



City of Bethel

P.O. BOX 1388

Bethel, Alaska 99559

Phone: 907- 543-2047

Fax: 907-543-3781

Regular City Council Meeting

March 10, 2015

6:30 P.M.

Council Chambers; Bethel, Alaska



**City Council Meeting Agenda
Regularly Scheduled Meeting
March 10, 2015-6:30 pm
City Hall 300 State Highway, Bethel, AK
City of Bethel Council Chambers**

Rick Robb
Mayor
Term Expires 2015
543-1879
rrobb@cityofbethel.net

Leif Albertson
Vice-Mayor
Term Expires 2015
543-2819
lalbertson@cityofbethel.net

Mark Springer
Council Member
Term Expires 2015
545-1450
mspringer@cityofbethel.net

Heather Pike
Council Member
Term Expires 2015
444-7211
hpike@cityofbethel.net

Chuck Herman
Council Member
Term Expires 2016
545-5394
cherman@cityofbethel.net

Zach Fansler
Council Member
Term Expires 2016
545-3300
zfansler@cityofbethel.net

Byron Maczynski
Council Member
Term Expires 2016
545-0970
bmaczynski@cityofbethel.net

Ann Capela
City Manager
543-2047
acapela@cityofbethel.net

Lori Strickler
City Clerk
543-1384
lstrickler@cityofbethel.net

Patty Burley
City Attorney

Mary Sattler
Lobbyist

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. PEOPLE TO BE HEARD** – Five minutes per person
- V. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA**
- VI. APPROVAL OF MEETING MINUTES**
 - a) **P3** *Regular City Council Meeting February 24, 2015
 - b) **P13** *Special City Council Meeting March 2, 2015
- VII. REPORTS OF STANDING COMMITTEE**
 - a) Public Safety and Transportation Commission
 - b) Port Commission
 - c) Planning Commission
 - d) Parks and Recreation Committee
 - e) Finance Committee
 - f) Public Works Committee
 - g) Energy Committee
 - h) Non Standing Committee Reports
- VIII. SPECIAL ORDER OF BUSINESS**
 - a) USA Pool Update On The YK Regional Aquatic Training And Health Center (Mayor Robb)
- IX. UNFINISHED BUSINESS**
 - a) **P31** *Public Hearing Of Budget Ordinance 14-14(h): Amending The FY15 Budget – Water Treatment Equipment And Ladders Of Opportunity Grant (City Manager Capela)
 - b) **P37** *Introduction Of Ordinance 15-05: Amending The City Of Bethel Terminal Tariff (Port Commission)
 - c) KYUK Appeal Hearing On The Denial Of A Public Request For Information (Mayor Robb)
- X. NEW BUSINESS**
 - a) **P41** *AM 15-11: Appointing Alisha Welch To The Public Safety And Transportation Commission (Mayor Robb)
 - b) *Personal Time Off Request For City Manager Capela, April 17 Through May 1, 2015 (City Manager Capela)
- XI. MAYOR'S REPORT**
- XII. MANAGER'S REPORT**
- XIII. CLERK'S REPORT**
- XIV. COUNCIL MEMBER COMMENTS**

Agenda posted on February 18, 2015, at City Hall, AC Co., Swansons, and the Post Office.

Adriane Welch, City Clerk's Office

(Items on the agenda noted with an asterisk (*) are considered the consent agenda.

All Resolutions noted with an asterisk (*) will automatically be adopted on the consent agenda unless removed from the consent agenda by Council.

Ordinances introduced with an asterisk (*) on the consent agenda will automatically be introduced and set for **Public Hearing March 24, 2015**)



**City Council Meeting Agenda
Regularly Scheduled Meeting
March 10, 2015-6:30 pm
City Hall 300 State Highway, Bethel, AK
City of Bethel Council Chambers**

xv. EXECUTIVE SESSION

- a) Executive Session To Discuss The Annual Evaluation Of The City Clerk As Per Alaska Statutes 44.62.310: Personnel Matters (Unless the Person Has Requested To Have The Subjects Discussed In Public) Or Subjects That Tend To Prejudice The Reputation And Character Of A Person (Mayor Robb)

xvi. ADJOURNMENT

Agenda posted on February 18, 2015, at City Hall, AC Co., Swansons, and the Post Office.

Adriane Welch, City Clerk's Office

(Items on the agenda noted with an asterisk (*) are considered the consent agenda.

All Resolutions noted with an asterisk (*) will automatically be adopted on the consent agenda unless removed from the consent agenda by Council.

Ordinances introduced with an asterisk (*) on the consent agenda will automatically be introduced and set for **Public Hearing March 24, 2015**)

Approval of the Minutes

I. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on February 24, 2015 at 6:30pm, in the council chambers, Bethel, Alaska.

Mayor Richard Robb called the meeting to order at 6:30 pm.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Comprising a quorum of the Council, the following members were present: Mayor Rick Robb, Council Member Chuck Herman, Council Member Byron Maczynski, Council Member Zach Fansler, Council Member Mark Springer, Vice-Mayor Leif Albertson and Council Member Heather Pike

Also in attendance were the following: City Attorney Patty Burley (participated telephonically), City Manager Ann Capela and City Clerk Lori Strickler

IV. PEOPLE TO BE HEARD

David Trantham Jr.-
Stated his distaste to a letter received by the then, acting City Manager, regarding the use of the Territorial Memorial Guard Park funds granted to the ATG Memorial Park Board through the City of Bethel. Requested the Council consider releasing the full investigative report from 2014. Presented to the council an award presented to him as well as the other members of the ATG Memorial Park Board for their outstanding service in the establishment of the park.

V. APPROVAL OF THE CONSENT AND REGULAR AGENDA

Main Motion: To approve the Consent and Regular Agenda.

Moved by:	Pike
Seconded by:	Maczynski
Action:	Motion carries by a vote of 7-0
In favor:	Fansler, Herman, Maczynski, Pike, Albertson, Springer and Robb
Opposed:	None

**Removal from
the consent
agenda:**

Resolution 15-05 from the consent agenda.

Moved by: Springer

**Primary
Amendment:**

Postpone Ordinance 15-05.

Moved by: Springer
Seconded by: Pike
Action: Motion carries by a vote of 7-0
In favor: Fansler, Herman, Maczynski, Pike, Albertson, Springer and Robb
Opposed: None

**Removal from
the Consent
agenda:**

Introduction Of Ordinance 14-14 (h).

Moved by: Robb

**Primary
Amendment:**

Postpone the KYUK Appeal Hearing on the Denial of a Public Request for Information.

Moved by: Springer
Seconded by: Herman
Action: Motion carries by a vote of 7-0
In favor: Fansler, Herman, Maczynski, Pike, Albertson, Springer and Robb
Opposed: None

**Primary
Amendment:**

Strike from the agenda Ordinance 15-03 and the corresponding Public Hearing.

Moved by: Herman
Seconded by: Pike
Action: Motion does not carry by a vote of 2-5
In favor: Springer and Maczynski
Opposed: Albertson, Pike, Robb, Fansler, and Herman

VI. APPROVAL OF THE MEETING MINUTES

Item A – Regular City Council Meeting February 10, 2015.
Passed on the consent agenda.

Item B – Special City Council Meeting February 10, 2015.
Passed on the consent agenda.

VII. REPORTS OF STANDING COMMITTEES

Item A – Public Safety and Transportation Commission

Council Representative Chuck Herman –

A meeting was not held due to a lack of a quorum.

Item B – Port Commission

Pete Williams, Port Director –

Working on some title changes to the BMC.

Reviewed the Port budget.

Item C – Planning Commission

Council Representative, Heather Pike –

Next meeting will be March 12.

The Commission is in need of a volunteer to fill the Commission vacancies.

Item D – Parks and Recreations Committee

Richard Robb, Council Representative –

A meeting will be held on Monday. They will consider dog park options, a park development plan and activities for youth.

Item E – Finance Committee

Hansel Mathlaw, Finance Director –

Review of the City's Audit.

Sales tax collection.

Item F – Public Works Committee

Byron Maczynski, Council Representative –

Discussed landfill policies.

Provided the Council with a recommendation, requesting the City Administration write a letter to the Governor to open H Marker road.

Working on funding options to update the sewer lagoon.

Incidental Motion: Suspend the rules to hear from the Grant Development Manager, John Sargent, on the Sewer Lagoon.

Moved by:	Maczynski
Seconded by:	Pike
Action:	Motion carries by a vote of 7-0
In favor:	Fansler, Herman, Maczynski, Pike, Albertson, Springer and Robb
Opposed:	None

Item G – Energy Committee

Zach Fansler, Council Representative –

A meeting has not been held since the last City Council meeting.

Item H – Non Standing Committee
No report.

VIII. SPECIAL ORDER OF BUSINESS

Item A – USA Pool Update On The YK Regional Aquatic Training and Health Center.
Raunika Ray, USA Pool Representative -
Provided some budget numbers to the Council indicating the budget expectations are remaining steady.
There will be a spring camp at the facility.
LKSD will begin their group agreement in March.

IX. UNFINISHED BUSINESS

Item A – Public Hearing of Ordinance 15-03: Prohibiting The Consumption, Use, Possession, Transfer, Display, Transportation, Sale Or Growth Of Marijuana In A Public Place.

Mayor Robb opened the public hearing.

Eric Middlebrook – Spoke in opposition to the Ordinance, stating the city shouldn't be responsible for rewriting state law.

David Trantham Jr. – Spoke in opposition to the ordinance, it doesn't provide for appeal rights if accused of violating the ordinance. Requested the Council hold a number of public hearings on this issue prior to taking action. Requested the Council add a fiscal not to each of the marijuana ordinances presented to the Council. He believes after some research, the City will have to expend \$50,000 for the enforcement of this ordinance. Pointed out to the Council, the sales tax code is not enforcing the sales tax code; if the City would enforce the sales tax code, they would have a lot more profit.

Mayor Robb closed the public hearing.

Main Motion: Adopt Ordinance 15-03.

Moved by:	Albertson
Seconded by:	Fansler
Action:	Does not carry by a vote of 0-7
In favor:	None
Opposed:	Fansler, Herman, Maczynski, Pike, Albertson, Springer and Robb

Item B – Public Hearing of Ordinance 15-04: Prohibiting The Consumption Of Marijuana On City Owned Property.

Mayor Robb opened the public hearing.

David Trantham Jr. – Requested the Council consider putting a fiscal note in with this ordinance to provide the Police Department and Administration the tools they need to carry out the enforcement of this ordinance. Pointed out the ordinance does not have an appeal process listed for those individuals who are accused of a violation.

Eric Middlebrook – Spoke in opposition to the ordinance as written. The ordinance indicates the worst place to get caught smoking marijuana will be on municipal property. Ultimately, if someone gets caught smoking on City property they would be imposed a fine of \$500 as opposed to \$100 if caught on State property. Believes, if the City doesn't pass this ordinance they will be able to accomplish the same goal through other means.

Mayor Robb closed the public hearing.

Main Motion:	Adopt Ordinance 15-04.
Moved by:	Albertson
Seconded by:	Springer
Action:	Does not carry by a vote of 2-5
In favor:	Fansler and Albertson
Opposed:	Springer, Robb, Pike, Maczynski and Herman
Primary Amendment:	Amend Section 8.11, Subsection C. to strike "\$500" and insert "\$100."
Moved by:	Pike
Seconded by:	Herman
Action:	Motion carries by a vote of 5-2
In favor:	Herman, Maczynski, Pike, Springer and Robb
Opposed:	Fansler and Albertson
Secondary Amendment:	Amend Section 8.11, Subsection C. to strike "up to."
Moved by:	Herman
Seconded by:	Pike
Action:	Motion carries by a vote of 6-1
In favor:	Herman, Maczynski, Pike, Albertson, Springer and Robb
Opposed:	Fansler
Primary Amendment:	Amend 8.11 Subsection A, to insert "possess, transfer, transport" and after property add "not otherwise described in

3AAC 304.990.”

Moved by: Springer
Seconded by: Fansler
Action: Does not carry by a vote of 2-5
In favor: Springer and Fansler
Opposed: Albertson, Pike, Robb, Herman and Maczynski

Primary Amendment: Amend the Title of the Ordinance to insert “Use, Display, Distribution, Sales and Growth” after “Consumption.”

Moved by: Albertson
Seconded by: Fansler
Action: Carries by a vote of 5-2
In favor: Albertson, Robb, Herman, Fansler and Maczynski
Opposed: Springer and Pike

Item C – KYUK Appeal Hearing On The Denial Of A Public Request For Information.
Postponed until the next meeting.

X. NEW BUSINESS

Item A – Resolution 15-05: Federal Support Requests.

Main Motion: Adopt Resolution 15-05.

Moved by: Springer
Seconded by: Maczynski
Action: Motion carries by a vote of 7-0
In favor: Springer, Robb, Albertson, Herman, Maczynski, Pike and Fansler
Opposed: None

Primary Amendment: Amend the fifth whereas statement to strike “deep” and insert “Alaska’s arctic river sea port.”

Moved by: Springer
Seconded by: Pike
Action: Motion carries by a vote of 6-1
In favor: Springer, Robb, Albertson, Maczynski, Pike and Fansler
Opposed: Herman

Primary Amendment: Amend to strike the last two whereas statement and the last now therefore be it resolved statement.

Moved by: Springer
Seconded by: Fansler
Action: Motion carries by a vote of 5-2
In favor: Herman, Albertson, Fansler, Springer and Pike
Opposed: Robb and Maczynski

Primary Amendment: Amend to strike the Second to last No therefore be it resolved to strike "fueled by North Slope natural gas."

Moved by: Fansler
Seconded by:
Action: Does not carry due to a lack of a second.
In favor:
Opposed:

Item B – Introduction Of Budget Ordinance 14-14 (h): Amending The FY15 Budget – Water Treatment Equipment And Ladders Of Opportunity Grant.

Main Motion: Introduce Ordinance 14-14 (h).

Moved by: Springer
Seconded by: Fansler
Action: Motion carries by a vote of 7-0
In favor: Herman, Albertson, Robb, Maczynski, Fansler, Springer and Pike
Opposed: None

Main Motion: Suspend the rules to hear from the Public Works Director.

Moved by: Springer
Seconded by: Herman
Action: Motion carries by a vote of 7-0
In favor: Herman, Albertson, Robb, Maczynski, Fansler, Springer and Pike
Opposed: None

Main Motion: Strike 10-72-693, Transfer to Grant Match in the amount of \$10,624.

Moved by: Albertson
Seconded by: Pike
Action: Motion does not carry by a vote of 1-6
In favor: Albertson
Opposed: Herman, Robb, Maczynski, Fansler, Springer and Pike

Main Motion: Suspend the rules to hear from the Finance Director, Hansel Mathlaw.

Moved by: Herman
Seconded by: Fansler
Action: Motion carries by a vote of 7-0
In favor: Herman, Albertson, Robb, Maczynski, Fansler, Springer and Pike
Opposed: None

Item C – Introduction Of Ordinance 15-05: Amending The City Of Bethel Terminal Tariff.

Postponed until the next meeting.

Item D – AM 15-09: Approving The Special City Council Meeting Date For Budget Preparation.

Main Motion: Approve AM 15-09.

Moved by:	Springer
Seconded by:	Fansler
Action:	Motion carries by a vote of 7-0
In favor:	Herman, Albertson, Robb, Maczynski, Fansler, Springer and Pike
Opposed:	None

Item E – AM 15-09: Appointing Thomas Oosterman To The Port Commission.

Main Motion: Approve AM 15-09.

Moved by:	Fansler
Seconded by:	Pike
Action:	Motion carries by a vote of 7-0
In favor:	Herman, Albertson, Robb, Maczynski, Fansler, Springer and Pike
Opposed:	None

Item F – Contract Amendment Between The City Of Bethel And Sattler Strategies.

Main Motion: Approve the proposed amendment to the Contract between the City of Bethel and Sattler Strategies.

Moved by:	Springer
Seconded by:	Fansler
Action:	Motion carries by a vote of 7-0
In favor:	Herman, Albertson, Robb, Maczynski, Fansler, Springer and Pike
Opposed:	None

Item G – Personal Time Off For The City Attorney, March 5, 6 and 9, 2015.
Passed on the consent agenda.

- XI. MAYOR’S REPORT**
- XII. MANAGER’S REPORT**
- XIII. CLERK’S REPORT**
- XIV. COUNCIL MEMBER COMMENTS**

Council Member Zach Fansler-
Thanked everyone who came out to speak under people to be heard.
It is crazy weather, enjoy it while it’s warm and enjoy it when it gets cold.

Council Member Chuck Herman-
If you are interested in public safety and or transportation, the Commission has vacancies.

Council Member Mark Springer –

Good wrap up on the trip to Juneau. One of the representatives suggested there is going to be between 6,000 and 10,000 state jobs cut in the budget.

Thanked the public works department for their work on the roads.

Council Member Byron Maczynski –

No comment.

Council Member Pike –

It's a good day to be in Alaska, glad to see some of the laws have been simplified.

Hoped the community and state will become a little more understanding to medicinal patients.

Provided condolences to the families of the girl found deceased today.

Wear your reflective gear, it is still dark outside.

Vice-Mayor Albertson –

No comment.

Mayor Richard Robb –

There were good meaningful discussions on marijuana laws. Today is the day that marijuana becomes legal in the state of Alaska. The City will be struggling through regulations as we move forward but we will work hard to do what is right for our community.

XV. EXECUTIVE SESSION

- a. AS 44.62.310 (c) 1: Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity-Potential Litigation: Real-estate Taxes.

OR WRITE OUT AS PER AGENDA WORDAGE:

- b. Alaska Statutes 44.62.310 (c) (1): Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity-City Of Bethel, Collective Bargaining Agreement And Discussion Of Negotiation Actions

Main Motion: Go into executive session City Attorney and City Manager.

Moved by: Springer

Seconded by: Herman

Action: Motion carries by a vote of 7-0

In favor: Herman, Albertson, Robb, Maczynski, Fansler, Springer and Pike

Opposed: None

Council Member Maczynski departed the meeting at 9:55p.

XVI. ADJOURNMENT

Main Motion: Adjourn

Moved by: Springer

Seconded by: Albertson

Action: Motion carries by a vote of 7-0

In favor: Herman, Albertson, Robb, Maczynski, Fansler, Springer and Pike

Opposed: None

Council adjourned at 10:35 p.m.

Richard Robb, Mayor

ATTEST:

Lori Strickler, City Clerk

I. CALL TO ORDER

A Special Meeting of the Bethel City Council was held on March 2, 2015 at 6:00pm, in the council chambers, Bethel, Alaska.

Mayor Richard Robb called the meeting to order at 12:00pm.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Comprising a quorum of the Council, the following members were present: Mayor Rick Robb, Vice-Mayor Leif Albertson, Council Member Chuck Herman (participated telephonically), Council Member Heather Pike (participated telephonically), Council Member Mark Springer (participated telephonically) and Council Member Zach Fansler (arrived after roll call).

Members Absent are:
Council Member Byron Maczynski

Also in attendance were the following:
City Clerk Lori Strickler, City Attorney Patty Burley, City Manager Ann Capela

IV. PEOPLE TO BE HEARD

No one present to be heard.

V. APPROVAL OF THE AGENDA

Main Motion: To approve the Agenda.

Moved by:	Albertson
Seconded by:	Springer
Action:	Motion carries by a vote of 5-0
In favor:	Albertson, Pike, Springer, Herman and Robb
Opposed:	None

VI. NEW BUSINESS

Item A – AM 14-70: Accepting the Ladders of Opportunity Grant Award From the Federal Transportation Association To Purchase Bus Shelters And Providing The Required Cash Match.

Main Motion: Adopt Action Memorandum 14-70.

Moved by: Springer
Seconded by: Herman
Action: Motion carries by a vote of 5-1
In favor: Pike, Fansler, Springer, Herman and Robb
Opposed: Albertson

Subsidiary

Motion: Suspend the rules to hear from John Sargent, Grant Manager.

Moved by: Albertson
Seconded by: Pike
Action: Motion carries by a vote of 5-0
In favor: Albertson, Pike, Springer, Herman and Robb
Opposed: None

Council Member Fansler arrive at 12:10p.

Primary

Amendment: Amend the AM to strike \$20,579.40 and insert \$5,624.

Moved by: Herman
Seconded by: Fansler
Action: Motion carries by a vote of 6-0
In favor: Albertson, Pike, Fansler, Springer, Herman and Robb
Opposed: None

Main Motion: Adjourn.

Moved by: Springer
Seconded by: Pike
Action: Motion carries by a vote of 6-0
In favor: Albertson, Pike, Fansler, Springer, Herman and Robb
Opposed: None

Council adjourned at 12:31p.

Richard Robb, Mayor

ATTEST:

Lori Strickler, City Clerk

Reports of Standing Committees



PUBLIC NOTICE
REGULAR MEETING OF THE
Bethel Public Transit Committee
Thursday February 19, 2015 at 6:30pm
Meeting Place: Bethel City Council Chambers
Bethel City Hall

AGENDA

Members

Glen Watson
Transit Chair

Eric Pavil
ONC IRR Program Dir.
Committee Member

Arvin Dull
Committee Member

Jesse Hunter
Committee Member

Robert Lekander
Committee Member

John Sargent
COB Grant Manager
Committee Member

Ex-Officio Members

Ann Capela
City Manager

Bill Ferguson
Transit Manager

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES FROM THE REGULAR MEETINGS
- VI. TRANSIT MANAGER REPORT
- VII. Old BUSINESS
 - A. FY 16 Transit Grant Application
 - B. FY 15 Grant New Bus Status
 - C. Bus Stop Shelters Status
- VIII. NEW BUSINESS
 - A.
- IX. DISCUSSION
 - A. Other sources of revenue
 - B. Budget comparison: FY 2012 to FY 2016
 - C. Aquatic Health and Safety Center
- IX. COMMITTEE MEMBER'S COMMENTS
- X. ADJOURNMENT

POSTED: February 13, 2015
AC Quick Stop, Swanson's Groc., Post Office, Omni-Q2, and CITY HALL
Next meeting will be, **March 19, 2015**



City of Bethel, Alaska

Parks & Recreation Committee Agenda

Regular Meeting

March 2, 2015 – 6:00p.m.

City Hall

Minnie Sallison Fritts
Committee Chair
Term Expires 12/2016

Barbara Mosier
Committee Co Chair
Term Expires 12/2016

Clarence Daniel
Committee Member
Term Expires 12/2017

Margaret Revet
Committee Member
Term Expires 12/2017

Rick Robb
Council Rep 10/2015

Susan Taylor
Committee Member
Term Expires 12/2017

Amanda Colvin
Committee Member
Term Expires 12/2015

Alternate Committee Member
3 Year Term

Ronda Sargent
Director
543-7711

Matthew Ross
Committee Recorder
543-2088

Rachael Pitts
City Planner
545-0114

John Sargent
Grant Development Manager
543-1386

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PEOPLE TO BE HEARD – THREE MINUTES PER PERSON**
- IV. APPROVAL OF AGENDA**
- V. SPECIAL ORDER OF BUSINESS**
 - a. Election of Chair
 - b. Training by the City Clerk
- VI. APPROVAL OF MINUTES**
 - a. January 12th Minutes
 - b. February 2 Minutes
- VII. DEPARTMENT HEAD REPORT**
- VIII. UNFINISHED BUSINESS**
 - a. Dog Park
- IX. NEW BUSINESS**
 - a. 5 Year Plan
 - b. Community Survey draft
- X. MEMBER COMMENTS**
- XI. ADJOURNMENT**



City of Bethel

Finance Committee Agenda

Monday, February 23, 2015 – 6:30 p.m.

Council Chambers, Bethel, Alaska

Carol Ann Willard
Finance Committee Chair

Mike Shantz
Finance Committee Vice Chair

Leif Albertson
City Council Representative

Milanna Shear
Finance Committee Member

Dave Trantham, Jr.
Finance Committee Member

Jon Cochrane
Finance Committee Member

Delbert Egoak
Finance Committee Member

Emily Russell
Alternate Committee Member

Vacant
Alternate Committee Member

Hansel Mathlaw
Finance Director
543-1376
hmathlaw@cityofbethel.net

Tonya Hendrix
Assistant Finance Director
543-1375
thendrix@cityofbethel.net

Carole Jung
Recorder
543-3150
cjung@cityofbethel.net

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PEOPLE TO BE HEARD** Five minutes per person
- IV. APPROVAL OF AGENDA**
- V. APPROVAL OF MINUTES of January 26, 2015**
- VI. Special Order of Business**
 - a. **Committee & Commissions Training – City Clerk**
- VII. NEW BUSINESS**
 - a. **Future Finance Committee Agenda Items – Finance Director**
- VIII. OLD BUSINESS**
 - a. **FY14 Audit – Finance Director**
- IX. COUNCIL REP. COMMENTS**
- X. FINANCE DIRECTOR'S COMMENT**
- XI. FINANCE COMMITTEE MEMBER COMMENTS**
- XII. ADJOURNMENT**

Posted on February 18, 2015 at City Office, AC Quick Stop, Corina's Case-lot, & Post Office

Tonya Hendrix

Tonya Hendrix, Assistant Finance Director for Carole Jung -Recorder

KUIMARVIK BOARD MEETING
City Council Chambers
Thursday February 26 2015 at 1:30p.m.

- I. CALL TO ORDER
- II. ROLL CALL

Present Absent Excused		Present Absent Excused	
Gene Peltola Sr		Zack Brink, ALT: Pat Samson, ONC	
Michelle DeWitt, ALT: Kevin MorganBCSF/		Andrew Guy, ALT: Thom Leonard, Calista Corp.	
Kurt Kuhne, Yuut Elitanaurviat		Kathy Baldwin	
Mary Pete, UAF- ALT: Laura Ellsworth		Jacob Jensen, LKSD	
Mary Sattler		Bev Hoffman	
Myron Naneng ALT: Mike Hoffman, AVCP Inc.		Byron Maczynski COB	
Dan Winkelman, ALT: Chase Newton YKHC		Ron Hoffman, AVCP RHA	

- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MEETING MINUTES-
- V. PUBLIC COMMENTS AND CONCERNS
- VI. REPORTS: A. USA POOLS Facility Report. B. Y/K Lifesavers
- VII. BUSINESS:
 - A. USA Pool proposed Budget for 2015- 2016/Raunicka
 - B. Other fitness center equipment needs-Raunicka /Bev
 - C. Art project –where is that at? Ann Capela
 - D. other
- VIII. BOARD MEMBER COMMENTS
- IX. DATE FOR NEXT MEETING
- X. ADJOURNMENT

Special Order of Business

Unfinished Business

CITY OF BETHEL, ALASKA

ORDINANCE #14-14 (h)

An Ordinance of the Bethel City Council Amending the Adopted Annual FY 2015 Budget

Be it Enacted by the Bethel City Council that the FY 2015 Annual Budget be amended as follows:

Section 1. That the following sums of money as may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2015, July 1, 2014 to June 30, 2015.

Section 2. The following is a summary of the changes by fund and department:

Water & Sewer Fund (51)

Budget Modification

Change to Water & Sewer Utility Enterprise Appropriations

	Increases	
51-83-770	Bethel Heights Water Treatment Plant-Logic Control	10,000
51-84-770	City Sub. Water Treatment Plant-Logic Control	43,300
51-86-669	Main Sewer Pump Station-Other Purchased Services	26,700
	Total Increase	80,000
TOTAL	Net Change to Water & Sewer Utility Appropriations	80,000

Budget Modification

Change to General fund IN KIND MATCH & TRANSFER

	Decrease	
10-73-653	Cash XFER to WATER/SEWER FUND	(200,948)
	Total Decrease	(200,948)
	Increase	
10-73-692	Xfer to Grant Match	10,624
	Total Increase	10,624
TOTAL	Net Change to IN KIND MATCH & TRANSFER	(190,324)

Budget Modification

Change to Water & Sewer Utility Enterprise OPERATING REVENUES

	Increases	
51-42-410	Trucked Water Revenue	193,986
51-42-414	Unmetered Piped Water Residential	110,664
51-43-412	Metered Piped Sewer Comm.	1,458
51-43-414	Unmetered Piped Sewer Residential	51,891
	Total Increase	357,999
	Decreases	
51-42-412	Metered Piped Water Comm.	(38,464)
51-43-411	Trucked Sewer	(38,587)
	Total Decrease	(77,051)
TOTAL	Net Change to Water & Sewer Utility Revenues	280,948

Budget Modification

Change to Water & Sewer Utility Enterprise OPERATING TRANSFERS IN

	Decreases	
51-46-490	Operating Transfer In - General Fund	(200,948)
	Total Decrease	(200,948)
TOTAL	Net Change to Water & Sewer Utility Transfers (In) Out	(200,948)

TOTAL CHANGE TO OVERALL CITY BUDGET

	<i>Change to Revenues Increase/(Decrease)</i>	280,948
	<i>Change to Appropriations Increase/(Decrease)</i>	90,624
	These changes <u>INCREASE</u>↑ the overall expenditures/expenses of the City by	90,624

Section 3. Effective Date. This ordinance becomes effective immediately upon adoption.

PASSED AND APPROVED THIS ___ DAY OF May BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED.

ATTEST:

Richard Robb, Mayor

Lori Strickler, City Clerk



CITY OF BETHEL

Finance Director's Office
P.O. Box 1388
Bethel, Alaska 99559
Ph. (907) 543-1376
Fax (907) 543-5294

Memorandum

To: Bethel City Council
Cc: Ann K. Capela
From: Hansel L Mathlaw, Finance Director
Date: February 17, 2015
Re: Justifications for Budget Modification Request

Listed below is an explanation for the budget modification requested in Ordinance 14-14 (h)

Public Works Director, Muzaffar Lakhani, has requested an increase in appropriation for the Water and Sewer Utility Enterprise Fund. Mr. Lakhani's request follows:

The City Subdivision Water Treatment Plant, Bethel Heights Water Treatment Plant and the Main Sewer Pump Station are in need of repair to maintain the operations to deliver essential water services.

I.

- 1) A power failure in the Bethel Heights Water Treatment Plant area on Friday night, Feb. 6th, 2015 caused a complete computer failure and lockouts. The City's staff was unable to solve the problem. A technician from "Tech Pro" Anchorage was retained by the City on an emergency basis and replaced the touch Screen on the PLC and performed the necessary repairs. The system is running tenuously. The quotation for this work is in the range of \$9,800.00. The PWC Director is requesting a budget modification of \$10,000.00 to the Bethel Heights W.T.P. Line item #51-83-770
- 2) The interface of the Programmable Logic Controller (PLC) at the City Subdivision Water Treatment Plant is burnt out and is also non-functional. It does not record and read any crucial information about the different pump station systems. The City has received from an existing vendor within a current larger water project, CCI Automated Technologies, a quote " to replace this PLC, Panel View Touch screen, Circuit Breaker, Pressure Switches Power Supply and other necessary accessories. The quote in the amount of \$ 43,239.00 includes 5 working days, room and board, one air fare and freight etc. The PW Director requests a budget modification of \$

43,239.00 in City Sub water treatment plant line item #51-84-770.

CCI has done comprehensive survey of the Bethel water system and is familiar with the city's WTP Systems and can perform the work on an emergency basis with a shorter mobilization schedule, given CCI's knowledge of the working of the City's water system.

There is a possible interpretation that the City may need to prepare a separate RFP; the emergency nature of keeping water systems operational to prevent water emergency that occurred on February 6, 2015 may be considered a dire need. The City's water operations technical staff recommends the sole sourcing of this project to CCI and requests to waive the RFP process for this project.

- 3) The motor of one of the two discharge pumps at the city's Main Sewer lift station burnt out. The Pump was sent to "Alaska Pumps" in Anchorage, who informed the City that the motor needs to be replaced and winding has to be done. This pump (when repaired) will serve as a stand-by back up pump. The Staff requests a budget modification in the piped sewer budget line item #51-86-669 in an amount of \$ 26,761.00

A total Budget Modification in an amount of \$80,000.00 for the above three items is being requested at this time.

II. Additional Item – Budget Modification in Public Works/Transit:

The City of Bethel was awarded a Ladders of Opportunity Grant from the Federal Transit Administration in the amount of \$82,318 to fund the purchase of 15 bus shelters. The grant requires a local cash match amount **of \$20,580.**

The City recently received a State of Alaska Grant Match in the amount of \$9,956 that can be used as match for the Ladders Grant, leaving \$10,624 in match required. This budget modification herein reflects the City providing the \$10,624 in match.

This match amount may be reduced *if* the City's request to the VFW for \$5,000 and the City's request to Bethel Volunteer Emergency Services Association for \$700 are approved.

Summary of Items I. & II. The increase in the Water and Sewer rates took effect on January 1, 2015.

The increase in revenue of \$280,948 will cover the additional expenses of \$80,000 and decrease the transfer amount from the General fund. Currently, the budgeted transfer amount from the General Fund is set at \$513,505. The budget modification will decrease the transfer amount by \$200,948. After the budget modification, the estimated transfer amount would be \$312,557.

The General Fund will also bear the responsibility of a Transfer to Grant Match (10-73-692) for \$10,624.

At your discretion, with Council approval, you are able to appropriate \$190,324 in the General Fund where you deem necessary.

Introduced by: City Manager Capela
Date: February 24, 2015
Public Hearing: March 10, 2015
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #15-05

AN ORDINANCE AMENDING THE CITY OF BETHEL TERMINAL TARIFF #004, NAMING RATES RULES AND REGULATION FOR TERMINAL SERVICES AT THE PORT OF BETHEL ALASKA

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska:

SECTION 1. Classification. This ordinance is of a non-permanent nature and shall not become a part of the Bethel Municipal Code.

SECTION 2. Severability. If any provisions of this ordinance or application thereof to any person or circumstances are held invalid, the remainder of this ordinance and the application to the other persons or circumstances shall not be affected thereby.

SECTION 3. Amending Section 2, Item Number 201 of the Bethel Terminal Tariff #4: (new language is underlined).

(i) HAUL OUTS

(1) When a vessel is hauled out of the water and placed partially or completely upon any Port facility, including, but not limited to, the City Dock and Beach #1, during June 1 and October 15 of each year, the vessel will be charged a daily dockage rate for the length of the vessel unless:

- a) The owner or authorized representative for the vessel submits a completed Property Storage Request; and
 - b) The Property Storage Request is approved, in writing, by the Port Director; and
 - c) The vessel is parked only in one of the two (2) designated storage areas.
- (2) Vessels that do not follow all three conditions or that are returned to the water, however briefly, will incur dockage fees and charges as set out in the Bethel Tariff.

(3) Upon an advanced written showing of significant need, the Port Director may authorize, in writing, storage at a different location. Such authorizations are not guaranteed, even when boats are inoperable and unable to easily move to the designated areas.

SECTION 4. Effective Date. This ordinance shall become effective June 1, 2015.

ENACTED THIS ___ DAY OF _____ 2015, BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED.

Introduced by: City Manager Capela
Date: February 24, 2015
Public Hearing: March 10, 2015
Action:
Vote:

Richard Robb, Mayor

ATTEST:

Lori Strickler, City Clerk

New Business

City of Bethel Action Memorandum

Action memorandum No.	15-11		
Date action introduced:	3-10-2015	Introduced by:	Mayor Robb
Date action taken:		<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied
Confirmed by:			

SUBJECT/ACTION:

Approve Mayor's appointment of Alisha Welch to the Public Safety and Transportation Commission.

Route to:	Department/Individual:	Initials:	Remarks:
X	Chief of Police		
	Fire Chief		

Attachment(s): Application

Amount of fiscal impact		Account information:
X	No fiscal impact	
	Funds are budgeted for.	
	Funds are not budgeted. Budget modification is required. Affected account number:	

Action memorandum 15-11 is sponsored by the Mayor at the request of the City Clerk.

Alisha Welch has requested appointment to the Public Safety and Transportation Commission. If appointed, she would be appointed to a term of three years with a term expiration of December 31, 2017.

Office of the City Clerk
City of Bethel
300 State Highway
Bethel, AK 99559-1388
Phone: (907)-543-1384
Fax: (907)-543-3817



APPLICATION FOR APPOINTMENT TO A COMMITTEE OR COMMISSION

Committee(s)/Commission(s) of interest:

- Energy Committee
- Parks and Recreation Committee
- Finance Committee
- Public Works Committee
- Port Commission
- Public Safety and Transportation Commission
- Planning Commission

All Planning Commissioners are required to provide an Alaska Public Offices Commission (APOC) Statement to the City Clerk's Office within 30 days of appointment. Commissioners must continue to provide an updated APOC statement to the clerk's office by the 15th of March annually.

NAME: Alisha Welch
MAILING ADDRESS: PO Box Bethel, AK 99559
RESIDENCE ADDRESS: Bethel, AK 99559
HOME PHONE: 907- WORK PHONE: 907-
CELL PHONE: 907- E-MAIL:
OCCUPATION: Judicial Assistant EMPLOYER: State of Alaska

1. Do you (or an immediate family member) currently own or operate a business in the City of Bethel?
If so please provide the name and the type of business.

Yes, my father Lenny Welch
manages AVEC.

2. Are you (or an immediate family member) a member of a board of directors, officer of, or hold a management position with, an organization that has financial dealings of one thousand dollars or more in value with the city of Bethel? If so please provide the name and the type of business.

No.

3. Do you currently have a direct or indirect financial of business interest with the City of Bethel, to include contracting, leaseholder, employee? If so please provide the name and the type of business.

No.

4. Are you a resident of the City of Bethel? Yes No If so, for how long? 25 years

5. Does your schedule permit you to regularly attend required meetings: Yes No

I understand that this is a voluntary, appointed position to be confirmed by the Bethel City Council. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media outlet.

I have read Chapter 2.05 of the Bethel Municipal Code regarding Responsibilities of city council members, municipal officers, appointed officials and employees-conflict of interest. I agree to comply with the code and understand that my tenure as a commission/committee member requires such compliance.

I certify that the information in this application is true and accurate.

Signature of Applicant: *Alasha Welch* Date: 2/18/15

FOR OFFICE USE ONLY

Date Received: 2/18/2015

Date of Council Approval: Action Memorandum Number: 15-

Date Applicant Notified:

Term Expiration: Dec. 31, 2018

Registered voter of the City Yes No

Mayor's Report

March 3, 2015 (Day 43 of 90)

Twenty-Ninth Legislature- First Session

Week Six Review

Sattler Strategies

Thursday will mark the halfway point in this legislative session. While work continues on the operating budget and legislation (8 bills related to Cannabis), six members of the House and Senate leadership will be attending meetings in Washington, D.C. related to energy, economic issues and the Arctic.

Last week, the House Finance Subcommittees closed out the agency budgets. This week the Full Finance Committee will take up the recommendations forwarded to them. Governor Walker proposed a trimmed down operating budget in recognition of the \$3.5M deficit. The House Subcommittees made reductions past those the administration proposed. Some department reductions were as high as 31% (Department of Labor) compared to FY15, while other departments only had a 1.3% decrease (Courts).

Reductions of interest:

Public Broadcasting: Under the "Administration" budget, about half of the state's contribution was **eliminated (over \$2.5M)**. The committee added intent language to ensure that funds are cut from public broadcasters in Anchorage, Fairbanks and Juneau, before being cut from communities that do not have commercial broadcasters.

In the Commerce, Community and Economic Development budget, the House Subcommittee **denied** the Governor's request for **\$160K** for the Alcohol Beverage Control Board to create a **Marijuana Control Board**. They also **cut \$300K to the Illisagvik College** (Alaska's only tribal college). **Bering Sea Fisherman's Association lost \$187,500** and the **Alaska Native Arts Foundation lost \$300K**. **Tourism marketing was cut \$3.1M** with \$9.3M remaining.

Under the **Court System**, the 2.8% overall cut **will impact therapeutic courts and the Commission on Judicial Conduct**.

In the **Education and Early Development budget**, depending on how the cuts are calculated (decrement from the Unrestricted General Fund adjusted base, or the Fiscal Year 2015 management plan), the overall budget **decreased between 18%- 19.8%**. Some of the cuts include:

- \$320K from the K-3 Literacy Program
- \$1M from Science Technology Engineering and Math
- \$850K from the Alaska Learning Network
- \$5M from the Broadband Program
- \$750K from the Statewide Mentoring Program

Eliminating the following programs:

- Best Beginnings (\$937K)
- Parents as Teachers (\$307,500)
- Pre-Kindergarten grants (\$2M)
- Online with Libraries Program (\$761,800)
- Live Homework Help (\$138,200)
- Statewide Literacy Program (\$150K)

Under the **Governor's budget, \$3M was cut from the sexual assault and domestic violence awareness monies, \$1.5M of which was for the Council on Domestic Violence and Sexual Assault**.

In Health and Social Services, all figures (increments and decrements) related to Medicaid expansion were eliminated. Arguments were made that potential benefits of expanding Medicaid will cut the state's budget by \$6.5M this year, and bring in \$148M of federal and Mental Health Trust Authority funds to the state, adding 4000 jobs that will contract with the state budget. Commissioner Valerie Davidson said that there is no hesitation to receive Federal Department of Transportation funding, Medicaid expansion is being held to a different standard. The majority reiterated its desire to see

Medicaid reform and the expansion put forward in standalone legislation rather than a budget line item. Commissioner Davidson reminded the press that there is currently a bill in the legislature which has not moved through the committee process. There was also a cut of \$892,200 from Public Health, eliminating the obesity prevention grants.

Labor and Commerce saw the most substantial cuts proportional to their overall budget (31%).

Cuts included:

- Adult basic education (\$25K)
- Career and Technical Education Program (\$470,200)
- Oil and Gas Training Program (\$456K)
- Alaska Technical Center in Kotzebue (\$552K)
- Southwest Alaska Vocational and Education Center (\$179,400)
- Northwest Alaska Career and Technical Center (\$368K)
- Alaska Construction Academy (\$3.1M)

Natural Resources proposed cuts include:

- \$361,800 Interagency receipts relating with 404 primacy for the Office of Project Management and Permitting.
- \$284,200 to close single-staff Recorder's Offices in Valdez, Ketchikan, Sitka and Homer.
- \$1.3M and \$400K in timber receipts to reduce the timber sales program and eliminate the Natural Resources intern program. Timber sales offices would close in Ketchikan, Juneau and Haines.
- \$449,800 to eliminate three Parks and Outdoor Recreation positions- Wood-Tikchik Park, and parks in Valdez and Sitka.

Public Safety cuts include:

- \$1.6M reduction in funding for Village Public Safety Officers
- \$383K to delete four State Trooper cold case investigators

Transportation and Public Facilities cuts include:

- \$9.5M reduction to the Alaska Marine Highway System

Public comment on this proposed operating budget is scheduled for Tuesday (today) and Wednesday.

Allotted times for people to testify from communities around the state:

Tuesday 3/3/15

1:00-3:30 pm Juneau

3:30-5:30 pm Homer, Kenai, Ketchikan, Kodiak, Mat-Su and Seward

Wednesday 3/4/15

1:00-4:00 pm Barrow, Dillingham and Fairbanks

4:00-5:30 pm Bethel, Cordova, Kotzebue, Nome, Valdez, Wrangell and "off-net" sites.

(Communities without a Legislative Information Office are referred to as "off-site") To get the call-in number please call 465-4648 for the 800 number.

Written testimony can be emailed to lhscfin@akleg.gov



Mayor Richard Robb
City of Bethel
PO Box 1388
Bethel, AK 99559

Re: Alaska State Fair,
Inc.
Dear Mayor Robb:

Enclosed please find the 2014 Alaska State Fair, Inc. Annual Report submitted for your review. The purpose of the Annual Report is to provide an overview of activities at the 2014 Alaska State Fair, with a report from the Chairman of the Board of Directors and the General Manager attesting to financial and program activities supporting the Mission and Vision Statement of Alaska State Fair, Inc., to wit:

Mission "Produce a traditional State Fair which educates and entertains Fairgoers; Provide stable finances through good business practices, statewide outreach, partnerships and hosting a variety of community, cultural, and business events."

Vision "Provide a center for the Alaskan community to gather in a dynamic and safe atmosphere throughout the year."

In addition to the Annual Report, a more detailed report of income and expense for the 12 month period is found in the Socioeconomic Impact Study (also enclosed) that supports the Mission and Vision of the Fair which are as follows:

In 2014 former General Manager Ray Ritari retired and I have the wonderful opportunity to try and fill his shoes. I have many years of experience in Fair/events management most recently as the General Manager for the South Dakota State Fair. However, I have learned and it is my pleasure to inform you that a few highlights of the 2014 Alaska State Fair year were:

- The execution of the Alaska Farmland Trust Agreement which conserves nearly 40 acres of Fair property to be used as farmland and a contribution valued at \$250,000.
- Thanks to the support of the Mat-Su Legislative delegation, a \$1 million upgrade and expansion on the sewer system was brought on line in 2014. Without this critical infrastructure improvement, the Fair would not have been able to expand its future program offerings due to concern of adverse public health issues.
- The fair provided science, music, art, history, athletic events and exhibits to fairgoers without charge, and in addition invited Anchorage and local schools to attend the Fair on their school field trips without charge to the school districts.
- The Gathering Place which is playing a major role in the Fair's statewide outreach objective where many Alaska Native cultures and traditions were represented by groups from Athabaskan, Aluet, Suqpiq, Unangax, Yupik, Cupik, Inupiat, Tlingit, Haida and Tsimshian tribes.
- The Alaska State Fairgrounds were used in the largest emergency response drill held in the state of Alaska with the Fair providing its facilities to Emergency Management Operations throughout the state.

The current financial condition included in the Annual Report supports the Mission of "providing stable finances through good business practices". In the past five years of operations the Fair has increased working capital by over \$3 million and an increase in equity of approximately the same amount. The aforementioned improvements in the operations of the Fair reflects its objective of financial sustainability and adhering to sound and prudent business practices.

The Socioeconomic Impact Study of Alaska State Fair, Inc. prepared by McDowell Group was just released. The purpose of this study was to better understand the role Alaska State Fair, Inc. plays in the socioeconomic influence of the state of Alaska and specifically the Mat Su Borough communities. It provides an in-depth look at both social and financial activities to determine if they meet the test of fulfilling the requirements of management to support the Mission Statement the Board of Directors has decreed.

The study covers everything from a Fair vendor survey to the economic impacts of Alaska State Fair, Inc. as it pertains to employment, payroll, spending information and its influence on the local economy. Some of the highlights of the study are:

- Attendance at the largest social and cultural event in the state has averaged 300,000 visitors for the past several years,
- 2,362 direct jobs are associated with the Fair,
- 292 positions are direct employees of the Fair on a yearly or seasonally,
- Approximately 1,700 people are employed to operate the vendor booths at the Fair,
- Payroll for Fair employees, vendors and ASF contractors was estimated to be \$3.5 million in 2014,
- Unduplicated direct spending over the 12 days of the Fair totaled \$15.6,
- Total Fairgoer spending in 2014 was estimated to be \$14.2 million.

Senator Stoltze, we understand the present financial condition of our state and as a result we express support and thanks to you and your colleagues for the efforts that we know will be required of you to address the state's current financial issues. Therefore, we thank you for the past support of Alaska State Fair, Inc. and we will not be seeking funding this legislative session. However, we want to keep you abreast of what is happening at the Fair and again, thanks for your support in the past!
Good luck.....

Yours truly,

Jerome Hertel
General Manager

Bethel City Council

Office of the City Manager

Manager's Report

CITY OF BETHEL

P.O. Box 1388
Bethel, Alaska 99559
Email: acapela@cityofbethel.net



Date: March 4, 2015
From: Ann K. Capela, City Manager
To: Bethel City Council
Cc: Lori Strickler, City Clerk
Patty Burley, City Attorney

Re: City Manager's Report

CITY ADMINISTRATION ACTION ITEMS AND ACTIVITIES

Ridgecrest Drive Road Rehabilitation Project

As this project continues to be of community interest, I will keep you updated if there is any new information. One key piece to the traffic congestion and circulation at peak times on Ridgecrest is the decisions made by the School District. DOT has met with the School District last year and as noted on the drawings proposed by DOT, the City Public Works has submitted comments to DOT in writing. If the School District does not improve the circulation on their property the congestion at peak times may not be fully resolved just by improving the 1400+ liner feet of Ridgecrest.

- **YK Aquatic Center**

- 1. There are still some outstanding items to be delivered and installed at the YK Center;**
 - (a) Pool cover (should be in the next few weeks, expected date of deliver by the end of March or sooner**
 - (b) The "art" décor and art display should commence with the approval of the Rasmussen Foundation**
 - (c) Additional spin bikes are on order**
 - (d) Additional floor mats for exercise room are on order**
 - (e) USA Pools continues to work with the Parks and Rec Department to coordinate future youth programming for this summer**

General City staffing – An employee termination has taken place on Monday, March 2, 2015, the advertisement for City Planner has been posted on Alaska and national web sites.

Planning: The City will be posting an RFP for professional services in planning to ensure the planning function continue in the most day to day operations. The emergency which existed in my last report to Council has been alleviated for the time being but it is still essential that the City obtain the services of a planner (individual or company). In the interim, given the co-location of Planning and PW department, I will be assigning the PW Director daily supervision of the Administrative Assistant in the Planning Department. This will include PW Director's ability to utilize

the Administrative Assistant in Planning as temporary clerical assistance in PW as may be determined by the PW Director with the consultation of City Manager.

Given the newly enacted City of Bethel Municipal Purchasing Code 4.20 the City Manager may be waiving "some" of the formal bidding procedures (Sec. 4.20.150) ...or the best interest of the City". The new BMC code requires "no less than 20 calendar days" of public posting notice to reduce this to no less than "10 days". Once the RFP is published and due to the fact that the City is in the process of working on a proposed Subdivision Agreement as approved by the City Planning Commission it is necessary but reasonable to reduce the publishing of public notice to no less than 10 days. The goal is to retain a qualified planner as soon as possible given the closing date of the advertisement for a City Planner is March 14th and the hiring of a City Planner may be at least a 3 month process. The City Manager will work the City Attorney and the City's Purchasing Agent (Finance Director) to ensure that all aspects of BMC are followed and the City's needs are met. The contractual agreement for this professional service would then be brought to the City Council for approval at the March 23, 2015 Council meeting. If this occurs, this "planner" may be able to assist the Planning Commission at its April 9th Planning Commission meeting.

OSHA (Occupational Safety and Health Act) inspection – On March 3, 2015 the City of Bethel had an announced site inspection by OSHA. This inspection was a single purpose inspection at the City's water treatment facility on Ridgecrest Drive. The OSHA visit was in response to 5 allegations violations reported to OSHA. This is a second visit by OSHA to Bethel's City facility that I am aware of in the last few months. The City is currently working with OSHA officials to remediate citations at the Bethel Fire Department and it will be some months before the City is officially cited for any findings during this visit to the Water Treatment facility.

After this inspection, the City Manager, HR Manager, PW Director met with the OSHA Officer and discussed the unofficial findings and what are the challenges for the City for remediation. No doubt, this will add to the cost of time and material to the City and in-turn this cost will be passed on to the water customers. The core issues of the OSHA inspection was that the City will need to update its Haz-Mat communication to employees at the water plant; purchase new protective breathing apparatus, train employees on usage of the breathing protective apparatus and update all training polices and ongoing education of the water plant operators. At the present time, the HR Manager will be contacting the OSHA Advisory (not OSHA compliance group) to work with the City Water Treatment plant to implement any necessary compliance needs. The HR Manager will also be working with the Alaska Public Entities Insurance to assist the City with OSHA policies, training etc.

It is timely that the City of Bethel Finance Committee discussed the benefits of upgrading the current position of FTE of "safety manager" during the 1998-2005 and upgrade and slate the position in the Finance Department as a Risk Management position. This position will be presented to City Council during the FY 2015/16 budget approval process. This position would review all OSHA compliance paperwork and assume review/adjustment of liability claims against the City that are \$10,000 or less (deductible) from the liability insurance policy and would be funded 50% from water/sewer and 50% by internal charges to all departments. There is still a discussion to determine if the position should report to Finance, HR or just be an independent office that reports directly to the City Manager.

Closing of City of Bethel buildings – I have directed the Public Works Director to proceed with the closing or the use of the “bus barn” and the “annex”. The City’s continued use of these two buildings is not economical and very inefficient. The heating bills alone are for thousands of dollars a month not to mention the insurance coverage, any repairs, and the accumulation of other risks in and to these facilities. PW Director has looked at both of these buildings and the storage of some files can be accommodated elsewhere and the use of the annex for prospective public safety officers can be accommodated in the Fire Department or other city owned property. It would be my recommendation for Council to declare these two buildings as surplus property and direct its demolition.

Recently the City gained the ownership of the old “Laundromat” by court judgment. City Manger’s directive is to remove and viable property and demolish this structure given the front entry of the structure has fallen down already. It appears the fuel tank at this facility may be one of the most useful items.

Bethel City Council

Office of the City Manager

Management Team Reports

MEMORANDUM



DATE: March 3, 2015

TO: Ann Capela, City Manager

FROM: John Sargent, Grant Manager

SUBJECT: Grant Manager's Report – March 10, 2015 Bethel City Council Meeting

Rural Alaska Village Grant Program

The City of Bethel will meet with funders on March 5, 2015 to discuss the Sewage Lagoon Rehabilitation Project, its funding, and responsibilities related thereto.

Ladders of Opportunity Grant

I prepared a detailed project description on the bus shelter project for the City Council meeting held on March 2, 2015. At that meeting, the Bethel City Council approved the Ladders of Opportunity grant award from the Federal Transit Administration to purchase and install up to 15 bus shelters at various locations in town. The City will work to locate the shelters where they can serve transit riders and school children. The City will also ensure adequate streetlights are nearby and that the shelters are maintained and cleaned regularly.

Port Gates

The Alaska Division of Homeland Security approved the City's purchasing process of the three security gates that will replace existing gates. The selected vendor, McKinley Fence Company, will manufacture the gates and ship them to Bethel on the first barge. The Port crew will install the gates by June 30, 2015.

SCBA RFP Issued

I assisted the Fire Department in preparing and issuing the Request for Proposals to purchase self-contained breathing apparatuses, per a grant from FEMA. With the SCBAs will come training that allows firefighters to serve as certified repair technicians.

**City of Bethel
Grant Summary
Calendar Year 2015**

Preparing

Sponsor	Name	Products/Services	City Depts. (Partners)	Date	\$ Grant \$ City Match
Alaska Public Entity Insurance	Grant	Playground surface material	Parks & Rec.	Feb. 2015	\$10,000
Alaska Public Entity Insurance	Grant	Safety equipment/supplies	Public Works	Feb. 2015	\$1,000 0

Submitted in Calendar Year 2014-15

Most recent first

Sponsor	Name	Products/Services	City Depts.	Date	\$ Grant \$ City Match
State of Alaska, Capital Budget	FY 2016 Capital Budget	Capital priorities being decided by Bethel City Council	Admin.	12/8/14	\$22,977,400 None
Alaska Dept. of Transportation & Public Facilities, Transit Division	FTA Section 5311 Community Transit Grant	Capital, operating, and administrative expenses for transit system.	PW- Transit System	12/16/14	Est. \$330,000 \$98,892 (City)

Approved in Calendar Year 2015

Most recent first

Sponsor	Name	Products/Services	City Depts.	Date	\$ Grant \$ Match
Alaska Housing Finance Corporation	SFY 2015 Public Safety Housing Grant Program	Housing for public safety personnel.	Police, Fire	10/13/14	\$1,000,000 15% (paid by BCSF)

Total

Not Approved in Calendar Year 2015

Sponsor	Name	Products/Services	City Depts. (Partners)	Date	\$ Grant \$ Match
Total					



MEMORANDUM

DATE: March 3, 2015

TO: Ann Capela, City Manager

FROM: Bill Howell, Fire Chief

SUBJECT: Manager's Report – Month of February, 2015

Current Events/Projects

- The Department's RFP for Self Contained Breathing Apparatus (SCBA) was published and posted in February. We hope to replace our outdated and failing SCBA with 21 new NFPA compliant SCBA. The total budget provided by FEMA's Assistance to Firefighters Grant Program is approximately 103,000. \$5000.00 of our minor equipment budget is set aside for the five percent grant match.
- The Department is participating in a statewide emergency preparedness exercise put on by the State of Alaska DHSS called the "Hale Borealis Pills to Polar Bears" exercise on May 11th through the 15th. This exercise scenario is a biological terror attack and Public Health's ability to respond to the needs of 1st responders and their families through emergency medication dispensing.
- The City's all hazards Emergency Operations plan was updated and submitted to administration for review. Feedback from other emergency planning agencies in the community is also being sought.
- An OSHA visit to the Fire Department in August resulted in a citation and notification of penalty on February 4th totaling \$6550.00. An informal conference held on the 24th of February resulted in dismissal and reduction of fines to \$2730.00. Funds used for making the required corrections are credited to the balance owed. The department has abated the bulk of the infractions and has until the 23rd of March to complete the corrections. No complaint or injury was associated with this inspection. OSHA routinely visits fire departments.
- Development of policies and procedures for dealing with hostile disturbed or violent patients, patient restraint and hostile situations is ongoing.
- Department administration developed a fire investigation policy in February. The policy improves outside agency notification, evidence collection and scene security procedures.

- Review and update of our HIPAA (Health Insurance Portability and Accountability) policy is ongoing. The Department holds federally protected health care information as part of our ambulance service.
- The YKHC MOU/MOA for clinical experience staff and volunteers has been sent to the Administration for final review and adoption.

Responses

- The Department responded to 10 fire and rescue calls for service in February.

On 02-02-15 at 5:01 a.m. firefighters and medics responded to Osage Drive for the report of a house fire. Upon arrival, firefighters found a two story house with fire in the porch area blocking the only exit. The fire was extinguished. Bethel firefighters rescued one adult from the smoke filled house who was later transported by air ambulance to Anchorage, for treatment of smoke inhalation. The fire cause is under investigation.

On 02-06-15 at 4:14 a.m. firefighters responded to Alder Street for the report of a house fire. While enroute, dispatch advised that the fire had been extinguished by Bethel Police Department officers. The fire cause is under investigation.

- The Department responded to 80 medical calls for service in February.

On 02-23-15 at 5:05 a.m. medics responded to Main Street for the report of a person experiencing a stroke. The patient was assessed, treated and transported to the hospital.

On 02-26-15 at 3:51 p.m. medics responded to Kasayuli Subdivision for a report of a person who was under the influence of marijuana and experiencing a panic attack. The patient was assessed, but refused transport to the hospital. Medics returned to quarters.

- The Department continues to cooperate with the Bethel Police Department and the State Fire Marshal's office, to determine cause and origin of several recent Bethel fires.

Staffing

- The Fire Captain position is vacant and will be advertised in house in accordance with the COBEA contract. The job description for the Fire Captain is being updated to meet current standards and department requirements
- The job description for Firefighter/EMT was updated in February.
- We have one Firefighter /EMT position Vacant. The department received no applications from the in house advertisement and the job has been posted statewide.

- The Department has a vacant temporary fire fighter /EMT position.
- The Department has one FF/EMT position that was defunded for FY 15

Training

- The Department has completed the first phase of training needs assessment designed to improve our in house training programs. Improvements in annual compliance training, recertification, scheduling and continuing education are the anticipated outcomes of this assessment.
- The Department contacted an insurance company, APEI to schedule a webinar on the "Target Solutions" website APEI provides free of charge to the City. Target Solutions provides online training to municipalities throughout the United States.
- Two representatives of the Fire Department attended the City website training on the 27th of February. The training was led by City Clerk, Lori Strickler. Attendants learned how to modify our website to best represent the needs of the department. Kudos to Lori for teaching a fun and important class.
- An EMT Meeting was held on February 3, 2015 at 7 p.m. Medics received training in pediatric assessment and treatments, weight-based drug calculations, Broselow Tape usage, "Rule of 9's", and mandatory reporting requirements.
- An EMT meeting was held on February 17, 2015 from 6-10 p.m. at the ME gym. Medics and firefighters received lecture and hands on training in "Defensive Tactics for EMT's". Instructor/Volunteers, Bruce Claypool and Joey Valadez led the class in self defense, grip breaks, signs of impending violence or attack, and choke defenses. Also discussed were de-escalation and patient restraint procedures.
- A Fire Meeting was held on February 12, 2015 at 7 p.m. Firefighters received training on "First Responder Roles in Fire Investigations". Topics covered were fire characteristics and behavior, scene preservation, weather conditions, individuals at scene, response-fire suppression tactics and overhaul documentation, entry and exit points, strange things or behaviors, to observe and preserve. Also reviewed draft fire investigation policy.
- A Staff Meeting was held on February 5, 2015 at 11:00 a.m. Staff members reviewed new policies on eDispatches and fire investigations, current budget and purchasing requests, I.T. Request Form, overtime use, new COB Credit Card Allocation Form, daily duties and harassment policy. Also, reviewed were safety considerations at recent fires, fluid administration during a recent cardiac arrest call and status updates on vehicles and equipment. The meeting was interrupted by an EMS call.
- The next EMT Meeting is scheduled for March 3, 2015.

- The next Fire Meeting is scheduled for March 12, 2015.

Vehicles

- The department is developing specifications for a new pickup, an ambulance and 3500 gallon water tender.
- Parts are on order for our decertified, 1980 aerial, Truck One. It has become increasingly difficult to source parts for the 34-year old ladder truck.
- M-5, our frontline ambulance is scheduled for repair of a significant engine oil leak. It is in reserve status until repairs can be made. The City currently has only one fully functional ambulance.
- Engine 4 our new Fire Engine is undergoing outfitting for service. Ladders for this vehicle were recently tested, and compartment shelving has been installed. A new combination ladder and mounting brackets was also ordered. The new engine is now in reserve status as training and final outfitting is completed

Budget/Financial

- FY16 Budget submittals have been made to the administration.
- The Department is working with administration to submit budget modifications for accounts in its FY 15 budget that are over budget or anticipated to be over budget before the end of the fiscal year.

PORT OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-2310
Fax: 907-543-2311



TO: Ann Capela
FROM: Peter A. Williams- Port Director
SUBJECT: - February, 2015 Managers Report
Out of the office Feb 4 to Feb.9, 2015

PORT ADMINISTRATION ACTION ITEMS AND ACTIVITIES

- **SMALL BOAT HARBOR-** The East Side of the Boat Harbor is being used by vehicles to get on and off the river.
We are going to start work on the access road this month.
- **Brown Slough-** Dredging/Excavating in the slough has been put on hold for this year due to the weather. We felt the ice was a little questionable for use of heavy equipment.
- **FY-15 Budget-** Reviewed our projected revenues and expenses. We made some purchases for maintenance along the waterfront. We will be requesting a line item transfer from our Planning/Engineer Fees to cover some of these expenses.
- **FY-16 Budget-** We have spent most of the month shopping for materials, comparing prices and obtaining the cost of shipping the materials. Allen Wold and Ed Flores were a big help researching materials, cost of shipping and communicating with vendors.
We also tried to find as much information as we could find to produce accurate revenue projections for FY-16. There are no substantial increases in revenue for FY-16 compared to FY-15. The Finance Dept. should have the completed FY-16 Budget by 3/2/15.
- **Port Office-** There will be \$ 200,000 in the Port Office Fund (47-50) at the end of FY-15. For FY-16 the Port would like to request \$300,000 from the Ports unrestricted fund balance be transferred to the Port Office Fund. This will create a balance in the Port Office Fund of \$500,000. Expenses to move the current building, design and too build a new office would come from this fund. This will require three separate RFP's.
- **City Dock/Seawall-** Received three bids for gates for these areas. McKinney Fence was the winning bidder and they should start on 3/3/15 fabricating the gates for the Port.

Clerk's Report



City of Bethel, Alaska

City Clerk's Office

Council Meetings and Events

March 9, 2015 Joint Task Force Meeting [may be rescheduled to March 16, 2015]
March 24, 2015 Regular City Council Meeting

Website Training

The Office provided the city staff with training on how to navigate the administrative portion of the City's website on February 26. We are working on developing templates for each of the department's main pages to allow for uniformity throughout the site and to allow for a more user friendly interface.

Committee and Commission Training

Annual Training has been provided to the Energy Committee and the Finance Committee. The City Clerk attended the Parks and Recreation Committee Meeting to provide a training however a quorum was not established. The Port Commission has requested the training be postponed until April due to the significant number of items they are discussing. The Public Safety and Transportation Commission has not held a meeting due to a lack of a quorum. The Planning Commission is considering holding a special meeting specifically to receive the training; the Office is waiting to hear back on the date of that meeting. Hope to complete the training for the Public Works Committee on March 18.

Documents

Drafted a Resolution to oppose current legislation/ budgeting reductions for Public Broadcasting.

Reviewed and provided suggested modifications to a Complete Streets Ordinance.

Reviewed and Provided suggested modifications to a Tall Structure Ordinance.

Preparing thank you notes to the individuals and offices Council Member Springer and Mayor Robb met with while in Juneau.

Prepared the Contract amendment between Sattler Strategies and the City of Bethel.

Research

The City Clerk's Office has been following the State Legislature closely regarding specific bills related to marijuana as well as researching communities in Colorado and how they successfully implemented marijuana laws.

Passports

The Office has been incredibly busy with passport applications this past month. Still processing on average three a day taking approximately 20 minutes per application.

Budget Preparation

The budget for the City Clerk's Office and Council has been submitted to Administration. Some minor modifications to the Budget include an increase to the Council Travel and Training line item to allow for travel to Washington DC as requested by some members of Council.

Council will have an opportunity to fine tune their budget and the City Clerk's Office budget during one of the scheduled Special Budget Meetings.

Executive Session

ANNUAL PERFORMANCE EVALUATION**NAME: LORI STRICKLER****DATE: MARCH 10, 2015****PART 1 — Evaluate the ability to accomplish the duties set forth by State statutes, the Municipal Code, and other duties as assigned by Council.**

Attend City Council meetings as required, act as parliamentary advisor to Council, record and keep official journal of Council meetings	5	4	3	2	1
Assure notice and other requirements for public meetings are complied with	5	4	3	2	1
Assure public records are available for public inspection as required by law	5	4	3	2	1
Manage City records and develop retention schedules and procedures for inventory, storage, and destruction of records	5	4	3	2	1
Maintain an indexed file of all permanent municipal records, provide for codification of ordinances	5	4	3	2	1
Authenticate or certify City records as necessary	5	4	3	2	1
Prepare Council agendas and Council meeting packets as required by City Council	5	4	3	2	1
Conduct research and prepare information for Council as requested	5	4	3	2	1
Administer all municipal elections and assure that the municipality complies with the Voting Rights Act of 1965, as amended	5	4	3	2	1
Develop, prepare and defend the City Clerk's office annual budget and budget modifications	5	4	3	2	1
Take oaths and affirmations as necessary	5	4	3	2	1
Provide support and training to City boards, committees and commissions	5	4	3	2	1
Manage cemetery procedures and records	5	4	3	2	1
Ability to interface harmoniously and effectively with the public and all levels of management and government	5	4	3	2	1
Other duties as assigned by City Council	5	4	3	2	1

Total	
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Rating Scale:

5=Outstanding; 4=Very Good; 3=Good; 2=Satisfactory; 1=Needs Improvement

PART 2 — Evaluate the work ethics and work habits.

Work ethic	5	4	3	2	1
Dependability; can be depended upon without supervision	5	4	3	2	1
Self-motivated; self-reliant; displays energy	5	4	3	2	1
Displays good judgment	5	4	3	2	1
Able to handle difficult or stressful situations	5	4	3	2	1
Adaptability; adjusts to various circumstances, new processes or changes	5	4	3	2	1
Manages time efficiently	5	4	3	2	1
Attitude and enthusiasm	5	4	3	2	1
Willingness and capability to carry out new assignments or projects	5	4	3	2	1
Availability to Council and public	5	4	3	2	1
Follows through with requests	5	4	3	2	1
Attendance record	5	4	3	2	1

Total	
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PART 3 — Evaluate the quality of work produced and the degree of knowledge of work procedures and operations.

Accuracy, Completeness and Conformity	5	4	3	2	1
Knowledge of job	5	4	3	2	1
Ability to research and understand City ordinances	5	4	3	2	1
Ability to prepare resolutions, ordinances and reports to City Council	5	4	3	2	1
Quality of work	5	4	3	2	1
Takes pride in work	5	4	3	2	1
Ability and desire to research ways to improve operations	5	4	3	2	1
Exceeds expectation	5	4	3	2	1
Productive with time	5	4	3	2	1
Ability and desire to learn basic job functions	5	4	3	2	1
Ability and desire to learn beyond basic job functions	5	4	3	2	1
Presents completed work in an orderly fashion	5	4	3	2	1
Attention to details	5	4	3	2	1

Total	
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Rating Scale:

5=Outstanding; 4=Very Good; 3=Good; 2=Satisfactory; 1=Needs Improvement

ANNUAL PERFORMANCE EVALUATION

NAME: LORI STRICKLER

DATE: MARCH 10, 2015

PART 4 — Evaluate personal relations/interactions with City Council members, City staff members and the public

Friendly, courteous and flexible	5	4	3	2	1
Maintains a helpful attitude; willing to help	5	4	3	2	1
Steps outside of job duties to help other city staff when needed (team player)	5	4	3	2	1
Working relationship with City Manager and City Department Heads	5	4	3	2	1
Effectively communicates with City staff, Council and the public	5	4	3	2	1
Writes clearly and concisely	5	4	3	2	1
Expresses ideas and opinions in a forthright, logical manner	5	4	3	2	1
Ability to work in stressful situations	5	4	3	2	1
Provides answers when not readily available; Follows through with requests for information	5	4	3	2	1
Acts as a liaison between the City Council and the general public	5	4	3	2	1

Total	
--------------	--

Part 1:	
Part 2:	
Part 3:	
Part 4:	
<i>Overall Evaluation Total:</i>	

Overall Evaluation

Outstanding	Very Good	Good	Satisfactory	Needs Improvement
250	204	153	102	51

Suggested Development/Training Goals:

Council Member Comments:

Rating Scale:

5=Outstanding; 4=Very Good; 3=Good; 2=Satisfactory; 1=Needs Improvement

ANNUAL PERFORMANCE EVALUATION

NAME: LORI STRICKLER

DATE: MARCH 10, 2015

City Clerk Comments:

Council Member's Signature _____ Date: _____

City Clerk's Signature: _____ Date: _____

Rating Scale:

5=Outstanding; 4=Very Good; 3=Good; 2=Satisfactory; 1=Needs Improvement

NEGOTIATED AGREEMENT

Between

CITY OF BETHEL

and

LORI STRICKLER

THIS AGREEMENT, by and between the City of Bethel, Alaska ("City"), a municipal corporation, hereinafter called "Employer," and Lori Strickler, hereinafter called "Employee," both of whom understand as follows:

WITNESSETH

WHEREAS, Employer desires to employ the services of said Employee as City Clerk of the City, as provided by section AS 29.20.380 of the Alaska Statutes and BMC 2.12.010; and

WHEREAS, it is the desire of the City Council ("Council") to provide certain benefits, establish certain conditions of employment and to set working conditions of said employee; and

WHEREAS, it is the desire of the Council to secure and retain the services of Employee by and through the terms of this Agreement; and

WHEREAS, Employee desires to accept employment as City Clerk pursuant to the terms of this Agreement.

NOW THEREFORE, in consideration of the mutual covenants herein contained, the Employer and Employee agree as follows:

Section 1. POWERS AND DUTIES

Employer hereby agrees to employ Lori Strickler as City Clerk of the City of Bethel, Alaska to perform the function, powers and duties specified in AS 29.20.380, Bethel ordinances, and other legal and proper duties and functions as the Council shall from time to time assign.

Section 2. Term

- A. Employee shall serve at the pleasure of the Council and is an at-will employee of the City.
- B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Council to terminate the services of the Employee at any time with or without cause. The City shall comply with the City's insurance policy endorsement regarding any termination.
- C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign at any time from the position of City Clerk.

Section 3. Duration

- A. This Agreement which expressly supersedes the provisions of any other previous agreement, is the sole and complete agreement between the Employer and Employee. This agreement shall become effective when signed by employer and employee and shall continue in full force and effect for a period of ten (10) years.
- B. In the event the parties agree in writing, this Agreement may be extended on the same terms and conditions as herein provided, for additional periods of one (1) year.

Section 4. Salary

Employee shall be paid an annual salary at a gross rate of \$86,392.53 payable in installments at the same time as other employees of the Employer. Employee's base salary shall be increased between zero and 3% at the discretion of the council upon a satisfactory performance evaluation annually on March 3.

Section 5. Termination and Severance Pay

In the event Employee voluntarily resigns the position with Employer before the duration of this Agreement has expired, the Employee shall give Employer ninety (90) days notice in advance, unless both parties agree in writing to a lesser time span.

Section 6. Employee Evaluation.

- A. Evaluation of the performance of the Employee shall be directed toward improving the performance of the Employee. However, evaluations shall also serve as a method for gathering information relevant to employee's performance and continued employment.
- B. Employee shall be evaluated in writing by Council annually on or about March 3. Council shall determine the content of the document used to evaluate Employee, and shall make the document available to Employee for review.

Section 7. Hours/Days of Work

Employee's position requires the exercise of independent judgment on the part of the Employee and requiring periods of extended work to exceed the normal office hours, work day and work week established by the Employer. The Employee will be available during regular business hours. Employee will be expected to work whatever hours are needed based upon the demands of the job. Employee acknowledges she is an exempt employee and not entitled to overtime compensation or compensatory time compensation based on hours worked by Employee in excess of eight (8) hours per day or forty (40) hours per week. Any time in excess of the normal hours in a day or week is not compensated or credited in any manner by the Employer.

Section 8. Transportation

Within available City resources, employee may have access to a City vehicle to complete tasks required of employee.

Section 9. Outside Employment

Outside employment and business pursuits are prohibited unless first authorized by Council. Any outside employment or business pursuits must occur while Employee is on leave or must occur outside the regular business hours of the City. Notwithstanding the foregoing or any authorization by Council, the Employee is required to perform the duties of the City Clerk when the interests of the City require, without regard to regular work hours or days or the competing needs of the Employee's authorized outside employment or business pursuits.

Section 10. Compensated Leaves

A. Personal Time Off (PTO)

PTO shall accrue at the rate of 20 hours per month of service. PTO can be accumulated up to a maximum accrual of 400 hours. PTO shall be utilized for the illness of the Employee, or illness in the Employee's immediate family, or vacation purposes. Should the employee be absent for more than five consecutive working days, she shall be required to provide a physician's certificate to the Mayor. The Employer agrees to compensate the Employee for all remaining PTO hours at the termination of this agreement, payable at the same value as cashed in annual leave.

B. Emergency Leave

The Employer agrees to grant the Employee a maximum of forty (40) hours emergency leave for death or serious illness in the immediate family. For purposes of this type leave, one's immediate family includes the Employee's spouse, child, parent, father-in-law, mother-in-law, brother and sister.

C. Family Medical Leave

The Employer is required under federal law to grant the Employee up to 12 workweeks of unpaid Family Medical Leave within a 12 month period for any of the following reasons:

- Birth or adoption of a child, placement of a child for adoption, foster care for children under age 18, or adoption of a child 18 or older if the child is incapable of self care due to disability.
- Caring for a child, spouse or parent with a serious medical condition.
- The employee's own serious health condition.

- To be eligible for leave the Employee must have worked a total of at least 12 consecutive months for at least 1,250 hours. The Employee must use any accrued vacation and sick leave concurrently with FMLA leave.

D. Injury Leave

Should the Employee become injured on the job, she will be entitled to the compensation benefits as provided by the Worker's Compensation Act.

E. Court Leave

The Employee shall be granted administrative leave for jury duty. Appearances in court by the Employee on behalf of the City are part of the Employee's normal job responsibilities, and she will be paid accordingly.

F. Administrative Leave

The Employee may be granted administrative leave with pay by a majority vote of the Council for reasons specified, including attendance at a clerk's professional conference.

G. Holidays

Employee is entitled to all City recognized paid holidays, but it is understood that from time to time Employee's duties may require her to work on such holidays.

Section 11. Benefits

- A. Employee shall be allowed to participate in the City employee's group coverage plan for full family Life, Accidental Death & Dismemberment, Long Term Disability, Dental, Vision and Health insurance program with no premium deductible charged to the employee; provided, however nothing set forth herein shall prevent Employer from modifying, or reducing, benefits currently offered to City employees.
- B. Employee shall have the opportunity to participate in the City Utility Services Benefit for the same monthly fee as paid by other City employees.
- C. The Employer shall offer the Employee the opportunity to join and participate in the Alaska Public Employees Retirement System (PERS) equal to that which is provided for all other employees of the Employer.

Section 12. Indemnification.

City shall defend and indemnify employee in accordance with BMC 2.48.010 – BMC 2.48.030.

Section 13 Bonding

Employer shall bear full costs of any fidelity or other bonds required for the Employee under any law or ordinance.

Lori Strickler
Contract with City of Bethel
Page | 5

Section 14 Notices

(1) EMPLOYER: City of Bethel
c/o Mayor, Joseph A. Klejka
P.O. Box 1388
Bethel, Alaska 99559

(2) Employee: Lori R. Strickler
c/o City of Bethel
P.O. Box 1388
Bethel, Alaska 99559

Section 15 General Provisions

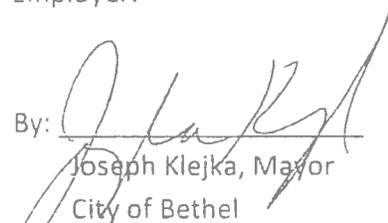
- A. This Agreement constitutes the entire agreement between both parties. Any modification or amendment shall be enforceable only if approved by a majority vote of the Council in a duly convened public Session, and if transcribed to a written document executed by both parties.
- B. This agreement shall be binding upon and inure to the benefit of the heirs at law and executors of the Employee.
- C. In any provisions or any portion thereof contained in this agreement is held unconstitutional, invalid, or unenforceable, the remainder of this agreement, or portion thereof, shall be deemed severable. The remainder of this agreement shall not be affected and shall remain in full force and effect.
- D. Any civil action arising from this Agreement shall be brought in the superior court for the Fourth Judicial District of the State of Alaska at Bethel, Alaska. The laws of the State of Alaska and the City of Bethel shall govern the rights and obligations of the parties.
- E. The failure of the City at any time to enforce a provision of this Agreement shall in no way constitute a waiver of the provisions, nor in any way affect the validity of this Agreement or any part thereof, or the right of the City thereafter to enforce each and every protection hereof.

- F. This instrument and all appendices and amendments hereto embody the entire agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein; and this Agreement shall supersede all previous communications, representations or agreements, either oral or written, between the parties.
- G. This Agreement is being executed by the parties following negotiations between them. It shall be construed according to the fair intent of the language as a whole, not for or against any party. The titles of sections in this Agreement are not to be construed as limitations or definitions but are for identification purposes only.
- H. If any section or clause of this Agreement is held invalid by a court of competent jurisdiction, or is otherwise invalid under the law, the remainder of this Agreement shall remain in full force and effect.
- I. The Consultant acknowledges that the Employee has read and understands the terms of this Agreement, has had the opportunity to review the same with counsel of their choice, and is executing this Agreement of their own free will.
- J. This Agreement may be executed by the parties hereto individually or in separate counterparts, each of which shall be an original and all of which taken together shall constitute one and the same document.

IN WITNESS WHEREOF, the City of Bethel has caused this agreement to be signed and executed in its behalf by its Mayor and the Employee has signed and executed this agreement both in duplicate.

Dated this 14th day of March, 2014.

Employer:

By: 
 Joseph Klejka, Mayor
 City of Bethel

Employee:

By: 
 Lori Strickler, City Clerk
 City of Bethel

Lori Strickler
 Contract with City of Bethel
 Page | 7

Additional Information



City of Bethel Finance Department

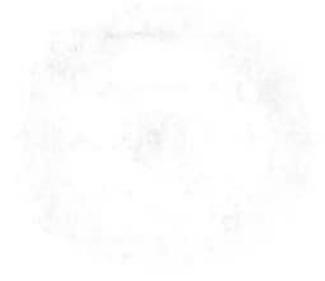
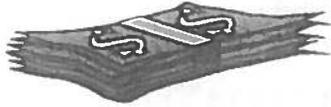
Monthly City Council Financial Report

Period thru January 31, 2015

Note 1: When reviewing this report it is important to remember that sales tax revenues, including transient lodging tax and gaming fees, are due the month following the period collected; therefore, these revenues always appear to be lagging behind budget until the after the end of the fiscal year, when June revenue is remitted to the City in July.

Note 2: This report represents recorded revenues, expenditures, budget modifications and line items transfers with balance sheet account balances through January 31, 2015. It is possible that not all of the January 31, 2015 aforementioned transactions may be recorded by the date of this report. The unaudited figures in this report, especially the balance sheet accounts are subject to further modification and correction by the Finance Department, if necessary, and should not be considered final.

PLEASE, if you have any questions, contact Finance Director Hansel L Mathlaw,
(907) 543-1376, hmathlaw@cityofbethel.net



**CITY OF BETHEL
FINANCIAL REPORT**

Bank & Investment Accounts
As of January 31, 2015



CITY OF BETHEL
FINANCIAL REPORT
Bank and Investment Accounts

A. Introduction

The City of Bethel operates under a central treasury. A central treasury concentrates cash in order to maximize the return on the investments and to provide adequate liquidity for planned cash flows. Therefore, cash accounts do not correspond to "funds" in the City's financial records. All transactions between funds are accounted for in interfund receivables and payables which are also called "Due To" and "Due From" accounts.

Cash and investments accounts marked with an asterisk are not part of the central treasury. These accounts are legally restricted from being part of the central treasury or segregated because of policy or purpose.

Investments in the Bethel Endowment Fund are physically segregated by ordinance. The assets of this fund are invested in accounts with Piper Jaffray Investments.

All investments are categorized as "Category 1" for credit risk according to the categories described in Governmental Accounting Standards Board Statement No. 3, *Deposits with Financial Institutions, Investments [Including Repurchase Agreements], and Reverse Repurchase Agreements*. This means that the City's investments are either insured or registered, or that the securities are held by the City or its agent in the City's name. Category 1 investments contain less credit risk than other categories; therefore, City funds are invested with the lowest reasonable credit risk. The City's investments are earning a competitive yield.

Summary of Cash and Investments as of January 31, 2015

1. Cash, Deposits, and Certificates of Deposit

<u>Description</u>	<u>Balance 12/31/2014</u>	<u>Balance 1/31/2015</u>	<u>Year-to-Date Increase (Decrease)</u>
Wells Fargo-General/Sweep Accounts	\$8,026,840	\$9,177,569	\$ 1,150,729
Wells Fargo-Payroll Account	(8,583)	83,529	
Wells Fargo-Asset Forfeiture Account (Police) *	5,431	5,431	-
Wells Fargo-Evidence Holding Account (Police) *	8,671	8,671	-
First National Bank CD (Lease Revenue Bond Reserve) *	420,157	420,157	-
Petty Cash-Finance	150	150	-
Petty Cash-Police	300	300	-
Petty Cash-Port	100	100	-
Petty Cash-Youth Center	260	260	-
Petty Cash-Recycling	50	50	-
Petty Cash-Public Works	-	-	-
Total	<u>\$8,453,376</u>	<u>\$9,696,217</u>	<u>\$1,150,729</u>

* - Restricted Funds

CITY OF BETHEL
FINANCIAL REPORT
Bank and Investment Accounts

2. *Investments held in the Central Treasury:*
As of January 31, 2015

<u>Description</u>	<u>Market Value 12/31/2014</u>	<u>Market Value 1/31/2015</u>	<u>Year-to-Date Increase (Decrease)</u>
01-12700 Wells Fargo Investments	\$772,108	\$772,115	\$7
01-12600 Wells Fargo Investments (Lease Revenue Bond Pmt Acct)	\$319,171	\$319,173	3
01-12900 Time Value Investments	\$1,439,509	\$1,441,522	2,013
01-12500 Alaska Municipal League Investment Pool	\$154,786	\$154,786	-
Total	\$2,685,574	\$2,687,596	\$2,023

3. *Restricted Accounts **
As of January 31, 2015

<u>Description</u>	<u>Market Value 12/31/2014</u>	<u>Market Value 1/31/2015</u>	<u>Year-to-Date Increase (Decrease)</u>
31-12600 Piper Jaffray Investments *	\$ 1,860,152	\$ 1,864,044	\$ 3,893
40-12200 BATH Center Account *	4,321,649	4,321,682	33
52-12300 Deferred Seawall Maintenance Account *	1,613,335	1,616,920	3,584
52-12500 Pro Equities - Dock Deferred Maintenance *	480,515	481,098	583
Total	8,275,651	8,283,744	8,093

TOTAL BANK AND INVESTMENT FUNDS ON HAND
As of January 31, 2015

<u>Description</u>	<u>Balance 12/31/2014</u>	<u>Balance 1/31/2015</u>	<u>Year-to-Date Increase (Decrease)</u>
Cash, Deposits, and Certificates of Deposit	\$8,453,376	\$9,696,217	\$1,242,841
Investments	\$2,685,574	\$2,687,596	\$2,023
Restricted Accounts	8,275,651	8,283,744	\$8,093
Total	\$19,414,601	\$20,667,557	\$1,252,956

Total Central Treasury and Unrestricted Funds as of January 31, 2015:	\$ 11,949,554
Total Restricted Funds as of January 31, 2015:	8,718,002
	<u>\$ 20,667,557</u>

* - Restricted Funds

CITY OF BETHEL
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PGNT
<u>REVENUE</u>					
TAXES	508,338.46	3,843,360.90	8,132,000.00	4,283,539.10	47.3
STATE & FEDERAL REVENUES	00	1,267,760.50	1,763,950.00	496,139.50	71.9
CHARGES FOR SERVICES	1,016.00	74,823.15	247,500.00	172,678.85	30.2
RENTAL INCOME	00	715.00	10,000.00	9,285.00	7.2
LICENSES, PERMITS & FEES	100,899.02	317,084.70	732,850.00	455,565.30	40.5
OTHER FINANCING SOURCES	00	00	62,549.00	62,949.00	0
MISCELLANEOUS	5,448.11	60,536.51	51,650.00	(28,836.51)	155.9
TOTAL FUND REVENUE	615,701.59	5,584,230.76	11,050,700.00	5,486,426.24	50.5
<u>EXPENDITURES</u>					
ADMINISTRATION	34,240.37	161,689.60	553,979.00	372,049.40	32.6
CITY CLERKS OFFICE	11,892.06	84,660.03	179,792.00	95,121.97	47.1
FINANCE	42,624.34	340,991.41	726,869.00	387,877.59	46.6
PLANNING	17,181.88	124,695.05	278,440.00	151,754.97	45.1
TECHNOLOGY DEPARTMENTS	25,319.95	261,814.90	528,145.00	245,310.10	53.4
CITY ATTORNEY'S OFFICE	13,933.00	97,522.71	241,787.00	144,264.29	40.3
FIRE DEPARTMENT	74,735.01	531,909.27	1,126,079.00	506,169.73	47.2
POLICE	173,621.15	1,260,613.31	2,815,776.00	1,615,164.69	43.8
PUBLIC WORKS-ADMIN	17,296.17	105,908.13	227,989.00	122,580.67	46.5
PW-STREETS & ROADS	81,621.36	735,937.30	1,710,855.00	974,867.70	43.0
PROPERTY MAINTENANCE	37,835.80	275,677.67	748,205.00	472,527.31	36.9
PARKS & RECREATION	29,109.85	212,099.64	606,371.00	394,271.36	35.0
COMMUNITY SERVICE	495.26	3,271.05	112,613.00	109,541.65	2.9
IN KIND MATCH & TRANSFERS	00	00	1,131,605.00	1,131,605.00	0
TOTAL FUND EXPENDITURES	564,527.77	4,237,030.10	11,050,700.00	6,313,676.90	39.2
NET REVENUE OVER EXPENDITURES	51,173.82	1,347,200.66	0.00	(827,250.66)	57.382

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2015

LAND PLANNING AND DEVELOPMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
TRANSFERS IN	00	00	35,000.00	35,000.00	0
TOTAL FUND REVENUE	00	00	35,000.00	35,000.00	0
<u>EXPENDITURES</u>					
DEPARTMENT 50	00	7,059.00	35,000.00	27,941.00	20.2
TOTAL FUND EXPENDITURES	00	7,059.00	35,000.00	27,941.00	20.2
NET REVENUE OVER EXPENDITURES	00	7,059.00	00	7,059.00	0

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2015

PARKS DEVELOPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
PARKS DEVELOPMENT	00	00	73,277.00	73,277.00	0
TOTAL FUND EXPENDITURES	00	00	73,277.00	73,277.00	0
NET REVENUE OVER EXPENDITURES	00	00	(73,277.00)	(73,277.00)	0

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2015

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
SOURCE 42	1,030,306.45	1,721,215.93	3,123,988.42	1,402,772.49	55.1
SOURCE 43	54,641.54	133,937.54	351,380.00	217,442.46	38.1
TRANSFERS IN	.00	.00	1,330,065.00	1,330,065.00	.0
MISCELLANEOUS	33.04	228.79	1,000.00	771.21	22.9
TOTAL FUND REVENUE	1,085,681.33	1,855,382.26	4,805,433.42	2,951,051.16	36.6
<u>EXPENDITURES</u>					
LOCAL FUNDED EXPENDITURES	50,045.61	638,387.68	1,471,061.00	833,728.42	41.3
STATE FUNDED EXPENDITURES	301,138.33	2,021,351.21	3,123,988.42	1,101,837.41	64.7
TOTAL FUND EXPENDITURES	351,183.94	2,659,738.89	4,595,049.42	1,935,565.83	57.7
NET REVENUE OVER EXPENDITURES	734,497.39	1,195,643.37	210,384.00	1,015,485.33	108.6

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2015

E-911: SYSTEMS SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
E-911 SURCHARGE	15,796.33	100,398.95	218,000.00	117,601.05	45.1
TOTAL FUND REVENUE	15,796.33	100,398.95	218,000.00	117,601.05	45.1
<u>EXPENDITURES</u>					
E-911 SERVICES	(1,118.00)	44,086.74	155,001.00	(23,914.26)	28.2
DEPARTMENT 51	(796.42)	12,574.91	00	(12,574.91)	0
TOTAL FUND EXPENDITURES	(2,914.42)	56,661.65	155,001.00	(11,319.32)	33.7
NET REVENUE OVER EXPENDITURES	12,881.91	43,737.30	49,999.00	6,281.73	12.6

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2015

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCHT
<u>REVENUE</u>					
STATE AND FEDERAL SOURCES	00	75.00	59,510.00	59,435.00	.1
SOLID WASTE & RECYCLING	95,838.76	722,121.61	1,125,000.00	402,878.39	64.2
TOTAL FUND REVENUE	95,838.76	722,196.61	1,184,510.00	462,313.39	61.0
<u>EXPENDITURES</u>					
HAULED REFUSE	16,166.72	117,022.08	326,510.00	209,377.82	35.8
LANDFILL OPERATIONS	22,778.92	187,791.76	512,581.00	325,769.24	36.6
RECYCLING OPERATIONS	7,978.12	58,137.48	144,463.00	85,325.52	40.2
TOTAL FUND EXPENDITURES	46,923.76	362,951.32	983,554.00	620,472.63	35.9
NET REVENUE OVER EXPENDITURES	48,915.00	359,245.29	199,956.00	159,678.29	18.0

CITY OF BETHEL
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2015

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
STATE FUNDING	(591.36)	(591.35)	270,048.00	270,639.35	(2)
WATER	395,524.45	1,852,757.75	3,108,300.00	1,255,542.25	59.6
SEWER	197,414.31	1,414,128.29	2,440,000.00	1,025,873.71	59.0
MISCELLANEOUS	24,972.75	128,823.57	192,800.00	63,976.43	66.8
MISCELLANEOUS	176.57	3,378.07	200.00	(3,178.07)	1589.0
TOTAL FUND REVENUE	527,496.72	3,398,484.32	6,011,348.00	2,617,853.68	56.5
<u>EXPENDITURES</u>					
UTILITY BILLING	4,457.84	53,858.21	137,355.00	82,480.75	38.2
HAULED WATER	159,795.89	681,306.85	1,621,970.00	940,553.15	42.0
PIPED WATER	70,188.80	177,662.91	453,776.00	296,113.09	39.3
BETHEL HTS WTR TREATMENT	68,629.37	443,532.59	800,857.00	357,294.50	55.4
CITY SUB WTR TREATMENT	38,943.60	384,114.25	731,918.00	397,835.75	49.8
HAULED SEWER	122,509.32	791,135.81	1,631,537.00	850,341.19	47.1
PIPED SEWER	44,653.03	288,790.11	750,803.00	468,012.89	38.2
SEWER LAGOON	7,391.73	61,555.64	134,580.00	63,024.36	39.3
TOTAL FUND EXPENDITURES	421,778.63	2,852,176.28	6,325,850.00	3,476,673.72	45.1
NET REVENUE OVER EXPENDITURES	105,717.99	546,318.04	(314,502.00)	(858,820.04)	172.1

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2015

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
INTEREST & PENALTIES	(465.49)	6,402.52	00	(6,402.52)	0
CHARGES FOR SERVICES	27,054.69	585,845.21	00	(558,845.21)	0
LEASE REVENUE	3,600.00	14,650.00	00	(14,650.00)	0
MISCELLANEOUS	00	15,404.04	.00	(15,404.04)	0
MISCELLANEOUS	4,169.97	11,422.35	00	(11,422.39)	0
TOTAL FUND REVENUE	34,398.17	634,725.16	00	(534,725.16)	0
<u>EXPENDITURES</u>					
DOCK EXPENDITURES	26,501.83	378,927.90	505,035.00	420,701.10	47%
TOTAL FUND EXPENDITURES	26,501.83	378,927.90	505,035.00	420,701.10	47%
NET REVENUE OVER EXPENDITURES	(2,103.66)	255,797.26	(99,935.00)	(165,832.25)	31%

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2015

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
LEASE INCOME	60,940.01	431,303.44	754,098.00	302,794.56	53.8
MISCELLANEOUS	00	9,627.78	14,000.00	4,312.22	65.2
TOTAL FUND REVENUE	60,940.01	440,931.22	768,098.00	307,106.78	53.0
<u>EXPENDITURES</u>					
LEASED PROPERTIES-MISC	1,851.83	6,899.01	33,930.00	17,000.96	28.9
LEASED PROP-COURT COMPLEX	27,793.57	201,398.33	565,787.00	328,390.67	45.8
TOTAL FUND EXPENDITURES	29,645.40	208,297.34	599,717.00	325,391.63	45.0
NET REVENUE OVER EXPENDITURES	31,294.61	232,633.88	168,381.00	(18,284.85)	141.2

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2015

EMPLOYEE GROUP HEALTH BEN

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
EMP GROUP BENEFITS REVENUES	194,861.12	1,026,371.66	1,482,680.00	456,308.34	69.2
TOTAL FUND REVENUE	194,861.12	1,026,371.66	1,482,680.00	456,308.34	69.2
<u>EXPENDITURES</u>					
EMPLOYEE GROUP HEALTH BENEFITS	327,838.42	1,588,262.69	1,482,680.00	(165,662.99)	112.5
TOTAL FUND EXPENDITURES	327,838.42	1,588,262.69	1,482,680.00	(165,662.99)	112.5
NET REVENUE OVER EXPENDITURES	(132,977.30)	(561,891.03)	00	641,891.33	0

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2015

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
LOCAL SOURCES	00	00	90,000.00	60,000.00	0
FEDERAL SOURCES	63,042.44	150,010.29	269,790.00	115,779.71	55.6
SOURCE 42	00	13,226.24	52,186.00	48,959.76	21.3
CHARGES FOR SERVICES	1,610.00	19,205.00	37,400.00	18,195.00	51.4
MISC REVENUE	00	00	700.00	700.00	0
TOTAL FUND REVENUE	64,652.44	152,441.53	429,076.00	246,634.47	42.5
<u>EXPENDITURES</u>					
TRANSIT SYSTEM EXPENDITURES	22,416.45	216,914.31	449,998.00	233,093.69	-48.2
TOTAL FUND EXPENDITURES	22,416.45	216,914.31	449,998.00	233,093.69	-48.2
NET REVENUE OVER EXPENDITURES	42,235.99	34,472.75	20,922.00	13,550.75	154.6

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2015

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
STATE AND FEDERAL FUNDING	.00	.00	58,203.00	58,203.00	0
CHARGES FOR SERVICES	95,635.53	555,749.42	1,219,236.00	661,488.56	45.7
SOURCE 49	.00	579.87	.00	(579.82)	0
TOTAL FUND REVENUE	95,635.53	557,329.24	1,276,441.00	719,111.76	43.7
<u>EXPENDITURES</u>					
VEHICLE & EQUIP MAINT	55,736.52	590,415.78	1,276,440.00	710,024.22	44.4
TOTAL FUND EXPENDITURES	55,736.52	590,415.78	1,276,440.00	710,024.22	44.4
NET REVENUE OVER EXPENDITURES	39,899.01	(33,086.54)	1.00	9,087.54	(90.60)

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2015

FLEET REPLACEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
LOCAL SOURCES	00	00	105,000.00	105,000.00	.0
TOTAL FUND REVENUE	00	00	105,000.00	105,000.00	.0
NET REVENUE OVER EXPENDITURES	00	00	105,000.00	105,000.00	0

CITY OF BETHEL
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2015

BETHEL ENDOWMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
TRANSFERS	00	00	5,400.00	5,400.00	0
MISCELLANEOUS	3,892.57	2,827.35	12,000.00	9,172.65	23.6
TOTAL FUND REVENUE	3,892.57	2,827.35	20,400.00	17,572.65	13.9
NET REVENUE OVER EXPENDITURES	3,892.57	2,827.35	20,400.00	17,572.65	13.9