



CITY OF BETHEL

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PLANNING COMMISSION MINUTES
Regular Scheduled Meeting
MAY 14, 1998
CITY OFFICE, CONFERENCE ROOM 7:30 p.m.

I. CALL TO ORDER

Meeting was called to order at 7:43 p.m. by Chairman John Guinn.

II. ROLL CALL

Present: Guinn, Hamilton, Notti, Andrew

Absent: None

Others Present: Wayne Smith, John Malone, John McPherson of HDR Alaska,
Francis Reich

III. APPROVAL OF MINUTES

M/M Hamilton/Notti to approve minutes from meetings of January 8, January 29, February 19, and March 12. Approved- unanimous

IV. COMMUNICATIONS

The only communications were the draft plans from HDR Alaska, included in the packets by Mr. Malone.

V. PLANNER'S REPORT

Mr. Malone informed the commission he had been appointed to serve as Acting Police Chief during the search process for a new, permanent Chief of Police, adding that Wayne Smith and Nicole Dahl were handling the Planning Department's administrative operations. He also pointed out that, as is typical at this time of year, site plan applications have increased markedly.

VI. PEOPLE TO BE HEARD

There were no people to be heard.

VII. OLD BUSINESS

ITEM A: FINAL DRAFT OF TRANSPORTATION ELEMENT OF COMPREHENSIVE PLAN (STAFF & HDR ALASKA)

John McPherson of HDR Alaska presented an outline of the plan's organization, beginning with the material supplementary to the Master Comprehensive Plan. According to Mr. McPherson, the section gives an overview of the plan's goals. This is followed by an outline of the surface transportation plan and the policy guidelines that would insure future development decisions line up with the stated goals of the comprehensive plan.

Mr. Guinn asked how traditional trails could be dealt with as new subdivisions are developed. Mr. McPherson noted that traditional trail locations are marked on maps in the appendices, and that the City could work with developers as they prepare plats.

The next section of the plan, as described by Mr. McPherson, includes an action plan for transportation project development under the Statewide Transportation Improvement Program (STIP). The appendices include various maps, a preserved copy of the Winter Trails Plan, STIP schedules and related information.

V. NEW BUSINESS

ITEM A: YKHC SUBDIVISION. A RESUBDIVISION OF TRACT 5A, USS4000, OLD HOSPITAL SITE. (PLAT INTRODUCTION)

Mr. Guinn introduced the plat of the resubdivision, describing plans for the land use.

M/M Andrew/Hamilton to introduce the plat for public hearing at the next regular meeting. Approved- unanimous

ITEM B: VACATION OF A PORTION OF 7TH AVE ROW AT THE JUNCTURE OF BROWN'S SLOUGH. (CONSULTATION- FRAN REICH)

Mr. Reich asked the commissioners to explain the proper procedure to effect vacation of a sixty-foot section of undeveloped property at the end of 7th Ave.

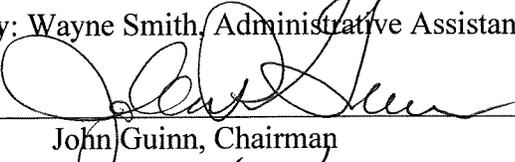
Mr. Guinn explained that all adjacent property owners should agree and present a written request to the Planning Commission. Mr. Reich noted that he was the only property owner in the immediate area, and that he desired to develop adjacent property in the future. It was then pointed out that BNC owns the land next to the property Mr. Reich wishes to develop. Ms. Hamilton asked if there was any other access to the property in question, noting that BNC might want to utilize those adjacent areas at some future date. It was determined that, should the vacation be granted, it would probably have no immediate effect.

Mr. Guinn asked Mr. Malone to outline the vacation request procedure. Mr. Malone explained a plat of the area to be vacated should be drawn and presented to the Planning Commission. In this case, according to Mr. Malone, it would be helpful to include a letter from BNC supporting the request. A motion to vacate would be advertised and would undergo a public hearing. If approved, the Planning Commission would forward the proposal in the form of a resolution to the City Council. Mr. Malone added that it might require a review by the City Attorney to determine the proper, legal documentation for recording purposes.

VI. ADJOURNMENT

M/M Hamilton/Notti to adjourn
Motion approved- unanimous
Meeting adjourned at 8:36 p.m.

Prepared By: Wayne Smith, Administrative Assistant

Approved: 
John Guinn, Chairman

Date: 6/18/98