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# City of Bethel, Alaska

## Public Works Committee Minutes

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July 15, 2015

Regular Meeting

Bethel, Alaska

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### I. CALL TO ORDER

A regular Public Works Committee Meeting was held on July 15, 2015 in the council chambers of the City Hall, Bethel, Alaska. The meeting was called to order by Frank Neitz at 6:40 pm.

### II. ROLL CALL

Comprising a quorum of the committee, the following were present: Frank Neitz, Scott Guinn, Jennifer Dobson, Donna Lindsey and Joseph Klejka, Byron Maczynski arrived at 6:48 pm.

Excused absence(s): Robert Champagne.

Unexcused absence(s): Delbert Egoak.

Also Present: Director Public Works, Muzaffar Lakhani.

Pauline Boratko, Committee Recorder

### III. PEOPLE TO BE HEARD

None.

### IV. APPROVAL OF AGENDA

<b>MOVED BY</b>	Joseph Klejka	Motion to approve the agenda.
<b>SECONDED BY:</b>	Donna Lindsey	

<b>VOTE ON MOTION</b>	Motion carried by unanimous vote

### V. APPROVAL OF MINUTES

<b>MOVED BY:</b>	Scott Guinn	Motion to approve minutes of June 17, 2015 regular meeting.
<b>SECONDED BY:</b>	Jennifer Dobson	

<b>VOTE ON MOTION</b>	Motion carried by unanimous vote.
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### VI. SPECIAL ORDER OF BUSINESS:

### VII. UNFINISHED BUSINESS

#### Item A

- Water & Sewer Master Plan, Institutional Corridor Location of 4<sup>th</sup> Well for City Sub WTP.  
Director was requested to present the report on this project.

Director: There were funds allocated for 4<sup>th</sup> well in the grant ( I.C. Piped Water Supply System) which already have been expended by drilling a well outside of the City Sub Water Treatment plant, that well was non-producing well. About one million dollars of the budget has been spent to purchase the Arctic pipe for this project and about \$600K in engineering fees. The remaining amount of the budget is barely enough to pay for rest of the project like construction of the pipe, improvements to the water treatment plant paying for the new pumps and drives, control boards at the water treatment plant, contractor's mobilization, paying for the required easements to lay the pipe etc. The city recently also has received a word from YKHC that they will not allow the city to construct the water pipe through Hospital property where new Clinic is proposed to be

erected. That forced the city to change the design and to go around the proposed parking lot. This has caused additional footage added to the city's initial plan.

Also there are some native allotments where the Feasibility study of 2014 showed the water pipe to follow the same alignment of the existing sewer line. Upon doing the site Survey and search for the recorded easements, it appears that the easements from the 2006 sewer pipe project were NOT obtained/executed and/or recorded at that time! The city will have to rectify this situation during this current project.

**Item B**

- Sewer Lagoon, RPF for the truck dump site:

Frank Neitz, What is the status?

Director, we have received four proposals in response to the city's RFP. Dowl Engineering Consultants have been retained by the city to prepare the PER & ER for this project.

**Item C**

-New Soccer Field in Pinky's Park project: Discussion: The scope of the work by the city in the grant when submitted was under estimated. It was supposed to be 1:1 (Dollar to dollar) local match, but now it appears to be 1:4 or even more for the city to complete the project. The City manager has directed the grant writer to reach out to the grantor and to get the scope of work redefined.

**Item D**

-Parks Maintenance, Boardwalks and playgrounds responsibilities/additional work load have been added to the Public Works Department starting July 1<sup>st</sup>, 2015. Discussion:

Director stated, that the PW department will do its best to make this change work

**Item E**

- Water Treatment Plant Filter Media Replacement, needed or not? Discussion:

Director: We have taken Core samples of the filters and have sent them out for laboratory analysis. As soon the results are received, we will compare the two conflicting reports and act accordingly.

**Item F**

-Wind Turbine and Swimming pool water consumption cost analysis:

Discussion: Concerns were raised about the increasing water consumption at the swimming pool. Suggestion to check the contract language and bill the overage of the water usage to the USA pools.

**Item G**

-Bus shelters Grant and installation of the shelters.

Discussion: The Bus shelters will be purchased by the grant funds and Public Works staff will install the gravel pads and assemble and erect the shelters.

**Item H**

-Public Works Organizational Structure: Currently there are eight divisions and 55+ employees in the department.

**VIII. NEW BUSINESS**

Repairs to the City owned Boardwalk between the Hospital and College was discussed. The Heat pipe and the supporting pilings are owned by AVEC and the boardwalk is owned by the City. Motion was introduced by Joseph Klejka, seconded by Jennifer Dobson that an Action Memorandum be forwarded to the city council to recommend to send RFP out to get professional opinion about the repair costs for the existing boardwalk. Motion carried by Unanimous Vote.

**IX. DIRECTOR'S REPORT:**

Public Works Monthly Report attached.

- Director introduced Pauline Boratko, the new Public Works Admin Assistant and the Recorder of the PW Committee.
- Four proposals were received in response to the RFP for the preparation of PER & ER of Truck Dump Site at the sewer Lagoon. DOWL scored highest. The contract was awarded during the last council meeting.
- Notice to Proceed went out to DOWL today (7-15-15).
- Cores of the samples were taken from the sand filters and sent out for the laboratory analysis, to determine the remaining life of the filter media.
- Completed second round of the application of the Calcium Chloride on the city's streets for the dust control.
- This 4<sup>th</sup> of July event was the first event managed and coordinated by the Public Works Department. This event was a success.

**X. MEMBER COMMENTS**

- Joseph Klejka** – No Comments
- Scott Guinn**- No Comments
- Jenifer Dobson** – No Comments
- Donna Lindsey** \_ No Comments
- Byron Maczynski**- The committee would like to have an update about the union contract negotiations, suggested changes in the health insurance plan.
- Frank Neitz** – Thanked everyone for their attendance.

With no further business, the meeting was adjourned at 7:44 pm

**XI. ADJOURNMENT**

<b>MOVED BY:</b>	Scott Guinn	Motion to adjourn
<b>SECONDED BY:</b>	Byron Maczynski	

<b>VOTE ON MOTION</b>	Motion Carried by unanimous vote
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APPROVED THIS 19 DAY OF August, 2015.

*Pauline Boratko*  
 Pauline Boratko  
 Recorder of Minutes

*Frank Neitz*  
 Frank Neitz, Chair  
*Scott Guinn*

