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# City of Bethel, Alaska

## Public Works Committee Minutes

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June 17, 2015

Regular Meeting

Bethel, Alaska

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### I. CALL TO ORDER

A regular Public Works Committee Meeting was held on June 17, 2015 at 6:30 pm in the council chambers of the City Hall, Bethel, Alaska. The meeting was called to order by the committee chair Frank Neitz at 6:33 pm.

### II. ROLL CALL

Present: Frank Neitz, Delbert Egoak, Jennifer Dobson, Robert Champagne  
 Excused: Byron Maczynski, Scott Guinn, Donna Lindsey, Joseph Klejka, Wade Ferdig.  
 Unexcused: None.

Also Present: Muzaffar Lakhani, Ann Capela, Rachelle Byrd.

### III. PEOPLE TO BE HEARD

None.

### IV. APPROVAL OF AGENDA

<b>MOVED BY</b>	Robert Champagne	Motion to approve the agenda.
<b>SECONDED BY:</b>	Delbert Egoak	

<b>VOTE ON MOTION</b>	Motion carried by unanimous vote

### V. APPROVAL OF MINUTES

<b>MOVED BY:</b>	Delbert Egoak	Motion to approve minutes of May 20, 2015 regular meeting.
<b>SECONDED BY:</b>	Robert Champagne	

<b>VOTE ON MOTION</b>	Motion carried by unanimous vote.
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### VI. SPECIAL ORDER OF BUSINESS:

### VII. UNFINISHED BUSINESS

Item A - Water & Sewer Master Plan, Institutional Corridor Location of 4<sup>th</sup> Well for City Sub WTP: Frank Neitz, Are we making efforts to locate the site for 4<sup>th</sup> well.

Director, There are currently no funds allocated for this project.

Item B - Sewer Lagoon, RPF for the truck dump site:

Frank Neitz, What is the status? Director, we have received four proposals in response to the RFP. The proposals are under review. (Post Note: Dowl Engineering Consultants has been ranked number one by the scoring committee to prepare the PER & ER for this project. Action Memorandum has been submitted to the city clerk's office for council agenda and approval to award the contract).

Item C - - Ridgecrest Dr. Rehabilitation Project for 3.8 Million at the school/Traffic Light System. City Manager Capela shared with the committee, that the project was defunded by the City Council in the new budget (2015-16 Fiscal)

Item D - Landfill Rates. Jenifer Dobson: The BMC needs to be followed, if not the language should be addressed.

Item E –Proposed Blue Sky Estates: Director PW reported, the Army core of Engineers has denied the permit for the project. The Developer has the right to appeal.

Item F - New Soccer Field, Community Garden, approx 1300 truckloads of sand and then grading, gravel road and parking lot, all work to be performed by the PW Department as the local match.

Discussion: This grant proposal was way underestimated before it was submitted.

Item G – Maintenance of Parks, Playgrounds and Boardwalks. Scope of work added to the PW Department.

Discussion: More work has been added to the Department.

Item H- Spring Clean-up Green-up.

Director Reported: The program is currently underway with good response from the public.

Item I- Water Treatment Plant Operator City Staff Certification Requirements Met?

Director: Level II operator's License for Water Treatment and Sewage Disposal is required, we currently have only one operator who meets this requirement. The plan is to slowly prepare all the employees in Utilities Maintenance department to get this certification. Last month two employees were encouraged and paid for their week long class and Level I exams by the city. One employee of the two passed the exam.

Discussion: This should have been thought of a long time ago, and employees should have been prepared.

Item J- Filter Media (Green Sand) replacement needed? Art Ronimus of ARWA Report.

Operational Evaluation of WTPs.

Jenifer Dobson: Discussed the report prepared by Engineer Art Ronimus of ARWA, which mentions that at this time there is no need of changing the sand filters at the WTPs.

Director reported: We have two different reports from two experts, one, Art's report says that filters still have some life. The other report from Dugan says that the filters have not been replaced in last fifteen years, which should be replaced every five to seven years. We plan to have a conference call between both experts with the city and get a consensus. If needed we will hire an expert to have another (third) opinion.

Item K- Wind Turbine and Swimming Pool Water consumption, Cost Analysis.

Discussion: How much power is generated by the Turbine to support the Pool.

Item L- Bus Shelter Grant. Work to be performed by PW Department as local match.

Discussion: When the materials arrive, Public Works department will have to prepare the sites for these shelters and assemble them and maintain them.

Item M- Public Works Department Organizational Structure.

Discussion: The current staff structure and the work load was discussed.

### **VIII. NEW BUSINESS**

Acceptance of Wade Ferdig's Resignation (Alternate Committee Member): The resignation was accepted by unanimous vote.

### **IX. DIRECTOR'S REPORT:**

Public Works Monthly Report attached.

The Arctic pipe, (for the Institutional Corridor piped water supply project) scheduled to be arriving in Bethel during the first week of July 2015.

City's consulting Engineers for Design and construction of I.C. Piped water supply project (Dowl), have failed to locate the final executed easements for the sewer line constructed in 2006 along the Chief Eddie Hwy. The Feasibility Study (Prepared by City's Consultants CH2M HILL 2014) proposed that the new water line of the "Institutional corridor piped water supply project" will follow the same alignment of the sewer line.

City Planner's Office, City Clerk's Office, city attorney's office Recorder's Office in Anchorage, CH2M HILL (city Consultants on the Sewer project in 2006) were contacted to locate the executed recorded easements, but none of these offices have any record of these easements.

This will change the scope of work for DOWL and will delay the project. Since some of these easements are needed on the Native allotments, and are very expensive and time consuming to obtain.

The design for the I.C. Piped water supply project is at about 90% complete.

Some of the committee members (e.g. Jenifer Dobson) have had a chance to review the 30% complete design set of this project.

The Ridgecrest Drive Rehabilitation project was not funded by the council in the new (2015-16 fiscal year) budget.

The PW has received two conflicting reports regarding the life of the sand filters in the city's water treatment plants; we will take the core samples of these filters and will get them analyzed before we make the final decision.

City wide auction was completed in April 2015. Greenup cleanup program ends June 18<sup>th</sup>, 2015

Recycling coordinator's position was defunded in the new budget. The department started discharging the Lagoon as of June 5<sup>th</sup>, 2015. (Post Note: the lagoon discharge completed June 26<sup>th</sup>, 2015, a total of 120,000,000 gallons of sewage was discharged).

**X. MEMBER COMMENTS**

**Delbert Egoak –**

**Jenifer Dobson –**

**Robert Champagne \_**

**Frank Neitz –**

**XI. ADJOURNMENT**

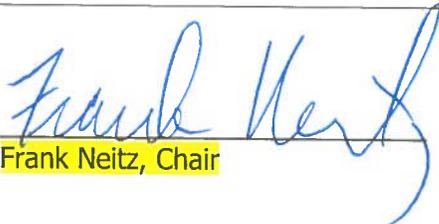
<b>MOVED BY:</b>	Delbert Egoak	Motion to adjourn
<b>SECONDED BY:</b>	Robert Champagne	

<b>VOTE ON MOTION</b>	Motion Carried by unanimous vote
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APPROVED THIS 17 DAY OF June, 2015.



Muzaffar Lakhani  
Recorder of Minutes



Frank Neitz, Chair

