



Public Works Committee Agenda

Regular Meeting Wednesday July 20, 2011 – 6:30PM
City Shop Conference Room

MEMBERS

Jeff Sanders
Chair
Term Expires 12/2012

Frank Neitz
Vice-Chair
Term Expires 12/2013

Stanley Tundy Rodgers
Council Rep.
Term Expires 11/2011

Bill Schreiner
Committee Member
Term Expires 12/2013

Mike Salzbrun
Committee Member
Term Expires 12/2013

VACANT
Committee Member
Term Expires

VACANT
Committee Member
Term Expires

Chuck Willert
Ex-Officio Member

Cheryl Roberts
Secretary/Recorder

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD – (15 Minute Limit)
- IV. APPROVAL OF MINUTES
 - A. Minutes from the previous regular meeting
- V. APPROVAL OF AGENDA
- VI. DIRECTOR'S REPORT
- VII. UNFINISHED BUSINESS
 - A. Discussing Non-Sewage.
- VIII. NEW BUSINESS
 - A. Steel @ Landfill.
 - B. Dust Control.
- IX. MEMBER COMMENTS
- X. ADJOURNMENT

City of Bethel, Alaska

Public Works Committee Minutes

June 15, 2011

Regular Meeting

Bethel, Alaska

CALL TO ORDER

Committee Member Vice-Chair Frank Neitz called the regular Public Works Committee Meeting of June 15, 2011 to order.

ROLL CALL

Present: Frank Neitz

Excused absence(s): Jeff Sanders, Stanley Rodgers, Bill Schreiner, Mike Salzbrun

Unexcused absence(s): none

Also in attendance were the following:

Chuck Willert, Public Works Director

Cheryl Roberts, Public Works Admin, recorder of minutes

Dan Shea, Planning Director

June 15, 2011 meeting adjourned due to lack of quorum.

APPROVED THIS 20th DAY OF JULY 2011.

Frank Neitz, Vice-Chair

Cheryl Roberts
Recorder of Minutes

MEMORANDUM

DATE: July 1, 2011

TO: Lee Foley, City Manager

FROM: Chuck Willert, Public Works Director

SUBJECT: Manager's Report – June 2011

Programs/Divisions

Public Works Director:

We had two representatives from Schnitzer Steel Industries, Inc., Ken Kushin and Chris Fedele, along with Shawn Codman from Alaska Logistics come and meet with me about getting all the steel out of the Landfill as well as any steel lying around the Port facilities. Our meeting that we had was very promising and I'm looking forward to working with both entities for the next two years to remove all the steel the city has.

The City Manager, the Planning Director, and I met with Marc Luiken, the State Commissioner of DOT, and his Regional Manager Troy about the status of the Ridgecrest Drive road project. This project is moving forward and we are seeing some activity, surveying up and down Ridgecrest Dr., already this summer. We asked if the land for the ROW on Ridgecrest Drive would or could be used in lieu of the \$320,000.00 matching monies for the project, they are checking for us. Work should start in full swing next year. The Commissioner will be giving an update on the Tundra Ridge Road status to the City Manager when he gathers the information that was asked of him. We also talked about getting the middle section of Ptarmingan Road paved now that the ROW issues have been identified and are being addressed. Other roads such as 1st Avenue, west side, and Main Street were discussed about grinding up the asphalt that is heaving and in total failure, it was suggested that we get them back on the STIP Program to deal with the problems and issues that plague these roads.

Utility Maintenance:

This month we started discharging the sewage lagoon, we discharged for two weeks. We also worked on CSWTP Well control

For the month of June the Water drivers made 4,578 stops, delivering 2,209,800 gallons in 751 loads. The Waste water drivers made 4,277 stops, picking up 762 loads, totaling 2,286,000 gallons.

Property Maintenance:

Spring/summer projects are being taken care of, building/ adjusting stairs, ramps, decks, repairs to windows and doors now that the warm weather is here. We have been doing some upgrades in Pinky's Park getting ready for the Fourth of July. Changed out the doors and repaired the plumbing on the outside toilets located behind the Log Cabin. Electrical issues were taken care of, handrails and boardwalks were checked and secured. We had one open position and were able to find an emergency temporary hire to fill it till we hire permanent.

Daily routine maintenance; walk through and check buildings, always issues with toilets, heat, lights, and additional shelving to be put up. We have been helping other departments with repairs on projects that need our assistance. Other projects are the replacement of the boiler at the log cabin. Prep work included removing old plumbing and water tank, new flooring and installation of a LEDV-(2) Direct Vent Boiler. Repair on the Court House boiler will also be done this summer. We had a visit from O.S.H.A. and he made some recommendations for adjustments that we accommodated. The air conditioning unit was replaced in dispatch at the Police Department.

There is an electrician back in town and we have been keeping him busy with improvements and upgrades. I am going to continue to have L.E.D. lighting installed as the budget permits. Motion sensor lights are being installed in a few of our buildings as well. The Engineers report/evaluation is completed for the City Complex Generator repair. Work to be done on it this summer if all goes as planned.

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Road Maintenance:

Streets and Roads, has started rebuilding some of the roads that was bad this spring, during the thaw. We did one in BNC Subdivision, Naun Road, by hauling in some roads sand, to build it up to level, and then, we cover in with 6" of gravel. So it will not turn to mud this next spring. We are now doing Kwethluk Lane in City Subdivision, and will be done in a few days.

Street and Roads has calcium chloride Main and First Ave., Kasayuli Road, BIA Road, Ridgecrest Dr., Ptarmingan St., and in City Sub., Akiak Dr., Akiachak Ave. and Mission Dr.. This will help to keep those roads smoother, and it will keep the dust down on those roads also. We, been keeping a grader out grading most of the time this month, grading roads, along with the road water truck when need to be, watering roads. When the roads are dry, we had to water the roads before grader them so that the roads will hold up.

Streets and Roads hauled in a few loads of sand for the community garden to build the shoulders on the drive way, and build a spot, for the community garden sign.

Streets and Roads did received, the culverts on this Northland barge that came in a few days ago, that I order. After the fourth of July, we will be replacing some of the bad culverts that do not drain. By doing this it will more easy to thaw the culverts in the spring, and if it has drainage, it may not freeze.

Vehicles and Equipment:

Month of June: Work on Vehicles, Routine Maintenance. Completed work #738 Water Truck. We are waiting on Insurance Coverage and Registration. The submitted Oil Order for the upcoming year, only 3 barrels short.

Transit System:

From May 1 through May 31, 2011 BTS transported total of 2,481 passengers, 86 of these passengers had a disability and approximately 559 were elders. The cash fares totaled \$3,532.95 and total passes used equaled \$688 The Transit System used 354.2 gallons of low sulfur diesel fuel and 388.09 gallons of unleaded gasoline . Bus 437 has been at Courtney's shop for engine work. We

have been using 438, the gas bus for the red line route.

From June 1 through June 30, 2011 BTS transported a total of 2,677 passengers, of these passengers 104 had a disability and approximately 618 were elders. The cash fares totaled \$3,484.70 and total passes used equaled \$1,070. The Transit System used 344.1 gallons of low sulfur diesel fuel and 320.186 gallons of unleaded gasoline.

The routes have been changed and the bus signs are in at the new stops. Thanks to the Road Crew for getting this accomplished in such a speedy manner.

I am retiring July 29, 2011. I have enjoyed the challenge and experience of working on establishing our Transit System. It was exciting to create new bus routes, to meet the needs of our community and to increase our ridership. Christy Woods will begin working with me on July 5th. She will be the new Transit Manager.

Staffing Issues/Concerns/Training:

Transit Manager's position and Property Maintenance position will be advertised in house for 10 days.

Budget/Financial:

See each department. New Fiscal Year.