
**City of Bethel, Alaska
Port Commission Meeting Minutes**

September 17, 2001

Regular Meeting

Bethel, Alaska

CALL TO ORDER

A regular meeting of the Bethel Port Commission was held on September 17, 2001, at 7:50 p.m. in the Port office in Bethel, Alaska.

Chairman Richardson called the meeting to order at 7:50 PM.

ROLL CALL

Comprising a quorum of the council, the following were present:

Buster Richardson	Richard Yager
Allen DeSousa	Tundy Rodgers
Brandon Leary	
Absent was Walter Suomela	

Also in attendance were the following:

Joanne Galliard, Acting Port Director

M/M DeSousa to approve minutes of 8/20/01 meeting as is, 2nd by Yager voice vote passed unanimously.

M/M DeSousa to approve agenda as is no additions or corrections 2nd by Leary, passed unanimously.

DIRECTOR'S REPORT: Managers reports presented, for review.

Concerns again about the condition of the seawall, since the Corps of Engineers has committed to fixing the upriver seawall, the main concern is the down river area. Due to the heavy rain, high water and south wind, there are some sink holes appearing. These sinkholes will need to be addressed next year, the rock revetment is also slipping in area, it was designed this way, but will need more rock next year. A request to increase the amount allowed for both seawall repair (rock) and gravel has been submitted to the city manager to take to the city council. Mr Herron to contact Alan Jeffries to see if the 2 or 3 badly washed out areas could be made into natural drains, no word back from Mr. Herron on this issue.

Money was also requested (equal to the income of the small boat harbor for 2000 & 2001) to start a retaining wall at the small boat harbor, to be completed before the small boat harbor is dredged next year.

Galliard has also spoken to Steve Pannone of ASCG about various designs, that might work and could be done with much of the material we have on hand he felt it was feasible and wanted to see drawings of the various ideas, then he will let us know which if any he feels would work.

The commissioners would like to get more information from DOT concerning the letter they sent earlier, asking us to take over the small boat harbor, general consensus was we did not want to do this until some of the problems had been solved. Galliard reported arrangements had been made to remove the floating dock from the small boat harbor the 1st week in October, this will be done with the help of the streets and roads crews as it has in the past.

A notice has been posted around town and is on the radio and cable, advising persons to please remove their boats and trailers from the small boat harbor by October 5th. Starting October 1, we will begin removing boats that do not have small boat harbor permits and trailers that do not have licenses or taillights. This will have a 2 fold effect on the small boat harbor next year, one there will be more parking and beach area available for use during the summer, also this will allow the necessary room for the dredge project to be done without the abandoned items in the way.

COUNCIL REPRESENTATIVE REPORT: Representative Rodgers has been on annual leave for 2 weeks and did not have much to report. He did say he had seen the plans for the new National Guard readiness center and the plan was very impressive.

COMMISSIONERS REPORTS:

- Yager: Wanted to know if we had purchased the floating dock sections from Inlet Salmon and it was at the agreed price. Yes, except they did not have as many as they had indicated. Yager also asked about the removal of the debris left by Faulkner when he reworked the David Nook. They have been advised, it would need to be removed and the area and seawall repaired.
- DeSousa: Asked if we had located the anchors for the Porta -Potties, now we did not and each of the port workers has looked. Apparently they were removed, Galliard say, next year there would be anchors, she was sure there was something that could be purchased and if not the port attendants would make their own.
- Leary: Says he is just ready for summer to be over, so the work will slow down.
- Richardson: Questioned the vans of Sumstad's, that are stored on the dock. Galliard said Sumstad had been billed for the summer storage and a not included advised him the area needed to be cleaned up and he would be charged for the full foot print of the area his items were taking up if it was not. In the past he was only charged for the vans not the stuff sitting outside of them.

OLD BUSINESS:

"A" Ordinance 01.18 (14.02.020 et al)

M/M by DeSousa to accept revised ordinance, as the changes we has wanted were incorporated, 2nd by Yager. Discussion ensued and since there were changes to more than the one section it was agreed upon to vote on all the changes as a single unit. This amendment made and 2nd. Leary felt the changes would make it more difficult for the finance department to handle, since they will have to do a credit check on potential dock customers then have city managers approval. This also means whoever is collecting the money for the Port has to be on 24 hour call as many of the vessels without pre-approved credit come in at night. Galliard said she had been doing this all summer this year anyway. No more discussion, vote was by voice and was unanimous.

"B" North side parking at the small boat harbor

Rodgers thought the no parking signs were just going in front of the loading dock, (gangway ramps). After some discussion it was agreed upon that the area across from the boat ramp needed to be kept free of vehicles and trailers, especially when they start double parking, there is not room to maneuver. With the old boats and trailers moved, there will be more parking area next year so that area can be kept free of vehicles and there should still be enough parking area.

"C" Tariff changes

Galliard has been working on changes in the wharfrage and tariff, so we will be more in line with other Alaska ports and can compete with them by providing better service and be more in line wharfrage cost. The idea is to increase the use of the Bethel Port. This entails changing some catagories, enlarging others to include items now considered "N.O.S. not otherwise specified" as well as adding new items, such as the prefab insulated panels, now being used in much of the construction. In addition to changing some of the wharfrage rates other things that can be done to entice business to Bethel, would be to change the wharfrage from 100% to 50% for goods which are transferred from one vessel to another while docked at the city dock. Charging for overstow as many ports do would also be another option, with a limited amount free and a nominal charge for the excess. Bethel is an ideal transfer place as we have a good port, with good facilities; respite from the storms, our main problem is the distance from the

coast and the shallow crossings to get here. The commission agreed, changes should be looked at and they felt there was a need for more attention to possible changes and this is something that could be worked on through the winter. This would allow time to make and post the changes and to send an updated copy of the new ordinance and new tariff to all our customers along with a PR letter.

NEW BUSINESS:

"A" Edge of Bull rail on City Dock – is sharp and cuts hawsers

Leary says the metal edge of the Bull Rail has sharp edges and since the concrete in the new Bull rail does not have a rounded edge like the old one does it severely chaffs the 3" hawser lines. This can be expensive to the barges, as they must be replaced more often and could even be dangerous. Other commissioners were in agreement and several ideas on how to solve this problem were brought up. Ideas such as using old fire hose over the hawser lines, welding pipe to the metal seawall cells or some sort of chaffing gear. All were in agreement; this should be tabled and worked on this winter.

"B" Petro Port expansion –

Mr. Herron, City Manager asked this be introduced, as the petro port is just barely large enough to handle set of headers for the 2nd tank farm. Galliard had spoken to Steve Pannone of ASCG, who at Mr. Herron's request had done a rough draft cost analysis. Per Mr. Pannone's estimate the project would cost approximately \$11,230,906. There was a discussion on whether this was needed for the 2nd tank farm to operate, per Galliard & Leary, Crowley Marine the 2nd tank farm feel there is room to put their headers on the existing petro dock, there will not be any extra room.

M/M by DeSousa to have Mr. Herron come to the commission meeting and present why he feels it is necessary to have an extension to the Petro Port 2nd by Leary, voice vote passed unanimously.

"C" Washout on Mission road – covered in Directors report no discussion.

"D" Support rezoning of Tract 5 C –

This was requested by Mr. Herron and the Planning Department the commission would like to have either Mr. Herron or someone from the planning Dept come to a port commission meeting and explain why the rezoning is needed and what effect it will have on this piece of property.

M/M by DeSousa to have the city manager or someone from planning come to explain why this area should be rezoned. 2nd by Yager passed unanimously by voice vote.

"E" Change of Ordinance to include "No Parking" areas

M/M by Rodgers to delay working on this ordinance until this winter along with the other ordinances that are up to be worked on, 2nd by Leary, passed unanimously.

"F" Welcome to Bethel signs.

Leary stated he thought there had been a decision several years ago to have signs made for the PORT OF BETHEL, These signs would say WELCOME and give vital information such as the radio frequencies we monitor phone numbers for water, and an emergency numbers.

M/M by Rodgers to adjourn meeting 2nd by DeSousa, passed unanimously.

Submitted By,