



**Public Works Committee Agenda**  
Regular Meeting Wednesday, December 17, 2014 – 6:30PM  
City Shop Conference Room

**MEMBERS**

Byron Maczynski  
Council Rep.  
Term Expires  
10/2015

Frank Neitz  
Chair  
Term Expires  
12/2016

Scott Guinn  
Vice-Chair  
Term Expires  
12/2017

Robert Champagne  
Committee Member  
Term Expires  
12/2017

Jennifer Dobson  
Committee Member  
Term Expires  
12/2014

Donna Lindsey  
Committee Member  
Term Expires  
12/2015

Delbert Egoak  
Committee Member  
Term Expires  
12/2015

Wade Ferdig  
Alternate Member  
Term Expires  
12/2017

Joseph Klejka  
Alternate Member  
Term Expires  
12/2017

Muzaffar Lakhani  
Ex-Officio Member

Cheryl Roberts  
Secretary/Recorder

**AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD – (5 Minute Limit)
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES
  - A. Minutes from the previous regular meetings -  
- November 19, 2014 (there was a meeting)
- VI. SPECIAL ORDER OF BUSINESS
- VII. UNFINISHED BUSINESS
  - A. Water & Sewer Master Plan - Frank Neitz
  - B. Institutional Corridor Location of 4<sup>th</sup> Well for City Sub WTP - Frank Neitz
  - C. Sewer Lagoon - Frank Neitz
  - D. Donut Hole options for a shorter route to Tundra Ridge - Frank Neitz
  - E. Ridgecrest Dr. Rehabilitation Project for 5 Million at the school  
- Frank Neitz
  - F. Decrease Landfill Intake - Frank Neitz
  - G. Some kind of Traffic Light System at/near the Schools on Ridgecrest  
- Joe Klejka
- VIII. NEW BUSINESS
  - A. Landfill Rates - Jennifer Dobson
  - B. Landfill Management - Jennifer Dobson
- IX. DIRECTOR'S REPORT
- X. MEMBER COMMENTS
- XI. ADJOURNMENT

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# City of Bethel, Alaska

## Public Works Committee Minutes

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November 19, 2014

Regular Meeting

Bethel, Alaska

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### I. CALL TO ORDER

A regular meeting of the Public Works Committee Meeting was held on November 19, 2014 at 6:30 p.m. in the City Shop Conference Room, Bethel, Alaska was called to order by Committee Member Frank Neitz at 6:43 pm.

### II. ROLL CALL

Present: Frank Neitz, Scott Guinn, Robert Champagne, Jennifer Dobson, Donna Lindsey, Delbert Egoak, Wade Ferdig

Excused absence(s): Byron Maczynski

Unexcused absence(s): None

Also in attendance were the following:

Muzaffar Lakhani, Public Works Director

Cheryl Roberts, Recorder of Minutes

### III. PEOPLE TO BE HEARD

None.

### IV. APPROVAL OF AGENDA

<b>MOVED BY:</b>	Jennifer Dobson	Motioned carried to approve the agenda.
<b>SECONDED BY:</b>	Donna Lindsey	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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### V. APPROVAL OF MINUTES

<b>MOVED BY:</b>	Delbert Egoak	To approve the minutes of the regular meeting(s) of September 17, 2014 & October 15, 2014.
<b>SECONDED BY:</b>	Donna Lindsey	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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### VI. SPECIAL ORDER OF BUSINESS

#### VII. UNFINISHED BUSINESS

Item A - Water & Sewer Master Plan

Item B - Institutional Corridor Location of 4<sup>th</sup> Well for City Sub WTP

Item C - Sewer Lagoon

Item D - Donut Hole options for a shorter route to Tundra Ridge

Item E - Ridgcrest Dr. Rehabilitation Project for 5 Million at the school

Item F - Decrease Landfill Intake

**VIII. NEW BUSINESS**

Item A - Some kind of Traffic Light System at/near the Schools on Ridgecrest

Item B - The City received (3) three responses for the RFP for the Institutional Corridor Piped Water Supply System

**IX. DIRECTOR’S REPORT**

– See Public Works Monthly Manager’s Report

**X. MEMBER COMMENTS**

Scott - Not much, just a, we normally don’t have a quorum in the summer, we miss a lot, everyone traveling, moose hunting, and now we’ll be back in it every month; with Klejka and Maczynski, are coming on, umm, definitely forward thinkers everything we should have more stuff on here and more stuff do to do with, and with a full group, we’ve never had a full group, so I think uh, and with money getting pushed around, we should have a interesting year coming. And welcome Wade and welcome Robert, and Zef.

Jennifer - I want to thank the public works employees that responded to the big fire; that was really impressive, I know it took a lot of man power and a ton of volunteer time. Um, I just want to thank the roads crew, because I couldn’t have made it to work, skating to work this morning, if they hadn’t of been out that early. I appreciate that. I just want to say welcome to our new member.

Donna - I don’t have any comments tonight thanks.

Robert - No thanks Zef, like I said, I’m glad to be here, it’s starting to come together a little bit. That’s good. My thing is finance, what’s the city spending their money on, they didn’t have an opening in that committee.

Delbert - I would like to say, nice to meet Wade and Zef, and uh, that’s about it.

Wade - I’ve said enough tonight.

Muzaffar - We responded to the fire with a full crew, with eight (8) trucks. I appreciate the drivers that came out, we had like 10 drivers and sent two (2) back because we only had eight (8) trucks. And they worked all night without any delay. We had a full supply of water. We also had a mechanic on stand-by. The fire department did a very good job

**XI. ADJOURNMENT**

<b>MOVED BY:</b>	Wade Ferdig	Motion to adjourn the meeting.
<b>SECONDED BY:</b>	Jennifer Dobson	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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With no further business before the Committee, the meeting adjourned at 7:50 p.m.

APPROVED THIS \_\_\_\_\_ DAY OF DECEMBER, 2014.

\_\_\_\_\_  
Frank Neitz, Chair

\_\_\_\_\_  
Cheryl Roberts  
Recorder of Minutes



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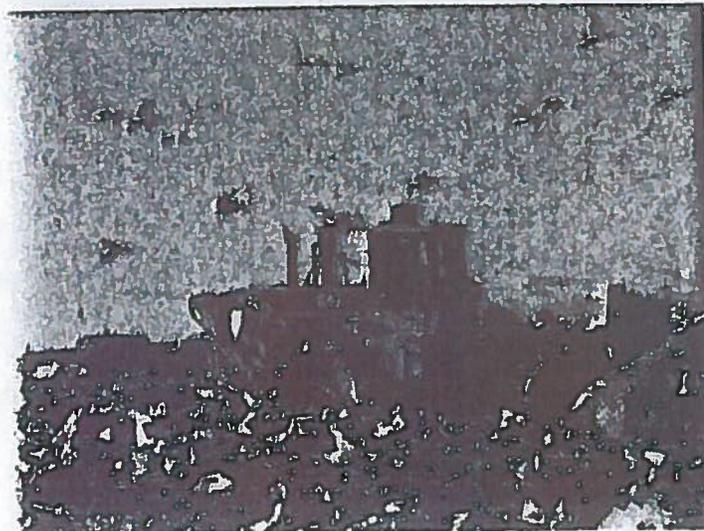
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## Rates for Landfill Use

### Vehicle Disposal -

The cost for disposal of a vehicle to the City's landfill is \$200.00 that is if the vehicle has had all of the liquids drained and the batteries removed. Payment of the \$200.00 and the release form shall be provided to the Finance Department at City Hall, 300 State Highway, prior to the vehicle being brought to the landfill.

If the vehicle is not drained and the battery is not removed, the City will charge an additional \$200.00 to provide that service.

### General Use -

For our residential customers, we provide free disposal of up to 4 cubic yards of trash per day. That would be the equivalent of a full pickup load.

For our commercial customers, the cost of using the landfill is \$10.00 per cubic yard or \$10.00 for a level pickup load.

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## Chapter 13.16 UTILITY RATES

**Sections:**

- 13.16.010 Solid waste collection.
- 13.16.020 Water service.
- 13.16.025 Protection from plumbing failure.
- 13.16.030 Sewage service.
- 13.16.035 Prepaid services.
- 13.16.040 Holidays.
- 13.16.050 Allowance for mechanical malfunctions.
- 13.16.060 Adjustments for nonservice.
- 13.16.070 Senior citizen credit.
- 13.16.080 Nonliability for water damage.
- 13.16.090 Contractual agreements.

**13.16.010 Solid waste collection.**

For the collection, removal and disposal of residential/nonresidential/commercial garbage, rubbish and waste materials within the city, the following charges shall be made:

**A. Residential/churches/nonresidential/commercial scheduled rates:****1. Residential and church service:**

Frequency of Service	Rate
Monthly flat rate	\$15.00

**2. Nonresidential service:**

Frequency of Service	Rate
Monthly flat rate	\$67.00

**3. Commercial service:**

Frequency of Service	Rate
Four-yard dumpster	\$59.00/haul
Eight-yard dumpster	\$74.00/haul
Commercial monthly flat rate without dumpster	\$66.00

**B. Residential/commercial on-call rates:**

Residential services	\$13.06 per call
Commercial services	\$66.00 per call

**C. Public use of the municipal landfill:**

<b>Frequency of Service</b>	<b>Rate</b>
Four cubic yards or less per day	Free
More than four cubic yards	\$10.00 per cubic yard

The landfill, subject to approval by the city council, shall establish and may periodically adjust additional rates, charges, and fees for the use of the landfill, including, but not limited to, rates, charges and fees for dumping oil, glycol, and oversized items. [Ord. 12-02 § 2; Ord. 09-22 § 2; Ord. 09-14 § 2; Ord. 04-28 § 2; Ord. 04-06 § 5; Ord. 04-03 § 5; Ord. 01-09 § 9; Ord. 96-29 § 3; Modification 1 of Ord. 85 § 1, 1979; prior code § 11.16.010.]

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**13.12.290 Landfill use.**

A. After September 1, 1980, no commercial entity shall be allowed without permit to use the city-owned sanitary landfill except upon acquiring a permit from the city. The cost of such permit shall be:

- |                                  |            |
|----------------------------------|------------|
| 1. Commercial single-use permit  | \$43.80    |
| 2. Commercial monthly use permit | \$131.40   |
| 3. Commercial yearly use permit  | \$1,393.20 |

B. In no event shall any person, except for the city's fire department, burn garbage, rubbish or waste material at any city-owned sanitary landfill site.

C. Residential and commercial permits issued by the city may be immediately revoked by the public works department if any person who has acquired such permit violates any section of this chapter.

D. The city council may permit free use of the city's sanitary landfill by all persons. [Ord. 12-02 § 2; Ord. 09-22 § 2; prior code § 11.08.240.]

**13.12.300 Experiments and Innovations.**

Nothing in this chapter shall be construed to prohibit the use of experimental and/or innovative processes or procedures for garbage, rubbish and waste material disposal. The operation of such device, process or procedure shall have the prior approval of the public works committee of the city council. The committee shall approve all such devices, processes and procedures that are not in conflict with the health and welfare of the city. Applications for approval of such devices, processes and procedures shall be made to the public works director and any appeal from a decision of the public works committee shall be to the council as a whole. [Prior code § 11.08.250.]

**13.12.310 Violation – Infraction.**

Any person, firm or corporation violating any of the provisions of this chapter is guilty of an infraction, and each such person, firm or corporation is guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this chapter is committed, continued or permitted. Each infraction of this chapter shall be subject to a maximum penalty of one thousand dollars (\$1,000). [Ord. 07-28 § 2; prior code § 11.08.260.]

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## **MEMORANDUM**

**DATE:** 12/01/2014  
**TO:** Ann Capela, City Manager  
**FROM:** Muzaffar Lakhani, Public Works Director  
**SUBJECT:** Manager's Report

### **Programs/Divisions**

#### **Public Works Director:**

Received three proposals for the Engineering services and construction management for the Institutional Corridor piped water supply system. All three firms are qualified and presented good proposals. The evaluation committee comprised of three members unanimously selected "Dowl HKM" firm.

The signed copies of the contract and Notice to Proceed were emailed to Dowl on Nov. 26<sup>th</sup>, 2014. Completed the RFP for the Wind Turbine maintenance services and is ready to be sent out. Working on the evaluations of the Proposals received for the City wide Fuel Providing Services. Reviewing the Water and Sewer Master Plan update, completion options.

#### **Utility Maintenance:**

Within the last month we had a power outage that interrupted water service to Bethel Heights for about an hour, Had a truck run off the road by the post office and hit the sewer line with no damage other than moved it about three feet.

We also had a glycol leak in city sub which took several days to locate we repaired the leak and is back online. Other than that regular maintenance leveling sewer lines and working on city sub lift stations.

#### **Hauled Utilities:**

For the month of November, this department has hauled nearly 2,000,000 gallons of sewage, 2,600,000 gallons of water and 2700 cubic yards of garbage. With an average of 170 water stops daily and 204 sewer stops daily. We have been cutting back on the overtime somewhat due to having the drivers to do the work, however the integrity of the trucks themselves still remains an issue; Constant break downs, being the main culprit.

After listening to the last council meeting, regarding advertising, I don't see any reason we could not post advertising on all of the service trucks in the fleet. Just an idea. I know they do this in some other communities, but mostly in the privatized sector of hauling.

**Property Maintenance:**

Routine maintenance and checks performed daily on all facilities and equipment during the winter months. Vandalism continues to be a problem around the Log Cabin area. Repairs and adjustments are made, clearing snow, spreading salt/sand when needed. Heat and ventilation is being monitored and corrections being made with the changes in outside temperatures. We may have a serious issue on a boiler that we will address this week in a building of ours; otherwise we are still trying to catch up on annual maintenance to all our heating plants.

We have been replacing outside lighting with more efficient L.E.D. lighting when they start to develop problems. There have been a number of burials and we have been meeting with the families to have plots laid out and assign them to the families. We also have assisted other departments with their projects as needed. We utilize community service workers when we can, they are a great help when we need the extra manpower.

**Road Maintenance:**

Streets and Roads, has been this last month, sanding the roads with the sander truck and also scarifying the roads with the grader to help in making the roads less slippery. With the all the freezing rain that we had last month, we had to run the sander trucks 5 or 6 AM in the morning, so that the roads would be less slippery for the school buses and also for the traffic.

Streets and Roads, has still been hauling sand from the city sand pit to the landfill to use for cover. We have been doing this when we have not been sanding, scarifying, or grading the roads. By doing this it helps to keep the landfill covered, and makes it look better, especially in the spring thaw.

Streets and Roads had also had our work cut out trying to keep the roads as smooth as possible between the thaws and rain storms, so that when it froze up, the roads would be smooth as possible. This was not easy being the roads were so wet, it would hold up to grading for only a few hours at a time. But by staying on top of the grading, and when it started to freeze, we hauled gravel on the gravel roads, and the sandy roads, we hauled in sand to fill in the pot holes.

Streets and Roads on Nov. 25, cut a hole in the ice on H-Marker Lake, and measured the ice at 12 inches. We will start plowing it when the ice is 24 inches. I hope we will have this by the end of December, if it cools off.

**Vehicles and Equipment:**

The mechanics have been working feverishly on bringing the fleet up in standard. However given the age of and the pounding the trucks take it has been a very difficult proposition. They are certainly understaffed for the number of vehicles they must deal with on a week to week basis.

**Transit System:**

The Bethel Transit System is very thankful for the Bethel City Council decision to provide the match dollars (\$98,000+) for the FY 16 Federal Transportation Grant. We are in need of hiring an On-Call Driver, both the full time and part time drivers are on leave Monday, 12-1-2014, and I will be driving the Green Line from 6:30am to 6:30pm. The Red Line for Monday, 12-1-2014, has been cancelled. The roads on Monday, 12-1-2014, were very slick and I was thankful for the new studded tires on the New Bus. Ridership has been down the past couple weeks. Thanksgiving and weather has played a role in it.

**Landfill / Recycle Center:**

The landfill has been working on the dike, burying steel and other garbage while at the same time raising the dike. Streets and roads continue to bring and stock pile cover sand.

**Staffing Issues/Concerns/Training:****Budget/Financial:**

See each Department.