska Public Offices Commission within the required time frame.

### **Codification**

Code publishing is finalizing the 2011 Bethel Municipal Code update for the code books. The supplement should be available sometime mid April. The online code is generally update within two weeks of the passage of an ordinance.



The City of Bethel currently has vacancies on the following Committees & Commissions.

**Port Commission (2 Commission Vacancies 2 Alternate Vacancies)**

2 two year term

**Public Works Committee (2 Committee Vacancies and 2 Alternates Vacancies)**

1 two year term

1 three year term

**Public Safety & Transportation Commission (2 Commission Vacancies and 2 Alternate Vacancies)**

1 three year term

1 two year term

**Energy Committee (2 Committee Vacancy 2 Alternate Vacancies)**

1 two year term

1 three year term

**Parks & Recreation Committee (2 Committee Vacancies and 1 Alternate Vacancy)**

**Finance Committee (2 Alternate Vacancies)**

**Planning Commission (2 Alternate Vacancies)**

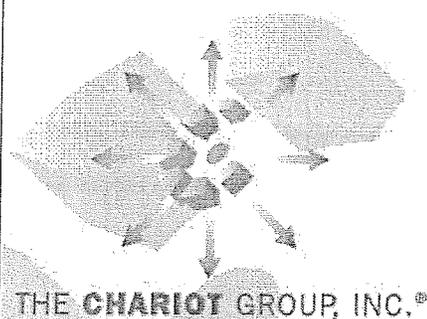
1 three year term

The City of Bethel is committed to citizen involvement in local government to develop programs and services, which provide efficient and positive benefits for residents, workers and visitors.

The City has established committees which are advisory in nature and commissions which are quasi-judicial. Qualifications to serve vary with the committees and commissions, but the most important qualifications are interest and a willingness to serve your community.

If you are interested in offering your services to Bethel's community, by serving on a committee or commission, please pick up an application at the City Clerk's office or contact the City Clerk at 543-1384 or at [lstrickler@cityofbethel.net](mailto:lstrickler@cityofbethel.net) for more information.

The City of Detroit is committed to providing a high quality of life for all its residents. This commitment is reflected in the City's various programs and services, which are designed to meet the needs of the community. The City's commitment to providing a high quality of life is reflected in the City's various programs and services, which are designed to meet the needs of the community. The City's commitment to providing a high quality of life is reflected in the City's various programs and services, which are designed to meet the needs of the community.



**Dan Johnson**  
 Account Manager  
 dan@chariotgroup.com  
 907-382-2448 (Cell)

3120 Denali St, Suite 1  
 Anchorage, AK 99503  
 US  
 (907) 222-5300 (Office)  
 907-222-5301 (Fax)

**Quote # :** 209276  
**Quote Revision:** 1/31/2012 9:42 AM  
**Quote Expiration:** 3/1/2012

**Quote Issued To:**

City of Bethel  
 Lori Strickler  
 Email: lstrickler@cityofbethel.net  
 Fax: (907) 543-3817

**Terms:**

Payment Terms: Net 30 (OAC)  
 Payment Method: PO  
 FOB Point: Bethel  
 Shipping Method: Ground  
 Additional Terms: \_\_\_\_\_

**Bill To:**

City of Bethel

**Please send order information to your local branch:**

dan@chariotgroup.com  
 907-222-5301(Fax)

**Ship To:**

**Please remit payment to our corporate headquarters:**

**The Chariot Group, Inc.** (877) 822-5300 (Toll Free)  
 3120 Denali St., Suite 1 (907) 222-5300 (Office)  
 Anchorage, AK 99503 (907) 222-5301 (Fax)

Qty.	Product Name	Description	Ext Price
1	TCG CONSULTING LABOR	Services shall be performed at the rate of \$165/hr. with a not to exceed amount of \$4,455.00. Services include in-person meetings, phone conversations, and email correspondence to define the system requirements for the City of Bethel Audio System. Contractor shall provide data sheets for required equipment and work with Client's to specify power requirements, equipment rack locations, , architectural connectivity, and cable pathways. Contractor will provide line drawings and any wall/rack elevations requested by the Client.	\$4,455.00
2	Airfare	Airfare From Anchorage to Bethel for Site-Survey and Audio system analysis	\$1,220.00

<b>Terms and Conditions</b>  Return Policy: Product must be returned within 30 days of invoice date and be in factory fresh condition. Restocking fee and freight charges apply.  These prices may not include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material unless specifically listed above.	<b>Total:</b>	\$5,675.00
	<b>Tax:</b>	\$0.00
	<b>Grand Total:</b>	\$5,675.00



# **Additional Information**



# "BETHEL, The First 100 Years"— 1885-1985 **BOOK REPRINT**

## **How's Your Memory?**

As you know, Bethel's history book has been out of print for more than 25 years. The reprint is currently in production with a hopeful release date of Fourth of July.

I am hoping you can help provide some details needed to complete an updated section that will be added to the reprint.

We want to add a short chronology at the back of the book to include the years 1985 through 2012. We hope a collective memory from multiple sources will help fill in the blanks.

*Here is a example of style:*

- 1975 City opened PATC, Phillips Alcohol Treatment Center
- 1975 Bethel power plant burned.
- 1976 Governor signed "Molly Hootch" settlement, to build village high schools
- 1977 City offices and courthouse built
- 1980 Bethel Census: 3,576
- 1980 Yukon Delta National Wildlife Refuge created
- 1980 First annual Kuskokwim-300 Dog Sled Race
- 1980 New hospital opened
- (last entry in the original book)*
- 1985 Bethel celebrated Centennial

## **Can You Remember Bethel Events from 1985, 1986, 1987, 1988 ... through 2012?**

If you are able to capture important events that happened in Bethel during the years 1985 through 2012, please use the following form to record as much as can be remembered. Please return it to Penny as soon as possible. Your input is needed and appreciated.

I thank you in advance!

Penny Panlener  
Graphic Designer  
for "*Bethel The First 100 Years*" reprint project

contact: (907) 272-0327

*Please fill out (to the best of your memory) and return by mail or email:*

TO: Penny Panlener  
1801 E. 27<sup>th</sup> Ave. / Anchorage, AK 99508

*feel free to call Penny at: (907) 272-0327*

pennyinalaska@gci.net

*new* BETHEL CHRONOLOGY for the years 1985 – 2012:

Please list 2 (or more) important events for years you can remember...

1985	_____	_____
1986	_____	_____
1987	_____	_____
1988	_____	_____
1989	_____	_____
1990	_____	_____
1991	_____	_____
1992	_____	_____
1993	_____	_____
1994	_____	_____
1995	_____	_____
1996	_____	_____
1997	_____	_____

1998	_____	_____
1999	_____	_____
2000	_____	_____
2001	_____	_____
2002	_____	_____
2003	_____	_____
2004	_____	_____
2005	_____	_____
2006	_____	_____
2007	_____	_____
2008	_____	_____
2009	_____	_____
2010	_____	_____
2011	_____	_____
2012	_____	_____

Contributor Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

*Guyana for your help!*

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for ensuring transparency and accountability in financial operations.

2. The second part of the document outlines the various methods and tools used for data collection and analysis. It highlights the need for consistent and reliable data sources to support informed decision-making.

3. The third part of the document focuses on the implementation of internal controls and risk management strategies. It stresses the importance of identifying potential risks and establishing effective controls to mitigate them.

4. The fourth part of the document discusses the role of technology in modern financial management. It explores how digital tools and software can streamline processes and improve efficiency.

5. The fifth part of the document addresses the importance of regular audits and reviews. It explains how these activities help in identifying discrepancies and ensuring compliance with relevant regulations.

6. The sixth part of the document discusses the impact of external factors on financial performance. It notes that market conditions, economic trends, and regulatory changes can significantly influence an organization's financial health.

7. The seventh part of the document provides a summary of the key findings and recommendations. It suggests that organizations should prioritize data accuracy, implement robust internal controls, and leverage technology to enhance their financial management practices.

8. The eighth part of the document concludes with a final statement on the importance of continuous improvement and staying updated with the latest industry trends and best practices.