



Public Works Committee Agenda

Wednesday December 19, 2012 – 6:30PM
City Shop Conference Room

MEMBERS

Frank Neitz
Chair
Term Expires
12/2013

Jennifer Dobson
Vice-Chair
Term Expires
12/2014

Joseph A Klejka
Council Rep.
Term Expires
11/2012

Bill Schreiner
Committee Member
Term Expires
12/2013

Jeff Sanders
Committee Member
Term Expires
12/2013

Scott Guinn
Committee Member
Term Expires
12/2014

VACANT
Committee Member
Term Expires
.

Chuck Willert
Ex-Officio Member

Cheryl Roberts
Secretary/Recorder

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD – (15 Minute Limit)
- IV. APPROVAL OF MINUTES
 - A. Minutes from the previous regular meetings - October 17, 2012.
- V. APPROVAL OF AGENDA
- VI. DIRECTOR'S REPORT
- VII. UNFINISHED BUSINESS
 - A. Update - Closeout of 2 Outstanding Grants/ ABC Loop - Update
 - B. Update - Sewer Lagoon
 - C. Update - 5 Year Plan/ RFP - Water & Sewer Master Plan - Update
 - D. Update - Recycle Center
 - E. Institutional Corridor - Feasibility Study
 - F. RFP - Cost Analysis of the City of Bethel's Water & Sewer Utilities
 - G. Complete Streets Ordinance
 - H. City Shop Floor - Chuck Willert
 - I. New BNC/Swansons Complex Road Access
 - J. Wind Generation 100kw per Public Building
- VIII. NEW BUSINESS
 - A. Discussion of Sewage Lagoon Rehabilitation
 - B. Recommendation to Council in regards to Sewage Lagoon Rehabilitation Project

MEMBER COMMENTS

- IX. ADJOURNMENT

City of Bethel, Alaska

Public Works Committee Minutes

November 28, 2012

Special Meeting

Bethel, Alaska

CALL TO ORDER

A special meeting of the Public Works Committee Meeting was held on November 28, 2012 at 6:38 p.m. in the City Shop Conference Room, Bethel, Alaska was called to order by Committee Member Chair Frank Neitz.

ROLL CALL

Present: Frank Neitz, Bill Schreiner, Jeff Sanders, Scott Guinn

Excused absence(s): Jennifer Dobson, Joseph Klejka

Unexcused absence(s): None

Also in attendance were the following:

Chuck Willert, Public Works Director

Cheryl Roberts, Public Works Admin, Recorder of Minutes

PEOPLE TO BE HEARD

None.

APPROVAL OF MINUTES

MOVED BY:	S. Guinn	To approve the minutes of the regular meeting of October 17, 2012.
SECONDED BY:	B. Schreiner	

VOTE ON MOTION	Motion carried by unanimous voice vote.
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APPROVAL OF AGENDA

MOVED BY:	B. Schreiner	Motioned carried to approve the agenda.
SECONDED BY:	S. Guinn	

VOTE ON MOTION	Motion carried by unanimous voice vote.
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DIRECTOR'S REPORT

In regards to the New Public Works trucks, we didn't have as much money as we thought we did, but we did have one of the New Trucks flown over. Bill Arnold would like to get one of his trucks out here and he has enough money to pay for one. We're going to charter a Herc, three loads, to get the excess piling for the Pool, the Police Chiefs Generator & possibly one other truck. We also had a Sewer Truck rollover in Kasayuli, which has minimal damage & we are unsure what it will take to repair it. The driver has been reverted to shop duty. The leak we had for Glycol has been found, it was an unfused fitting from either CRW or Osborne. We lost about 10 drums per year in the last two years. We are stilling working on getting the new office/shop on 2nd road for our Utility Maintenance crew. H Marker Lake is now thick enough to drive over and Streets & Roads took their lightest grader over it. The thinnest area is 19 inches and the thickest is 24 inches.

UNFINISHED BUSINESS

Item A - Update - Closeout of 2 Outstanding Grants/ABC Loop

The pre-planning grant is to plan for what you're going to be doing with the Construction Grant. The Construction Grant was to fix the manhole, finish up six lift stations, & to change out pumps. The engineers wanted to put in 4hp pumps in the Lift Stations, but Bill Arnold said I think we need

bigger pumps, so they put in 8hp pumps. They took out Wayne's Arch, did some flushes. Now everything is working fine & is flowing over 500 gallons per minute & two trucks can pull up at the same time.

Item B - Update - Sewer Lagoon

The Grant Manager, John Sargent, came & there was a discussion about preliminary drawings on the Sewer Lagoon, the Committee seemed to be supportive of the project. John Sargent wrote a letter to the state for funding. The pre-planning Sewage Lagoon fix is almost done.

Item C - Update - 5 Year Plan/ RFP - Water & Sewer Master Plan

There was a discussion with John Sargent & the committee & The Sewer Lagoon is the #1 item on the list for the Master Plan, then ABC Loop & then the Institutional Corridor.

Item D - Update - Recycle Center

This will be put into next years' budget, will be city funded, city staffed, by one person & opened to the public one day a week minimum.

Item E - Neptune - Update Rate Study - Meter Housing

The city stopped metering City Subdivision per the City Manager & our previous City Attorney, Michael Gatti; due to the fact it could be a law suit seeing as how we are only metering a certain area & not the others.

Item F - Institutional Corridor

John Sargent organized a big meeting with a lot of people, & Gene Peltola Jr., set up a plan to go for all of the money needed & get it from the Governors' Budget. The deadline is December 15, 2012.

Item G - RFP - Cost Analysis of the City of Bethel's Water & Sewer Utilities

There will be Commercial & Residential water rates & has a December deadline for this.

Item H - Complete Streets Ordinance

Is in the shadows right now & the Planning Commission is still pushing the topic. Brian Lefferts was re-writing the Ordinance so people could understand it better with Jennifer Dobson's' help from our Committee.

Item I - Parks & Recreation - Softball Field - Update

John Sargent said the Land and Water Conservation Fund Grant is out right now & he has discussed it with several people and they are looking to put one forward, & Pinky's Park will score us the most points. Ronda Sargent, with the City's Parks & Recreation Dept., & John are looking for baseball field upgrades & the fund grant is due February 1, 2013.

Item J - City Shop Floor

Chuck Willert, Clair Grifka & John Sargent have been working together on this; Bill Arnold has been busy with his Pump House Plants. We are waiting to get with Bill to put some language in there for hooking up the floor drains, then at that time, John Sargent will write it up then put it out to bid. This should all be done by the end of this year.

Item K - New BNC/Swansons Complex Road Access

Chuck would like to see the back road, behind the BNC/Swansons Complex, opened up & for them to turn over the easement to the city so that we can put gravel on it, maintain the road & make sure there's proper drainage to it. It could/would also relieve traffic on Chief Eddie Hoffman/State Highway.

Item L - Wind Generation 100kw per Public Building

B.U.C. now has a "Readymade Inter-Connection Agreement", which John Sargent has a copy of. The renewable energy grant, from the state, requires you to sell into the grid for any independent power producer because that's perceived to be the greatest public good. Just because the City benefits from one building, is not John Doe in Blueberry Subdivision benefiting. But if we send into the grid & everybody gets a little cheaper electricity over all, then everybody now gets two cents cheaper, hypothetically, because we're producing it ourselves.

NEW BUSINESS

None.

MEMBER COMMENTS

Bill - Glad to be back with you, no real comments today.

Scott - Going back to the start of the meeting, with the Lake & the Road, he really appreciates that it's open & the up keep the city is doing on it since he recently bought a house in that area. It's saving him on gas money checking on the place.

Jeff - I want to say Cheryl, the minutes just keep getting better & better, they explain to someone that just got off the jet that's never been here before. They could read these minutes & know what we did. And that's good minutes, that's what they are supposed to do. The December meetings are often cancelled, & that would be my last meeting as I am retiring. So I want to say, that I've enjoyed working with all of you, especially Frank, because you've been here the longest, & everyone else.

Frank - Since the lake crossing is open, H Marker Lake, it has relieved some of the traffic. And rightfully so, it's gonna save our roads. How can we pursue that to get it so it's open? There are safety issues, mostly to take the pressure off the road. How do we keep moving ahead? So if you have any ideas, I'd like to maybe put it on as New Business for next month.

ADJOURNMENT

MOVED BY:	S. Guinn	Motion to adjourn the meeting.
SECONDED BY:	J. Sanders	

VOTE ON MOTION	Motion carried by unanimous voice vote.
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With no further business before the Committee, the meeting adjourned at 8:00 p.m.

APPROVED THIS _____ DAY OF December, 2012

Frank Neitz, Chair

Cheryl Roberts
Recorder of Minutes

MEMORANDUM

DATE: 12/1/2012

TO: Lee Foley, City Manager

FROM: Chuck Willert, Public Works Director

SUBJECT: Manager's Report –

Programs/Divisions

Public Works Director:

I've been working with John Sargent, Clair Grifka, and Bill Arnold on the shop floor RFP. We will bring in an engineer to verify all the weight that will be added to the floor as well as the integrity of the piling and gluelam beams the floor sets on. We will be staging the repairs to cover two summers so we will not be interfering with the mechanics and their work.

There wasn't enough money to ship all the new trucks that was purchased from Kendall Ford this spring on the airlines like I thought I could. They are going to come in this spring on the barge.

Utility Maintenance:

This month we responded to six callouts. We also helped with Blue Tags for billing. We also helped with voting polls. We also had couple water lines broke in our BHWTP. We also had one residential hook up. We also had one sewer line freeze up in ASHA. We also continue to rebuild sewer pumps when needed and monitor our lift stations on a daily basis. Our water plant also operates daily.

Hauled Utilities:

The driver's have been busy working into the evenings getting routes and extra's done. Two of the three new drivers' are now doing routes of their own. They've been doing pretty good. A couple of houses have been flooded due to frozen overflows and scheduling mistakes. I've been telling

the water drivers to tag houses that have frozen overflows and fills. Hopefully attendance will improve once everyone is done going a flu that has been going around. Drivers have been doing good not getting stuck and hope it stays that way.

Property Maintenance:

This department has been busy performing daily maintenance on all our buildings and grounds. We check for heat, plumbing, lighting and correct any issues associated with this. With all the ice this year we have been spreading lots of salt/sand around stairs and entrance ways. We brought out Pioneer Door to repair a problem with an overhead door at the shop and service others that we had here and our other buildings. There is a Forty Hour Hazwhopper class that we are getting some training for dealing with oil spills.

I have been looking ahead toward budget time to address some issues that we will need to take care of in re-guards to soil remediation and projects and building issues. The steel clad panels on the City Shop are deteriorating from rust and we will probably have to look at installing new siding on whole sections or sides of the Facility. It seems limited to the south and east walls along the whole length of the building.

Road Maintenance:

Streets and Road has been sanding and scarifying the roads as needed since the thaw. This thaw seems to be the worst that we've had in a few years with freezing rain that lasted for over a day. We could not keep up with the slippery roads with the sander until it stops raining. With the freezing rain it would be just as slippery as it was before we sanded in a matter of minutes. It took over a day when the rain quit before we could get a handle on the slippery roads by sanding and scarifying the roads. Streets and Roads is done with hauling sand to the land fill for cover this winter, from the city sand pit, now that the sand is froze up. We did manage to stock pile a small pile of sand for this winter and to cover a large area at the land fill.

Streets and Roads are now just starting to cross H-Marker Lake with heavy equipment now that we have 2 feet of ice. We scarified the ice crossing H-Marker Lake and smoothed it up with the grader. The rough ice was

caused by the vehicles driving across the lake during the thaw. During the thaw H-Marker Lake water did overflow over the ice road on the H-Marker road side of the lake a little over a foot. During that time cars still drove over it and when it started to freeze they were getting stuck in the over flow even when we put road close signs up with cones on both ends they would drive around them or over them just to cross the lake.

Vehicles and Equipment:

We have a new Mechanic starting on the first of December. Thanks to Vince Devlin working with his drivers we are seeing less trucks in the shop as of recently. Giving us more time to work on other projects.

Transit System:

Good evening everyone, I would like to first introduce myself, I am Stan Okpealuk Sr. I am an Inupiat from the Northwest Region. I have run a large Transit Division in the past, and it was very successful. A couple of weeks ago I had been hired on as your Transit Manager. I have never been to your village before, this is my first time I have ever set foot here and I am amazed at how your village is run, and the people are delightfully kind and helpful and generous if I am add. I feel very welcome here. I would like to thank-you very much for this opportunity to be a member of your community.

The month of November showed a total of 751 riders, I am sure if we had numbers for the holidays the ridership totals would be considerably higher. Of the 751 riders 97 were disabled riders and 68 were among the elder population. Considering the cuts in the daily route schedule and the number of holidays in this month, the total number of riders, are quite favorable and shows that the members of this community are choosing a more affordable mode of Public transportation over the more expensive competitive source that is quite noticeably abundant within this community. Also during the two weeks of this month that I have so far been here we have had two vehicles forwarded to the repair shop for diagnose and repairs. Our professional repair technicians have completed diagnosing both vehicles and have repaired one vehicle and we have placed that back in operation, just this morning I had been informed by the shops foreman

that parts for the second vehicle have arrived and that the vehicle would possibly been worked on this coming weekend provided that other prioritized work are not forthcoming.

Just within this short period of time that I have been here, your grants dept and I have been putting in an enormous amount of effort in finding addition sources of funding to either expand this operation or to revert back to a full scale operation as it was prior to the cuts that were introduced.

In addition I am currently looking into reducing the amount of certain expenditures by going to another source or supplier of certain items that are at the moment quite costly to the Transit system and that have used up parts of the budget quite rapidly.

Also the source of additional monthly revenue beside the fares from the private sector are being looked at and may also be added, of course this would all come from the private sector which would increase their business and our ridership if it were successfully implemented and carried on at a monthly basis.

I personally have always been in favor of employing as many people in a community as possible; expanding the Public Transit System would be very helpful in employing members of this community which in turn would help the current and future local businesses. It would also provide an affordable mode of transportation to the population.

And I would like to commend our only two dedicated drivers that we currently have, Mrs. Brenda George and Mrs. Rita Crook, they both are very helpful, and show a very strong desire to keep this operation going successfully and are keen to what the public wants and comprehends in their own way, the need for affordable transportation for all members of this community.

In closure, thanks again for your warm welcome, and I look forward in working with all those involved in keeping your Transit System available to your community.

Staffing Issues/Concerns/Training:

We are advertizing for the Hauled Utility Foreman's job.

Budget/Financial:

Same as last month's report.