



## Public Works Committee Agenda

Regular Meeting Wednesday, August 20, 2014 – 6:30PM  
City Shop Conference Room

### MEMBERS

Joseph A Klejka  
Council Rep.  
Term Expires  
11/2014

Frank Neitz  
Chair  
Term Expires  
12/2016

Scott Guinn  
Vice-Chair  
Term Expires  
12/2014

Robert Champagne  
Committee Member  
Term Expires  
12/2017

Jennifer Dobson  
Committee Member  
Term Expires  
12/2014

Donna Lindsey  
Committee Member  
Term Expires  
12/2015

Delbert Egoak  
Committee Member  
Term Expires  
12/2015

Muzaffar Lakhani  
Ex-Officio Member

Betsy Jumper  
Secretary/Recorder

### AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD – (5 Minute Limit)
  - Douglas Cobb with ProDev - Pool Update
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES
  - A. Minutes from the previous regular meetings -
    - June 18, 2014 (had a meeting).
    - July 29, 2014 (no quorum).
- VI. SPECIAL ORDER OF BUSINESS
- VII. UNFINISHED BUSINESS
  - A. Water & Sewer Master Plan - Bill Arnold
  - B. Institutional Corridor - Feasibility Study & Funding - Bill Arnold;  
To decide what to do use the \$7 million on & how far it should go  
- Frank Neitz
  - C. Funding source for Sewer Lagoon & the Dredge - Bill Arnold
  - D. Unstable Sewer Lagoon Platform - Frank Neitz
  - E. Establishing a plan of action for a traffic plan for the new Swansons  
Store - Frank Neitz
  - F. Donut Hole options for a shorter route to Tundra Ridge - Bill Arnold
  - G. Water/Sewer Rate Hike - Frank Neitz
  - H. RUBA Assessment - When will this possibly be implemented -
  - I. AVEC - The Interconnect Agreement for the Pool Wind Mill - Frank Neitz
  - J. Location of 4<sup>th</sup> Well for City Subdivision Water Treatment Plant - Bill Arnold
  - K. Ridgecrest Dr. Rehabilitation Project for 5 Million at the school -  
Bill Arnold
  - L. Update on Recycle Center - Bill Arnold
  - M. Find a Company to take the steel out of the Landfill - Scott Guinn
- VIII. NEW BUSINESS
  - A. Some kind of Traffic Light System at/near the Schools on Ridgecrest  
- Joe Klejka
  - B. Sandpit & Gun Range Property Lines - Frank Neitz
- IX. DIRECTOR'S REPORT
- IX. MEMBER COMMENTS
- X. ADJOURNMENT

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# City of Bethel, Alaska

## Public Works Committee Minutes

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June 18, 2014

Regular Meeting

Bethel, Alaska

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### I. CALL TO ORDER

A regular meeting of the Public Works Committee Meeting was held on June 18, 2014 at 6:30 p.m. in the City Shop Conference Room, Bethel, Alaska was called to order by Committee Member Scott Guinn at 6:40 pm.

### II. ROLL CALL

Present: Joe Klejka, Scott Guinn, Jennifer Dobson, Delbert Egoak

Excused absence(s): Frank Neitz, Donna Lindsey

Unexcused absence(s):

Also in attendance were the following:

~~Bill Arnold, Interim Public Works Director~~

Cheryl Roberts, Recorder of Minutes

### III. PEOPLE TO BE HEARD

Mike Nevenzel - Mike updated the committee on the progress of the YK Regional Aquatic Health & Training Center.

Brian Lefferts - Brian updated the committee on the Sewer Lagoon, and he recommended to the city to try to break that project up as much as possible to increase chances of finding additional sources of money beyond just the state. This funding system is called SDS (Sanitary Deficiency System). Brian also discussed other options for the Sewer lagoon Platform.

### IV. APPROVAL OF AGENDA

<b>MOVED BY:</b>	Joe Klejka	Motioned carried to approve the agenda.
<b>SECONDED BY:</b>	Delbert Egoak	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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### V. APPROVAL OF MINUTES

<b>MOVED BY:</b>	Jennifer Dobson	To approve the minutes of the regular meeting of May 21, 2014.
<b>SECONDED BY:</b>	Joe Klejka	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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### VI. SPECIAL ORDER OF BUSINESS

#### VII. UNFINISHED BUSINESS

**Item A** - Water & Sewer Master Plan

**Item B** - Institutional Corridor - Feasibility Study & Funding - To decide what to do use the \$7 million on & how far it should go

**Item C** - Funding source for Sewer Lagoon & the Dredge

**Item D** - Unstable Sewer Lagoon Platform - Brian Lefferts discussed several options for the Sewer lagoon Platform.

**Item E** - Establishing a plan of action for a traffic plan for the new Swansons Store

**Item F** - Donut Hole options for a shorter route to Tundra Ridge

**Item G** - Water/Sewer Rate Hike

**Item H** - RUBA Assessment - When will this possibly be implemented

**Item I** - AVEC - The Interconnect Agreement for the Pool Wind Mill

**Item J** - Location of 4<sup>th</sup> Well for City Subdivision Water Treatment Plant

**VIII. NEW BUSINESS**

**Item A** - Ridgcrest Dr. Rehabilitation Project for 5 Million at the school

**Item B** - Update on Recycle Center

**Item C** - Find a Company to take the steel out of the Landfill

**IX. DIRECTOR'S REPORT**

- See Public Works Monthly Manager's Report

**X. MEMBER COMMENTS**

Jennifer Dobson - Thanks for being here Brian. Nothing else for me.

Delbert Egoak - Nothing from me.

Joe Klejka - Thanks for coming Brian; Boy, it just really comes across how we need a City Manager who's actually driving the ship.

Scott Guinn - Thanks Brian, I just want to thank all the road maintenance guys, from every little lady on my road who lives of North Ave, because they come and personally thank me for the road because that road is looking awesome now.

**XI. ADJOURNMENT**

<b>MOVED BY:</b>	Jennifer Dobson	Motion to adjourn the meeting.
<b>SECONDED BY:</b>	Joe Klejka	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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With no further business before the Committee, the meeting adjourned at 8:05 p.m.

APPROVED THIS \_\_\_\_\_ DAY OF ~~JULY~~, 2014.

*August*

Frank Neitz, Chair

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Cheryl Roberts  
Recorder of Minutes

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# City of Bethel, Alaska

## Public Works Committee Minutes

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July 16, 2014

Regular Meeting

Bethel, Alaska

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### CALL TO ORDER

Committee Member Chair, Frank Neitz, called the regular Public Works Committee Meeting of July 16, 2014 to order.

### ROLL CALL

Present: Joe Klejka, Frank Neitz, Jennifer Dobson

Excused absence(s): Scott Guinn, Donna Lindsey

Unexcused absence(s): Delbert Egoak

Also in attendance were the following:

~~Bill Arnold, Interim Public Works Director~~

Cheryl Roberts, Recorder of Minutes

July 16, 2014 meeting adjourned due to a lack of a quorum.

APPROVED THIS \_\_\_\_ DAY OF AUGUST 2014

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Frank Neitz, Chair

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Cheryl Roberts  
Recorder of Minutes

## MEMORANDUM

**DATE:** 08/01/2014  
**TO:** Greg Moyer, Interim City Manager  
**FROM:** Muzaffar Lakhani, Public Works Director  
**SUBJECT:** Manager's Report

### Programs/Divisions

#### **Public Works Director:**

Our New Public Works Director, Muzaffer Lakhani, flew into Bethel August 11<sup>th</sup> on the morning flight. He will be here for a minimum of 3 years.

#### **Utility Maintenance:**

Our summer discharge went accordingly. Thanks to Streets and Roads for building our dike up between the two lagoons it seems to have settled over the years. We also serviced our lagoon pump to prepare for our Fall discharge. Also our Q-2 Liftstation is 100% after Eddies Electric replaced some bad relays. We also assisted Slayden plumbing with Alaska Airlines sewer service line. We continue to rebuild residential sewer pumps when needed. We also continue to monitor our Liftstations and operate our Water Plants daily.

#### **Hauled Utilities:**

Well another month in the books. In July with a very short crew, and lack of trucks we still managed to pump almost 4 million gallons of water and 3,300,000 gallons of sewage; and hauled nearly 4,000 cubic yards of garbage. In those numbers we delivered 32,000 gallons of water to tug boats and barges in June and July. We still have some manpower problems and truck issues. The truck issues are being worked out slowly due to logistics. And the manpower issues are being worked on from a couple of different angles, i.e. state employment office, and the Yuut Learning Center.

#### **Property Maintenance:**

We start out day with checks on the buildings and structures that require monitoring for heat/ventilation, windows, doors, plumbing, lighting and make adjustments/repairs if necessary. Summer projects are done in phases as we have been short of man power and assisting other departments with problems they are not able to handle. There are always last minute projects. I utilize Community Service workers whenever I can. Fourth of July is always busy for us, making sure all facilities are safe and in good working order. There was lots of vandalism out

there this year. We also have been correcting some problems that were a result from the O.S.H.A. visit we had this summer.

We have been working on recommendations from the Energy Audit that was done by Nortech. We have been replacing and changing out our lighting fixtures and bulbs in all our buildings and facilities, as our budget permits from year to year. It has shown to make a difference in costs and useful life span, saving us man hours so we can tackle other problems.

Pioneer door has been out here to service some of our many overhead doors, a lot of them see many cycles up and down daily, especially in the winter. Alaska Fuel Systems will be out here to overhaul one of our Diesel Fueling Facilities and inspect the other one. Thank you.

### **Road Maintenance:**

Streets and Road rebuilt 7<sup>th</sup> Ave. from Willow Street to Main Street. We had it surveyed last year being that this road was so far off, and so we needed to know where to start. The houses was so far off, of their lots on the Brown's Slough side, so we move 7<sup>th</sup> over as far as we could, without being too close to the houses. We started even at Willow Street, and when we got down to the intersection of Main Street and 7<sup>th</sup> Ave, we had move 7<sup>th</sup> over ten feet to the Brown's Slough side. We raised 7<sup>th</sup> Ave with 1 foot of sand and then we caped it off with 6" of gravel. We also replace the culvert that crosses at the end of 7<sup>th</sup> Ave., and also we replace some of the drive way culverts. 7<sup>th</sup> Ave. should be a lot smother from here on out, and also it will not be as muddy in the spring thaw.

Streets and Roads, also, hauled all the gravel that was budget this year from Knik. What we did not use on the road construction, we hauled to the pile on the South side of the city shop. We will need this to use on the, maintain of the roads this fall and also in the spring next year.

Streets and Roads along with John Sargent help, now has the Calcium Chloride and Sodium Chloride out to bid. We will know who has the bid when it ends on the second of August, and go through the proses, so that we will get it on the last barge of the year, before freeze up this fall. We will need this in order to mixes up the road salt sand for our road sander trucks to use on the roads this winter, when it is slippery.

Streets and Roads have started hauling our road salt sand to the pile on the north of the city shop that we will be mixing with salt when we get it. This is what we will be using in our two sander trucks this winter when the roads are ices.

### **Vehicles and Equipment:**

The mechanics are staying busy working on the service fleet, as well as the other departments within the city. There has been a parts issue for servicing the city fleet

in its entirety, I believe we have this issue mostly worked out, although there may still be a kink or two to overcome, mostly a shipping problem.

### **Transit System:**

As you're aware the Red Line and Saturday schedules were suspended from June 2 through July 25. However it looks like we'll need to extend these dates until the two buses are back running. Bus 436 is down with a ruptured brake cylinder and wore out brake rotor. It should be fixed by next week, August 4 and if it is we can then start the Red Line schedule. Bus 437 has been down for 2 ½ months, needing to replace the fuel injectors and glow plugs, and once it's fixed or the new bus comes in we'll be able to start the Saturday schedule.

Because of the suspension of the Saturday and the Red Line schedules, during the summer, our ridership is down considerable. We are only averaging about 50-60 riders per day. Dependability and reliability of service plays a key role in the ridership. Passengers are not willing, and I can't blame them, to stand at the bus stop and the bus is 5-10 minutes late or never shows up.

I understand repairing the Transit Buses is the lowest on the totem pole. With the shortage of mechanics I understand the need to keep the water/sewer trucks, police cars, street and roads equipment, and the multitude of other vehicles, going and was wondering if it's possible to have a local, none City employee, mechanic work on the Transit Buses until additional mechanics can be added. I talked to one and he said he'd be willing to work on the buses for \$75.00/hour.

John Sargent, City Grant Manager, and I are currently working on a Federal Grant, 5309, to get a new bus and 15 Bus Stop Shelters. This grant funding is a Federal Grant and is carrying over money, Nation Wide, of about \$100m. It needs to be "spent" this year, FY 15, as this grant ended at the end of FY 14. John has been in contact with DOT and they are willing to submit it for us if "John" does the application and sends it to them. Our request is for about \$150,000, new bus, \$60,000, and 15 Bus Stop Shelters, \$90,000. Of this amount, \$150,000(+/-) we need to have a 20% match. We will be using the money that is left in the ONC Transit Match and some of the States (DOT) grant to meet the match requirements. With the new bus that coming (we hope) on the September barge, the new bus in the FY 15 Grant, and if we get the bus in this grant our Transit Fleet will be in good shape. We should be able to retain two of the old bus for stand-by and maybe surplus the third one.

Bethel Transit System goal for the FY 2015 will be to show a 20-25 percent increase in ridership / revenue. I think we can do this by providing **better and more dependable / reliable service** for our passengers.

If you have questions and concerns please feel free to contact me anytime. Stop by the office and we can share a cup of coffee.

**Landfill / Recycle Center:**

We got a lot of cover from the boat harbor project. I have removed the Freon from 271 refrigerators and freezers this month so far. We had our Landfill inspection and passed it although have not seen the official report as of yet.

**Staffing Issues/Concerns/Training:**

The Hauled Utilities Dept is down a total of 2 Water/Sewer Drivers.

**Budget/Financial:**

See each Department.