

OK Paul O'Brien

## **Public Works Committee Minutes**

**Regular Scheduled Meeting April 18, 2000**

**CITY SHOP, CONFERENCE ROOM**

**12:00 PM**

### **I. CALL TO ORDER**

Meeting was called to order by Chairman Paul O'Brien at 12:11 PM.

### **II. ROLL CALL**

Present: P. O'Brien, K. Murphy, J. Drake, G. Vanasse, L. Bradbury,  
L. Elena Etcitty

Absent: G. Tarr (Excused)

Others Present: Clair Grifka, Public Works Director, Jorene Hout, Debbie Lee,  
O.N.C., Ron Erwin, Tundra Drums, George Young, Fire Chief, Brian Glasheen,  
Bethel Recycling Center, Willie Kessle, Chuck Willert, Darrel Korthuis

### **III. APPROVAL OF MINUTES**

Motion approved - unanimous.

### **IV. APPROVAL OF AGENDA**

Motion approved – unanimous.

### **V. PEOPLE TO BE HEARD**

No one to be heard.

### **VI. CHAIRMAN'S REPORT**

No report this meeting.

### **VII. DIRECTOR'S REPORT**

Clair Grifka went over the managers report of April 14, 2000, that was sent to the Committee members. Mr. Grifka reported that there are still problems with the plumbing at the new courthouse and that he has been in touch with EEIS to correct the problem. The pump at the main lift station has been changed. The hauled utility service has been a little slow due to spring thaw and drivers poor attendance, due mostly illness and jury duty. We are advertising for utility truck drivers with CDL license. Property maintenance has been doing ongoing routine maintenance on all buildings. They also have been working on the New City Offices doing electrical, carpentry, drywall, etc. and should be finished soon. Road maintenance has been very busy with steaming the culverts and grading the roads and repairing washouts when possible.

## **VIII. COMMITTEE MEMBER COMMENTS**

Mr. Vanasse and all the committee members welcomed the new member L. Elena Etcitty to the board. Mr. Vanasse had a comment in regards to the toilet problems at the courthouse. He had thought that low flush toilets should be for resident only and not in commercial buildings. Mr. Vanasse also complemented the Road Maintenance department on the good job that they have been doing around the City of Bethel. Debbie Lee of ONC was requesting membership in the Public Works Committee.

## **IX. OLD BUSINESS**

### **ITEM A: SNOW REMOVAL**

The memorandum from January 5, 1995 that is our current policy of snow removal was passed out and basically being used as a guide for rewording and clarifying changes within the policy, to update and bring into effect what the City of Bethel needed in 1995 and what the City needs for our current snow removal. J. Drake has asked that we have back up documentation from both the Police and Fire departments. C.Grifka suggested that the City has a no parking ordinance during certain months of the year so as not to impede the snow removal equipment. D. Korthuis would like to have the snow removal people and equipment out on the roads earlier so it's a little better driving for the school buses. There have been times when the buses get stuck with our children on the buses. This is not a good situation. C.Grifka and C.Willert are to get together in reference to the streets and roads for the snow removal. Towing and impounding of vehicles that get stuck and make the streets impassable for emergency vehicles is to be tabled until the next meeting.

## **X. NEW BUSINESS**

### **ITEM A: KASAYULIE SUBDIVISION & CONDITIONAL ACCEPTANCE**

W.Keppel passed out packets in regards to Kasayulie subdivision. It was suggested that services be cut in Kasayulie until the punch list is meet. The last inspection was done September 1999. The paperwork seems to be too vague; G.Vanasse suggested that we send it to the City Attorneys for clarification and feasibility of a Sunset Clause. It was tabled until the next meeting.

### **ITEM B: ROAD REPAIR LIST (listed by priority)**

Old Business Next Meeting

## **XI. ADJOURNMENT**

Move to adjourn. Motion approved – unanimously.

Meeting was adjourned at 2:08pm.

ssm/CG

OK Paul O'Brien

## **Public Works Committee Minutes**

**Regular Scheduled Meeting May 16, 2000**

**CITY SHOP, CONFERENCE ROOM**

**12:00 PM**

### **I. CALL TO ORDER**

Meeting was called to order by Chairman Paul O'Brien at 12:07 PM.

### **II. ROLL CALL**

Present: P. O'Brien, K. Murphy, J. Drake, G. Vanasse, L. Bradbury,  
L. Elena Etcitty, G. Tarr

Absent: None

Others Present: Clair Grifka Public Works Director, Debbie Lee, O.N.C.

### **III. APPROVAL OF MINUTES**

Motion approved - unanimous.

### **IV. APPROVAL OF AGENDA**

Motion approved – unanimous.

### **V. PEOPLE TO BE HEARD**

Debbie Lee is still interested in becoming a member, it was suggested that maybe she could be an exofficio member.

### **VI. CHAIRMAN'S REPORT**

No report this meeting.

### **VII. DIRECTOR'S REPORT**

Clair Grifka went over the managers report of May 11, 2000, that was passed out to the Committee members. Mr. Grifka reported that there are still problems with the plumbing at the new courthouse. That he has recommended two people for the position of Utility Truck Drivers and they should be starting approximate May 22, 2000. We had started to flush the piped water lines, but quit till the school year ends before continuing. We have been digging up the road out by the City Shop uncovering the sewer lines. Working on the wastewater line by the hospital, are planning to patch and refoam where the lines have been damaged. Have been out to the Kasayulie Subdivision to check the punch list items. Property Maintenance has been advertising for a new worker, one person

left stating personal reasons. Vehicle and Equipment have been busy maintaining and repairing Utility trucks and light vehicles. Two sewer trucks were down at the same time. We have VHF radios installed in the Port vehicles and they are ready for the summer months. We have been trying to purchase all the supplies that we anticipate within the next couple of weeks to keep from ordering anything during the month of June. All abandon vehicles are first to be called in to the Police Department before Public Works can remove the vehicle.

## **VIII. COMMITTEE MEMBER COMMENTS**

Mr. Murphy wanted to know what was going on with the big bus. Mr. Drake said that the deal to sell it had fell through, but it was going as far as Anchorage this summer. Mr. Drake also thought that the Senior bus had been down an very long time. Mr. Grifka explained that the transmission had once again gone out, however it was under warranty and would be back in service once the transmission comes in. Mr. Vanasse would like to know why there is a big turnover in the Utilities department. He suggested maybe do an anonymous form as to why there is a high turnover. Mr. Vanasse also stated that the roads on Ptarmigan and in Tundra Ridge are horrible and suggested maybe waiting until the water and sewer trucks made their delivery before grading the roads in that area. Mr. O'Brien suggested that we have a designated warrantor for the first year of the Courthouse problems and that we should have periodic inspections.

## **IX. OLD BUSINESS**

### **ITEM A: SNOW REMOVAL**

Mr. Vanasse stated that we should have a formalization from the road department and also we need locations for snow dumping from the Planning department. Mr. Drake stated that we need to have before our next meeting an ordinance in regard to the parking issue. That an ordinance should be drafted and sent to Louann Cutter before our next meeting.

### **ITEM B: KASSAYULIE SUBDIVISION**

Mr. Drake stated that no items on the punch list has been done. Mr. Murphy thinks we should put money aside for maintenance on the asphalt roads. All subdivision specs should be in the packets, and 60 feet of the road should be in the ordinance.

### **ITEM C: ROAD REPAIR**

We will be starting on Akakeek then Akiak through City sub. Then Tundra Ridge and then Blueberry sub. Sections of Ptarmigan, Hoffman sub and Alder road is feeling neglected

## **X. NEW BUSINESS**

No new business.

**XI. ADJOURNMENT**

Move to adjourn. Motion approved – unanimously.

Meeting was adjourned at 1:55pm.

ssm/CG