
City of Bethel, Alaska

Public Works Committee Minutes

February 27, 2013

Special Meeting

Bethel, Alaska

CALL TO ORDER

A special meeting of the Public Works Committee Meeting was held on February 27, 2013 at 6:25p.m. in the City Shop Conference Room, Bethel, Alaska was called to order by Committee Member Chair Frank Neitz.

ROLL CALL

Present: Joseph Klejka, Frank Neitz, Jennifer Dobson, Bill Schreiner, Scott Guinn, Donna Lindsey

Excused absence(s): Chuck Willert

Unexcused absence(s): None

Also in attendance were the following:

Bill Arnold, in place of the Public Works Director

Cheryl Roberts, Public Works Admin, Recorder of Minutes

John Sargent, City of Bethel, Grant Manager

Annual Election of Chair

MOVED BY:	J. Klejka	To Re-elect Frank Neitz to be the Chair for the Public Works Committee.
SECONDED BY:	J. Dobson	

VOTE ON MOTION	Motion carried by unanimous voice vote.
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Annual Election of Vice-Chair

MOVED BY:	J. Klejka	To Re-elect Jennifer Dobson to be the Vice-Chair for the Public Works Committee.
SECONDED BY:	D. Lindsey	

VOTE ON MOTION	Motion carried by unanimous voice vote.
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PEOPLE TO BE HEARD

None.

TO MOVE JOHN SARGENT TO TOP OF AGENDA FOR UPDATES

MOVED BY:	B. Schreiner	To approve the minutes of the regular meeting of December 19, 2012 & January 16, 2013.
SECONDED BY:	J. Klejka	

VOTE ON MOTION	Motion carried by unanimous voice vote.
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APPROVAL OF AGENDA

MOVED BY:	J. Klejka	Motioned carried to approve the agenda.
SECONDED BY:	B. Schreiner	

VOTE ON MOTION	Motion carried by unanimous voice vote.
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APPROVAL OF MINUTES

MOVED BY:	J. Klejka	To approve the minutes of the regular meeting of December 19, 2012 & January 16, 2013.
SECONDED BY:	S. Guinn	

VOTE ON MOTION	Motion carried by unanimous voice vote.
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DIRECTOR'S REPORT

We are still working with CH2MHill for a contract, & CH2MHill is communicating with YKHC. CH2MHill has been getting information from YKHC about their water system & from what it looks like we can hook up to it, but it's just a matter of how.

UNFINISHED BUSINESS

Item A - Update - Closeout of 2 Outstanding Grants/ABC Loop

The Construction Grant is closed out. The Pre-Planning Grant includes two PER/ER's, one with the ABC Loop & the Sewage Lagoon Rehabilitation & other is on the Manhole which have already been approved. We are waiting on the final draft to be reviewed. And included in the grants we want to get the water pipes for ABC Loops replaced.

Item B - Update - Sewer Lagoon

Once the planning porting has been completed, we would like to move forward with USDA for funding for construction just in-case our funding doesn't go through the State.

Item C - Update - 5 Year Plan/ RFP - Water & Sewer Master Plan

Our committee had a discussion to contact the City Manager & to have someone contact LCG daily & to update the Public Works Committee every week.

To have someone call on the outstanding Grants daily

MOVED BY:	J. Klejka	Motion to have someone call on a daily basis for an update on the Grants & to contact the Public Works Chair on a weekly basis.
SECONDED BY:	J. Dobson	

VOTE ON MOTION	Motion carried by unanimous voice vote.
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Item D - Update - Recycle Center

Jennifer had a discussion with the City Manager & mentioned to him that we had a vested interest in what was submitted to the Budget Request & that the Public Works Committee would like to provide input in the process because whatever they request for budget would be effected by staffing, hours open, etc. The City Manager said he would be submitting the budget proposal & to send him feedback before he submits it if we would like feedback, but we wouldn't have a chance to review the proposal before it was submitted to Council.

To Review the Proposal before it goes to City Council

MOVED BY:	B. Schreiner	Motion to review the Recycle Center Proposal before going to City Council and the money to run it.
SECONDED BY:	J. Klejka	

VOTE ON MOTION	Motion carried by unanimous voice vote.
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Item E - Institutional Corridor - Feasibility Study

We're waiting on the State to decide on what they will be doing.

Item F - RFP - Cost Analysis of the City of Bethel's Water & Sewer Utilities

Preliminary information was presented to Council on February 26, 2013. From this information, it seems that the City can really profit from this. The Analysis did not address the actual cost per gallon of water per mile to hauled or piped homes. Plus the depreciation of the trucks & the pipes, we have never had that done. Also, the people on piped water are not paying the cost of delivering water to us. Piped water customers are not paying enough & the customers on trucked are paying more than the cost of their water. On the Sewage side, it's paying for itself, for piped & trucked. Council & the Public Works Committee can expect to receive a follow-up report in four weeks.

Item G - City Shop Floor - Chuck Willert

Update from Bill Arnold – We're working with CH2MHill to get the RFP done, they promised they would have it to us by Friday (March 1st). The engineer has been out here & Bill has been talking with him & the engineer. We received a matrix of eight different ways to replace the floor, & Bill let him know what & how he wanted the floor to be done.

Item H - New BNC / Swansons Complex Road Access

They would like to get the Planning Director at our next meeting to get an update on the Road Access & get some drawings/plans on this.

Item I - Wind Generation 100kw per Public Building

Ok to get 100kw per Building. 85% of what is produced goes back into the grid. Grants? Why those rules? Who do we contact to get the rules changed?

NEW BUSINESS

Item A - Recommendation to Council in regards to Sewage Lagoon Rehabilitation Project

To add a third Cell, on City land, to have a shorter distance, only about one mile instead of three miles, & it's cheaper & easier. The Public Works Committee has not yet reviewed the PER-ER, so Bill will give a copy to Jennifer. John Sargent is asking for a recommendation to support it, but the committee needs to review the document first.

Item B - Water and Sewer Utilities Development Priorities

Keep on for next meeting as to no one remembers what this is in reference to.

Item C - H-Marker Lake Road

Item D - TDX Avec Power Plant - Update

John Sargent is unsure of the status with TDX, but we are still negotiating with BUC & it's been a very slow process.

Item E - Rescheduling of Public Works Committee Meeting - BMC 2.52.130 - Requested by Chair

To Reschedule our March Public Works Meeting

MOVED BY:	J. Klejka	Motion to reschedule our normal Public Works meeting from Wednesday, March 20, 2013 to Monday, March 18, 2013 @ 6:30pm.
SECONDED BY:	J. Dobson	

VOTE ON MOTION	Motion carried by unanimous voice vote.
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MEMBER COMMENTS

Joe - I've got really no comments & was happy about the meeting & welcome aboard Donna. Thank you everybody for showing up I really love the dedication of this committee. I love your minutes, you always do good minutes, and everyone always knows what's going on.

Jennifer - I had a few comments on the rate study, but Joe very thoroughly covered anything I had thought of. No other comments.

Bill - I liked your direction today that we were working on more action items & trying to get more people to make deliverables, I think that's a great way to go. And welcome Donna, thanks for joining the committee.

Scott - I still have a question; Why is the City plowing & giving them access to the road they won't give us access to? They plow right up to it & let them go right in it. We are plowing right up to, near Polk's land, & then stopping. Bill Arnold stated it's a city road & we are required to maintain it.

Donna - Looks like I have a lot of learning to do, I hope I'm up to it.

Frank - We are so glad to have you, Donna.

ADJOURNMENT

MOVED BY:	S. Guinn	Motion to adjourn the meeting.
SECONDED BY:	D. Lindsey	

VOTE ON MOTION	Motion carried by unanimous voice vote.
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With no further business before the Committee, the meeting adjourned at 7:58 p.m.

APPROVED THIS 17 DAY OF MARCH, 2013.


 Cheryl Roberts
 Recorder of Minutes


 Frank Neitz, Chair